

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX  
(NEW YORK FIELD)**

**FILE NUMBER: 100-358086**

**SECTION: 1**

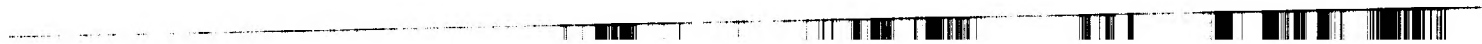


**FEDERAL BUREAU OF INVESTIGATION**

---

## **NOTICE**

**THE BEST COPIES OBTAINABLE ARE INCLUDED IN THE REPRODUCTION OF THE FILE. PAGES INCLUDED THAT ARE BLURRED, LIGHT OR OTHERWISE DIFFICULT TO READ ARE THE RESULT OF THE CONDITION AND OR COLOR OF THE ORIGINALS PROVIDED. THESE ARE THE BEST COPIES AVAILABLE.**





Serial	DATE	Pages Act.	Rel.	Exemptions	Section 1
1	(enc 2/2/48) 3/2/48	4 enc 4	8	/	
2	2/8/49	1	1	/	
3	4/18/49	1	1	/	
3	5/16/49	1	1	/	
4	11/17/49	2	2	/	
5	11/28/49	1	1	/	
6	12/22/49	44 enc 1	1	/	44 enc pages NPL
7	5/1/50	1	1	/	
8	5/5/50	1	1	/	
		7 enc	0		NPL
		51 enc	0		NPL
9	6/1/50	1	1	/	
10	6/15/50	1	1	/	
11	7/10/50	1	1	/	
12	7/26/50	1	1	/	
13	8/23/50	3	3	/	
13	9/20/50	1	1	/	
14	10/16/50	1	1	/	
15	11/6/50	1	1	/	
16	11/13/50	1	1	/	
17	11/13/50	1	1	/	
36	4/26/51	1	1	/	

Serial	DATE	Pages		Exemptions	Section 1
		Act.	Rel.		
18	11/14/50	1	1	/	
19	11/14/50	1	1	/	
19	12/11/50	1	1	/	
20	11/20/50	1	1	/	
21	11/27/50	1	1	/	
22	12/15/50	1	1	/	
22	12/4/50	1	1	/	
23	12/11/50	1	1	/	
24	12/18/50	1	1	/	
25	12/18/50	1	1	/	
26	1/2/51	1	1	/	
27	1/8/51	1	1	/	
28	1/13/51	1	1	/	
29	1/15/51	1	1	/	
30	1/22/51	1	1	/	
31	1/29/51	1	1	/	
32	2/5/51	1	1	/	
33	2/12/51	1	1	/	
34	2/19/51	1	1	/	
35	2/26/51	1	1	/	
36	2/26/51	1	1	/	

[illegible]

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Ladd *SL*  
 FROM : J. P. Coyne *JPC*  
 SUBJECT: REDIRECTION OF COMMUNIST INVESTIGATIONS

DATE: March 2, 1948

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Holmes	
Miss Gandy	

*Security Index*

Your attention is directed to the attached letter from the New York Office dated February 21, 1948, wherein New York sets forth a very practical problem with which it is confronted in so far as compliance with the terms of the Redirection Program is concerned. The New York Office observes in its letter, and rightfully so, that it has attempted to follow in spirit and in action the concepts of the Redirection Program. The New York Office relates, however, that it has received a number of requests of late from the Bureau directing that Security Matter - C investigations be conducted of individuals whom the New York Office would not ordinarily on its own conduct investigations concerning. The New York Office cites several cases falling in the latter category and makes the observation that if it were to investigate the people mentioned in this category that it would be just as logical for New York to likewise open investigation on a great many other individuals who are in like status in the Communist Party in the New York area.

After presenting its problem the New York Office requests Bureau consideration and advice as to the manner in which it should proceed with respect to its problem in the future.

Before considering the problem in detail, it should be specifically recalled that almost 50% of the Communist Party members in the United States are located in the New York area. It should likewise be recalled that we have only investigated a handful of Communists in the New York area even though we know full well that there are approximately 30,000 located there. It should be noted that in the New York Office there are 1,168 security index cards on subjects falling in the Communist category, which means that we have catalogued only one out of approximately 29 Communists in the New York area as being dangerous or as being potentially dangerous, whereas in other offices we find that the statistics are considerably higher when considered on a ratio basis. Considered nationally, our offices throughout the country maintain security index cards on 11% of the membership in their respective Field Divisions, whereas New York has security index cards on only 3%.

SECURITY INVESTIGATIONS OF INDIVIDUALS

RECORDED

INDEXED

AM

38

JPC:EW

50 MAY 17 1948

Memorandum to Mr. Ladd

The entire problem presented by the New York Office has been considered in detail by the following men in the Internal Security Section: F. J. Baumgardner, E. J. Powers, E. H. Winterrowd, J. E. Milnes, M. E. Torrens, L. G. Davis, Lish Whitson, and the writer. We are all in full agreement with the New York Office that it is confronted with an almost insurmountable problem but at the same time we are fully agreed that the answer to the problem can be found only in the question of manpower implementation.

The New York Office has kept within the terms of the Redirection Program but in my opinion it has kept too far within the boundaries of that program due solely to the fact that it does not have sufficient manpower to broaden its investigations to all of the subjects in the New York area who are either dangerous or potentially dangerous. Certainly, since the headquarters of the Communist movement in the United States are located within the confines of the New York Field Division and since approximately 50% of the Communist Party members in this country are likewise located within that Division, logic would appear to dictate that additional Security Matter - C investigations of potentially and actually dangerous Communists in the New York area are in order; or, on the other hand, logic would dictate that all of our other Field Offices are wrong when they carry approximately 11% of the membership in their security index. I am thoroughly convinced that the other offices are right and that the New York Office cannot be right on this score until there is a substantial manpower implementation in the New York Field Division for assignment to Communist work.

The Bureau's position was quite right in opening and ordering investigations in the cases cited in the New York letter for all of the subjects listed certainly appear to fall in the potentially dangerous if not the actually dangerous category. It is quite apparent to the Supervisors handling individual cases here at the Bureau and to the writer that there undoubtedly should be a great many additional investigations conducted of individual Communist Party members in the New York area in line with the terms of the Redirection Program if we are to fulfill our responsibility and our desires to be on top of the potentially and actually dangerous Communists when and if R-Day arrives. If we were faced with an incursion on our shores tomorrow we very definitely would not be in the position of knowing nor of having investigated the Communists in the New York area who would fall in the category of potentially or actually dangerous. This observation is not

Memorandum to Mr. Ladd

predicated upon guess work, but rather is predicated upon our experience in the same field in all of the other Field Divisions of the Bureau. In the majority of those other Field Divisions we feel that we do know most of the Communists who come within the purview of dangerous or potentially dangerous as we have come to generally recognize those terms. By the same token, we definitely do not know the Communists in the New York area who fall within these categories. As a matter of fact, we do not even know the names of a great many of them and we will not know their names, their background, their degree of dangerousness, et cetera, unless and until we substantially supplement the manpower in the New York Field Division currently assigned to the investigation of Communist activities.

It is my considered view that every effort should be made immediately by the Bureau to substantially increase the manpower on Communist work in New York if the Bureau is not to be found wanting when and if the time occurs when we will be called upon to designate if not actually apprehend those members of the Communist movement considered a threat to our internal security.

ACTION:

1. It is recommended that this memorandum be referred to the Administrative Division for consideration and such action as is deemed apropos.

2. It is recommended that arrangements be made immediately to permit the men assigned to the Communist Squad in New York who are now working Loyalty cases to return immediately to their Communist work. (It is fully appreciated by the writer that the Loyalty Program at this time is all important to the Bureau, but it would seem advisable to cut corners on other categories of our work -- particularly nonsecurity categories -- in deference to the Loyalty Program, assuring at the same time that we will not be found wanting because we cut corners on our Communist coverage.)

3. There is attached a letter to the New York Office advising that the problems outlined in the New York letter of reference are being afforded consideration at the Bureau. The letter indicates that the New York Office will be advised as to the Bureau's decision in this matter in the near future.

4. It is suggested that you may be desirous of referring the subject matter of this memorandum to the Executive Conference for consideration. Subsequent thereto it is suggested that it be referred to Mr. Whitson who is conducting

Memorandum to Mr. Ladd

a survey at this time on the Director's instructions with respect to the many questions and problems which we will encounter relative to the program involving the detention of Communists in the event of war with the Soviet Union. Parenthetically on this score, it might be observed that in so far as the Communists in the New York area are concerned we are in no position at this time to carry out any definite policy with respect to all dangerous Communists in the event of an emergency since we definitely do not know who all of the dangerous Communists are. If you agree, this entire problem will be taken into consideration by Mr. Whitson in the course of the survey and in order to insure the completeness of that survey it is felt that Mr. Whitson should look into the practical investigative problems at New York which must be met both on the score mentioned hereinabove and which also must be met in the event of war with the Soviet Union.

The recommendations set forth above, as well as the observations in the body of this memorandum, are not solely my views but they also coincide completely with those of the following men who are devoting their full time to work on various phases of the Communist picture:

F. J. Baumgardner - Number One Man, Internal Security

E. J. Powers - Number Two Man, Internal Security

J. E. Milnes - Supervisor, Top Functionaries, Key Figures,  
Security Matter - C cases

M. E. Torrens - Supervisor, Top Functionaries, Key Figures,  
Security Matter - C cases

E. H. Winterrowd - Communist Party and Communist Party Brief

Lish Whitson - Russian Espionage and the Communist Party Brief

Federal Bureau of Investigation  
United States Department of Justice  
New York, 7, New York

CNC

February 21st, 1948

Director, FBI

Attention of Assistant Director D. M. Ladd

Re: Re-Direction of Communist Investigations

Dear Sir:

During recent weeks the New York Office has received instructions by letters from the Bureau to open or re-open investigations on numerous individual members of the Communist Party, looking toward proof of potential dangerousness and therefore preparation of Security Index Cards on the subjects. The purpose of this letter is to present certain observations for the Bureau's consideration as to the desirability of this procedure.

As the Bureau is aware, there are approximately 30,000 Communist Party members in the New York area. This membership is controlled through 1,016 clubs, which are subordinate to the 79 sections comprising District No. 2, CP, USA. In addition, where the membership is numerous, the sections may be subordinate to the county organization, as in the case of the four boroughs. Each of the clubs has from four to six officers, such as Organizer, Secretary, Literature Director, Educational Director, Membership Director, et cetera. The sections, counties, and District No. 2 itself have an increasing number of officers, dependent on the size of the organization. It will thus be seen that if we adopt a policy of investigating as potentially dangerous all officers of clubs, sections, counties, and District No. 2, the investigations will number well into the thousands.

It would be well to remember that at this time the policy of the Party is to break down the clubs into still smaller clubs. If this policy is carried out, there will be additional officers.

Up to the time that the Bureau instituted the Re-Direction Program in Communist investigations, this office was opening cases on all individuals who were members of the Communist Party as such membership was learned. Of course, such a procedure would be desirable if sufficient personnel and funds were available to the Bureau, on the theory that any member of the Communist Party is potentially dangerous. Under the Re-Direction Program, however, this office has been investigating only those individuals who are top functionaries or concerning whom we already have information indicating that individual is potentially dangerous and thus should be the subject of a Security Index Card.

AEB:vcd

1cc to Winterrowd  
1737

Mem. to Ladd  
Rec. - New York  
3/2/48

3/14/48  
J. Edgar Hoover

ENCLOSURE  
66-46288-900  
I 5H



1  
ENC

Letter to the Director re Re-Direction of Communist Investigations Feb. 21, 1948

This office presently has 1,300 Security Index Cards, 1,168 of which pertain to subjects handled by the Communist section. The subjects of these cards necessarily are in many instances officers holding responsible positions in the Communist Party, either in the National Headquarters, the district or county organization, or the section. Indeed, a number of them are officers in clubs. However, the designation of a Communist Party member as a Security Index subject is not dependent primarily on the position held by the subject but rather on the potential dangerousness of the subject, either through the position held by him, if of sufficient importance, or the extent to which his apprehension in time of emergency would cripple the Communist Party organization. Of course, as the Bureau is aware, we have as subjects of Security Index Cards individuals who are not related to the Communist Party but who, through other affiliations, are considered potentially dangerous to this country.

From a scrutiny of the letters from the Bureau referred to in my opening paragraph, there appears to be a definite question as to the desirability of conducting investigations in certain of these cases when the policy of the Re-Direction Program is kept in mind.

In other words, if we are going to investigate the Educational Director of one club or one section, merely because of his position, presumably we should investigate all persons occupying such positions. On the basis of position only, this office has followed the policy of instituting investigations on all officers in the national, district and county organizations and on the organizers in the various sections. This does not mean, of course, that we have not and will not investigate other Communist Party members when there is reason to believe that they are potentially dangerous to this country. However, the mere fact that an individual occupies the position of Educational Director, Literature Director, et cetera, of a section or club, does not in our opinion warrant an investigation. The possible exception is the position of Membership Director in the sections, when his identity is known. We have in the past conducted investigations on an individual occupying this position, not from the standpoint of his particular dangerousness, but in the hope that we could secure a membership list through the investigation on him and because in the event of an emergency the apprehension of the Membership Director might disclose such lists and consequently it may be desirable to have the Membership Director listed as a Security Index subject.

It is also desired to point out that through our extensive trash coverages in this area, we are constantly securing information which indicates the activities of members on whom there is no current investigation. In the even such information indicates that the individual in question is becoming potentially dangerous, an investigation is, of course, immediately opened.

As examples of the above discussion, attention is called to the following instances:

Letter to Director re Re-Direction of Communist Investigations Feb. 21, 1948

Bureau letter dated February 13th, 1948 entitled "[REDACTED]", Security Matter (C)", pointed out that [REDACTED] is the Educational or Literature Director of the [REDACTED] Section of the Kings County Communist Party, and suggests that an investigation be conducted relative to her. It is respectfully suggested that under the policy of the Re-Direction Program and existing conditions of shortage of personnel, an investigation of the Educational or Literature Director of a section is not warranted.

Bureau letter dated February 13th, 1948 entitled "[REDACTED]", Security Matter (C)", points out that [REDACTED] is Membership Director of Club [REDACTED] of the Jefferson Section. Here again it is not felt that under existing conditions an investigation is warranted concerning a Membership Director of a club, bearing in mind that there are 1,015 clubs in this area.

Bureau letter dated February 13th, 1948, entitled "[REDACTED]", was, Security Matter (C)", transmits a copy of a report from Military Intelligence relative to this subject and instructs that an investigation be conducted with a view to recommending the preparation of a Security Index Card on the subject. It does not appear that the allegations relative to this subject are sufficient to warrant an investigation under the Re-Direction Program.

Bureau letter dated February 12th, 1948, entitled "[REDACTED]", was, Security Matter (C)", points out that [REDACTED] is the Educational Director of [REDACTED] Section of the Kings County Communist Party, and instructs that an investigation be conducted with a view toward recommending the preparation of a Security Index Card. Under the Re-Direction Program and in view of the discussion set out above, it is not believed that this individual warrants further investigation at this time.

Bureau letter of February 10th, 1948, entitled "[REDACTED]", Security Matter (C)", sets forth that [REDACTED] is the Director of the [REDACTED] Section of the Kings County Communist Party and instructs that an investigation be conducted to ascertain if she is identical with the subject of a case in this office and consider recommending the preparation of a Security Index Card for her. The report of SA [REDACTED] dated November 2nd, 1944 in this case reflects evidence that [REDACTED] was Legislative Director of the [REDACTED] Club of the Communist Party. Further evidence to this effect is contained in the report of SA [REDACTED] dated February 26th, 1945. Under present conditions, it is not believed that a further investigation of this subject, a legislative director, is warranted or that she should be considered for the preparation of a Security Index Card.

I trust that the Bureau will understand our request for advice in considering these cases, which are but examples of numerous letters received recently by this office. We have attempted to follow in spirit and in action

1  
enc

Letter to Director re Re-Direction of Communist Investigations Feb. 21, 1948

the concepts of the Re-Direction policy, as set forth by the Bureau some time ago. We have attempted to thoroughly cover Communist activities in the New York area and yet restrict ourselves to those matters considered necessary and important. In view of the number of Communists in this area, we can readily waste manpower on unessential investigations unless we carefully scrutinize each case to be opened. This is particularly true in view of the necessary utilization of manpower from the Communist Section of this office on loyalty investigations.

I would appreciate the Bureau's observations on the above.

Very truly yours,

*Edward Scheidt*  
EDWARD SCHEIDT,  
SAC

February 8, 1949

SAC, New York

Director, FBI

SECURITY INDEX CARD SUBJECTS  
SECURITY MATTER - C

Reference is made to your communication dated December 10, 1948, in the case entitled ~~REDACTED~~, Security Matter - C, and ~~REDACTED~~, was, Security Matter - C.

In the last paragraph of the first page you indicate that your office has approximately 1,900 subjects in the Security Index file. An examination of the Bureau files reveals that your office is only supposed to have 1,510 Security Index card subjects. It is suggested that you list the Security Index card subjects in your office, together with the Bureau file number where known, alphabetically and forward that list to the Bureau in order that it may be checked against the Bureau files to ascertain the reason for this discrepancy.

JEM:rb

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED 4  
FEB 8 - 1949 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U.S. DEPARTMENT OF JUSTICE

RECORDED 57  
FBI  
FEB 10 1949  
FEB 8 3 22 PM '49

FEB 18 1949

## Office Memorandum • UNITED STATES GOVERNMENT

3

TO : Director, FBI.

DATE: 4-18-49

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT,  
SECURITY MATTER-C.

Reference is being made to the Security Index Project in this division which has been in progress for many months. As a result of the project, several thousand cases were opened for investigation for the purpose of determining whether or not the subject was the proper subject for a Security Index Card. Many of these cases have been handled but there are a very large number which still must be investigated. There are at the present time 33 agents who are spending full time on this type of work. Further some of these cases are assigned to the agents handling major Communist investigations.

Reference is being made to Bureau form letters which have been received by this office starting in December 1948 in those cases where the subject is already a Security Index subject and requesting that his activities be brought up-to-date and a report submitted. It is estimated that there are approximately 1,100 of such cases presently pending as a result of the Bureau's form letters. It has also been noted that in the past few days the Bureau has been following up on these form letters, requesting that this matter be given attention in the near future.

It is the opinion of this office, that it would be to the Bureau's advantage to handle first those investigations which involve potential subjects of Security Index cards and as yet have not been investigated. After these cases have been completed, then to work on the cases involving subjects of existing Security Index cards. The reason for this is that this office is extremely anxious to have Security Index cards on all those individuals who are considered dangerous to this country and thus feel that that type of investigation is more important at this time than the ones merely bringing the subjects activities up-to-date.

This is being called to the attention of the Bureau so that it will appreciate that this office is not ignoring Bureau instructions as contained in these follow-up letters. If the Bureau disagrees with the procedure outlined above, it is requested that we be appropriately advised.

WTR:DJG

RECORDED - 31

100-358026-34-3

100-358026-34-3

100-358026-34-3

100-358026-34-3

100-358026-34-3

100-358026-34-3

100-358026-34-3

SAC, New York

3  
May 16, 1949

Director, FBI

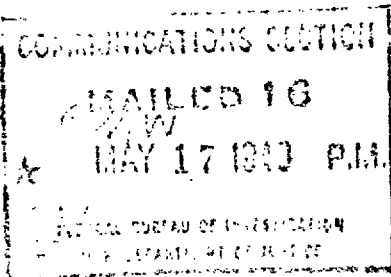
SECURITY INDEX PROJECT  
SECURITY MATTER - C

Reurlet April 13, 1949.

The Bureau does not feel that the investigation of cases on Security Index Subjects, which you have been requested to bring up-to-date, should be placed in a deferred category, because in many of such cases reports have not been submitted to the Bureau for several years.

You should give the pending Security Index cases as prompt investigative attention as possible, and you should assign for investigation those cases which you evaluate as being the most important to the end that the names of all individuals considered to be dangerous to the internal security of the country are considered for the Security Index. The cases should be promptly evaluated, having in mind that the Bureau desires to have a Security Index which is current, and in those cases in which reports have not been submitted for several years it appears it is necessary that they receive current investigative attention.

HBF:cmr



Mr. Tolson  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Jones  
Mr. Quinn Tamm  
Mr. Nease  
Mr. Gandy

RECEIVED  
MAY 16 3 15 PM '49  
U. S. DEPT. OF JUSTICE  
FBI

*Handwritten signature and initials*

SAC, New York

4  
November 17, 1949

Director, FBI

REGISTERED MAIL  
RETURN RECEIPT REQUESTED

SECURITY INDEX

SECURITY INVESTIGATIONS OF INDIVIDUALS

There is attached herewith a complete list of Security Index card subjects in your office as reflected by the Bureau's IEM statistics as of October 31, 1949. You will note the list is alphabetically arranged reflecting the sex, organizational affiliation or nationalistic tendency, Dateon and Consab tabbings, and the date of birth of each subject.

You are instructed to immediately have this list checked against your Security Index for the following items:

(1) The individuals listed therein:

If any discrepancy is found as to the individuals listed on the Bureau's list and your Index, it is desired that you handle the discrepancy as follows:

(a) Recent cancellations

Merely mark on the list to the left side of the name a small "c".

(b) Recent additions:

Any individuals that have been included since the preparation of this list should be set forth on a separate sheet of paper prepared in the manner of the attached listings.

(c) Discrepancies that do not appear to result from a recent cancellation or addition:

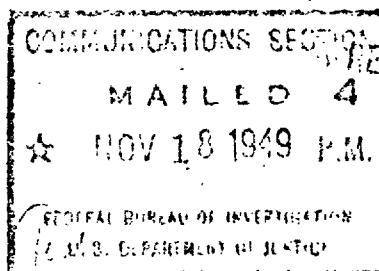
If any discrepancy of this nature is found, a separate memorandum should be prepared on each case, captioned for the individual case file. The memorandum to the Bureau should be attached to the list.

(2) Data set forth concerning each individual:

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

HP:mas (GAS)

NOV 18 1949



RECORDED - 34

F B I  
64 NOV 22 1949

447464

4

(a) Sex. If the sex of the subject appears to be erroneously set forth the error may be designated by merely encircling with a red pencil.

(b) Organizational affiliation or nationalistic tendency:

If this information appears to be erroneous the error should be noted by encircling with a red pencil the organizational affiliation and indicate the correct organizational affiliation or nationalistic tendency.

(c) Patcom and Comsab Tabblings:

The Patcom subjects are indicated by the letters "PC" and the Comsab subjects are indicated by the letters "CS". All the Comsab subjects are also automatically tabbed by the Bureau as Patcom subjects. If a discrepancy is noted in these tabbings, a Form FD-122 should be prepared, captioned in the individual case, and the memorandum attached to this list.

(d) Birth data:

If a discrepancy is found in the birth data, a Form FD-122 should be prepared, captioned in the individual case, and attached to this list.

This matter must be handled immediately and the list, together with any attachments made by you, returned to the Bureau by November 28, 1949. This list and any attachments should be retained by registered mail return receipt requested.



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 11-28-49

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX

Re Bulet 11-17-49.

In view of the number of discrepancies on the list of Security Index card subjects and the time involved in the checking of the files in which the discrepancies are found, it will be impossible for this office to meet the deadline of 11-28-49.

~~DEFERRED RECORDING~~

It is expected that the results will be accumulated in approximately two weeks.

WJR:NJF

RECORDED - 81

31 DEC 1949

521122111111

Office Memorandum

12 • UNITED STATES GOVERNMENT

TO : Director, FBI.

DATE: 12-22-49

6

FROM : SAC, New York.

SUBJECT: SECURITY INDEX.

Rebulet 11/17/49.

Enclosed for the Bureau will be found the original list submitted as an enclosure with reference letter. Also may be found 262 memoranda which includes FD-102s reflecting discrepancies found as a result of the check by this division.

Also may be found the original and one copy of a list of recent additions to the Security Index File.

*Checked*

Encls.

WTM:DJG

*Remember get opposite handling of will be filed in individual case files 147*

REGISTERED MAIL  
RETURN RECEIPT REQUESTED

RECORDED - 34

100-358686-24-1

EX-7

*54*

DEC 21 1949

12

EC 11 11 1949

DEC 22 1949

Federal Bureau of Investigation  
United States Department of Justice  
NEW YORK, NY

7

~~CONFIDENTIAL~~

May 1, 1950

Director, FBI.

RE: SECURITY INDEX - VITAL FACILITIES

Dear Sir:

Rebulet 4/17/50.

Every effort has been made to complete this assignment by May 1, 1950 but we have not been successful. It is expected that it will be completed by May 5, 1950 and the results will be furnished to the Bureau at that time.

Very truly yours,

*Edward Scheidt*  
EDWARD SCHEIDT,  
SAC.

cc: 100-91662

WTL:DJG  
100-97061

RECORDED - 45

EX-11

MAY 23 1950  
37

5422

U S DEPT OF JUSTICE  
F B I  
RECEIVED SECURITY DIV  
MAY 5 2 11 PM '50  
RECEIVED

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: May 5, 1950

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Reurlet April 17, 1950 and aylet May 1, 1950.

Instructions as contained in reference Bulet have been complied with except for the following individuals:

[REDACTED]

Case files on the above are not available at present but Bureau will be advised of result of check as soon as possible.

Enclosed you will find the original list as was furnished with the Bureau reference letter. Also enclosed is a list containing the names of subjects on which Security Index Cards have been recommended and are awaiting Bureau approval and a list of Security Index Cards maintained in New York but which names do not appear on the Bureau list.

cc: [REDACTED]  
Enclosures (3)

WMM:met

RECORDED - 45

EX-11

100-358086-34-15  
MAY 12 1950  
FBI NEW YORK  
MAY 8 3 58 PM '50

## Office Memorandum • UNITED STATES GOVERNMENT

9

TO : Director, FBI

DATE: June 1, 1950

FROM : SAC, New York

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re: May 5, 1950.

A check of the file on [REDACTED] reveals that the security index card was sent to New Haven (office of origin) on April 18, 1950.

A security index card is now being maintained on [REDACTED].

Security index cards are being maintained on the following individuals which names did not appear on Bureau list.

[REDACTED]

It is requested that the Bureau advise this office as to what the Bureau files may contain relative to the status of these cards.

WMM:mat  
100-37001

RECORDED - 45

INDEXED - 45

EX-11

JUN 17 1950

Office Memorandum • UNITED STATES GOVERNMENT

10

TO : Director, FBI

DATE: June 15, 1950

FROM : SAC, New York

SUBJECT: SECURITY INDEX

SECURITY MATTER - C

*See Card Prepared  
7-3-50 R.H.*

Rebulet May 28, 1950 and New York let May 5, 1950, which was captioned "SECURITY INDEX - VITAL FACILITIES."

The [redacted] mentioned in referenced New York letter is [redacted], with alias [redacted], subject of New York File #100-[redacted] Bureau File #100-[redacted]. The subject resides at [redacted] Street, Brooklyn, New York and is employed as a chemist with International Testing Laboratories, Incorporated, 580 New York Avenue, Newark, New Jersey.

RECORDED 110-358086-34-10.  
210  
JUN 16 1950

JFC:MTM  
100-57609

*HQ*

56 JUL 6 1950

110-358086-34-10  
210  
RECORDED COPY FILED IN 110-358086-34-10

SAC, New York

July 10, 1950

Director, FBI

PERSONAL ATTENTION

SECURITY INDEX  
INTERNAL SECURITY - C

During the latter part of 1948 and the early part of 1949 letters were directed to your office in all cases on Security Index subjects in which reports had not been submitted for over a year requesting that these cases be brought up to date.

It is noted that you have been giving these cases attention, however a considerable number of them have not been handled as yet.

The Bureau desires to be advised at this time as to the status of this project in your office and the length of time estimated to complete it.

In view of the international situation this matter should be given prompt attention.

In addition to handling the above above-referred-to cases, it is presumed that you are taking appropriate action to see that you have current addresses and places of employment of all subjects in your Security Index.

FCZ:CMC

ONE

RECORDED - 17

100-358186-34  
JUL 12 1950  
49

RECEIVED READING ROOM  
JUL 10 3 29 PM '50  
FBI  
U.S. DEPT. OF JUSTICE

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_

JUL 11 1950

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX  
INTERNAL SECURITY - C

12  
DATE: July 26, 1950

CONFIDENTIAL

Mr. Tolson \_\_\_\_\_

Mr. E. A. Tamm \_\_\_\_\_

Mr. Clegg \_\_\_\_\_

Mr. Glavin \_\_\_\_\_

Mr. Ladd \_\_\_\_\_

Mr. Nichols \_\_\_\_\_

Mr. Rosen \_\_\_\_\_

Mr. Tracy \_\_\_\_\_

Mr. Harbo \_\_\_\_\_

Miss Gandy \_\_\_\_\_

Rebulet dated July 10, 1950.

With regard to the letters which were directed to this office in cases on Security Index subjects, this is to advise that as of July 21, 1950, there were 383 cases pending in the New York Office on this project.

The Bureau will recall that formerly it was the policy of this office to place emphasis on those investigations where the individuals under investigation were not the subjects of Security Index Cards in order that it might be determined whether they warranted recommending Security Index Cards. Due to the tremendous volume of cases in this category, a great majority of the cases on Security Index subjects reopened during the latter part of 1948 and the early part of 1949 necessarily remained in an unassigned status until November, 1949. At that time a policy was adopted which would give priority to these cases. At the present time there are no unassigned cases in this category. Instructions have been issued to the agents to give all of them investigative attention at the earliest possible date and to submit reports reflecting the current activities of the subjects. It is estimated that the project will be completed within the next three or four months.

The Bureau is further advised that the New York Office has taken appropriate action to see that addresses and places of employment are current on all subjects in the Security Index. Within the past four weeks, approximately 2,100 of these subjects have been verified and it is anticipated that those remaining will be verified within the near future.

*Appropriate  
Office Program  
Notified by R/S [unclear]  
8/3/50*

WEL:JTM

32 AUG 1 1950

RECORDED - 28

EX-34

E B 42

JUL 28 5 25 PM '50

RECEIVED

-7/28/50





United States Department of Justice  
Federal Bureau of Investigation  
New York, 7, New York

13

August 23, 1950

IN REPLY, PLEASE REFER TO  
FILE NO.

Director, FBI

Re: ANTICIPATED INCREASE IN  
SECURITY MATTER INVESTIGATIONS  
IN THE NEW YORK OFFICE

Dear Sir:

Reference is made to SAC Letter #43, Series 1950, dated July 11, 1950, Page #7, Paragraph L, which pertains to the Security Index and which instructed that the previous criteria used to determine who should be investigated were to be broadened. Further reference is made to SAC Letter #48, Series 1950, dated July 25, 1950, which provides that present or alleged members of the Communist Party, the Socialist Workers Party and the Independent Socialist League are to be investigated with a view toward including them in the Security Index. This letter pointed out that the Bureau will now consider for the Security Index individuals who are present, active, participating members of the Communist Party or related groups or those who actively espouse the line of those groups.

In order that the effect of the foregoing instructions on the Security work of the New York Office may be seen, the following information is set forth.

It will be recalled that in April, 1948, the New York Office reviewed an approximate total of 119,000 closed and pending files in the 65, 100 and 116 classifications. From these about 28,000 mimeographed forms were prepared indicating the identities of those individuals who should be included in the Communist index. Of the 28,000 forms completed, 3,654 were determined to pertain to subjects who fell within the category of those who should be considered subjects of Security Index cards (these categories were set forth on Page #5 of SAC Letter #57, Series 1948). Active cases were opened on all of the 3,654 individuals mentioned above.

Of the approximately 1,700 Security Matter cases pending in this office on July 31, 1950, it is estimated that about 1,200 fall within the category outlined in the above-mentioned SAC Letter #57. Although this backlog is steadily being decreased, it is noted that many cases included in this 1,200 are new ones in this category which have come to the attention of this office since April, 1948 and which are not included in the 3,654 originally opened. It is believed that the subjects of these cases, being more potentially dangerous to the country, should be cleaned up before throwing emphasis on the new cases which are now being opened pursuant to the instructions contained in the aforementioned SAC Letter #48, dated

RECORDED - 64

WEL:MM

34

UNRECORDED COPY FILED IN

Letter to Director, FBI

July 25, 1950. With the present manpower available, it is estimated that it will take ten months to clean up these cases since it is necessary to work them concurrently with leads on cases originating in other field divisions.

With regard to the new policy and instructions set forth in SAC Letter #48, the following figures are set forth in an attempt to estimate the potential Security Matter case openings in this office. At the present time there are approximately 43,000 Communist Index cards. Based on a previous survey made at the time the Communist Index was set up, it is estimated that 77% or roughly 33,000 of these cards are on different individuals, the remaining ones being alias cards. Included in this figure are cards on approximately 2,700 individuals who are already the subjects of Security Index cards. It is further estimated that since April, 1948, investigations have been conducted on between 1,400 and 1,500 individuals on whom no Security Index card was recommended. In addition, it is estimated that background investigations were conducted on approximately 4,000 Communists in 1944 and 1945. Therefore, it is estimated that the Communist Index contains approximately 25,000 cards on individuals who have not been investigated. Of course, an unknown percentage of these individuals have moved away from the New York area or are no longer active, participating members in the Communist movement.

In analyzing the new Bureau instructions as they effect Security investigations in the New York Office, it was not deemed advisable to use the Communist Index as a basis for broadening the scope of Security investigations in view of the fact that SAC Letter #48 instructed that there should be considered for the Security Index individuals who are present, active, participating members of Communist groups. It is believed that the best way to comply with the Bureau instructions is to open these cases as information is received and processed indicating current Communist activity on the part of a subject. In this connection, it is noted that approximately 1,000 pieces of information pertaining to individuals is received each month from informants of all types, that is, trash covers, technical surveillances and live informants. Ordinarily, this information is received on the more active Communists, many of whom are the subjects of dead 100 files but who have never been investigated because they did not fall within the previously mentioned category upon which case openings were based. It is contemplated, therefore, that cases will be opened for active investigation on these individuals as information is received indicating current activity on their part. It is estimated that this will result in cases being opened at the rate of 400 to 500 a month. In this connection, it is noted that from November, 1949 to May, 1950, Security Matter cases were opened at the rate of about 200 per month. A considerable number of these were cases originating

Letter to Director, FBI

in other offices. In June, 1950 the openings increased to about 250 and in July to 300. This increase was prior to our putting into effect the new Bureau instructions and was occasioned by more activity on the part of other offices and by case openings on other individuals named by LOUIS BUDENZ as among the 400 concealed Communists. In addition, a considerable number of cases have been opened on Bureau instructions regarding individuals reported by the Washington Field Office as having visited Russia in the 1930s at the expense or sponsorship of the Communist Party.

Based on the foregoing information, it is estimated that during the next year between 7,000 and 10,000 Security Matter cases will be opened by this office. There will be afforded investigative attention at the earliest possible opportunity, it being recalled it has been estimated previously in this letter that with the existing personnel assigned to this type of work, it will take approximately ten months to investigate those cases already pending as of July 31, 1950. With regard to manpower, in November, 1949, there were 31 investigative agents assigned exclusively to Security Matter investigations. This number was gradually increased to about 50 agents, but during the past two months has been decreased to 34. This has been due mainly to a substantial increase in Loyalty cases.

By separate letter, the Bureau will be advised concerning the manpower needs of the New York Office as a whole.

Very truly yours,

*Edward Scheidt*

EDWARD SCHEIDT  
Special Agent in Charge

September 20, 1950

SAC, New York

Director, FBI

GENERAL INVESTIGATION

ANTICIPATED INCREASE IN SECURITY MATTER  
INVESTIGATIONS IN THE NEW YORK OFFICE

EX-52

Your letter of August 18, 1950, points out that there are presently pending in your office awaiting investigative attention approximately 1,200 cases relating to subjects falling within the category of those to be considered as subjects of Security Index Cards, set forth on page five of SAC Letter No. 57, Series 1249. Additionally, you estimated that as a result of the instructions contained in Paragraph L, page seven, of SAC Letter No. 43, Series 1250, dated July 11, 1950, which broadened the criteria used to determine who should be investigated and considered for inclusion in the Security Index, you estimate that cases will be opened in your office at the rate of 400 to 500 a month. You state that cases opened in the latter group will not receive investigative attention until the approximately 1,200 in the former group have been handled, which you estimate will take approximately ten months.

The administration of your office is, of course, a matter within your discretion and good judgment. However, in connection with your assigning cases for investigative attention and, particularly, those under this program, you must realize the tremendous responsibility placed upon the Bureau and do all within your power to insure that the Bureau will be in a position in the event of a national emergency to take into custody all individuals potentially dangerous to the internal security of the country. Hence, the Bureau cannot approve any arbitrary postponing or delaying of investigations of any one group of individuals until those in another category have been handled.

Bearing in mind the above, you should investigate all cases involving possible security index subjects as soon as possible and, of course, priority must be given to those cases indicating most clearly the potential dangerousness of the subjects.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Nease \_\_\_\_\_

SEP 21 3 23 PM '50

RECEIVED

SEP 21 1950

SEP 21 1950

SEP 20 3 54 PM '50  
RECEIVED  
U.S. DEPT. OF JUSTICE

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: October 16, 1950

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT

Reference telephone call to Mr. [REDACTED] of the Bureau and ASAC WILLIAM M. WHELAN of this office on October 9, 1950 with regard to the progress being made in getting out reports on those Security Index cases in which the Bureau, by form letter during the latter part of 1948 and early part of 1949, requested that those cases be brought up to date.

Pursuant to Bureau instructions that a status letter be submitted weekly concerning this project, this is to advise that as of Friday, October 13, 1950, 248 of these cases were still pending in this office. It is noted, however, that approximately 35 or 40 reports had been dictated during the week ending October 13, 1950.

*Handwritten:* Band of [unclear]

RECORDED - 117

OCT 17 1950

25

*Handwritten:* Langley

WEL:MMW

OCT 30 1950

Office Memorandum • UNITED STATES GOVERNMENT

15

DATE: November 6, 1950

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX PROJECT

Re New York letter dated October 20, 1950.

As of Friday, November 3, 1950, there were still pending in the New York Office 148 cases on Security Index subjects, which cases the Bureau requested be brought up to date. In addition, between 40 and 50 cases were dictated on between October 28, 1950 and November 3, 1950.

G.I.P.-7

RECORDED - 90 / 100-358086-34-15

EX-53

WEL:MMC

NOV 10 1950  
FBI  
RECEIVED  
MA 10 5 10 PM '50  
RECORDED

52 NOV 15 1950

## Office Memorandum • UNITED STATES GOVERNMENT

16

TO : Director, FBI

DATE: November 13, 1950

FROM : SAC, New York

SUBJECT: SECURITY INDEX AND SECURITY INDEX CARDS

Rebulet 11/1/50 captioned as above.

In the interest of uniformity it is recommended that the Bureau continue its present practice of preparing amended SI cards for the field.

With respect to placing a subject's description and photograph on the reverse side of the geographical card, it is recommended that the suggestion be followed which could permit the stapling of the new card received from the Bureau to the old card maintained in the security index. The two cards would be attached back to back so that the face of the combined cards would contain the name and addresses and the reverse side of the combined cards the description and photograph. This would obviate the typing of a description and photograph card.

If the card is again revised this procedure can be repeated.

FPC:HJC  
10-90409 sub A

RECORDED - 55

NOV 15 1950

80 JAN 17 1951

Office Memorandum • UNITED STATES GOVERNMENT

17  
DATE: November 13, 1950

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT

Re New York letter dated November 6, 1950.

This is to advise that as of today, November 13, 1950, there are still pending in the New York Office 124 cases on security index subjects, which cases the Bureau requested be brought up to date. In addition there are about 30 of these cases upon which reports have been dictated.

It is noted that the volume of closings in this category decreased during the past week. This was due to the fact that every agent on the section handling these cases was for a period of several days assigned exclusively to covering leads in connection with the shooting at Blair House.

RECORDED - 24

NOV 14 1950

WEL:RJG

100-358086-3477

NOV 14 1950

NOV 14 1950

NOV 14 1950





United States Department of Justice  
Federal Bureau of Investigation  
NEW YORK, NY

18

IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

CONFIDENTIAL

November 14, 1950.

Director, FBI.

RE: SECURITY INDEX AND SECURITY INDEX CARD

Dear Sir:

Rebulet 10/26/50 to Boston, cc New York, concerning the suggestion that a 3 x 5 card be placed on top of the file cover and under the ACCO fastener to afford ready recognition of those files in which Security Index Cards have been authorized.

This office has given this matter considerable thought and it is felt that the suggestion should not be placed into effect for the following reasons:

If there is a desire to determine whether or not a Security Index card exists on a subject, the logical place to check would be the Security Index file rather than the subject's case file as it would be a much quicker check. If the desire was to have the information re the existence of the Security Index card readily available at the time the file was reviewed in connection with tying in additional information, the work involved in maintaining the 3 x 5 card in the fashion suggested would not seem to justify the results obtained. A card of the type indicated could be easily torn off in connection with removing and returning the file to the jacket and one could never be sure if there was no Security Index card merely because there was no 3 x 5 card attached. Further it would seem that the existence or non existence of a Security Index card would rarely be the final determining factor of what action should be taken with a new piece of mail, but rather the extent of the subject's activity as is known at the time the file is reviewed. Therefore, bearing in mind that the institution of the system suggested would entail considerable clerical work not only from the standpoint of initiating the project but also in keeping it up to date and the result therefrom would be of questionable value, it is believed that the suggested plan should not be placed into effect.

Very truly yours,

EDWARD SCHEIDT,  
SAC.

WTK:DJG

RECORDED - 23

United States Department of Justice  
Federal Bureau of Investigation  
NEW YORK, NY

SAC, New York

19  
December 11, 1950

Director, FBI

RECORDED - 70

EX-4

Letter dated 12/11/50, 12/11/50.

Your letter called the Bureau's attention to the fact that authority was granted to the New York Office by the late Inspector Cullen to utilize the color card system in connection with tabling Security Index cards for Latcon and Comsab. You advised that the New York Office has been using blue cards for Latcon subjects and salmon cards for Comsab subjects and that as a result of the system presently being utilized by the Bureau you are unable to operate your color tab system. You advised that the weight of the cards presently being furnished the field by the Bureau is so light as to make it impractical to use any metal tabs on the cards.

With respect to the use of the blue cards for Latcon and salmon cards for Comsab, it is not possible for the Bureau to prepare different colored cards on the IBM equipment now in use.

The Bureau will furnish as soon as possible a complete set of the new S1 Cards as you were advised in SAC Letter No. 48, Series 1950, dated July 26, 1950. The Cards should be marked for Latcon and Comsab with the metal tabs as previously instructed. A check was made at the Bureau and the Cards now being used appear to be sufficiently heavy to handle the metal tabs used at the Bureau.

With respect to the colored cards you are now using, you should mark these cards for Latcon and Comsab using the metal tabs regardless of the color of the cards. If you desire to mark or blue pencil the notations "LC" or "CS" appearing on the top center of the cards, you may do so.

It is the Bureau's desire that this problem be handled with a minimum amount of effort and it will not be necessary for you to retype any of the cards now in use. If, however, it becomes necessary for you to retype any of the cards you now have, you should use the white card.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc 100-356062

JRM:kmb

RECORDED-15723H,20/1/51

DEC 13 1950

UNRECORDED COPY FILED IN

Office Memorandum • UNITED STATES GOVERNMENT

20

DATE: November 20, 1950

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX PROJECT

Re New York letter dated November 13, 1950.

As of today, November 20, 1950, there were still pending in the New York Office 89 cases on Security Index subjects, which cases the Bureau requested be brought up to date. Of these 89 pending cases, pending reports have been submitted in 30 cases. These pending reports complied with the Bureau's request that these cases be brought up to date. This leaves a balance of 59 cases which have not yet been brought up to date by report. All of these remaining cases are receiving attention and reports will be submitted in the near future.

TORRENS

RECORDED - 37

100-358086-34-211

EX - 36

3

RECEIVED  
FBI  
NOV 22 1950

WEL:THC  
NOV 20 8 25 AM '50

NOV 20 1950

NOV 20 1950

Copy-5

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: November 27, 1950

FROM : SAC, New York

SUBJECT: SINTEGRITY PLAN PROJECT

Re New York letter dated November 20, 1950.

As of November 27, 1950 there were still pending in the New York Office 79 cases on Security Index subjects, which cases the Bureau requested be brought up to date.

Tonahill

2

100-328091-34-11

RECORDED - 5

~~TOP SECRET~~  
NOV 25 1950

EX-114

*[Handwritten signature]*

WEL:WIC

15C-1135 (12-11-68)  
15C-1136 (12-11-68)  
15C-1137 (12-11-68)  
15C-1138 (12-11-68)

December 15, 1950

S. G. New York

Director, FBI

SECURITY INDEX PROJECT

Bureau file 100-35-006

By letter dated November 20, 1950, you advised that you had 49 pending cases remaining on the Security Index Project, but that only 59 cases remain which had not been brought up to date by a report. In your letters dated November 27, 1950 and December 4, 1950, you furnished the number of pending cases, but failed to furnish the number of cases on which current reports had not been submitted. The Bureau wishes to be advised as to the number of cases remaining which have not been brought up to date by reports.

In the future you should include this in your weekly letter until the project is completed. You should consider this project completed when the remainder of the cases have been brought up to date by reports.

MET:bjc

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Rm. \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Gandy \_\_\_\_\_

DEC 15 3 54 PM '50  
 RECEIVED READING ROOM  
 FBI  
 U.S. DEPT. OF JUSTICE

## Office Memorandum • UNITED STATES GOVERNMENT

22

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT

DATE: December 4, 1950

Re New York letter dated November 27, 1950.

As of December 4, 1950, there were still pending in the New York Office 71 cases on Security Index subjects, which cases the Bureau requested be brought up to date.

WEL:ENC

RECORDED - 93

DEC 6 1950

F B I

RECEIVED

DEC 5 2 00 PM '50

RECEIVED  
F B I  
DEC 4 1950

100-35888-34-22

DEC 4 1950  
F B I

## Office Memorandum • UNITED STATES GOVERNMENT

23

DATE: December 11, 1950

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT

Re New York letter to the Bureau December 4, 1950.

As of December 11, 1950, there were still pending in the New York Office 61 cases on Security Index subjects, which cases the Bureau requested be brought up to date. It should be noted, however, that pending reports have been submitted on 40 of these 61 cases, leaving only 21 which have not yet been brought up to date. These are receiving attention and reports will be submitted as soon as possible.

WEL:ENC

RECORDED - 7  
EX-122100-358086-34-25  
DEC 18 1950  
FBI NEW YORK  
RECEIVED

FO-DEC 18 1950



United States Department of Justice  
Federal Bureau of Investigation  
NEW YORK, N. Y.

24

CONFIDENTIAL

December 18, 1950.

Director, FBI.

RE: SECURITY INVESTIGATIONS.  
REMOVAL OF CARDS FROM  
SECURITY INDEX.

Dear Sir:

Rebulet 12/11/50.

In accordance with Bureau instructions a separate section in the Security Index has been set up designated as "Inactive".

A review of the Security Index fails to reveal any individuals coming within this classification.

Very truly yours,

*Edward Scheidt*

EDWARD SCHEIDT,  
SAC.

WTK:DJG

*Appropriate Offices  
to be notified  
by RIS 12-18-50  
EJG*

RECORDED - 20

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*

*100-25566-34-14*



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 2, 1951 <sup>26</sup>

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #100-350036)

Re New York letter dated December 18, 1950.

As of January 2, 1951, there were still pending in the New York Office 55 cases on Security Index subjects, which cases the Bureau requested be brought up to date. Of these 55 cases, pending reports have been submitted in 40, leaving 15 which have not yet been brought up to date. Reports have been dictated on several of the remaining 15 and these reports will be submitted in the near future.

100-350036-24-25

EX-65  
JAN 2 1951  
FBI - NEW YORK

WEL:1220

JAN 13 1951

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: January 8, 1951

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX SUBJECT  
(Bureau File #100-358086)

Re New York letter dated January 2, 1951.

As of today, January 8, 1951, there has been no change in the number of pending cases on Security Index subjects since the submission of referenced letter. There are still 55 cases pending, of which 40 have been brought up to date by report. All of the remaining 15 cases are assigned to agents who are also engaged in the investigation of LGE dead-line cases. The large increase in the number of LGE investigations opened by this office during the last three or four months accounts for these 15 cases not having been brought up to date by this time.

However, as indicated in referenced letter, reports have been dictated on several of these cases and the others are receiving attention. All of them will be given priority attention and efforts will be made to submit reports as soon as possible.

RECORDED - 50  
EX-60  
JAN 13 1951  
FBI NEW YORK

977  
JAN 22 1951

Office Memorandum • UNITED STATES GOVERNMENT

28

DATE: January 13, 1951

TO : Director, FBI

FROM : SAC, Los Angeles

SUBJECT: SECURITY INDEX  
(ureau File # 100-350000)

Re SAC Letter # 100, Sub-Section C, dated December 28, 1950 regarding verification of addresses of persons listed in the Security Index.

The last project to verify and bring up to date the residence and business addresses of persons in the Security Index of this office was initiated, on an office-wide basis, on July 1, 1950. At that time there were approximately 2,600 persons listed in the Index. Since that time the project has been completed with the exception of about 100 persons, where difficulty has been encountered in establishing one or the other of the addresses. However, all of the cases in this last-mentioned group are receiving investigative attention in an endeavor to complete the verifications.

Another project to bring all addresses to a current status has been planned, to start in the immediate future, in accordance with the instructions contained in referenced SAC Letter and in the Manual of Instructions. It may be noted that as of January 9, 1951, 2,897 persons were listed in the Index maintained by this office.

*appears to be verified by R/S [signature]*

RECORDED - 110

JAN 15 1951

100-350000  
100-350001

## Office Memorandum • UNITED STATES GOVERNMENT

29

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #100-350086)

DATE: January 15, 1951

Re New York letter dated January 8, 1951.

As of January 15, 1951, there are 49 pending cases on Security Index subjects. This represents a reduction in number of 6 pending cases since the submission of referenced letter. Of the 49 pending cases, pending reports have been submitted in 36. This leaves 13 cases in which the delinquency has not yet been removed.

As indicated in previous correspondence, these cases are receiving priority attention and efforts will be made to submit reports as soon as possible.

To: Mr. Tamm

3

100-350086-24-211

RECORDED - 47

JAN 16 1951

EX-4

JAN 16 1951

LWF:ENC  
100-27061

62 JAN 24 1951

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 22, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #100-358036)

*TORRES*

Re New York letter dated January 15, 1951.

As of January 22, 1951, there were 43 pending cases on Security Index subjects, which cases the Bureau requested be brought up to date. Of the 43 pending cases, pending reports have been submitted in 31. This leaves 12 cases in which the delinquency has not yet been removed.

WEL:EMC  
100-27061

100-25-2086-34-  
RECORDED - 30  
JAN 23 1951  
FBI  
NEW YORK  
JAN 23 1951

304  
JAN 23 1951

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 29, 1951

FROM : SAC, New York

SUBJECT: CHARLES WILLIAM JONES  
(New York File 100-358034)

Re New York letter dated January 22, 1951.

As of January 25, 1951, there were 39 pending cases on Security Index subjects, which cases the Bureau requested be brought up to date. Of the remaining 39 pending cases, pending reports have been submitted in 30, leaving a balance of 9 cases in which the delinquency has not yet been removed. These cases will continue to receive priority attention.

WML:MEC  
100-97061RECEIVED  
FBI  
JAN 30 1951  
EX-124

RECORDED - 11

EX-124

JAN 30 1951

INDEXED

100-358086-24-51

100-358096



Office Memorandum • UNITED STATES GOVERNMENT  
32

DATE: February 5, 1951

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #100-358036)

Re New York letter January 29, 1951.

As of February 5, 1951, there were 7 cases on Security Index subjects that had not been brought up to date by report pursuant to previous instructions received from the Bureau. One of these is a case which inadvertently was not tabulated when the weekly survey of these cases began. That case is receiving attention.

Another one of these 7 cases has been investigated and no information developed concerning Communist activity in the New York area since the submission of the last report by this office. The subject of that case, [redacted] has been out of the country and her United States residence is now in another field division. The Bureau instructed that New York remain the office of origin until her return to the United States is verified. Leads have been set out requesting that investigation be conducted to determine whether she has returned to the United States. Therefore, there is no outstanding investigation to be conducted in New York until receipt of information as to her present location.

Reports have been dictated on 4 of the 7 remaining cases. When these reports clear this office, only two cases will remain in which the delinquency has not yet been removed.

RECORDED - 66

FEB 9 1951

INDEXED - 66

EX-37

WDL:MMO  
100-27061

60 FEB 14 1951

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #100-358086)

33  
DATE: February 12, 1951

*TORRES*

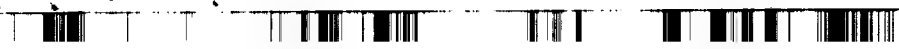
Re New York letter February 5, 1951.

As of February 12, 1951, there are five cases on Security Index subjects that have not been brought up to date by report pursuant to previous instructions received from the Bureau. Reports have been dictated on two of these five cases.

100-358086-34-33  
RECORDED - 133  
EX-17  
FEB 13 1951

WEL:IMC

378  
FEB 19 1951



Office Memorandum

UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: February 19, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File 100-356086)

Re New York letter dated January 12, 1951.

As of February 18, 1951, there are four cases on Security Index subjects that have not been brought up to date by report pursuant to previous instructions received from the Bureau. A report has been dictated on one of these four cases.

RECORDED - 135

EX-125

WHL:RMC  
100-97061

## Office Memorandum • UNITED STATES GOVERNMENT

35

TO : Director, FBI

DATE: February 26, 1951

FROM : SAC, New York

SUBJECT: RYAN CASE PROJECT  
(Bureau File #100-258086)

Re New York letter dated February 19, 1951.

As of February 26, 1951, there has been no change in the figures submitted in referenced New York letter. There are still four cases that have not been brought up to date by report. Reports are being prepared, however, on two of these four cases.

DEFERRED INDEXING

RECORDED - 122

FEB 27 1951

10 28

JEM:CMC  
100-27061

U. S. DEPT. OF JUSTICE  
F. B. I.  
RECEIVED SECURITY DIV.  
FEB 27 4 33 PM '51  
RECEIVED

5-TORRELL

United States Department of Justice  
Federal Bureau of Investigation  
NEW YORK, NY

36

February 26, 1951

Director, FBI.

RE: SECURITY INDEX.  
(Bufile 100-358006)

Dear Sir:

The following suggestion from Supervisor [REDACTED] is being submitted to the Bureau:

Re Section 87C of the Manual of Instructions which provides in connection with the tabbing of Security Index Cards for priority purposes that "all individuals tabbed under the Detcom Program should be tabbed with a contrasting color tab from those tabbed under the Comsab Program". It is interpreted from this that it is necessary to have two tabs on one Security Index Card when the subject is tabbed both for Detcom and Comsab. As the Bureau is aware, all Comsab Subjects are Detcom Subjects.

It is being recommended to the Bureau that it consider changing its rule at this time relative to the tabbing to permit the offices to use only one tab. In this regard, it is felt more desirable that if a person is a Comsab Subject, a contrasting color be used for such designation but that no additional tab be placed on the card to indicate that he is also a Detcom Subject since all Comsab Subjects are Detcom. This suggested change is thought to be advisable in order to reduce the number of tabs on the Security Index Cards since from a practical standpoint the Detcom Tab in addition to the Comsab Tab does not signify anything. It is thought that if a person is removed from being a Comsab Subject, then a regular Detcom Tab could be used to replace it. By approving the above suggested change it would also eliminate the work necessary to place these Detcom Tabs on Comsab Subjects cards. It is realized that where a small office is concerned which has very few Detcom and Comsab Subjects very little is gained therefrom. On the other hand, in an office the size of New York where there are a large number of such subjects it would eliminate some work and lend to better filing. Further as indicated above, it would eliminate duplicity.

It is being suggested that the Bureau give favorable consideration to this proposal.

Very truly yours,

EDWARD SCHMIDT,  
SAC.

100-97061  
WEM:DJG

March 19, 1951

SAC, New York

Director, FBI

SECURITY INDEX

New York file 100-97061

RECEIVED  
EX-110

Reurlet February 26, 1951.

Referenced letter points out that Section 870 of the Manual of Instructions provides that all individuals tabbed under the Detcom Program should be tabbed with a contrasting color tab from those tabbed under the Consab Program. Your letter states that you interpret this instruction as meaning it is necessary to use two tabs on each Security Index card when the subject is tabbed both Detcom and Consab.

You advise that since all Consab subjects are within the Detcom category it appears to be a duplication of effort to utilize two tabs on a Security Index card. Your letter suggests that rather than utilizing two tabs to denote that a subject is considered within the classifications of Consab and Detcom that one tab be used. In those instances where the subject is Detcom only, a tab would be used to denote this fact and in those instances where the card would be tabbed for Consab the contrasting color tab would be used designating this and it would, therefore, be unnecessary to also utilize the Detcom tab.

The suggestion of Supervisor [redacted] has considerable merit and it has been previously considered at the Bureau.

Your office is familiar with the fact that Security Index cards are prepared on the IBM machine, consequently, any change made in the present system of handling Security Index cards necessitates making new cards for every SI subject maintained in the Security Index at the Bureau that is affected by the change.

The present procedure of tabbing subjects for Detcom and Consab has been in use for a considerable period of time and it is absolutely necessary that a uniform policy be followed throughout the Field. It is realized that there is a small amount of duplication by utilizing two tabs on a Security Index card where one would suffice, however, it is not believed advisable to change the policy now in effect through the Field as the amount of work at the present time in using the two tabs is not great.

Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Belmont  
Mohr  
Tele. Room  
Gandy

Bufile 100-358085-524

JRM:mjt:eeo

51 APR 6 1951

COMM - FBI  
MAR 19 1951  
MAILED 20

RECEIVED - NEW YORK  
REC-107

Your Office as of February 6, 1951, had a total of 200 Security Index subjects tabbed Consab while the office having the largest number of Security Index subjects tabbed Consab had a total of 487. In view of the small amount of time necessary to handle the tabbing under the present system, no change will be made.

The Bureau sincerely appreciates the suggestion of Supervisor Marchessault and in the event your Office has any further suggestions which you feel would be of benefit to the Bureau please submit them.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: February 27, 1951

FROM : SAC, New York

37

SUBJECT: SECURITY INDEX

Reference is made to Bureau letter dated February 7, 1951, attaching a list of the Security Index subjects in the New York office.

The attached list has been reconciled with the Security Index in the New York office with the suggested notations made thereon and is being returned to the Bureau with this letter.

Attachment

WTL:mat  
100-97061

ENCLOSURE BEHIND FILE

EX-85  
60 MAY 25 1951 RECORDED - 135

100-97061-24-27  
13 5 21



Office Memorandum • UNITED STATES GOVERNMENT

38

TO : Director, FBI

DATE: March 5, 1951

FROM : SAC, New York

SUBJECT: SAC, NEW YORK (100-33066)  
(100-33066)

Re New York Letter dated February 26, 1951.

As of March 5, 1951 there are three cases on Security Index subjects that have not been brought up to date by report pursuant to previous instructions from the Bureau.

*DB*

*Trace*

*100-33066-34-30*

RECORDED - 50

EX-77

WAB:HEC  
100-27061

6  
MARCH 9 1951





Office Memorandum

11772 • UNITED STATES GOVERNMENT

40

DATE: March 19, 1951

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Ingram file 100-255086)

Re New York letter dated March 12, 1951.

As of March 19, 1951 there are still two cases on Security Index subjects that have not been brought up to date by report. A report has been dictated on one of these two cases and will arrive at the Bureau in the near future.

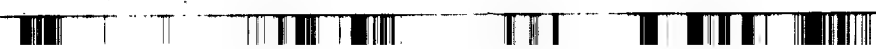
HANDLED BY 3-22-51  
STOP DESK

RECORDED - 13

MAR 20 1951

WEL:MC  
100-97061

13



## Office Memorandum • UNITED STATES GOVERNMENT.

41

TO : Director, FBI

DATE: April 2, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File 100-358066)

Re New York letter, March 26, 1951.

As of April 2, 1951, there is only one case on a Security Index subject that has not been brought up to date by report pursuant to previous Bureau instructions. At the present time a report is being prepared on this case and it will be submitted to the Bureau in the immediate future. Therefore, unless advised to the contrary, the New York Office will not submit any further weekly letters concerning this matter.

100-358066-34-41  
RECORDED - 50

EX-68

WEI:RMC  
100-97061APR 11 1951  
FBI NEW YORK  
RECEIVED  
APR 11 1951

4/11

## Office Memorandum • UNITED STATES GOVERNMENT

42

TO : THE DIRECTOR

DATE:

FROM : D. M. Ladd

April 11, 1951

SUBJECT: BUREAU OF SPECIAL SERVICES,  
NEW YORK POLICE DEPARTMENT

Tolson	✓
Ladd	
Clegg	
Glavin	✓
Nichols	✓
Rosen	
Tracy	
Harbo	
Mohr	
Tele. Room	
Nease	
Gandy	

Mr. Whelan in New York advises the head of the Bureau of Special Services in New York is Captain [redacted], who has been very cooperative. His executive officer is Lieutenant [redacted], who also has been very cooperative and who is frequently contacted by the New York Office. He has about 50 plainclothesmen working in his squad. The most frequent contacts of the New York Office with this squad are through Lieutenant [redacted], Detective [redacted], and Detective [redacted], both of whom are very cooperative.

The entire Special Services Section of the New York Police Department, which includes this section as well as numerous other special sections of the department, is under [redacted] who is likewise very cooperative and has been for several years with the New York Office.

With reference to the program of advising the state authorities of individuals on the security index list who may be working in vital facilities with the state or local authorities, Mr. Whelan advises they have not as yet furnished any information to the New York authorities; that they have just completed the review of all their files in the security index list and will have approximately 30 recommendations which are now being dictated to submit to the Bureau; that there are approximately 30 working for the board of transportation, two with the Brooklyn Union Gas Company, and one with the bus lines. Mr. Whelan stated that they were going to recommend that the information concerning the employees of the board of transportation be made available to the head of that board. I told him to also consider recommending in his letter to the Bureau that Commissioner Murphy likewise be furnished this information.

LML:CSH

RECORDED - 117

EX - 79

APR 13 1951

100-25006-34-7

CHM

Office Memorandum • UNITED STATES GOVERNMENT

43

DATE: April 12, 1951

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX  
VITAL FACILITIES

Reference is made to SAC Letter No. 26, Series 1951, dated March 13, 1951, wherein it was instructed that the Bureau be advised within thirty days after the receipt of this letter that the employment check of all Security Index subjects has been completed and that Form FD-122 has been submitted to the Bureau wherever necessary.

This is to advise that the employment check of all Security Index subjects employed in a vital facility has been completed and that Form FD-122 has been submitted to the Bureau wherever necessary.

WTM:rat  
100-97961

RECORDED - 137

EX-123

APR 27 1951

100-257086-24-43

APR 11 1951

21  
Bureau  
JPM

Done  
C. J. M.

Office Memorandum • UNITED STATES GOVERNMENT  
112v

TO : Director, FBI

DATE: April 19, 1951

FROM : SAC, New York

SUBJECT: SECURITY IN SLOVENIA INVESTIGATIONS

Re SAC LETTER NO. 30, Series 1951, dated March 31, 1951,  
Section C, entitled as above.

In accordance with Bureau instruction, the delinquency in security investigations has been carefully reviewed and the following is being submitted in accordance with the instructions.

With regard to the work on Sections 1 and 6, which sections handle for the most part espionage and major cases, it should be pointed out that during the past six months both sections have handled special cases, primarily the Perjury case of [REDACTED], the Special Inquiry case on [REDACTED], the Obstruction of Justice case on [REDACTED] and [REDACTED]; and the Conspiracy to Commit Espionage case involving [REDACTED].

These cases have been successfully investigated and further investigation on them is not as extensive as has been in the past. Accordingly, this will free additional agent personnel to work on other cases which have of necessity become delinquent. Every effort is being made to assure that these other cases will be given appropriate attention. Furthermore, a Special Employee has been assigned to handle the checks at the Immigration and Naturalization Service involving the movement of Soviet, Polish, Hungarian and other nationals, which has freed an agent for handling other matters.

With reference to the work handled on Section 7, which is of an Internal Security - C nature, continued stress will be placed on these cases. In the past there have been a number of summary reports which of necessity had to be prepared in connection with the Internal Security Act of 1950 which utilized considerable

COPIES DESTROYED

875 Feb 2 1965

REF: DDC

7-10-68

INDEXED - 302

2000-10-30

1992

1925-26 4634-7

Letter to Director

manpower. These have let-up to some extent, thus permitting this manpower to be used on the preparation of regular investigative reports.

An indices consolidator has also been assigned to this section and she has been of material assistance in reviewing the indices and consolidating references into appropriate memo form. In view of voluminous references in this type of case, this has saved considerable agent time. It is expected that additional consolidators will be placed on this work.

The necessity of keeping these Internal Security cases in a comparatively current status is constantly being stressed to the agents to whom these cases are assigned.

With regard to Security Matter investigations, the bulk of which are being handled on Section 12 of this office, it is noted that there are at present over five thousand such cases pending.

In New York letter to the Bureau dated August 23, 1950, captioned, "ANTICIPATED INCREASE IN SECURITY MATTER INVESTIGATIONS IN THE NEW YORK OFFICE", it was estimated that the new standards for opening Security cases provided for in SAC LETTER NO. 46 dated July 25, 1950, would result in the opening of between seven thousand and ten thousand Security Matter cases in this office in the next year. In New York letter to the Bureau dated August 24, 1950, pertaining to personnel needs of this office, it was estimated that it would be necessary to increase the agent personnel of Section 12 by eighty-one agents in order to keep up with the anticipated increase in Security Matter cases.

Since August, 1950, when the instructions contained in SAC LETTER NO. 46 were put into effect, Section 12 has opened an average of more than eight hundred Security Matter cases per month. Furthermore, case openings have been exceeding the number of cases closed by over three hundred per month.

To overcome this increase in delinquency in Security Matter investigations, it is anticipated that as agent personnel



43X

Letter to Director

become available, the number assigned to these investigations will be increased. Furthermore, as an immediate step along these lines, arrangements are being perfected with New York City Police Commissioner THOMAS P. HURLEY for the assignment to the New York City Police Department of a substantial number of Security Matter cases. Commissioner HURLEY has expressed a desire to cooperate with the Bureau in this matter and as soon as these arrangements are completed, it is estimated that it will be possible to assign up to five hundred cases a month to the New York City Police Department for investigation. This program undoubtedly will assist a great deal in decreasing the delinquency in this type of case.

As stated in reference SAC letter, the necessity of placing continual stress on security investigations is well realized by me. Every effort will be made to bring these cases in a current status as soon as possible.

44

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

WASH FROM NEW YORK 20

20

6-34 P

DIRECTOR

DEFERRED

*Bureau*

0 SECURITY INDEX DASH VITAL FACILITIES. REBUTEL EIGHTEENTH INSTANT.  
SEE NYLET TO BUREAU DATED APRIL TWELVE, FIFTYONE.

HOLD PLS

100-358086-34-44  
100-358086-62-1

SCHEIDT

RECORDED - 94

APR 25 1951

59 APR 27 1951

*RM*  
*5V*

Federal Bureau of Investigation  
United States Department of Justice  
New York 7, New York

45

IN REPLY, PLEASE REFER TO

June 13, 1951

Director, FBI

Re: SECURITY INDEX - VITAL FACILITIES

Dear Sir:

Re SAC letters No. 26, 3/13/51, and No. 47, 5/12/51.

Pursuant to instructions contained on page 3 of SAC letter of 3/13/51, a project was initiated to determine whether reports in cases falling within the prescribed category had already been handled in accordance with the instructions cited, and to take steps to ensure that, in cases of this type not already so handled, reports would be written as directed.

It should be noted that during the time elapsed since the inception of this project, another project of bringing up to date the addresses of persons listed in our Security Index has also been in progress. As a result, a number of additional individuals have been found employed in vital facilities.

Approximately fifteen percent of the persons originally in this group at the beginning of this project were found to be no longer employed in the particular vital facility. In addition, upon review of the case files, it was found that in approximately thirty-nine percent of the cases, reports, dated within six months prior to the date of the SAC letter, 3/13/51, had been disseminated to other interested agencies. In regard to the remainder of the cases, originally found in this group subsequent to receipt of the letter of 3/13/51, the handling of them has been substantially completed by the preparation of current reports and also by sending copies of previous reports or letters summarizing previously developed information to other interested agencies.

RECORDED - 107

JUN 15 1951

13

EXF:ED  
100-97061

COPIES DESTROYED  
875 MAR 4 1963

45

Amended letter to Director, FBI  
NY 100-37061

Further, in connection with this matter, reference is made to SAC letter No. 47, 5/12/51, particularly page 4 of that letter, where instructions are set forth calling for a report to be written each six months on persons in our Security Index who are employed in "Key Facilities". "Key Facilities" appears to this office to be another descriptive term meaning the same as "Vital Facilities", which term was used in SAC letter of 3/13/51. Accordingly, SAC letter of 5/12/51, appears somewhat to supersede the instructions in the letter of 3/13/51, which did not call for reports every six months. As a result, the reports prepared pursuant to the letter of 3/13/51, have been marked closed in most instances. Now, however, we are in the process of reopening and assigning all cases on persons employed in installations included in the "Key Facilities" list in order to handle them in accordance with SAC letter of 5/12/51.

It may be noted that, as of 6/12/51, the group of individuals employed in vital facilities numbered 140 persons, but of course, this number will fluctuate somewhat because of deletions and additions.

OK It is felt that each case can best be followed by being assigned as long as the subject continues the employment in a Key Facility, although it is contemplated that each case will be kept in a pending inactive status during the six months between each report. Inasmuch as Bureau Bulletin No. 60, 11/2/50, page 11, appears to apply to persons employed in installations on the Key Facility list, the dual character of Internal Security Act of 1950 will be added to the normal character of these cases, unless advice is received from the Bureau to the contrary.

OK We will continue to make every possible effort to discharge properly the Bureau's responsibility in each of these cases.

Very truly yours,

*Edward Scheidt*

EDWARD SCHEIDT  
SAC

Federal Bureau of Investigation  
United States Department of Justice  
New York 7, New York

46

CONFIDENTIAL

July 13, 1951

Mr. Tolson.....  
Mr. Ladd.....  
Mr. Clegg.....  
Mr. Glavin.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Tracy.....  
Mr. Harbo.....  
Mr. Alder.....  
Mr. Belmont.....  
Mr. Egan.....  
Mr. Gurnea.....  
Mr. Hendon.....  
Mr. Jones.....  
Mr. Mumford.....  
Mr. Quinn.....  
Mr. Nease.....  
Miss Gandy.....

Director, FBI

RE: SECURITY INDEX - VITAL FACILITIES

Dear Sir:

Re SAC letters No. 26 and 47, dated 3/13/51 and 5/12/51, remylet 6/13/51, and re No Number SAC letter of 2/5/51.

No Number SAC letter of 2/5/51 entitled "National Military Establishment, Internal Security - C; Confidential Plant Informants" enclosed a list entitled "Department of Defense Key Facilities List 1950 (Provisional)", which includes, as Item No. 73, "Port Facilities", and indicates the Strategic Code as CG-32, the Contracting Agency as CG, and the Responsible Agency as CG.

In view of the provision of SAC letter No. 47 requiring a report every six months as well as a check to ascertain if the particular subject has access to classified or restricted material in connection with his employment, I should like to raise the question as to whether merchant seamen should be considered employed in a vital facility coming within the descriptive term, "Port Facilities".

I should also like to point out that this office estimates it has several hundred seamen listed in the Security Index and it is our opinion that only a small portion of their employment involves being present in a port area. Furthermore, to submit a report every six months in these cases would be a considerable increase to the heavy volume of work now outstanding in this office.

It is felt that the persons meant to be covered by the designation, "Port Facilities", should more properly be construed as longshoremen, checkers, crane operators, watchmen, truck drivers, etc., who spend a more substantial portion of their working time in the port area than do seamen.

cc: NY 66-6251  
NY 100-91662

JMF:LEJ  
100-97061

RECORDED - 67

JUL 16 1951

EX 52

*Handwritten:*  
H. J. [unclear]  
cc: [unclear]  
8-31-51

*Handwritten:*  
appropriate office  
replied  
6-21-51  
E76-184

*Handwritten:*  
100-358086-34-46

46

Letter to Director  
NY 100-97061

In this connection, recently the local office of Coast Guard has advised that it plans as soon as practicable to establish restricted areas in waterfront facilities where the following shipping activities are conducted:

1. Those vital to the Military Defense Assistance Program.
2. Those pertaining to the support of U. S. Military operations.
3. Those pertaining to loading and unloading explosives and other dangerous cargo.

Persons not holding current Coast Guard Port Security Cards or other credentials approved by the Commandant, USCG, will be barred from restricted areas while the above-named activities are actually being conducted.

The Coast Guard is urging voluntary adoption, by firms operating on the waterfront, of the policy of requiring possession of Coast Guard Port Security Cards or equivalent for entrance to waterfront property after the restricted areas have been established.

The Coast Guard has also pointed out again that it has in operation a full program of screening longshoremen, watchmen, and other "regular" waterfront employees. It is perhaps noteworthy that in its recent communication, Coast Guard speaks of "regular" waterfront employees as its responsibility and does not mention seamen at all, which would seem to indicate that seamen should not be considered as employed in a vital facility.

It may be noted that Coast Guard has invited comments and suggestions as to its program. However, this office does not intend to offer any although it is intended that steps will be taken, through liaison, to be apprised of the restricted areas when they are designated, and that steps will be taken to develop informants in those areas under the Plant Informant program.

46

Letter to Director  
NY 100-97061

It is understood the Newark Division is also uncertain about whether seamen are to be considered as employed in a vital facility. Therefore, the advice of the Bureau is solicited in order to resolve this matter.

An early reply would be very much appreciated.

Very truly yours,

*Edward Scheidt*

EDWARD SCHEIDT, SAC

46

SAC, New York

August 31, 1951

Director, FBI

RECORDED - 134 SECURITY INDEX - VITAL FACILITIES

EX - 105

Re New York letter dated July 13, 1951, requesting Bureau advice as to whether seamen shall be considered employed in vital facilities. Enclosed for Newark is a copy of that letter.

New York advised that it was understood that the Newark Division was uncertain as to whether seamen should be considered as employed in a vital facility.

The Bureau desires to point out that even though a seaman has access to the port facilities only on a periodic basis and is not employed directly at the port facility, he nevertheless has as much access to classified and restricted information at the port facility during the time that he is in port as do longshoremen, crane operators and other individuals employed full time by the port facilities. For this reason it is necessary that seamen who are shipping out of port facilities included in the Vital Facilities List be considered as strategically employed. Henceforth, cases in your office involving seamen falling in the above category should be handled in accordance with provisions in SAC Letters Number 26 and 47 dated March 13, 1951 and May 12, 1951. It will be necessary to submit a report every six months on such individuals.

You should take the necessary action to assure that your office will be handling these cases in this manner in the future and that the individuals in your Security Index as employed are tabbed for priority apprehension in accordance with previous instructions.

cc - Newark (Encl)

LGD:mjt

SEP 1 1951



UNRECORDED  
November 18, 1954

SAC, Albany

Director, FBI (100-358086)

SECURITY INVESTIGATIONS -  
INTERVIEWS OF SUBJECTS

Reference is made to SAC Letter 54-50 (P), dated September 21, 1954, soliciting the observations of 20 offices for suggestions whereby our interviews with security subjects may be further exploited as an investigative weapon and as a disruptive technique.

The letters from the field have been received and analyzed at the Bureau. Set out hereinafter is a digest of the comments noted in the letters as they relate to the interview program.

Positive Approach to Interviews

From the letters it was clearly indicated that the

cc - Bufile 100-358086 Sub 34

2 cc - Albuquerque	2 cc - Milwaukee
2 cc - Anchorage	2 cc - Minneapolis
2 cc - Atlanta	2 cc - Mobile
2 cc - Baltimore	2 cc - Newark
2 cc - Birmingham	2 cc - New Haven
2 cc - Boston	2 cc - New Orleans
2 cc - Buffalo	2 cc - New York
2 cc - Butte	2 cc - Norfolk
2 cc - Charlotte	2 cc - Oklahoma City
2 cc - Chicago	2 cc - Omaha
2 cc - Cincinnati	2 cc - Philadelphia
2 cc - Cleveland	2 cc - Phoenix
2 cc - Dallas	2 cc - Pittsburgh
2 cc - Denver	2 cc - Portland
2 cc - Detroit	2 cc - Richmond
2 cc - El Paso	2 cc - Saint Louis
2 cc - Honolulu	2 cc - Salt Lake City
2 cc - Houston	2 cc - San Antonio
2 cc - Indianapolis	2 cc - San Diego
2 cc - Kansas City	2 cc - San Francisco
2 cc - Knoxville	2 cc - San Juan
2 cc - Little Rock	2 cc - Savannah
2 cc - Los Angeles	2 cc - Seattle
2 cc - Louisville	2 cc - Springfield
2 cc - Memphis	2 cc - Washington Field
2 cc - Miami	

Tolson  
Boardman  
Nichols  
Mont  
Tele.  
Holloman  
Gandy

ORIGINAL COPY FILED IN 100-358086-34

100-358086-34  
NOT RECORDED  
NOV 19 1954

UNR  
11/18/54

Bureau's interview program continues to serve as a valuable investigative weapon in (1) the development of confidential informants, (2) providing the means of obtaining voluminous intelligence data which could be obtained through no other means, (3) assisting the field to gauge the potential dangerousness of the individual subjects interviewed and (4) causing widespread disruption and heightening distrust within the Communist Party. As the Bureau has pointed out on many occasions in the past, emphasis in our security interviews must be placed on the affirmative aspects - i.e., the development of confidential informants and the procurement of intelligence information. That is to say, every interview with a security subject must be planned carefully and approached with the objective of obtaining positive results. From the letters received from the field, noted above, it appears that this objective is recognized and is being followed. As specified in referenced SAC Letter the disruptive effect of our interviews remains a collateral result of our contacts with security subjects and attempts to exploit it must be limited to situations where it is reasonably certain that the subjects concerned "are dedicated to the Party and offer little potentiality as security informants."

#### Selection of Subjects

Continued attention must be given to the selection of subjects to be interviewed. One office pointed out the necessity of being alert to developments within the Communist Party which render particular subjects more susceptible to interview. As an example the case was cited in which a subject, trusted by the Communist Party, began to cooperate immediately after Smith Act apprehensions in the division. In another, the residence of a security subject was depicted on a television program as a previous meeting place of the Communist Party at which certain of the Smith Act subjects had been present. Both the owner of the residence and his wife voluntarily contacted the field office following the Smith Act apprehensions and furnished signed statements concerning their past activities in the Communist Party. It was stated that the publicity arising from the publication of his address was the prime factor which moved him to contact the FBI.

Another office has suggested that immediate interviews be considered with subjects recently transferred into a division before the subjects have been given any specific Communist Party assignments. The basis for the selection

UNR  
11/18/54

of this particular time to interview the subject was that it might well precipitate genuine concern by the subject upon learning that the FBI was fully aware of his movements. One field office has obtained a list of individuals dropped from the Communist Party between 1949 and 1952 for varying reasons. On a selective basis Agents have begun to request interviews with these subjects with the possibility of reactivating them into the Communist Party as confidential informants. It was suggested that at frequent intervals each security informant who is a member of the Communist Party should be questioned closely concerning individuals who might be dropped or who might drop out of this particular group so that he may be contacted while hesitating. Another type of subject to be considered for interview was the individual who has only recently joined the Communist Party or has begun activity in a Communist Party front group. Such an interview might be considered with the subject of this type before he is completely sold on Communism and while he might be susceptible to cogent argument.

#### Reinterview with Uncooperative Subjects

A majority of the offices suggested that serious consideration be given to interviews with subjects who were entirely uncooperative when originally contacted. It was stated that this practice should not interfere with the basic objective of the Bureau in concentrating attention upon initial interviews with subjects who offer potentialities as confidential informants or sources of information.

The advantages of recontacts with uncooperative subjects were based upon the desire to determine definitely whether the subject had, upon reflection, decided to cooperate in the event of a second approach by Bureau Agents and to utilize the subject, if he remains hostile, as a channel whereby disruptive data might be transmitted to Communist Party leaders. In the latter instance it was pointed out that in many instances uncooperative subjects adhere to Party instructions to report immediately any contacts by FBI Agents. Through these subjects the Agents might well "plant" bits of information which might precipitate distrust and confusion within Party ranks.

One office has suggested that when the continuance of an interview with the Communist Party member appears futile it might be suggested the subject be told that the FBI knows he has been active in the Communist Party and attribute that

UNR.  
11/18/54

data to another member of the Party who has been either hostile or completely uncooperative. Handled discreetly this device offers a means of completely neutralizing either or both of the Communist Party members. It is reiterated that extreme caution must be followed to avoid jeopardizing active confidential informants in "feeding" disruptive information to an uncooperative subject.

Reinterview with uncooperative subjects will be considered at the Bureau on an individual basis, in accordance with existing practice. It is not desired that any survey be made to initiate requests for re-interviews of this type. In other words, such re-interviews may be requested only if there is some apparent and positive objective to be achieved in an individual case. The circumstances should be fully developed in your letter requesting authority to recontact the subject.

Similarly, any consideration to "feeding" information through an uncooperative subject must be limited to a specific set of circumstances where such technique would appear to be both secure and effective. Your letter requesting authority to reinterview must specifically outline your proposed approach in each instance, the basis for utilizing this technique, and confirmation that no confidential informants will be jeopardized to the slightest degree.

In summary, the practice of reinterview with uncooperative subjects should be limited to those relatively few cases where a basis for recontact is clearly indicated, and they will be considered on an individual case basis, in line with present procedure.

#### Other Observations

Interviews should continue to be geared to the underground operations of the Communist Party, as indicated in referenced SAC Letter. One office suggested that consideration should be given to interviews with the owners of residences at which underground leaders are residing. Depending on the circumstances, it might be feasible to conduct an interview with the underground subject himself if, for instance, the possibility existed that this person might as a result be moved to the home of an established security informant. An office familiar with the underground

UNR  
11/18/54

operations of the Party has pointed out that great care must be taken in interviewing underground subjects. They should be considered on an individual basis and the selection of interviewees must continue to be guided by security considerations and the potentialities presented in each individual case. Other matters pertaining to varying means of hindering the Communist Party in its operations were mentioned collaterally in the letters received from the field. These matters are not being developed herein since they do not relate directly to the interview program and since the possibilities presented vary greatly among the field offices.

The foregoing matters are brought to your attention as a means of re-evaluating the Bureau's interview program as it relates to the security investigations in your office. You should discuss the contents of this letter with supervisory personnel handling security investigations and with particular reference to the development of confidential informants. You should insure that full precautionary measures and security practices are followed in conducting interviews authorized within your division and take all the steps necessary to produce maximum results in your security interviews.

UNRECORDED  
FEBRUARY 21, 1956

AIRTEL

SAC, ALBANY

SECURITY INDEX - VERIFICATION OF EMPLOYMENT.

There is attached for each office a list of its Security Index subjects last known to have been employed in Key Facilities. This list indicates the Geographical Reference Number of the Key Facility in which each subject was last employed.

Immediately verify continued employment in a Key Facility of each individual. If a subject is no longer employed in a Key Facility, so note on the attached list. If the Geographical Reference Number set out is incorrect, set forth the correct reference number as reflected on the Key Facilities List.

Return the attached list by airtel so as to reach the Bureau by Monday, February 27, 1956. Any changes that should be made on existing Security Index cards should be handled immediately by the submission of Forms FD-122.

HOOVER

Bufile 100-358086

Enclosure

2cc - Albuquerque (W/Enc.)	2cc - Minneapolis (W/Enc.)
2cc - Baltimore (W/Enc.)	2cc - Newark (W/Enc.)
2cc - Boston (W/Enc.)	2cc - New Haven (W/Enc.)
2cc - Buffalo (W/Enc.)	2cc - New Orleans (W/Enc.)
2cc - Butte (W/Enc.)	2cc - New York (W/Enc.)
2cc - Chicago (W/Enc.)	2cc - Philadelphia (W/Enc.)
2cc - Cincinnati (W/Enc.)	2cc - Pittsburgh (W/Enc.)
2cc - Cleveland (W/Enc.)	2cc - Portland (W/Enc.)
2cc - Denver (W/Enc.)	2cc - St. Louis (W/Enc.)
2cc - Detroit (W/Enc.)	2cc - Salt Lake City (W/Enc.)
2cc - Houston (W/Enc.)	2cc - San Diego (W/Enc.)
2cc - Indianapolis (W/Enc.)	2cc - San Francisco (W/Enc.)
2cc - Los Angeles (W/Enc.)	2cc - Seattle (W/Enc.)
2cc - Milwaukee (W/Enc.)	

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

100-358086-54  
133 FEB 23 1956

344  
FEB 23 1956

100-358086-54  
FEB 21 1956  
FILED

SAC, Albany

UNRECORDED  
January 18, 1957

Director, FBI (100-358086)

SECURITY INDEX

There is attached for each office an alphabetical list of its Security Index subjects (two copies for New York) prepared from the Bureau's Security Index as of January 15, 1957.

The attached list should be used to reconcile the Security Index in your office with the Security Index at the Seat of Government by

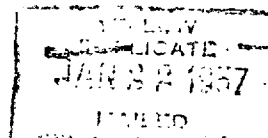
Enclosure

2 - Albuquerque (W/Enc.)	2 - Milwaukee (W/Enc.)
2 - Anchorage (W/Enc.)	2 - Minneapolis (W/Enc.)
2 - Atlanta (W/Enc.)	2 - Mobile (W/Enc.)
2 - Baltimore (W/Enc.)	2 - Newark (W/Enc.)
2 - Birmingham (W/Enc.)	2 - New Haven (W/Enc.)
2 - Boston (W/Enc.)	2 - New Orleans (W/Enc.)
2 - Buffalo (W/Enc.)	2 - New York (W/Enc.-2)
2 - Butte (W/Enc.)	2 - Norfolk (W/Enc.)
2 - Charlotte (W/Enc.)	2 - Oklahoma City (W/Enc.)
2 - Chicago (W/Enc.)	2 - Omaha (W/Enc.)
2 - Cincinnati (W/Enc.)	2 - Philadelphia (W/Enc.)
2 - Cleveland (W/Enc.)	2 - Phoenix (W/Enc.)
2 - Dallas (W/Enc.)	2 - Pittsburgh (W/Enc.)
2 - Denver (W/Enc.)	2 - Portland (W/Enc.)
2 - Detroit (W/Enc.)	2 - Richmond (W/Enc.)
2 - El Paso (W/Enc.)	2 - St. Louis (W/Enc.)
2 - Honolulu (W/Enc.)	2 - Salt Lake City (W/Enc.)
2 - Houston (W/Enc.)	2 - San Antonio (W/Enc.)
2 - Indianapolis (W/Enc.)	2 - San Diego (W/Enc.)
2 - Kansas City (W/Enc.)	2 - San Francisco (W/Enc.)
2 - Knoxville (W/Enc.)	2 - San Juan (W/Enc.)
2 - Little Rock (W/Enc.)	2 - Savannah (W/Enc.)
2 - Los Angeles (W/Enc.)	2 - Seattle (W/Enc.)
2 - Louisville (W/Enc.)	2 - Springfield (W/Enc.)
2 - Memphis (W/Enc.)	2 - Washington Field (W/Enc.)
2 - Miami (W/Enc.)	

Tolson \_\_\_\_\_  
Nichols \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

NOT RECORDED

JAN 25 1957



ORIGINAL FILED IN 100-358086-2302

UNRECORDED

1/18/57

Letter to Albany  
Re: Security Index  
100-358086

checking the names on the list against the Security Index cards. Detailed instructions regarding the handling of this list are contained in Bureau letter to Albany, copies to all offices, captioned as above, dated January 17, 1956.



**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX  
(NEW YORK FIELD)**

**FILE NUMBER: 100-358086**

**SECTION: 2**



**FEDERAL BUREAU OF INVESTIGATION**

---

## **NOTICE**

**THE BEST COPIES OBTAINABLE ARE INCLUDED IN THE REPRODUCTION OF THE FILE. PAGES INCLUDED THAT ARE BLURRED, LIGHT OR OTHERWISE DIFFICULT TO READ ARE THE RESULT OF THE CONDITION AND OR COLOR OF THE ORIGINALS PROVIDED. THESE ARE THE BEST COPIES AVAILABLE.**

---

Serial	DATE	Pages		Exemptions	Section 2
		Act.	Rel.		
47	7/16/51	1	1	/	
48	10/11/51	3	3	/	
48	11/7/51	1	1	/	
49	10/17/51	2	2	/	
49	11/9/51	2	2	/	
50	10/22/51	2	2	/	
50	11/21/51	1	1	/	
51	11/23/51	1	1	/	
52	12/17/51	1	1	/	
53	1/2/52	1	1	/	
54	1/31/52	1	1	/	
54	1/11/52	1	1	/	
55	1/15/52	1	1	/	
56	1/18/52	3	3	/	
57	1/18/52	2 enc 4	6	/	Pg 2 Para 5 b-1
58	2/19/52	2	2	/	
58	3/18/52	1	1	/	
UNRECORDED	4/18/51	1	1	/	
59	3/10/52	2	2	/	Excision below para 2 on Pg one NAL
60	4/1/52	1	1	/	
60X	4/21/52	2	2	/	

Serial	DATE	Pages Act. Rel.	Exemptions	Section 2
61	5/8/52	35	1	Pgs. 2 thru 35 are NPL
62	6/12/52	1 enc 1	1	enc page NPL
63	6/12/52	1 enc 1	1	enc page NPL
64	6/12/52	1 enc 1	1	enc page NPL
65	5/2/52	1	0	NP
65	5/19/52	1	0	NP
66	6/12/52	1 enc 1	1	enc page NPL
67	6/6/52	3	3	
67	6/12/52	1 enc 2	2	enc page NPL
68	6/11/52	7 enc 1	1	7 enc pages b-2
69	7/1/52	1	1	
70	6/10/52	5	5	
71	6/6/52	11	11	
UNRECORDED	7/14/52	2	2	
72	5/26/52	2	2	
73	5/27/52	1	1	
74	7/31/52	1	1	
75	7/10/52	1	1	
75	7/25/52	1	1	
76	7/25/52	2	2	
77	8/7/52	1	1	

Serial	DATE	Act.	Rel.	Exemptions
UNRECORDED	7/31/52	1	1	/
UNRECORDED	8/21/52	1	1	/
78	8/20/52	2	2	/
78	9/3/52	1	1	/
79	8/29/52	3	3	/
80	10/14/52	1	1	/
81	10/31/52	1	1	/
UNRECORDED	10/27/52	1	1	/
82	10/24/52	1	1	/
83	11/19/52	1	1	/
84	12/2/52	1	1	/
85	11/6/52	1	1	/
86	11/10/52	2	2	/
87	11/6/52	2	2	/
87	11/25/52	1	1	/
88	12/4/52	2	2	/
88	12/16/52	1	1	/
89	12/5/52	1	1	/
90	11/24/52	4	4	/
91	12/16/52	1	1	/
			104	total

Federal Bureau of Investigation  
United States Department of Justice  
New York 7, New York

47  
CONFIDENTIAL

July 16, 1951

RA  
Director, FBI

RE: SECURITY INDEX  
(Bufile 100-358086)

Dear Sir:

Re SAC Letter #100, Sub-section C, dated December 28, 1950, regarding verification of addresses of persons listed in the Security Index, and remylet of January 13, 1951.

The latest project to bring these addresses to a current status was begun, on an office-wide basis, on March 15, 1951, at which time there were approximately 2800 persons listed in the Security Index of this office. As of today, there are approximately 563 instances where difficulty has been encountered in establishing either the residence or employment address, or, in some cases, both addresses of the subject. All of these cases are receiving investigative attention in an endeavor to complete the verifications as soon as possible. It has been noted that in about 48% of the cases handled thus far on the project, some change, usually a change in employment or residence, has been developed. In addition, the remaining cases where difficulty is being encountered will practically all result in development of changes which will increase the percentage of change in the Security Index as a whole.

It is contemplated that the second yearly project of this kind hereafter will be begun in the fall of 1951. It is felt that full advantage can be taken of election records in election years and the problem of temporary summer residences, making pretext calls to the permanent residence often unproductive, will be avoided.

Every effort, commensurate with the need to handle the other urgent work pending in the office, will be expended to complete this present project in the near future.

Very truly yours,

EDWARD SCHEIDT, SAC

100-97061

EX - 82

JUL 18 1951  
18

COPIES DESTROYED

875 FEB 4 1965

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
 FROM : SAC, New York  
 Att: Inspector Carl Henrich

DATE: October 11, 1951

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS -  
 SECURITY INDEX STANDARDS

Reference is made to SAC letter #73, Series 1951, dated 7/24/51, Sub-section A, which advised that standards for the inclusion of individuals in the Security Index are now broadened to include persons "holding, at any time after 1/1/49, membership in any organization or political party which seeks to overthrow by force or violence the Government of the United States." Relet suggested the following reviews as a means of locating those persons so reported:

1. Review of all individual security cases which have been opened since 1/1/49.
2. Review all 100-0 references from 1/1/49 to date.
3. Review the Communist Index for the names of persons reported as active in such organizations subsequent to 1/1/49.

These suggestions, as they relate to this office, have been given very careful and thorough consideration, and I respectfully desire to make the following observations:

Concerning Bureau suggestion designated as #1 above, it is pointed out that there is no available record which would enable this office to determine which case files have been opened or reopened since 1/1/49 nor would such a record, if available, reflect all persons reported as active in the Communist Party or related groups subsequent to 1/1/49. Until July of 1950 there was no necessity of opening active files merely on the allegation of membership alone and, therefore, a review of files opened for investigation since 1949 would not serve to locate all those persons reported as active since 1949.

Concerning Bureau suggestion designated as #2 above, namely that the 100-0 file should be reviewed from 1/1/49 to date, it is pointed out that such a review can be expected to be of little value since it has been the practice of the New York Office even prior to January, 1949 to open at least one file on any person reported to be a member of any of the organizations with which referenced SAC letter is concerned.

With regard to suggestion #3, it is noted that on April, 1948 the New York Office reviewed an approximate total of 119,000 closed and pending files in the 65, 100 and 116 classification. At the time of the review a Communist Index card was prepared on each person residing in the New York Division, who had been reported at any time prior to the date of the review, as a member or

JFC:EMD  
 100-97063

COPIES DESTROYED

48

Letter to Director, FBI  
NY 100-97061

sympathizer of a subversive organization. As a result of the review, 28,000 Communist Index cards were prepared. Since this review the New York Office has continued to prepare C. I. cards on all persons reported to be members or sympathizers of a subversive organization. As a result of this policy there are now approximately 56,500 C. I. cards on file in this office, which figure represents a total of all persons who have resided in the New York area and who have been reported at one time or another to be active in a subversive organization. However, since there is no requirement that C. I. cards be maintained in a current status, it will not be possible to secure the desired information from a review of the cards themselves. To ascertain those individuals reported as active in one of the organizations since 1/1/49, it will be necessary to review each of the 56,500 files represented by a C. I. card. For reasons which will be set forth below, it is not believed that the results to be achieved by such a project will compensate for the extensive research that will be required in carrying out the project.

By SAC letter #48, Series 1950, dated 7/22/50, the Bureau advised that consideration should be given for inclusion in the Security Index those persons who were as of July, 1950 "active, participating members of the Communist Party or related groups, or those who actively espouse the line of those groups."

Since July of 1950, the above instructions have been strictly adhered to by this office. Whenever information has been received indicating that an individual is a member of, or active in, one of the organizations listed above, a case file has been opened for investigation. In addition, however, this office has adopted a somewhat liberal interpretation of the above instructions. The date of July, 1950 has not been utilized as an absolute line of demarcation when consideration is given to opening a file for investigation. A lack of information indicating current Communist Party activity on the part of a subject has been considered to be due more to the security measures adopted by the Party rather than to the lack of activity on the part of the subject.

As a result of the above interpretation, this office has been opening investigations on individuals active in one of the organizations under discussion, even though the activity may have occurred during the year 1949. These cases have been opened in a routine manner as information indicating Party activity was received from Sutech, trash covers, informants and other sources. In this manner approximately 7800 Security Matter - C cases have been opened during the past fourteen months.



48  
Letter to Director, FBI  
NY 100-97061

Because of this system in which files are continually coming to the attention of the Security Matter supervisor, it is felt that cases already have been opened on the vast majority of persons who have been reported to this office to be active in the Party subsequent to 1/1/49. Therefore, UACB this office will continue to follow this procedure and will not attempt a review of the more than 56,000 case files represented by Communist Index cards.

The New York Office is cognizant of its responsibility with regard to individuals whose activities or sympathies are such as to warrant their inclusion in the Security Index and will continue to be alert for them and to open cases promptly.

SAC, New York (100-97061)

November 7, 1951

Director, FBI (100-352065)

RECORDED - 137

SECURITY INVESTIGATIONS - 48  
SECURITY INDEX STANDARDS

RECORDED - 137

EX-18

Reurlet October 11, 1951, wherein you advise that you will not attempt to review the 58,000 case files represented by Communist Index cards for the purpose of investigating the subjects thereof who come within the meaning of the instructions issued in SAC Letter No. 73(A), dated July 24, 1951.

You point out that you feel that cases have already been opened on the vast majority of persons who have been reported to your office to have been active in the Party subsequent to January 1, 1949.

The extent and nature of any review prompted by the Bureau's instructions must necessarily be a matter for your own decision. I desire to point out, however, that you are responsible for the investigation and consideration for inclusion in the Security Index of all individuals coming within the category defined in SAC Letter No. 73. This does not merely mean the majority of such individuals. Unless you are certain that all such individuals have been investigated and that all such individuals have been considered for inclusion in your Security Index in line with the standards which were broadened by SAC Letter No. 73, it is mandatory that you conduct any review necessary to comply with these instructions.

If the reviews suggested by the Bureau in SAC Letter No. 73 are necessary to accomplish this, such reviews should be made. The Bureau made these suggestions in order to accomplish the objective prompted by the instructions. If you believe that the suggested reviews will not accomplish this objective, you are to advise what you intend to do to comply with the instructions.

You are to reply to this memorandum within fifteen days.

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Alton
- Belmont
- Laughlin
- Mohr
- Tele. Room
- Holloman

LGD:kmb:hlm

NOV 9 1951  
COMM-FBI

DEPT. OF JUSTICE  
RECEIVED  
NOV 8 8 18 AM '51  
NOV 9 8 20 AM '51  
DEC 10 3 20 PM '51

775

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
 FROM : SAC, New York  
 SUBJECT: SECURITY INDEX -  
 VITAL FACILITIES

DATE: October 17, 1951

Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Harbo \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Laughlin \_\_\_\_\_  
 Mr. Mohr \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

CONFIDENTIAL

Re SAC letters No. 26 of 3/13/51; No. 47 of 5/12/51;  
 Bulet 10/5/51 and my let 6/13/51.

It will be noted that my letter of 6/13/51 was for the purpose of advising regarding the status of the Vital Facility cases first mentioned in SAC let No. 26. I should like to make particular mention at this time of SAC let No. 47, although it is not cited in ReBulet 10/5/51, because it is felt that this SAC let in effect makes the handling of these cases a continuing matter, whereas SAC let No. 26 treated it as a project which would be considered completed at a certain point, namely 90 days following receipt of SAC let No. 26.

This is being mentioned because it is felt that it is important to consider in attempting to reply to the question in ReBulet of 10/5/51. To elaborate on this, I should like to point out that there is a certain degree of fluctuation in the make-up of cases comprising the Vital Facility category; i.e., persons are continually being added to or deleted from this group and, it is felt, it can not be definitely said at any one point that all cases in this category have been handled in accordance with the instructions in the SAC lets cited above.

However, as to the status of the matter in this office, our records reflect that of 142 such cases presently existent, 52 are in an up-to-date condition. It is noted that all the other cases are receiving attention and that every agent handling these Vital Facility cases has been impressed with the importance of promptly discharging the Bureau's responsibility, particularly to the other intelligence agencies. Furthermore, each agent has been urged to give these cases as much preferential treatment as possible commensurate with the need to handle the heavy volume of other urgent work pending in this office.

Further, in connection with these Vital Facility subjects it is noted that although they are scheduled in SAC let No. 95 for earlier submission of summary reports than are the

JMF:RJS  
 100-97061

RECORDED - 122

EX-105

OCT 18 1951

COPIES DESTROYED  
 875 FEB 4 1963

49  
Let to Dir.  
NY 100-97061

large remainder of cases which are touched upon later in the schedule outlined in that SAC let, they are not quickly distinguishable in the Security Index from the other Security Index Cards. Therefore, we have recently been considering a suggestion that the Security Index Cards on Vital Facility subjects be filed under a separate breakdown in the Index. It is felt that this would be helpful in several ways:

First, it would provide quick access to the cards if any special action were required to be taken regarding those subjects;

Second, it would reduce the possibility of overlooking the proper handling of some of these cases, which possibility it is felt exists to a higher degree while the cards are filed with the ordinary Security Index subjects; and

Third, it would present a more ready picture of the general composition of our index.

The Bureau's comments regarding this suggestion are solicited.

SAC, New York

(100-97061)

49  
November 9, 1951

Director, FBI

100-358086-34-47  
(100-358086)

CONFIDENTIAL

SECURITY INDEX -  
VITAL FACILITIES

RECORDED - 82

EX-6

Reurlet October 17, 1951, wherein you suggested that the Security Index cards on subjects employed in vital facilities be filed under a separate breakdown in the Security Index.

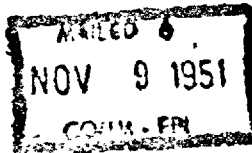
Your observations and suggestion are appreciated. However, it does not appear practical at this time to set up a separate section for such Security Index subjects. You point out that a separate section for such subjects would provide quick access to the cards of any such subject if any special action were required to be taken regarding them. Other than the following and reporting on these cases on a six months basis, there is no foreseeable action which will be required for such subjects other than to apprehend them in the least possible time on a priority basis. This contingency is provided for by the Detcom tabbing of all such subjects. This tabbing system permits quick access to the cards of such subjects. You can readily ascertain the identity of all subjects in your Security Index who are employed in vital facilities by checking the Security Index cards which are tabbed for Detcom and Comsab and noting whether a vital facility code number appears on each card.

You point out that maintenance of a separate section would reduce the possibility of overlooking the proper handling of some of these cases. It is not desired that the Security Index be utilized as a tickler system. The matter of following any security case should be handled through established tickler systems. In this connection your attention is directed to SAC Letter No. 107 (K) dated October 27, 1951, which instructs that these cases will be followed by administrative ticklers.

With regard to your third observation that maintenance of a separate section for these subjects in the Security Index would present a more ready picture of the general composition of the Security Index, it is felt that the complications added by setting up another separate section would offset any advantages along this line. **E 8 1**

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Alone \_\_\_\_\_  
Belmont \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_

LGD:aew



49.  
11/9/51

It is desired that the Security Index be maintained in as simplified manner as possible to facilitate the apprehension of all Security Index subjects should such action become necessary. To add another breakdown for the purposes stated in your letter would only complicate the mechanics of its operation in such eventuality.

You are to advise the Bureau when the project prompted by SAC Letters No. 26 dated March 13, 1951, and No. 47 dated May 12, 1951, is completed.

- 2 -



## Office Memorandum • UNITED STATES GOVERNMENT

50

DATE: October 22, 1951

TO : Director, FBI  
 FROM : SAC, New York  
 SUBJECT: SECURITY INDEX  
 PREPARATION OF SUMMARY REPORTS

Re SAC Letter #95, dated 9/22/51.

As directed, the project of submitting summary reports on persons listed in our Security Index has already been instituted. The provisions for the handling of these cases have been brought to the attention of all Agents on the four sections of this office concerned with the Security Index, and the necessity of giving preference to these cases, in the order of priority set out in relet, has been emphasized.

Regarding the first category of cases on the schedule set out by the Bureau, that is, those where new names are recommended, instructions have been issued to begin at once submitting reports in a summary form where there has been a previous report in the case. In connection with this group of cases, however, the question has been raised as to the possibility of the Bureau accepting the initial report in summary form when it contains a comprehensive picture of the person's activities and background. The Bureau's observations on this point would be appreciated.

In the second category scheduled to be handled; namely, those in the Special Section, it is noted that there are a total of 111 cases. These are all assigned, and special ticklers have already been prepared to insure that they will be closely followed.

The cases falling in the third and fourth groups mentioned in the schedule in relet, that is, Top Functionaries and Key Figures, will be followed in the same manner as those in the Special Section. All Top Functionary and Key Figure cases are assigned. The Top Functionary cases number 18, the Key Figure cases 171.

The Vital Facility Group, listed as #5 on the Bureau schedule, comprises 142 cases, all of which are assigned and which will also be followed through special ticklers already prepared, in an effort to afford them the proper attention and degree of priority desired.

MF:RK/mxm  
 11-30-51

COPIES DESTROYED

RECORDED

OCT 26 1951

12

100-358086-34-50

50

Letter to Director  
NY 100-97061

The sixth and seventh groups on the schedule set forth in relet compose the great majority of the cards in our Security Index, and represent approximately 2500 cases. When the cases having higher priority on the Bureau schedule have been substantially completed, and as personnel becomes available and the pressure of other more urgent work permits, it is planned that these cases will be assigned. Of course, those cases which it is found have had no report containing derogatory information since January 1, 1949 will be given preference, with the following exception:

It is noted that the cards in the Security Index on cases supervised by Section 1, the Major Case section, and by Section 6, the section handling Russian and Polish espionage and Internal Security Matters, are easily distinguishable in this large remainder of cards. For this reason, and also because of the need for special handling of these cases, it has been decided to prepare ticklers on them immediately and to afford them preferential attention on the respective sections mentioned as soon as the other more important cases have been handled. This will involve 25 cases supervised by Section 1 and 125 cases supervised by Section 6.

As the Bureau indicates in relet, this entire project imposes a tremendous burden on this office, especially in view of the large number of cases which will fall in the sixth and seventh categories on the Bureau's schedule. The exact number of cases in these respective groups can only be determined by examination of all the case files of persons in the Security Index, except those in the Special Section, the Top Functionary, and Key Figure groups, as well as those handled on Sections 1 and 6. It is planned to begin examining these cases in the immediate future and to make each the subject of a special tickler, after which, the case will be placed in line for handling in its proper order when it is possible to begin assigning cases found to be in this sixth group. As indicated on the schedule, the remaining cases will be considered last although appropriate ticklers will be also made on them as they are separated from those cases in the sixth group.

Every effort will be made to complete a review of these cases so that it will be possible to advise the Bureau more specifically in the memorandum to be submitted January 1, 1952 as to the makeup of these last two categories. Until the makeup of these two groups is further defined, it is not felt feasible to make more detailed plans for scheduling these cases.

This entire program will be followed closely to insure fulfillment of the Bureau's instructions as soon as possible.



50  
November 21, 1951

RECORDED - 135  
EX-16

SAC, New York (100-97061)  
Director, FBI (100-358026)

CONFIDENTIAL

SECURITY INDEX -  
PREPARATION OF SUMMARY REPORTS

Reurlet dated October 22, 1951.

The Bureau has no objection to the submission of initial or other regular investigative reports in which the same subheadings are set out as is done in the preparation of summary reports. By organizing material in regular investigative reports under such subheadings, it will materially aid and facilitate the subsequent preparation of summary reports in Security Index cases.

Of course, in an initial investigative report, a pink sheet should not be used for the first page.

PLC:mit

*appropriate agency  
has been referred  
11-21-51*

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Alben \_\_\_\_\_  
Belmont \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Tele. Room \_\_\_\_\_

RECEIVED-HVIF ROOM  
NOV 21 4 10 PM '51

MAILED 6  
NOV 21 1951  
COMM - FBI

*7/13/51*

*pre*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 11/23/51

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INVESTIGATIONS--  
SECURITY INDEX STANDARDS

Reference is made to Bureau letter 11/7/51. The Bureau's suggestions and directions are appreciated. The responsibility of this office for the investigation and consideration for inclusion in the Security Index of all individuals coming within the category defined in SAC Letter #73 is fully appreciated and will be carried out. The fact that any review of files that is felt necessary in order to carry out these instructions of the Bureau would necessarily be mandatory is also appreciated.

This office will not limit its review of files and information available to the suggestions made in SAC Letter #73. Gradually, informants are being contacted and, as all files are reviewed on tickler or for any other reason and as information is developed to indicate the identity of Communists, appropriate files are being opened and investigations ordered. This process is, naturally, a continuing one and this office will remain ever alert to it.

WMW:MFB

100-97061

*Discarded into Mr. Belmont's  
F. B. I.  
by [signature]*

RECORDED - 74  
F B I  
RECEIVED  
DEC 3 5 25 PM '51

100-358086-34-51  
100-358086-34-51  
NOV 27 1951  
[signature]

65 DEC 11 1951

December 17, 1951

SAC, New York

Director, FBI

PERSONAL ATTENTION

## DELINQUENCY IN SECURITY INVESTIGATIONS

The delinquency in investigations in the security field has increased in your office to the point where it presents one of our biggest problems. To prevent this delinquency from increasing further and to bring it within normal bounds, positive steps must be taken by you.

I fully realize that the emphasis that has been placed on this type of work by the Bureau in the past year because of the tense international situation has caused a marked increase in the work load and corresponding responsibilities in your office. However, we in the Bureau are all faced with grave responsibilities at this time. We must be certain that all security investigations, when warranted under existing Bureau instructions, are brought to a logical conclusion so that all individuals considered dangerous or potentially dangerous to the internal security are included in our Security Index. In addition, the cases on individuals already on the Security Index must be brought up to date with summary reports as rapidly as possible.

In those matters we have no choice but to face the problems and devise ways and means to solve them.

The delinquency in your office on October 31, 1951, in pending active matters in classification 100, was approximately 25%. In order that this delinquency can be removed I want you to personally analyze the handling of security work in your office to be certain that the best results are being obtained from personnel available for this type of assignment. In addition, you should review all work assignments in your office to determine if additional personnel is available to handle security matters.

You should advise by memorandum to the Bureau within thirty days of the receipt of this communication as to the concrete plans and steps you are taking to get the maximum benefit from personnel available and to reduce the delinquency in the security field. The memorandum should include a numerical breakdown of the number of agents assigned to the various phases of security work.

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Mohr  
Tele. Rm.  
Holloman  
Gandy

DEC 20 1951  
FBI  
RECORDED 24

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

DEC 20 1951

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

53  
DATE: 1/2/52

FROM : SAC, New York

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re SAC Letters #95 and #121, dated 9/22/51 and 12/20/51 respectively, and remylet 10/22/51.

With regard to the 111 cases in the Special Section category, our files reflect that in 73 of these cases summary reports within the requirements of SAC Letter #95 have been submitted. The remainder of these cases are being followed closely in order to insure the early submission of summaries.

A survey of the files of this office reflects a total of 2,871 cases in categories 6 and 7. An analysis for the purpose of breaking down the total into the appropriate categories reflects that 204 cases fall into category 6. Of these 204 cases, 32 are in a pending status. Steps are being taken to see that all these 204 cases are reopened and assigned as soon as possible in order to comply with the instructions in referenced SAC letters.

Category 7, the survey shows, consists of 2,667 cases in which reports containing derogatory information have been submitted since January 1, 1949. Instructions are being issued in order that the next reports in pending cases in this category will be submitted as summary reports. It is contemplated that the remainder of the cases in this category, which are not pending at present, will be given attention under this program when the handling of the cases falling in the higher categories on the schedule has been substantially completed.

In spite of the heavy load of almost 7,000 Security cases, the subjects of most of which are being considered as possible additions to the Security Index, this office fully appreciates the importance attached to this program of preparing summary reports on those persons already listed in the Security Index. The personnel handling Security cases are being frequently reminded of the urgency of the program outlined in the referenced SAC Letters, and the entire matter will continue to receive close attention.

JMF:EMD  
100-97061

RECORDED - 100

EX-28

JAN 5 1952

RECEIVED

100-3453  
100-8086-106  
Tanner  
Zing  
Johnson  
(info)

54

January 31, 1952

SAC, New York

RECORDED-37

100-358086-34-54  
BI (100-358086)-1039

SECURITY INDEX

EX-15

Reurlet dated January 11, 1952, wherein you suggest that another section be added to the Security Index for individuals whose whereabouts are not known.

The content of your letter will be considered in connection with this problem which is already under consideration at the Bureau and as soon as the matter is resolved you will be advised.

PLC:mjt

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

FEB 5 1952

JAN 31 1952  
COMM - FBI

JAN 31 4 58 PM '52  
U.S. DEPT. OF JUSTICE  
FBI  
RECEIVED - MAIL ROOM

phe

## Office Memorandum • UNITED STATES GOVERNMENT

54

DATE: 1/11/52

TO : Director, FBI.  
 FROM : SAC, New York.  
 SUBJECT: SECURITY INDEX

In connection with the maintenance of the Security Index, it is noted that the Bureau's rule at the present time with reference to the filing of SI cards on individuals whose whereabouts are unknown is that it is filed according to the last known residence address. At the present time, the New York Office has 17 SI cards on individuals whose residence address is unknown. From a practical standpoint and in case of an emergency, it is not felt that the having of the SI cards on subjects whose addresses are unknown located among the other SI cards would lend to the efficient handling of the emergency detention program. Further, it is believed that if the SI cards on subjects with unknown residence addresses were kept in a section of the SI marked unknown, it would result in the maintaining of an up-to-date list in the field on those individuals whose residences are unknown.

This office can think of no advantages to maintaining the cards as they are today. The Bureau's authority is, therefore, requested to maintain the alphabetical card on SI subjects whose addresses are unknown in strict alphabetical order among the other cards and setting up a special section tabbed unknown in the geographical section of the Security Index where the geographical card will be maintained. It is also being suggested that the Bureau consider making this a rule applicable to all divisions.

WTM:DJG

*See New York  
1-3-52  
JHC*

RECORDED - 123  
EX-130

JAN 14 1952

100-358086-34-54(R)

R

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX

DATE: 1/15/52

A.H. Belmont  
(EXEMPTION)

Re SAC letter #100, Sub-section C, 12/28/50, regarding verification of addresses of persons listed in the Security Index, and remylet 7/16/51.

As indicated in mylet the latest project in this matter was begun, on an office-wide basis, on November 1, 1951, at which time there were 3,287 persons listed in the Security Index of this office. On January 15, 1952, 1,500 cases were complete insofar as verification of addresses since July 15, 1951, is concerned. Of those completed thus far, it has been noted that it has been necessary to revise the Security Index cards in approximately 250 cases.

Although every effort is being made to complete this project as quickly as possible, it has been noted by this office that each of these projects has become increasingly difficult and time consuming, not only because of the large number of subjects involved but also because of the general tightening of security by the Communist Party. In addition this office recently has had to contend with increased activity in such other phases of Security work as the Sovme cases, underground cases, the search for the Communist fugitives, and Loyalty cases, as well as the very large volume of Security Matter cases. It may be noted that we have endeavored to integrate this particular project with the search for the Communist fugitives and the development of information regarding underground activities.

We are keenly aware of the importance of keeping apprised of the addresses of these persons in the Security Index and, in spite of the circumstances outlined above, are taking all available measures to bring this current project to a conclusion as soon as possible.

Tickler to for ow  
 prepared PLE

RECORDED - 45

EX-125

JAN 18 1952

FEB 11 1952

FEB 11 1952

## Office Memorandum • UNITED STATES GOVERNMENT

56

DATE: January 18, 1952

TO : Director, FBI  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX - PREPARATION  
 OF SUMMARY REPORTS

Re SAC letters Nos. 95 and 121, dated 9/22/51 and 12/20/51 respectively, and relet from Portland 1/4/51 (52).

This office concurs in the comments expressed by Portland in the second paragraph of its letter. However, we do not agree with the solution suggested in the third paragraph of the same letter because we feel it would be very cumbersome. In addition we would not be able to disseminate these summary reports promptly.

The entire problem of summary reports was a matter of serious concern for this office before the receipt of SAC letter No. 121. This concern has been materially increased by the provision for the documentation of evidence set forth in that letter. Of course we recognize that the same problem is faced by all other offices in varying degrees, but we feel that the problem is particularly acute and serious in this office for several reasons which will be pointed out hereafter.

In the first place this office had, at the inception of this summary program, and still has, almost 7,000 cases of a Security Matter nature. Most of these were opened for the purpose of considering the addition of the subjects to the Security Index. The rest are cases where the subject is already in the Security Index or where leads are outstanding here from some other office. The requirement of preparing summary reports on the over 3,000 cases where the subject is already in the Security Index naturally has reduced the amount of attention which otherwise might have been given to adding potentially dangerous individuals to the Index. It is felt that the requirement for documentation of evidence will retard this phase of the Security program even further.

Los Angeles  
 Portland  
 San Francisco  
 Seattle

JMF:EXM

RECORDED - 124

100-358086-1087

EX-831

64 APR 7 1952

COPIES DESTROYED



56

Letter to Director, FBI  
NY 100-97061

With particular reference to the documentation provision, it will be recalled that large amounts of documentary material have been secured in NY from our established sources over the past few years. A great deal of this has been transmitted to other divisions and thus we will have to handle a considerably higher volume of correspondence arising from this material alone. This will be further complicated by the fact that in a very large number of instances the original material has been forwarded to the other offices and no copy retained in NY. This could result in the necessity for returning the original material to NY for determination of the identities of the employees who processed the material originally.

It is also noted that these summary reports are not considered prosecutive in nature, and in fact are not restricted in their content to material which appears admissible. Therefore we feel that the requirement of documentation is something that could be deferred until such time as the need to prepare admissible evidence arises. It is felt that in many of the cases such a need may never arise.

Although it is realized that the ideal situation would be to have summary reports available for possible future dissemination to JC attorneys, it is felt that at this time it is more important to determine the potential dangerousness of persons who are not yet in the Security Index.

If it is possible it is suggested that the entire program be reconsidered in the light of the conditions cited above. The following are suggested as alternatives to the program as it presently stands:

- (1) Defer the entire program until the backlog of other potential Security Index cases is materially reduced.
- (2) Defer handling of cases in categories 6 and 7 on the Bureau's present schedule until the above-mentioned backlog is substantially reduced.
- (3) Rescind the requirement for the documentation of evidence.

56  
Letter to Director, FBI  
NY 100-97061

An early response would be appreciated, particularly  
with regard to the matter of documentation of evidence.

Office Memorandum

n • UNITED STATES GOVERNMENT

57

DATE: January 18, 1952

TO : Director, FBI

FROM : SAC, New York

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
*INDEX*

Bulet 12/17/51 requested advice as to the steps being taken to reduce the delinquency in the Security Field and a numerical breakdown of agents assigned to the various phases of Security work.

As the Bureau requested, a survey of the work of the entire office has been made. There is attached a tabulation of the work assignments in the New York Office, other than Security, showing by Sections the Pending cases and the men assigned as of 1/1/51 and the Pending cases and men assigned on 1/1/52.

In summary, there are at the present time 332 Agents handling 6,788 Criminal and Applicant cases. It is not thought that this number of men should be reduced. The delinquency in this type work, as of 12/31/51, was approximately 47%. If possible, it is felt that we should assign more men to this type work in order to increase the statistical accomplishments of the office. The number of incoming cases in this field has gradually balanced the number of cases closed. During the last six months of 1951, the Criminal and Applicant Sections, on an average, opened approximately 3,615 cases and closed approximately 3,670 cases per month. On 7/1/51, there were 311 men assigned to these sections and on 1/15/52, 332 Agents. The heaviest Criminal delinquency is in the Selective Service cases. At the end of 1951, 2,346 Selective Service cases were Pending, 1,600 of which were delinquent.

A tabulation of the Security work of the New York Office, broken down by sections and showing the number of cases Pending and Agents assigned 1/1/52 and 1/1/52 respectively, is attached. As indicated, there are 381 agents assigned to Security matters and they are responsible for 9,081 cases. The delinquency in this type case, as of 12/31/51, was approximately 80%.

Many of the Security Agents are assigned to specific cases or duties, as follows:-

137  
3 Encls. (2)

ES:MFB

RECORDED-137

JAN 22, 1952

EX: 8

5 05 61

W33 I &amp; OPS

MAR 24 1952

RECEIVED

Letter to Director  
Re: Delinquency in Security Investigations

23 Agents -- Assigned to the technical surveillance (Sutec) or the handling of material therefrom and have no cases assigned to them.

12 Assigned, on Bureau instructions, to handle the TOPLEV program, trash covers, and other informants. These men have few cases specifically assigned to them.

42 Assigned to the COMFUGS cases (including supervisor). This squad handles a limited number of cases.

18 Assigned, on Bureau instructions, to the handling of investigations of the CP Underground, which investigations involve few cases.

40

8 Assigned to MOCASE and related cases, which account for approximately 30 cases.

30 Assigned, on Bureau instructions, to handling of Soviet Nationals, which accounts for not more than 30 cases at any one time.

173

Of the 381 Agents assigned to Security matters, therefore, 173 are assigned to cases or matters receiving very special attention. These agents handle about 300 or 400 cases.

The Espionage Sections (1 and 6) and the Communist Section (ISC, Section 7), for the most part, handle cases of major and continuous intelligence nature. The handling of these cases is not reflected in the number of cases closed.

57

Letter to Director

Re: Delinquency in Security Investigations

During the last six months of 1951, the Security Sections opened approximately 1,050 cases per month and closed an average of 820 cases per month. On 7/1/51, there were 266 Agents assigned to these sections and at the present time, there are 381.

I believe that our present or immediate objective should be one that is reasonably attainable. Specifically, it should be to reverse the trend, i. e., to close more cases than we open and thus begin to clear up the backlog of delinquent cases -- a major part of which consist of almost 4,000 unassigned Security matter cases.

During the first half of 1951, this office averaged opening 5,600 cases per month, while during the last one-half of 1951, the monthly average of cases opened was 4,600 cases. It is further noted that during the last six months' period, the average number of cases closed per month was approximately 4,450 cases. During that six months' period, the total active case load increased 1,200 cases.

Our complement of Agents has been increased to approximately 725 as of January 15, 1952. The previous year, 6/30/50, to 6/30/51, the total case load rose by over 8,700 Pending Active cases and the complement of agents during the same period was increased from 556 to 584. These figures show that a favorable trend is gradually being accomplished.

In four different months during the past year, this office closed or handled 5,000 cases. If, during the next six months, the average number of cases received and opened will not exceed 4,500 cases and we can, with our increased personnel, close 5,000 cases per month, the delinquency situation would gradually be brought under control. This is to be our immediate goal.

In the Security Field, the Security Matter cases which are reflected in the number of 100 cases are the cases which present the worst picture from a numerical standpoint. The end of December, 1951, we had 7,072 Pending 100 cases, 6,137 of which were delinquent and 3,829 of which were unassigned active cases. The bulk of these cases are handled by Section 12 of this office. This Section handles both Security Matter and Loyalty cases. The personnel assigned has recently been in-

57

Letter to Director  
Re: Delinquency in Security Investigations

creased. As of 1/1/51, there were 72 Agents assigned; at present, there are 102 men assigned to this section. In the immediate future, we hope to assign additional agents to this section. If possible, I would like to have 50 men for Loyalty of Government Employees cases and 100 men for Security Matter cases. For the time being, however, we are instituting a project by which the agents on the other Security Sections in the Office, i. e., the Espionage and Communist Sections, will attempt to assist in the handling of some of these Security Matter cases which can be handled quickly, such as those cases consisting of leads from other offices.

The Agents are being urged and followed to obtain the maximum amount of work possible in order to bring these investigative matters into a more current status. If the volume of Applicant and Loyalty cases was substantially decreased, it would permit the assignment to Security Matter cases of additional agents.

In general, the figures do show that the situation today looks better than it did six months ago. Apparently the flood-tide of incoming cases may have been reached and some recession has set in during the past six months. During this time also, it has been possible for the Bureau to make a substantial increase in the number of agents assigned to this office.

57  
ENC

TABULATION #1

SECTION	JANUARY 1, 1951		JANUARY 1, 1952	
	PENDING CASES	AGENTS AS-SIGNED	PENDING CASES	AGENTS AS-SIGNED
2	980	25	3,376	37
5	626	56	829	52
8	318	50	397	57
9	594	56	528	42
11	2,374	102	1,658	144

Section 2 handles following violations: Selective Service; ITSMV; Deserters; CHS; IMP; FTC; ILU, etc.

Section 5 handles Bank Robbery; TFIS; KIDNAPPING; NSPA; Extortion; WSTA; ITSP; UFAP.

Section 8 is the Resident Agents and Liaison Agents' Section. These Agents spend all their time on both Security and Criminal work.

Section 9 is the Accounting Section which handles following classifications: NBA; FAG; Anti-Trust; AFA; Ascertaining Financial Ability.

Section 11 is the Applicant Section.

100-358086-24-57  
66-622-100-1220

57  
ENC

TABULATION #2

SECTION	JANUARY 1, 1951		JANUARY 1, 1952	
	PENDING CASES	AGENTS AS-SIGNED	PENDING CASES	AGENTS AS-SIGNED
1	501	31	523	31
4	0	19	0	20
6	520	71	734	107
7	861	52	1,032	121
12	3,609	72	6,792	102

Section 1 handles Satellite Espionage and Intelligence investigations, exclusive of Polish, also Sabotage; Labor Management Relations Act; AEA; Treason; Perjury. It is the Major Case Section of New York Office.

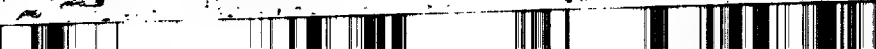
Section 4 is the major technical surveillance of New York Office (Sutec).

Section 6 handles Russian and Polish Intelligence and Espionage.

Section 7 handles Internal Security C cases -- Top Functionaries, Key Figures, Front Organizations, CP Infiltration into Labor Unions; COMFUGS; Informants. etc.

Section 12 handles Loyalty investigations and Security Matter investigations.

100-558086-34-57





## Office Memorandum • UNITED STATES GOVERNMENT

58

DATE February 19, 1952

TO : Director, FBI

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX - 1-1-52  
PREPARATION OF SUMMARY REPORTS

Re SAC letter #4, Series 1952, 1/11/52.

It has been the practice of this office, and, from our observation, all other offices, to enclose the Security Index cards with Form FD 128 when effecting a change in the office of origin. Experience has shown that there has always been a lapse of time, however, varying with the individual case, between the receipt of verification of the new residence of an SI subject in another division and the execution of FD 128. During this period the Security Index cards have remained in the old office of origin and thus the purpose of an SI card is defeated.

This situation has been aggravated by the provision of referenced SAC letter calling for the preparation of a summary report by the old office of origin prior to the execution of FD 128. This procedure has resulted in a greater lapse of time between the verification of a new address of a subject and the actual forwarding of the Security Index cards to the new office of origin. It is felt that this deficiency can be remedied by forwarding a copy of each pertinent serial together with the Security Index cards to the office which verifies the new residence as soon as notice of such verification is received. It is contemplated that this can be accomplished by a letter, for example, from New York to the Bureau, copy to Chicago, citing the fact that Chicago has verified the subject's presence in their division, requesting the Bureau to designate Chicago the office of origin, and transmitting the Security Index cards and a copy of each pertinent serial to Chicago. Mention will be made in the letter that New York is preparing the necessary summary report and will forward it, in an RUC status, as soon as possible.

file per  
new York  
3-18-52  
JMF

JMF:PMS

100-358086-34-77-1  
100-358086-77-1  
RECORDED - 105  
FEB 21 1952

EX-15  
FEB 12 1952

COPIES DESTROYED  
875 FEB 4 1963

58

Letter to Director  
NY 100-97061

It is felt that in this way the office covering the actual location of the subject will be in a position to apprehend him readily, if necessary, and also will be in a position to institute logical coverage of his activities at the earliest possible time.

Accordingly, New York is putting into effect the above-mentioned procedure and it is suggested, in the interest of uniformity, that consideration be given to instituting the practice in all divisions as soon as possible.

March 18, 1952

SAC, New York (100-97061)  
Director, FBI (100-358086)  
RECORDED - 42  
SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Reurlet dated February 19, 1952, wherein you make reference to SAC Letter Number 4 (E) dated January 11, 1952 and suggest that pertinent serials be forwarded to a new office of origin by separate letter when you have not as yet prepared a summary report in a case where the subject has transferred to another office.

SAC Letter Number 4 (E) did not specify that the summary reports be prepared by the old office of origin prior to the execution of Form FD-128.

It is not desired that you withhold submission of Form FD-128 until after the preparation of the summary reports in such instances.

When you receive verification of the residence of a Security Index subject in another office you should submit Form FD-128 together with copies of the pertinent serials and the old Security Index cards in accordance with past instructions. If the initial summary report has not been prepared by you it will only be necessary to add a statement to the FD-128 that you are preparing a summary report in the case. This will place the new office of origin and the Bureau on notice that you are preparing the summary report.

The summary report should then be prepared as expeditiously as possible without regard to your schedule of preparing summary reports.

- Tolson
- Ladd
- Nichols
- Belmont
- Clegg
- Glavin
- Harbo
- Rosen
- Tracy
- Mohr
- Tele. Rm.
- Nease

LGD:mjt

RECEIVED  
MAR 19 1952  
FBI NEW YORK

COMM - FBI  
MAR 19 1952  
MAILED 28

65 MAR 28 1952

FEDERAL BUREAU OF INVESTIGATION  
U.S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

APR 18 1951

*yellow*  
UNRECORDED  
4/18/51

*un*  
NEW YORK  
SAC

94 FROM WASH DC TELETYPE  
DEFERRED

18 9-54 PM

0 SECURITY INDEX DASH VITAL FACILITIES. RE SAC LET TWENTY SIX, MARCH THIRTEEN LAST. THIRTY DAY DEADLINE PAST. IMPERATIVE CHECK OF EMPLOYMENT OF S. I. SUBJECTS AGAINST VITAL FACILITIES LIST BE COMPLETED AND FOR FD ONE TWENTY TWO SUBMITTED WHERE NECESSARY. HANDLE IMMEDIATELY AND SULET.

HOOVER

BU BT CV DE HO KY LR LA NH PG PD SL SU SA SF SE SI AND WFO ADVISED

ACK AND HOLD PLS

WA R-94 NYC ECJM

HOLD FOR PAEPR CHANGE

OK  
69 JUN 18 1952

119 MAY 14 1952

ORIGINAL FILED IN 100-338086-607

SAC, New York

Director, FBI (100-358086)

SECURITY INDEX

March 10, 1952

Cancel 15 SI cards

Security Index Card Cancelled  
3-18-52

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Mohr  
Tele. Rm.  
Nease  
Gandy

RECORDED

Note on Yellow Only:

Authority is Executives' Conference memorandum dated February 19, 1952.

MAR 12 1952

MAILED 27

DUPLICATE YELLOW

UNRECORDED COPY FILED IN

RECEIVED

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 4/1/52

FROM : SAC, New York (100-97061)

SUBJECT: SUMMARY REPORTS IN SECURITY  
INDEX CASES

Remylet 1/2/52; re SAC Letters #95 and #121, dated 9/22/51 and 12/20/51, respectively; and re no number SAC Letter I, 3/14/52.

Following is the Status of the project in this office:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted To Date	Number of Summary Reports To Be Submitted	Expected Date of Completion
----------	--------------------	--	---	-----------------------------

2 103

72

31

9/1/52

4 204

1

203

4/1/53

5 2657

65

2602

Indefinite

RECORDED 137

APR 2 1952

18

59 JUN 3 1952

JMF:BA

MAY 2 1952

100-358086-34-60

100-358086-1173

Zinfke  
Johnson  
BRW:ja  
(info)

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: April 21, 1952

FROM : SAC, New York

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

of individuals

Rebuletts 3/22/52 and 4/11/52 captioned as above.

Pursuant to instructions contained in bulet dated 4/11/52, this is to advise that during the month of March, 1952 there were 38 Special Agents and 4 Special Employees assigned to the investigation of routine Security Matter cases. All of these employees are assigned to Section #12 of this office, which handles Security Matter - C, SWP, ISL and N cases, as well as Loyalty of Government Employees cases. During the month 12 of these Agents were assigned for periods of two days each to surveillance duty in connection with the trial of the 17 CP functionaries, which cases are being handled by Section #7 of this office. Otherwise their services were devoted exclusively to the investigation of Security Matters. Three of the Special Employees devote their entire time to Security Matters and the fourth Special Employee works Security Matters approximately sixty per cent of the time.

It will be recalled that Section #12 assumed the responsibility for investigating routine Security Matter cases in November, 1949. At that time it was believed that the volume of Loyalty investigations would materially decrease. However, this decrease was only a temporary one and, with the beginning of hostilities in Korea, the volume of cases in this category underwent a substantial increase. This volume of LGE cases has made it necessary for Section #12 to utilize the services of between 55 and 60 Agents exclusively in connection with these investigations in order to handle these deadlines on a current basis. After the receipt of rebulet dated 3/22/52 each of the Agents working Loyalty was assigned two or three of the less involved Security Matter cases in the hope that this might help to decrease to some extent the delinquency picture and still not interfere with the prompt handling of Loyalty matters.

Since 4/1/52 three more Agents have been added to the handling of routine Security Matter cases. Furthermore, in view of recent legislation which will materially reduce the Bureau's responsibilities in connection with Applicant investigations, consideration is being given to transferring Loyalty investigations to another section of this office. If this change can be effected, it is hoped that the number of Agents working exclusively on the routine Security Matter cases may be increased to a minimum of 100. It should then be possible to materially reduce the pending backlog of work in the Security Matter classification.

It is noted that the volume of cases handled per agent has been reduced in recent months due to the preparation of summary reports, documentation of evidence and the increased number of interviews with subjects prior to closing a case. It is further noted that the volume of cases being opened in this category

WEL:EMD

COPIES DESTROYED



60X

Letter to Director, FBI

Re: DELINQUENCY IN SECURITY INVESTIGATIONS

is still large due to the broadened standards and due to the large volume of material being received from several of the confidential sources of this office. This office is cognizant of its responsibilities under the Security Index Program and will make every effort to substantially decrease the delinquency in Security investigations in the near future.

## Office Memorandum • UNITED STATES GOVERNMENT 61

TO : Director, FBI

DATE: May 8, 1952

FROM : SAC, New York (100-96900)

SUBJECT: KEY FIGURES & TOP FUNCTIONARIES OF THE  
COMMUNIST PARTY, USA,  
SOCIALIST WORKERS PARTY,  
INDEPENDENT SOCIALIST LEAGUE &  
NATIONALIST PARTY OF PUERTO RICO  
IN THE NEW YORK DIVISION  
INTERNAL SECURITY - C, SWP, ISL, N (y)

Re New York letter of 11/6/51.

In accordance with previous Bureau instructions relative to the Key Figure Program, there are listed hereinafter the names of individuals currently considered by this office to be Key Figures and Top Functionaries of the Communist Party, USA, Socialist Workers Party, Independent Socialist League and Nationalist Party of Puerto Rico in the New York Division.

This list supersedes all other lists previously submitted by this office.

These individuals are listed under their party names or under the names by which they are most commonly known.

(TF) preceding a name indicates the individual is considered a Top Functionary in the New York Division.

Following the individual's name and present identifying data are, in the order named: Bureau file number, New York file number, status of the case, whether a Security Index/Card is currently maintained or has been requested of the Bureau, whether a photograph has been submitted to the Bureau, and whether handwriting specimens have been submitted to the Bureau.

Key Figures and Top Functionaries of the CP, USA will be found on pages 2-31.

Key Figures and Top Functionaries of the Socialist Workers Party will be found on pages 32 and 33.

Key Figures of the Independent Socialist League will be found on page 34.

Key Figures of the Nationalist Party of Puerto Rico will be found on page 35.

RSG:ASR

COPIES DESTROYED  
875 FEB 4, 1963

RECORDED

100-358086-34-61

13 MAY 1952

SPR June 12 1952

Security Index

SAC, New York

June 12, 1952

Director, FBI

SECURITY INVESTIGATIONS  
OF INDIVIDUALS

In connection with the recent analysis of a number of the pending unassigned Security Matter cases in your office by Bureau representatives, there were included therein a group of cases in an unassigned status which apparently require only a review of your office indices based on requests from other offices. The identities of the cases in this category may be found on the attached list.

Since no investigative effort is apparently required in these cases and they may be handled by correlation clerks for the purpose of reviewing file references, these cases should be placed in line for immediate handling on that basis. They may thereafter, of course, be referred upon completion to the office of origin. In a small number of these cases your office is origin and the Bureau requested an indices check from your office in which instances the Bureau should be advised, of course, of the results of such indices search. It is not felt that such cases should be placed in an unassigned status since they do not require investigative effort on the part of your personnel and have a tendency to increase the over-all field delinquency.

14 ENCL  
F177

Enclosure

RECORDED - 129

100-1358086-34-62

JLS:nlm

EX - 140

JUN 18 1952  
80

- Tolson
- Ladd
- Nichols
- Belmont
- Mohr
- Winterrowd
- Tele. Rm.
- Holloman
- Gandy

60 JUN 24 1952

COMM - FBI  
JUN 16 1952  
MALED 18

RECEIVED  
FBI  
JUN 18 1952  
RECEIVED  
JUN 18 1952  
RECEIVED  
JUN 18 1952

Handwritten signatures and initials, including "G.W." and "JLS".

63

SAC, New York

June 12, 1952

Director, FBI

SECURITY INVESTIGATIONS  
OF INDIVIDUALS

In connection with the recent analysis of a portion of the pending unassigned Security Matter cases in your office by Bureau representatives a number of cases were examined which apparently require a check of your file references and a check with your confidential informants after which if no current subversive information is received indicating an investigation is warranted such cases may be closed. The identities of cases involved in this category are set forth in the attachment.

The majority of the cases in this category are those which have been opened as a result of the Coast Guard Screening Program. In this connection the Bureau's instructions with regard to the handling of matters in this category are contained in SAC Letter 60, dated August 24, 1950, to the effect that you should check with appropriate confidential informants and sources of information to determine if the person is presently active in the Communist Party or related groups. If your indices check and the contacts with your informants fails to reveal sufficient current subversive data warranting the conducting of an investigation on individuals involved these cases should be appropriately closed. It is suggested that the cases listed in the attachment be placed in line for immediate handling, in accordance with the above instructions. In accordance with the provisions of the above-referenced SAC letter, in the event your office indices fail to reflect any prior references to the subject you should comply with the instructions set forth in the SAC letter.

Enclosure

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

JLS:rdm

RECORDED - 75

EX-164

JUN 18 1952  
80

RECEIVED READING ROOM

JUN 15 3 36 PM '52

COMM - FBI

E. B. I.  
RECEIVED RECORDS

JUN 16 1952

MAILED 18

JUN 25 1952

SAC, New York

64  
June 12, 1952

Director, FBI

*lws*  
SECURITY INVESTIGATIONS  
OF INDIVIDUALS

In connection with the recent analysis by Bureau representatives of a portion of the pending unassigned Security Matter cases in your office, there were located a number of cases which apparently require only the covering of leads such as agency record checks, verification of birth data, etc. The identities of the cases falling in this category are contained in the attachment.

Since the cases may be handled with a minimum of investigative effort, it is desired that they be placed in line for immediate assignment and handling. Thereafter, of course, these cases may be either RUC'd or closed, depending on which office is origin. You should be certain, of course, that prior to closing such cases no other action is required, it being noted that some of these cases require a check of your office indices. It is felt that to place these cases, most of which require the covering of only one lead, in an unassigned status increases the administrative requirements of your office and since many of these cases are delinquent it not only increases delinquencies in your office but the over-all delinquencies in the entire field. *A*

Enclosure

JLS:nlm

RECORDED - 756. HW

EX-164 P

E.B.P.

COMM - FBI

JUN 16 1952

MAILED 13

10 JUN 25 1952

SAC, New York

June 12, 1952

Director, FBI

SECURITY INVESTIGATIONS  
OF INDIVIDUALS

SECURITY INDEX - NEW YORK

With reference to the recent analysis of a number of your pending unassigned Security Matter cases by Bureau representatives there were noted a number of matters presently pending which, based upon a review of the data contained in the main files, do not appear to warrant investigation at this time. The identities of the cases falling in this category are contained in the attachment.

In connection with this particular group of cases, it is the opinion of the Bureau that the allegations contained therein are either too nonspecific to warrant investigation under current standards or the allegations of subversive activities since the start of Korean hostilities are too weak to warrant the opening of a Security Matter case. It will be necessary, of course, for you to have the file references in these cases reviewed to determine whether additional data are contained therein bringing such cases within current Bureau standards for investigation. If such data are located, it will be necessary, of course, to maintain these cases in a pending status for investigation. On the contrary if no additional data of this nature are located these cases should be closed administratively. This group of cases should be placed in line for immediate handling in accordance with the above observations. If you have any question about any of the cases included in this group do not hesitate to communicate with the Bureau on the individual case involved.

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Laughlin  
Mohr  
Tele. Rm.  
Holloman

RECEIVED  
JUN 13 1952  
JLS:nlm  
25. 11. 21 NO.

RECORDED - 134

EX-115

COMM - FBI  
JUN 13 1952  
MAILED 29

80

RECEIVED  
JUN 15 1952  
F.B.I.  
REC'D BETHOHL

RECEIVED  
JUN 13 1952  
3 12 PM '52

20 JUN 25 1952

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: June 6, 1951

FROM : SAC, New York (100-97061)

~~CONFIDENTIAL~~SUBJECT: SECURITY INVESTIGATION OF INDIVIDUALS  
- SECURITY INDEX STANDARDS

Mr. Tolson	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Laughlin	_____
Mr. Mohr	_____
Mr. Nease	_____
Mr. Holloman	_____
Miss Gandy	_____

Re SAC letter #48, Series, 1950, dated 7/22/50; SAC letter #73, Series 1951, dated 7/24/51, Sub-section A; and New York letter to Bureau 10/11/51, captioned as above.

SAC letter #48 advised that consideration should be given for inclusion in the Security Index those persons who, as of July, 1950, were "active participating members of the Communist Party or related groups or those who actively espouse the line of those groups." SAC letter #73 advised that standards for the inclusion of individuals in the Security Index are now broadened to include persons "holding at any time after 1/1/49 membership in any organization or political party which seeks to overthrow by force or violence the Government of the United States."

Referenced New York letter advised that since July, 1950, the above instructions contained in SAC letter #48 had been adhered to by this office. The Bureau was also advised that the New York Office had adopted a somewhat liberal interpretation of these instructions. It was stated that the date July, 1950 had not been utilized as an absolute line of demarcation when giving consideration to the opening of a file for investigation. It was further pointed out that lack of information indicating current Communist Party activity on the part of a subject had been considered by this office to be due more to the security measures adopted by the Party rather than to the lack of activity on the part of the subject.

The following information is being called to the Bureau's attention because of the effect it may have on the volume of case openings in the Security Matter category. As the Bureau is aware, [redacted] has for several years been making available information pertaining to occupants of the building at 35 East 12th Street, New York City. Much of this information has pertained to operations of Publishers New Press, Inc., which organization publishes "The Worker" and the "Daily Worker." It is estimated this source has furnished the names of an average of twenty to twenty-five subscribers to this publication daily over a five-year period.

On [redacted] furnished approximately 15,000 subscription forms to "The Worker" and/or the "Daily Worker" bearing the names and addresses of individual New York City subscribers, plus the date the subscription was sold. These forms are being processed by the New York Office at the present time. These subscriptions are for periods of three months to one year and bear various dates in 1949, 1950 and 1951, although the 1950 subscriptions predominate.

Since subscribing to one or both of these publications in itself was not considered sufficient grounds to warrant an investigation under present

cc: NY 97-169

COPIES DESTROYED

RECORDED-113

100-35-80862

152/4

5-801

EXHIBIT PROCESSED  
JUN 10 1951



67

Letter to Director, FBI  
NY 100-97061

Bureau standards, considerable thought was given as to how these forms should be handled by the New York Office. For the various reasons which will be stated hereafter, it was decided that they should be handled as follows:

1. The subscription forms are checked against the indices for a case file or references.

2. If there is "no record," no problem exists and each form is merely indexed and filed in a general file.

3. If no case file exists but there are subversive references appearing in the indices, the form is filed and indexed temporarily in a dead 100-file captioned "Daily Worker and Worker Subscribers." The references listed for each subscriber's name will be reviewed to determine if such additional information is available to warrant the initiation of an investigation under present Bureau standards. To date it has not been possible to start this phase of the project because of the large volume of other material being processed by the Security Matter and Loyalty Section of this office.

4. If there is a closed or dead Security Matter - C file on the subscriber, the file is examined to determine if it contains evidence of Communist Party membership at any time during the past few years. When this evidence appears (and there is no Security Index Card on the subject), this office has proceeded on the theory that the case should be reopened for investigation to determine the subject's present activities and employment, and whether his name should be included in the Security Index.

In this connection it is pointed out that this office in the past developed positive evidence of Communist Party membership of many individuals for the period 1943 to 1945. In many instances the case file contains no further indication of Communist Party activity from that time until the time of the receipt of these subscription forms from [redacted]. It has already been noted that these pertain to subscriptions in 1949, 1950 or 1951. This office has taken the position that this lack of any information during the intervening period does not necessarily mean there has been no such Communist activity on the part of the subject; rather, we feel this may be attributed to the security measures adopted by the Communists or the lack of complete informant coverage of all sections or clubs of the Communist Party. Since the file contains no evidence of disaffiliation with the Communist movement and since the most recent information available indicates Communist Party membership, it was felt that the act of subscribing to the "Daily Worker," which to all intents and purposes is the official organ of the Communist Party, constituted an affirmative act



67  
Letter to Director, FBI  
NY 100-97061

of continued sympathy with the Communist movement or adherence to the Communist Party line. It was also felt that this was an indication of submitting to Communist Party discipline since Party members are required to read the "Daily Worker." Consequently, as stated above, these cases have been reopened by this office as coming within the standards prescribed in either or both referenced SAC letters. It has been felt that by following this procedure the New York Office would be more completely carrying out its responsibilities with regard to individuals whose activities or sympathies are such as to warrant their inclusion in the Security Index, especially since the "hard core" of the Communist Party is located in this City.

The foregoing procedure has been in effect for approximately two months and has resulted in the estimated opening of 500 Security Matter cases for investigation. It is roughly estimated that the processing of the remainder of the 15,000 forms might well result in the opening of an additional 4,000 or 5,000 cases. In view of the fact that this office already has pending approximately 7500 Security Matter cases, this information is being brought to the Bureau's attention for its consideration. It may readily be seen that the investigation of such a volume of cases will entail a tremendous amount of Agent time. Therefore, although this office feels that its reasoning has been sound in opening these cases, the Bureau's observations would be appreciated.

67

SAC, New York

June 12, 1952

Director, FBI

SECURITY INVESTIGATIONS OF INDIVIDUALS

RECORDED-113

In connection with the recent analysis of a number of pending unassigned security matter cases in Section 12 of your office by Bureau representatives there were noted a number of matters which were opened based on the recent receipt from a trash cover of subscription lists to the "Daily Worker" and "The Worker." The following comments apply to those cases which are identified in the attachment.

A review of the attached list of cases failed to reflect sufficient subversive information contained in the main case files of the individuals involved to warrant opening such cases for investigation based upon current Bureau standards. Consequently these cases should be placed in line for immediate handling. Arrangements should be made to have correlation clerks review the file references on the subjects involved and if additional data are not located which will bring these subjects within the current Bureau standards for conducting investigations, they may be closed administratively. If, of course, data are located which reflect that investigation is warranted under current standards, such data should be incorporated in the main case file and it will be necessary for such investigations to be conducted.

In this connection it is observed that these subscriptions are for the most part dated in 1949, 1950, or 1951 and the great majority were issued prior to the start of the Korean hostilities. If you have any question as to the proper handling of the cases in this category, you should communicate with the Bureau.

Since the completion of the above analysis the Bureau has received from your office a letter dated June 6, 1952, captioned "Security Investigations of Individuals - Security Index Standards." The observations contained in your letter have been noted. The questions raised by your office in your letter of June 6, 1952, particularly as they relate to the receipt of subscriptions to the "Worker" or the "Daily Worker," have been answered in the Bureau's letter to you dated June 30, 1952, captioned "Security Investigations of Individuals." You should continue to be guided by the instructions set forth in the Bureau letter.

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Mohr  
Tele. Rm.  
Holloman  
Nease

Enclosure  
JLS:mn

MAILED 3  
JUN 13 1952  
COMM - FBI

REC'D BELMONT

135 JUL 14 1952

JUN 14 1952  
JUN 14 1952  
JUN 14 1952

67

6/12/52

The Bureau appreciates the problem created by the receipt of these "Daily Worker" subscriptions. It will be observed that in those cases wherein you have conducted a previous investigation based upon past Communist Party membership factors may be present in such cases which will bring them within the current Bureau standards requiring a security investigation. For example, there may be past Party membership plus military service, or past Party membership with leadership training. Such factors, of course, would bring such cases within current Bureau standards and they should be investigated. In the absence of such factors, however, it is desired that you continue to adhere to the instructions set forth in the Bureau letter of June 10, 1952, and not open these cases for investigation unless they do fall within current standards.

68

SAC, New York

June 11, 1952

Director, FBI

PERSONAL ATTENTION

SECURITY INVESTIGATIONS  
OF INDIVIDUALS

Reference is made to Bulet of June 10, 1952, setting forth certain instructions and observations as a result of a recent survey conducted of approximately one thousand of the pending unassigned Security Matter cases in your office.

As indicated in referenced letter, there is attached hereto a list of the file numbers of those cases analyzed by Bureau representatives. This list is being furnished to you in order that you may carry out the instructions contained in referenced letter.

*Enclosure*

*JLS:rdm*

*132*

- Tolson
- Ladd
- Nichols
- Belmont
- Glavin
- Harbo
- Rosen
- Tracy
- Mohr
- Tele. Rm.
- Nease
- Gandy

RECEIVED  
RECORDED - 132  
JUN 11 1952

EX-25

JUN 18 1952

COMM - FBI  
JUN 11 1952  
MAILED 10

RECEIVED READING ROOM  
JUN 11 4 11 PM '52  
U.S. DEPT. OF JUSTICE  
F. B. I.

*Handwritten signatures and initials*

24 JUN 1 1952

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 7/1/52

FROM : SAC, New York (100-97061)

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Remylet 4/1/52; re SAC letters #95 and #121, dated 9/22/51 and 12/20/51 respectively; and re No Number SAC letter I, 3/14/52.

Following is the status of the project in this office:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to Be Submitted	Expected Date of Completion
2	99	77	22	9/1/52
4	204	11	193	4/1/53
5	2654	72	2582	Indefinite

It will be noted that in thirteen cases summary reports have also been written, following execution of FD-128. This figure has been deducted from the total number of cases in Category 5.

Recorded in 100-358086-sub 34

100-358086-34-69

RECORDED

EX-25

JMF:EMD

241

66

*Confidential*  
*Barclay*  
*J. A. [unclear]*  
*(info)*

SAC, New York

70  
June 10, 1952

Director, FBI

PERSONAL ATTENTION

SECURITY INVESTIGATIONS OF  
INDIVIDUALS

In connection with the recent analysis of approximately one thousand of your pending unassigned Security Matter cases in Section 12 of your office by Bureau representatives I desire to set forth the following instructions and observations for your immediate action and future guidance.

Basis for Conducting Security Matter  
Investigations:

The purpose of the analysis and survey conducted by Bureau representatives in this matter was to a large extent to determine whether there was sufficient basis for conducting Security Matter investigations in the cases which were examined and which are presently in a pending unassigned status. As a result of the analysis it was determined that there were a number of such cases opened by your office which do not fall within the current Bureau standards for conducting such investigations insofar as the data contained in the main case file is concerned. In this connection it was observed that your office, because of the unavailability of a sufficient number of correlation clerks for this purpose, has adopted a practice of opening Security Matter cases without a complete review of file references by correlation clerks. The Bureau desires that in the future Security Matter cases not be opened by your office unless they fall within the current Bureau standards for opening such matters. Consequently, in the future unless sound reason exists for opening a case based on the allegation received or a review of the main file such cases should not be opened until the file references have been reviewed and data is located in such file references bringing that case within current standards.

You should immediately assign a sufficient number of correlation clerks to handle this phase of your security operations efficiently and in the event a sufficient number are not available in your office for this

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

JLS:PLC:rdm

COMM - FBI  
JUN 11 1952  
MAILED 24

RECORDED - 95

100-358086-1370  
JUN 11 1952  
RECEIVED

70

purpose you should communicate with the Bureau. In order that you may be certain that there is a sound basis for the opening of Security Matter cases in the future, you should be certain that the supervisory personnel responsible for opening such cases thoroughly review and completely understand the current standards as set forth in Section S7 C of the Manual of Instructions supplemented by SAC Letter 48, Section B, dated July 25, 1950 and SAC Letter 73, Section A, dated July 24, 1951.

Pending Unassigned Security Matter Cases:

As a result of the analysis by Bureau representatives it was determined, based on a review of the main case files involved, that there are a number of cases which require a check of the file references after which, if no additional subversive data is located bringing such cases within current Bureau standards for opening such matters, they may be closed administratively. There were also a number of cases, many of which were in a delinquent status, which required only a check of your indices for other offices or the covering of single leads with a minimum of investigative time. Many of these leads which only require an agency check may be handled by your present personnel and should not be left in an unassigned status because to do so not only increases your office delinquency but has a tendency to increase the over-all field delinquency. An additional group of cases were located which may be closed administratively or referred upon completion to other offices either because no action is required at this time or there are no leads presently outstanding. You will be advised by separate communication of the identities of those cases which were reviewed to which the above comments apply.

"Daily Worker" and "Worker" Subscription Cases:

A number of the cases reviewed which were in a pending unassigned status were recently opened by your office on the basis of subscription lists received from a trash cover reflecting subscriptions to the "Daily Worker"



70

and the "Worker." Most of these subscriptions are dated in 1949, 1950 and 1951 and the great majority were issued prior to the start of the Korean hostilities. During the course of the survey it was estimated by your office that approximately five hundred cases have been opened in this group in the past three months based on these subscriptions without any data appearing in the main case files bringing such cases within current Bureau standards for opening investigations. You will also be separately advised concerning the identities of such cases reviewed and appropriate instructions will be issued in such cases. For your future guidance, however, it is not desired that such cases be opened unless a check of the main file or your file references contains data which would bring such matters within the current Bureau standards.

Pending Unassigned Security Matter  
Cases Not Reviewed:

As noted above, approximately one thousand of your presently pending unassigned Security Matter cases were analyzed and the file numbers of those cases which were reviewed will be furnished to you under separate cover. Upon receipt thereof you are instructed to undertake an immediate review of the remaining pending unassigned cases to eliminate those which do not fall within current Bureau standards for opening Security Matter cases. In the event a sound basis for opening such case does not appear, your correlation clerks to review the file references. Thereafter, if a sound basis under existing standards still does not exist, such case should be closed administratively. Those cases which require an indices check and agencies check for other offices should be handled in the manner as outlined above.

In connection with the foregoing instructions regarding cases which should be closed administratively because there is no sound basis for investigation under current Bureau standards it is realized that there may be cases which do not come under the standards but which good judgment dictates should be investigated. If you have any question in any individual case of this nature



70

You should not hesitate to communicate with the Bureau for guidance and instructions. This project should be completed within thirty days from receipt of this communication and you should advise the Bureau upon completion together with the results of your analysis.

Pending Assigned Security  
Matter Cases:

With regard to the pending assigned Security Matter cases which are presently assigned to Agents in Section 12, it is noted that such cases are assigned on a selected preferred basis. Consequently, it is assumed that such cases are probably sound and do require investigative attention. You are instructed, however, to have the Agents to whom these cases are assigned examine them carefully and if any of them are not within the standards requiring investigation such cases should be brought to the attention of the section supervisor in order that they may be closed administratively.

General Supervision of Security  
Matter Cases:

It was noted during the survey that Section 12, in addition to handling the vast bulk of Security Matter cases in your office, is also responsible for the supervision of Loyalty investigations. By their very nature both Security Matter and Loyalty investigations are highly important and require close supervision. You are instructed at this time to make immediate arrangements for splitting Section 12 and creating separate sections, one to handle only Security Matter investigations and the other to handle Loyalty investigations. This should be given your immediate attention and the Bureau desires to be advised promptly as soon as you have formulated necessary administrative plans to accomplish this change. You should not only advise the Bureau of the identities of the supervisors responsible for the handling of the sections but also the total number of personnel in each section in all categories.

Expediting Recommendations of Subjects  
for Inclusion in Security Index

A review of a portion of your pending unassigned Security Matter cases reflected a number of subjects on whom sufficient subversive information was available to warrant recommending their inclusion in the Security Index. Since these cases are presently in an unassigned status it is felt that all possible means should be adopted to expedite the inclusion of such subjects in the Security Index. With this thought in mind your office is authorized in those cases which have been previously investigated and reports submitted to the Bureau to submit a regular investigative report fully documented but covering only activities of the subject since the last report. You are instructed to continue to submit summary-type reports fully documented in those cases where no prior investigative report has been submitted to the Bureau. This will not change current requirements for summary reports where the subjects are already in the Security Index.

The above instructions should receive prompt attention and close supervision to be certain that the Bureau's desires in this regard are complied with. We must continue to direct our efforts toward the reduction of the tremendous backlog of work in the security field.

U.S. DEPT. OF JUSTICE

RECEIVED

APR 11 3 53 PM '25

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

DATE: June 6, 1952

FROM : MR. A. H. BELMONT

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS OF INDIVIDUALS  
IN THE NEW YORK OFFICEPURPOSE:

(4)

To furnish the results of an analysis of 1,000 of the 4,280 pending unassigned security matter cases in the New York Office and to recommend necessary action in connection therewith.

BACKGROUND:

As reflected in the attached memorandum of May 26, 1952, the New York administrative report for April, 1952, reflected that of the total 7,548 pending active matters in the 100 classification, 4,280 such matters were unassigned. The statistics also reflected that 6,233 such matters were delinquent, reflecting a delinquency of 83%. It was recommended and approved by the Director that Supervisors J. L. Schmit and P. L. Cox of the Internal Security Unit proceed to New York for the purpose of examining approximately 1,000 of the 4,280 pending active unassigned matters to determine whether there is sufficient substance to the allegation or existing information to indicate that these cases should be investigated. It was felt that if a review of such matters indicated that some do not require investigative attention then a definite value would be served by this survey which was recommended by Mr. Tolson.

Results of Analysis:

One thousand of the pending unassigned cases were reviewed by Supervisors Cox and Schmit and selected in such a manner as to obtain a good cross section of the 4,280 cases in this category. It was ascertained that approximately 258 or about 25% of these cases could be closed with a minimum of effort on the part of the New York Office and without the use of Special Agent investigative personnel provided the check of the file references, where required, on the subjects of these 258 cases does not reveal subversive data bringing such cases within the Bureau's current standards for instituting a security investigation. These cases may be catalogued as follows:

RECORDED - 95 100-358086-3471

Attachment

JLS:PLC:mjt

COPIES DESTROYED 52

826 FILED - JLS

AUG 7 1952

1952

PLC

9/84

A. Cases Requiring Check of File References

1. Insufficient subversive information in main file to bring under standards . . . . .	82	
2. Requests for indices check from other offices .	19	
3. Non-specific and vague allegations not warranting investigation . . . . .	15	
4. Daily Worker subscription cases . . . . .	56	172

B. Leads Which Can Be Handled by Special Employees

1. Leads from other offices . . . . .	34	
2. Leads in New York cases . . . . .	20	54

C. Cases Which May Be Closed Administratively or RUC'd

1. Subjects on Security Index and Cases require no action at this time . . . . .	19	
2. Subjects now residing other offices - R.U.C. .	7	
3. Non-Security Index cases - no outstanding leads	3	
4. Leads from other offices - not warranted . . .	3	32
Total Cases		258

Comments on Case Analysis:

Pertinent comments on the foregoing category into which these cases have been catalogued are set forth below:

Cases Requiring Check of File References

As reflected above there are 172 cases in this category which, with the exception of the 19 cases involving requests for indices checks from other offices, were opened by the New York Office and placed in a pending unassigned status prior to a complete review of file references. New York has opened these cases because sufficient correlation and file review clerks were not available at the time the allegations were received to check the file references to see if sufficient information was present to bring these cases within the standards for

71

opening cases. This is an undesirable practice because cases will be opened which do not require investigation, it requires duplicate indices searches, duplicate clerical time in pulling the files and unnecessary supervisory time in following cases on tickler until they can be assigned and handled. The decision as to the necessity for an investigation and the opening of a case should be made at the time the allegation is received.

Based on information presently in the main case files no investigation is warranted in these 172 cases, with the exception of the 19 mentioned above, under existing standards for opening security investigations unless the review of the file references reflects sufficient subversive information to bring the cases within those standards. If the review does not bring the cases within the standards for opening they may be closed without investigation. While it is believed as a result of this survey that the New York Office has been too lenient in opening security matter cases it must be remembered that the Bureau takes a calculated risk of missing a potential Security Index subject by the very nature of the standards adopted for opening cases. Unless we are restrictive, however, and stay within the standards we would investigate every allegation of past Communist association which would result in opening countless thousands of investigations on individuals who would never be placed in the Security Index. To conserve manpower and not lose sight of our objective, namely, the placing on the Security Index those persons believed potentially dangerous to the internal security, we must insist that the Field stick to the standards set up which are believed fundamentally sound.

Specific examples of cases in this category are the 56 cases listed as Daily Worker subscription cases. The New York Office received in early 1952, from a trash cover, subscription lists to the Daily Worker and The Worker. These subscriptions are dated in 1949, 1950 or 1951. The great majority were issued prior to the start of the Korean hostilities. New York has estimated that approximately 500 cases have been opened in this group in the past three months based on these subscriptions. New York's thinking on this group

71

of cases is that where a fairly recent Daily Worker subscription is taken by an individual whose main case file reflects past Communist associations or membership a case should be opened. There were 67 such cases among the 1,000 analyzed of which 56 were based on Party membership prior to January 1, 1949, or past Communist association of some type prior to Korea. Thus these 56 cases do not fall within current Bureau standards for opening cases. The remainder of the 67 such cases namely, 11, contains other data in the main files justifying opening under present standards. Assuming the same ratio holds true on the remainder of the 500 cases thus opened on Daily Worker subscriptions there would be approximately an additional 360 cases in the pending unassigned group not analyzed by Cox and Schmit which should not be investigated unless data in file references brings them within the current standards.

Conclusion:

Unless sound reason exists for opening a case based on the allegation received or a review of the main file, the New York Office should immediately cease opening security cases until file references have been checked by correlation clerks and pertinent references made available to the supervisory personnel to prevent opening of cases which will not fall within current standards for opening security cases. Agent Whelan and Supervisor Lewis estimate that 3 additional correlation clerks, if approved by the Bureau, will handle this problem after sufficient training.

Leads Which Can Be Handled By Special Employees

As reflected in the analysis, there were 54 cases in an unassigned status located in the 1,000 cases checked which require only the covering of leads such as agency record checks, verifying birth data, etc., all of which can be handled by Special Employees under existing Bureau policy. To place these cases in an unassigned status to be followed later on tickler and on occasion handled by Special Agent personnel rather than to utilize Special Employee personnel increases administrative requirements and decreases Agent production on other essential investigative matters.

71  
Many of these cases become very delinquent in New York which means a corresponding delinquency in other divisional offices since most of these leads are from other offices.

Conclusion:

The use by the New York Office of Special Employee personnel will correct this problem. ASAC Whelan and Supervisor Levvis estimate that 4 to 6 Special Employees will handle this situation. This will result in the immediate assignment and handling of this type of case and should assist substantially in reducing the over-all field delinquency. As no additional Special Employees are being appointed, New York should endeavor to utilize Special Employees now in the New York Office.

Cases Which May Be Closed Administratively or RUC'd

There are 32 cases in this group which can be either closed administratively or RUC'd (referred upon Completion) immediately by the New York Office. Included in this group are 19 cases in which the subjects are on the Security Index and the cases should be closed until such time as the cases are reached on the New York schedule for the preparation of summary reports. These cases are ones that will not be reached on the summary report schedule for some time. Seven cases can be RUC'd inasmuch as information appears in the main case files that the subjects are now residing in other field divisions and in 3 cases there remains no outstanding leads at New York.

It is to be noted that there are also included in this group 3 cases in which leads have been set out for New York by other offices where the basis for the investigation appears questionable under existing standards. While the purpose of instant review was to determine whether New York had a sound basis for the opening of its security cases and not primarily to determine whether other offices were requesting New York to cover leads in cases which may not warrant investigation it was observed in some instances that the basis for the investigation by other offices may be questionable. It is believed, therefore, highly desirable that an SAC Letter be prepared reiterating the present Bureau



standards for opening security cases to be certain that other offices have a sound basis for opening their cases and unwarranted leads are not set forth not only for New York but for other offices as well.

#### Other Observations Relating to Security Matter Cases

##### Remaining 3,280 Pending Unassigned Cases

In view of the results of the analysis of the 1,000 cases and the definite value served thereby, it is highly desirable that New York be furnished the results of this survey together with necessary instructions for their future guidance in opening cases. They should be instructed to immediately conduct an analysis of these remaining 3,280 cases for the purpose of closing out those which do not fall within current standards and placing those cases which may be handled by Special Employees and correlation clerks in line for immediate handling. This project should be completed within thirty days.

##### Soundness of Remainder of 1,000 Cases Examined

The remaining 742 of the 1,000 cases (258 being commented on specifically above) are believed sound cases. Many subjects included therein are active Communists and will be placed on the Security Index upon completion of investigation. There are also a great number of cases which fall within the standards interpreted strictly but are weak cases from a Security Index standpoint, such as recent attendance of one meeting of a front organization, but they should be investigated to definitely determine whether or not these subjects are potential threats to the internal security.

##### Pending Assigned Security Cases

There are approximately 3,200 security cases in the 100 classification presently assigned to Agent personnel and since the New York Office assigns security cases on a selected preferred basis these cases are probably sound and do require investigative attention. However, since they are assigned it is believed that New York should be instructed to have the Agents to whom they are assigned examine them carefully and if not



71

within the standards requiring investigation to bring such cases to the attention of the Supervisor in order that such cases may be closed administratively.

Over-All Supervision of Security Matter Cases

The great majority of security matter cases in the New York Office are supervised by Walter E. Leavis in what is known as Section 12 in the New York Office. The remaining cases covering investigations of individual Communists are supervised in Section 7 by Warren Marchessault and include the more important Communists such as Key Figures and Top Functionaries. Section 12 in addition to handling this vast bulk of security matter cases is also responsible for the supervision of loyalty investigations in the New York Office. At the time of the survey, Supervisor Leavis advised that there was a total of 7,308 pending cases under his supervision of which 7,081 were security matter cases and 227 are loyalty cases. There is at this time a total of approximately 110 Agent personnel assigned to handle investigative matters of which 51 Agents are assigned to security work while 59 Agents are assigned to handle loyalty cases. This is, of course, a tremendously large section which requires a tremendous amount of supervision because of the number of personnel involved as well as the heavy volume of pending cases. By the very nature of the security matter and loyalty investigations they are both highly important and require close supervision. It is believed highly desirable at this time that consideration be given to splitting Section 12 and creating separate sections, one to handle only security matter investigations and the other to handle loyalty investigations. It is definitely felt that this will improve the handling of both types of investigation, will afford closer administrative supervision and expedite the handling of security matter work. This is true because by the very nature of loyalty cases where Bureau deadlines are set, a heavy influx of loyalty investigations will invariably result in the assignment of the handling of such cases to the Agent personnel which is assigned to handle the security cases. There is a natural tendency, therefore, because of the inescapable need for personnel on loyalty cases to permit the security work to become delinquent. Unless some corrective measures are taken at this time we will constantly have a problem in the New York Office of not only getting the security matter cases worked but also getting the Security Index up to date which latter factor is vitally important.

This was discussed during the course of the survey

71

with SAC Scheidt and ASAC Whelan and they are both in agreement that the security matter cases should be handled by a separate section. They indicated they do plan to make the necessary administrative changes as soon as the Bureau's applicant program will enable a reassignment of Special Agent personnel. It is the recommendation of the Bureau Supervisors conducting this analysis, however, that the split be made in this section immediately.

Expediting Procedures in New York Office of Placing New Names  
In the Security Index

It is to be noted that as of May 15, 1952, the New York Office had 3,437 individuals in their Security Index. During the survey it was noted that there were a number of cases in a pending unassigned status which contained sufficient subversive information to bring them within the Bureau standards for placing persons in the Security Index. These cases are presently unassigned because of the heavy volume of other good cases presently assigned to Agent personnel. Realizing this fact it is felt that we should take whatever steps possible to expedite the procedures in placing additional names in the Security Index. The statistics at hand reflect that as of May 16, 1951, there were 3,177 individuals in the Security Index in the New York Office as compared with 3,437 as of May 15, 1952, or a net increase of only 260 Security Index subjects. It is also noted that during the four-month period from January 11, 1952, to May 15, 1952, there was only a net increase of 85 Security Index subjects.

Supervisor Lennis stated that the reason for the slow expansion of the Security Index in the New York Office is due to the present requirement that prior to the recommendation of the inclusion of a new subject in the Security Index is made to the Bureau it must be accompanied by a fully documented summary report. He estimated that on the average security case in the New York Office, after all outside investigation has been completed, that it will take approximately 3 days to prepare such a summary report. On some occasions it will take a longer period of time depending upon the documentation necessary. This is caused to a large extent by the voluminous information in some of these case files all of which requires the examination of numerous file references to obtain full documentation.

71

It is believed that the current Bureau requirement that fully documented summary reports accompany every recommendation for a new Security Index subject is fundamentally sound. It is felt that we should continue to require the New York Office to submit a fully documented summary-type report prior to recommending an individual for the Security Index in those cases where there has been no previous investigation and reports submitted to the Bureau. However, in those cases wherein there has been a previous investigation and prior investigative reports submitted to the Bureau, it is believed that New York should be authorized to submit a regular investigative report fully documented but covering only activities since the last report previously submitted to the Bureau.

Supervisor Leavis has indicated that there are a number of cases in the latter category in which the New York file is voluminous but current investigation reflects that the subject should be recommended for the Security Index. If the New York Office is authorized to submit the regular investigative report at this time solely for the purpose of placing such a person in the Security Index, it is believed that the build up of the Security Index in the New York Office will be greatly accelerated which is highly desirable from a security standpoint. This will not sacrifice the Bureau's thinking on the desirability of summary reports since this case will then be placed in line for a complete summary report in accordance with New York's summary report schedule. In this manner this investigative report which is fully documented will in practically all instances contain sufficient subversive data to warrant the detention of an individual in an emergency whereas, as long as he remains outside of the Security Index, such subject will not be catalogued for apprehension.

Conclusions:

It is believed that this survey and analysis has served a definite purpose and in connection therewith the following recommendations are made:

71

RECOMMENDATIONS:

1. The New York Office should be instructed that unless sound reason exists for opening a case based on the allegation received or a review of the main file, they should immediately cease opening security cases until file references have been checked by Correlation Clerks. Three additional Correlation Clerks should be immediately assigned for this purpose and if this is not sufficient to get the job done, New York should request a sufficient number to handle this phase of operations efficiently.
2. Four to six additional Special Employees should be able to handle the backlog of leads which can be handled by such personnel, as well as future leads of this nature on a current basis to save Special Agent manpower and reduce delinquency. These Special Employees should come from present personnel of New York Office if possible.
3. The New York Office should be instructed to take necessary action on the 258 cases analyzed by Bureau Supervisors so that these can be promptly and properly handled. This will be done by separate instructions on an individual case basis.
4. If approved, a separate communication will be directed to New York instructing that office to limit the opening of security cases to the standards set by the Bureau. They will be given the benefit of the observations of the Bureau Supervisors who conducted this survey for their future guidance. The New York Office will be instructed to undertake an immediate review of the remaining 3,280 pending, unassigned cases to eliminate those which fall within the same categories as the 258 cases cataloged above, either by closing them administratively or assigning such cases for immediate handling by Special Employees or Correlation Clerks. In addition, New York will be instructed to have the Agents to whom the approximately 3,200 pending cases are assigned examine them carefully with the same objective in mind.
5. New York should be instructed to split Section Twelve which presently handles Loyalty and Security Matter cases and to set up two separate sections to handle these two types of investigations for the reasons set forth above.

6. To speed up inclusion of potential subjects in the Security Index, it is recommended that New York be authorized to submit a regular investigative report, fully documented, but covering only activities of the subject since the last report in those cases previously investigated where prior reports have been submitted. New York will be instructed to continue to submit summary type reports, fully documented, in those cases where there is no prior investigative report submitted to the Bureau. This will not change current requirements for summary reports where the subjects are already in the Security Index.

7. It is recommended that an SAC Letter be sent to all offices reiterating current Bureau standards for opening security cases to be certain that all offices are operating on a sound basis and needless leads are not set out for other offices.

Handled  
6-12-52  
JH

ACTION:

A letter to SAC Scheidt setting forth appropriate instructions to New York, as recommended above, is attached for approval.

UNRECORDED  
July 14, 1952

Director, FBI

SAC, New York

ASSIGNMENT OF SECURITY AND SELECTIVE  
SERVICE CASES TO POLICE - NEW YORK  
CITY POLICE DEPARTMENT

*Security Index -*

It is believed the following information with reference to the assignment of Security and Selective Service cases to the New York City Police Department may be of interest to the Bureau.

On May 3, 1951, the program of assigning Security and Selective Service cases to the New York City Police Department for investigation was instituted.

As the Bureau will recall, this program began during the tenure as Police Commissioner of Thomas F. Murphy, now Federal Judge, Southern District of New York, and has continued during the term of the current Police Commissioner, George P. Monaghan.

The Security Matter investigations have been conducted by the Bureau of Special Services and Investigation which is a squad organized to handle subversive matters and various special assignments delegated to the Police Department.

The Bureau of Special Services and Investigation is under the over-all supervision of Inspector Frank Phillips. From May 1951 until March 1952 the immediate supervision of FBI matters at BSSI was handled by Acting Lieutenant Thomas Crane and since that time Acting Lieutenant Crane has handled the administration of our cases under the direction of Acting Captain Benjamin Miller.

In connection with the Selective Service cases, the Bureau of Special Services and Investigation handles all the administrative detail and correspondence. This squad assigns the Selective Service cases throughout the Detective Divisions and Squads of the New York City Police Department, covering the addresses submitted by the registrants at the time of registration. These Detective Squads conduct the necessary investigation and report the results to the Bureau of Special Services and Investigation which in turn reports the results to the New York office.

ES:MT  
66-3880

397  
70 JUL 30 1952

COPIES OF ORIGINAL  
1-766-358086-34-1  
NOT RECORDED  
53 JUL 29 1952

ORIGINAL COPY FILED IN 66-7540-34-2235

UNRECORDED

Director  
RE: ASSIGNMENT OF SECURITY AND SS CASES TO POLICE - NYC PD

During the 14 months ending June 30, 1952, this office has assigned 1483 Selective Service cases and the New York City Police Department has submitted 913 closing reports. In approximately 24 of these cases, the Police Department has located the subject and this office has been able to have the subject comply with the instructions of the appropriate U. S. Attorney and so close the case.

During the 14 months period ending June 30, 1952, 1899 Security Matters have been assigned to the New York City Police Department, and they have handled and reported on 1149 of these matters.

These investigations have included the determination of current residence and employment of the subjects, interviews concerning Communist or other subversive activities when deemed advisable, agency and record checks such as Board of Elections, Motor Vehicle and drivers' registrations, birth and marriage records, and files of the Bureau of Special Services and Investigation.

Approximately 25% of the matters assigned to the Police Department have been leads from other offices.

The New York City Police Department has been very cooperative in the handling of this particular program, and has readily acceded to all suggestions or special requests by our office. The quality of the investigations by the members of the BSSI and by the members of the Detective Squads of the New York City Police Department has been quite satisfactory.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

DATE: May 26, 1952

FROM : MR. A. H. BELMONT

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS OF INDIVIDUALS  
IN THE NEW YORK OFFICE

INTERNAL SECURITY - GENERAL

The condition of security work in the New York Office is a real problem. Estimates of Communist Party membership in the area covered by the New York Office are approximately 50% of the total field estimates for Communist Party membership. On March 31, 1952, the New York Office estimated the Communist Party membership in New York to be 12,108. As of May 15, 1952, the New York Office had 3,437 Security Index Cards. The New York Office has 26% of all pending, active matters in the field in Classification 65 (Espionage), 100 (Internal Security or Security Matters), and 105 (Internal Security - Nationalistic Tendencies - other than C and R).

The New York Administrative Report for April, 1952, showed the following statistics:

	Total Pending	Pending Active	Delinquent	Percentage
	Matters	Matters	Matters	Delinquent
Classification 65	307	2	127	41%
Classification 100	7548	4280	6233	83%
Classification 105	622	117	380	61%

Of the 7,548 cases shown above under the Classification 100, 4,280 are unassigned.

The general trend in the number of pending, active matters has been upward and the New York Office has not been able to meet the problems in this field of investigation. For example, during April, 1952, the New York Office opened 992 classification 100 matters. In 403 of these matters, New York is not the office of origin. New York closed 370 Classification 100 matters during April, leaving a net increase during the month of 622 matters. Since October, 1951, the number of pending, active matters in Classification 100 in the New York Office has increased from 6,298 to 7,548 matters, a net increase of 1,250 matters.

LLL:mer

68 AUG 11 1952

RECORDED - 95

JUL 17 1952

100-358086-34-72



72

OBSERVATIONS:

The hard core of the Communist Party is centered in New York City. National guidance of the Party activities flow to and from this area. New York also is the center of Soviet espionage activities with the resulting factors requiring the opening of many investigations of this type. The necessity for the preparation of initial summary reports on the 3,437 individuals now included in the Security Index and the subsequent preparation of summary reports each year thereafter presents a formidable problem for the New York Office.

Because of important special projects in the New York Office such as the handling of surveillances on the Communist Party and subversive front groups, important espionage matters and foreign intelligence matters, New York has not found it possible thus far to shift personnel from other assignments to work on the security investigations in Classification 100. Hence, some steps must be taken to improve this situation.

RECOMMENDATION:

That two Supervisors from the Internal Security Unit of the Domestic Intelligence Division proceed to New York for the purpose of examining some of the 4,280 pending, active, unassigned matters in Classification 100 in the New York Office to determine whether there is sufficient substance to the allegation or existing information indicating that these cases should be investigated.

It is suggested that approximately 1,000 of these cases be thus examined for the purpose of obtaining the pattern of these cases. If a review of a thousand matters reflects that they do require investigative attention, then it would appear that no purpose would be served in reviewing the remaining 3,280 matters in this classification. On the other hand, if a review of a thousand such matters indicates that some of the matters are such as not to require investigative attention, then it is believed a very definite value will be served by this survey.

If you concur with this recommendation, it is further suggested that Supervisors J. L. Schmit and P. L. Cox of the Internal Security Unit be designated to handle this assignment. Messrs. Schmit and Cox are experienced Supervisors. Mr. Schmit is presently serving as Number One Man of the Internal Security Unit and Mr. Cox is Supervisor in Charge of the Security Index Desk.

I suggested this and  
would like to see it - 2 -  
dried out 5/26

OK. but I hope it is  
done more incisively  
than DeLoach & Starn  
did on the administrative  
time review. H.

# Office Memorandum • UNITED STATES GOVERNMENT

73

TO : MR. A. H. BELMONT

DATE: May 27, 1952

FROM : MR. L. L. LAUGHLIN

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS OF INDIVIDUALS  
IN THE NEW YORK OFFICE

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

*INTERNAL SECURITY - C*

In accordance with the recommendation contained in the memorandum dated May 26, 1952, from Mr. Belmont to Mr. Ladd, with which the Director concurred, Supervisors J. L. Schmit and P. L. Cox of the Internal Security Unit will report to the New York Office tomorrow morning for the purpose of examining approximately one thousand of the 4,280 pending, active, unassigned matters in Classification 100 in that Office.

Messrs. Cox and Schmit have been briefed on the purpose of this survey and instructed to keep in touch with this Office as to the progress they are making. They were also requested to make detailed notes on those cases in which they felt no investigation should be conducted in order that a complete factual memorandum may be prepared upon their return.

LLL:mer

RECORDED - 95

100-358086-34-73

EX-83

JUL 17 1952

62 AUG 7 1952

## Office Memorandum • UNITED STATES GOVERNMENT

74

DATE: July 31, 1952

TO : Director, FBI

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS

Rebulet 7/25/52, and mylet, 7/10/52.

As of the close of business 7/30/52, all of the remaining pending, unassigned cases in the 100 classification have been reviewed. Cases which could be closed administratively, or by letter, without further action have been closed. All of the cases opened or reopened on the basis of "Daily Worker" or "Worker" subscriptions entered into or renewed prior to July, 1950 have been processed and closed where additional information sufficient to bring the case within the present standards was not located as the result of an indices search and file review. The other types of cases are receiving attention. It is anticipated that this project will be completed by 8/22/52, and the desired complete analysis of the result thereof will be submitted shortly thereafter.

It is noted that the information requested in rebulet concerning the splitting of Section #12 of this office was furnished to the Bureau by letter dated 7/24/52 captioned "FIELD OFFICE ADMINISTRATION - NEW YORK OFFICE".

100-350086-34-74  
AUG 5 1952

EWB:JP

450  
AUG 21 1952

RECEIVED

FBI

## Office Memorandum • UNITED STATES GOVERNMENT

75

TO : Director, FBI  
 FROM : SAC, New York  
 Att: Asst Dir. A. H. Belmont

DATE: 7/10/52

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS

Rebulet 6/10/52.

In accordance with the referenced Bureau letter, the first 1,352 of the remaining 3,000 Security Matter cases in Section 12 have been reviewed as of the close of business 7/7/52.

Of the cases reviewed, it was found that 349 of them were potential Security Index subjects under the current standards reiterated in referenced Bulet, which subjects could be recommended for inclusion in the Security Index by the submission of an investigative report bringing the case up to date. In addition, there were 436 cases of this type requiring the submission of a Summary Report to recommend the subject for inclusion in the Security Index. 25 cases were found which were closed administratively without further action. There were 259 cases which had been opened or reopened upon receipt of subscription lists of the "Worker" and "Daily Worker", reflecting new subscriptions or renewal subscriptions purchased prior to July, 1950. The indices are being searched and references reviewed to determine if there is other Communist type activity sufficient to bring the case within the current standards for conducting Security investigations of individuals. 45 of these cases have been closed to date. There are 83 other similar type cases to which consideration should be given to closing after review of file references. These cases are also receiving attention.

There were found to be 18 cases which probably could be KUC'd after file reviews, 4 after coverage of leads by special employee personnel, 15 after investigation by Agent personnel, and 4 by letter. These cases are likewise receiving attention.

The remaining 159 cases consist of cases opened or reopened upon receipt of specific Bureau instructions, complaints from individuals, information from other Governmental agencies, and the like. All of these cases are of the type which good judgment dictates should be investigated.

This file review is being closely supervised. The indices are being carefully searched. The references are quite numerous. Experienced personnel has been assigned to this matter. Administrative procedures have been set up to handle this file review and subsequent required action without seriously interfering with the related work of the New York Office. Steady progress is being made. Under the present procedure, it is anticipated that this file review will be completed by 7/31/52.

WAW:MFB

SEC. 1

RECORDED-1

JUL 11 1952

EX-60

5-PC 8-4

File in 100-358086-5334

TO: LHM  
 NY  
 7-75-52  
 Memo Belmont  
 7-75-52

## Personal Attention

July 25, 1958

## SECURITY INVESTIGATIONS OF INDIVIDUALS

RECORDED-1

ReBulet dated June 10, 1952, and urlet dated July 10, 1952.

Your letter indicates you anticipate that the file reviews of the remainder of the pending unassigned classification 100 cases will be completed by July 31, 1952. It is realized that there are many file references to be checked during the course of completing this project. However, it is desired that this matter be afforded close supervision in order to complete the project as rapidly as possible.

On July 31, 1952, you should submit a memorandum as to the progress made in this matter. At that time you should furnish the Bureau with the details in regard to the splitting of Section 12 in your office along with the identities of the Supervisors responsible for the handling of the sections and the total number of personnel in each section in all categories.

At the completion of this project the Bureau desires a complete analysis of the result of the reviews.

PLC:mjt

Palmer \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Polmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

COMM - FBI  
JUL 28 1952  
MAILED 28

41953 AUG 18 1952

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

FROM : MR. F. J. BAUMGARDNER

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS  
NEW YORK OFFICE

DATE: July 25, 1952

Tolson \_\_\_\_\_

Ladd \_\_\_\_\_

Clegg \_\_\_\_\_

Glavin \_\_\_\_\_

Nichols \_\_\_\_\_

Rosen \_\_\_\_\_

Tracy \_\_\_\_\_

Harbo \_\_\_\_\_

Belmont \_\_\_\_\_

Mohr \_\_\_\_\_

Tele. Room \_\_\_\_\_

Nease \_\_\_\_\_

Gandy \_\_\_\_\_

PURPOSE:

To advise you of the status of the review of unassigned pending classification 100 cases in the New York Office.

DETAILS:

The attached memorandum from the New York Office indicates that definite progress is being made in the review of unassigned pending classification 100 cases. This review was prompted as a result of a review at New York of 1,000 similar cases by Bureau representatives.

Although only 1,352 of approximately 3,000 unassigned pending cases have been reviewed, the following results are set out:

Cases in which Subject appeared to be a Potential Security Index Subject on Completion of current investigation and Submission of Investigative Report . . . . . 349

Cases in which Subject appears to be a Potential Security Index Subject on Completion of investigation and submission of Summary Report . . . . . 436

Cases opened on Bureau authority, Complaints, requests from Government Agencies, etc., which should be Investigated . . . . . 159

Cases that can be RUC'd after coverage of leads by Special Employees . . . . . 4

Cases that can be RUC'd after Investigations by Agent Personnel . . . . . 15

RECORDED-1

EX-60

100-258086-34-76

AUG 6 1952

COPIES DESTROYED  
875 FEB 4 1963

AUG 13 1952

F. J. BAUMGARDNER

Cases which have been opened on receipt of Subscription Lists for "The Worker" or the "Daily Worker" prior to July, 1950. (Indices are being checked to determine if information is available to bring under standards for opening cases. Forty-five of the 259 have been closed to date and references are being reviewed on the remainder) . . . . .	259
Cases not within the standards for opening Security investigations on basis of complaint. Consideration will be given to closing these cases after file reviews completed. . . . .	83
Cases that can be RUC'd after file reviews . . . . .	18
Cases that can be RUC'd by letters without further action in the New York Office . . . . .	4
Cases that have been closed administratively without further action . . . . .	25
Total . . . . .	1,352

ACTION:

This is for your information. If you approve, there is attached a memorandum for the New York Office.

*Koen*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358036)  
FROM : SAC, New York (100-97061)  
SUBJECT: SECURITY INDEX VERIFICATION PROJECT

DATE: 8/7/52

Remylet 1/15/52.

Due to the factors mentioned in mylet approximately 175 cases exist wherein it has not yet been possible to ascertain one or both of the current addresses of the subject. The investigation of these cases is being pressed.

Another verification project is to be commenced in the immediate future.

JMF:EMD

RECORDED - 66  
AUG 8 1952AUG 12 2 15 PM '52  
AUG 21 1952



Director, FBI (100-358086-Sub 34)

UNRECORDED  
July 31, 1952

SAC, New York (100-20002-A)

CONFIDENTIAL

EMERGENCY DETENTION PROGRAM,  
APPREHENSIONS BY POLICE OFFICERS

### Security Index

Rebulet May 7, 1952 granting authority for the use of police officers alone, without Special Agents being present, in effecting the apprehensions of routine Security Index subjects at the time of an emergency.

It is noted that the Master Warrant of Arrest is signed by the Attorney General and directed to "The Director of the Federal Bureau of Investigation" authorizing and directing "you and your duly authorized agents to arrest —", etc. "A" —.

The Bureau is requested to advise whether the phrase "duly authorized agents" can be said to include officers of the NYC Police Department acting alone under this program.

The question of legality of arrest by police officers alone may come up at some future conference with the NYC Police Commissioner.

JWD:mat

*Appropriate given  
circumstances  
25-76 11842*

NOT RECORDED

145 AUG 7 1952

COPIES ON ORIGINAL

ORIGINAL COPY FILED IN 100-358086-34

SAC, New York (100-90409-A)

UNRECORDED  
August 21, 1952

Personal Attention

Director, FBI (100-358086-Sub 34)

100-358086-34

EMERGENCY DETENTION PROGRAM  
APPREHENSIONS BY POLICE OFFICERS

Reurlet dated July 31, 1952, in which you state it is noted that the Master Warrant of Arrest is to be signed by the Attorney General and directed to "The Director of the Federal Bureau of Investigation" authorizing and directing "... you and your duly authorized Agents to arrest..." etc. You request advice as to whether the phrase "duly authorized Agents" can be said to include officers of the New York City Police Department acting alone under this Program, pointing out that the legality of arrest by police officers alone may come up at some future conference with the Commissioner of the New York City Police.

For your information, instructions from the Attorney General covering the plan of operation for the Emergency Detention Program provide that the Bureau will enlist the aid and assistance of other law enforcement agencies where needed. The text of the Master Warrant of Arrest on this point is worded as follows: "... I hereby authorize and direct you and your duly authorized Agents to arrest or cause the arrest of the persons set forth ..."

In addition, the Attorney General at the time of an emergency will authorize arrests of Security Index subjects under the direction of the Bureau and the Bureau will request assistance in the matter where needed.

In connection with the statement in relet that the question of legality of arrest by police officers alone may come up at some future conference with the New York City Police Commissioner, you are again cautioned as you were in Bureau letter dated May 7, 1952, that when making arrangements with reliable law enforcement officers for police manpower assistance needed by the Bureau at the time of an emergency you should request assistance for work on internal security matters without discussing the Emergency Detention Program or the specific nature of the assignments that will be given the officers. Due to the confidential nature of the Emergency Detention Program you should be certain that the Program is not discussed with law enforcement officials or police officers.

cc Bufile 100-358086-Sub 34)

DUPLICATE YELLOW

PLC:mjt

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 20, 1952

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS

Reference is made to no number SAC Letter I, Series 1952, dated 3/14/52, containing Bureau instructions relative to documenting information attributed to Confidential Informants in both Summary and Investigative reports on individuals in Security type cases. These instructions necessitate full documentation of background and descriptive type information as well as information concerning subversive activity on the part of subjects.

Reports on individuals in Security type investigations prepared in this office often include considerable background and descriptive information such as former residences, employments and education of subjects, physical descriptions, names and addresses of relatives etc., attributed to Confidential Informants. The informants to which such information is attributed are usually other agencies such as ONI, G-2, OSI and Selective Service. The full documentation of this type of information often involves lengthy file review work on the part of agents preparing Security type reports in this office.

It is realized that the above described type of background and descriptive information may be pertinent to an allegation of subversive activity on the part of a subject, an example of which is information placing a subject at a certain residence address during the same year that an individual with the same name as the subject is reported to have signed a Communist Nominating petition from that same address. In such instances, the background data constitutes evidence and as such should be fully documented.

However, most of the background and descriptive information appearing in these reports is not pertinent to an allegation of subversive activity on the part of a subject and is included for the purpose of locating or identifying a subject at a later date or as a source of leads for a fugitive type investigation which may become necessary in the future. Since this type of information does not constitute evidence, the location of which may be desired by a U.S. Attorney at a future date, it is believed that full documentation serves no current or contemplated purpose.

It is recommended, therefore, that Bureau instructions relative to the preparation of both Summary and Investigative reports in Security type investigations of individuals be amended so as to eliminate the requirement for fully documenting background and descriptive type information when such information is not pertinent to an allegation of subversive activity on the part of a subject.

COPIES DESTROYED

876

FEB 4 1963  
GHL:DB

RECORDED 65

PEX 302

358886 - 34-78

AUG 21 1952

MAILED

21

78  
Letter to Director  
NY 100-97061

It is suggested that the identities of the Confidential Informants or sources to which such information is attributed be set out in the administrative sections of reports followed by the words, "Background Information" or "Descriptive Information", without further documentation.

This recommendation is made for the purpose of effecting a decrease in the amount of agent time which currently is expended in documentation activity.

SAC, New York (100-97061)

September 3, 1952

RECORDED - 104

Director, FBI (100-358086-Sub S4)-78.

SECURITY INVESTIGATIONS OF INDIVIDUALS

EX - 103

Reurlet dated August 20, 1952. In connection with the recommendation contained in relet, your attention is directed to SAC Letter Number 121, Series 1951, dated December 20, 1951, and to page 45 of Section 87C of the Manual of Instructions, wherein the following statement appears: "Nor is it desired that extensive investigation be conducted to obtain documentary evidence of background information." In view of these instructions, extensive file reviews and research to obtain documentary evidence of background information would be unnecessary.

It is not felt that the documentation of background or descriptive information should be completely eliminated but that unless the background or descriptive information reported is pertinent to some allegation of subversive activity on the part of the subject, no extensive file review or research should be conducted to obtain documentary evidence therefor. However, if the documentation is readily available it should be set forth in a report.

If the documentary evidence is not available and therefore is not set forth on the administrative page of the report, the identity of an informant, it will not be necessary to set forth any statement such as "background information" as suggested on page two of relet.

SEP 4 7 44 PM '52

FCZ:mjt

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Laughlin  
Mohr  
Tele. Rm.  
Holloman  
Gandy

SEP 12 1952

SEP - 5 1952

RECEIVED  
FBI  
SEP 12 1952

RECEIVED  
FBI  
SEP 12 1952

RECEIVED  
FBI  
SEP 12 1952

RECEIVED  
FBI  
SEP 12 1952

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS

DATE: 8/29/52

Mr. Tolson  
 Mr. Ladd  
 Mr. Nichols  
 Mr. Rosen  
 Mr. Tracy  
 Mr. Harbo  
 Mr. Winterrowd  
 Tele. Room  
 Miss Gandy

Rebuletts 6/10/52 and 7/25/52, and remylets 7/10/52 and 7/31/52.

It will be recalled that the Bureau directed the NYO to review all of its pending unassigned Security Matter cases in order to insure that these cases warrant investigation under the existing standards of the Bureau for conducting investigations of individuals. The review of these cases has been completed.

A total of 3535 files were reviewed. For practical purposes at the outset of this review it was decided to break the cases down into certain groups as will be noted below:

- (1) Those cases on potential Security Index subjects, in which it appeared possible to recommend a Security Index card on the basis of information already in the file, together with investigation to ascertain the residence and business addresses of the subject. It was found that the great majority of these cases will require preparation of a summary report. A total of 2189 cases were found to fall into this category.
- (2) Cases which it was found possible to close administratively without further investigation. A total of 50 cases were found in this category. All 50 cases have been closed.
- (3) Cases which it appeared could be closed if no recent significant Communist or related activity was found after a search of the office files. A total of 511 cases fell into this category. Of these cases 346 have already been closed.

COPIES DESTROYED  
 875 FEB 4 1963

RECORDED - 96

SEP 7 1952

68 OCT 1 1952

52

100-358086-34-7  
 100-358086-34-13  
 SEP 7 1952  
 Belmont  
 Boardman

Letter to Director, FBI  
NY 100-97061

- 79
- (4) Cases where another office was found to be office of origin and wherein it appeared possible to place the case in an RUC status by letter or report after searching the indices and reviewing file references. In this category 40 cases were found, and 4 of these cases have already been closed.
  - (5) Cases where another office was found to be the office of origin and the case apparently could be handled by an RUC report or letter after investigation by a Special Employee. 25 cases of this type were found. 1 of these cases has since been closed.
  - (6) Cases where another office was found to be the office of origin but which could be handled by an RUC letter or report after investigation by a Special Agent. 96 cases were found which came within this group. 5 of these cases have been closed so far.
  - (7) Cases where another office was the office of origin and in which it appeared possible to close the case by RUC letter without further investigative action, i. e., where the leads set out for New York did not appear to be logical or warranted. 5 cases fell into this group and all 5 cases have been closed.
  - (8) Miscellaneous cases. 619 such cases were found. 7 of these have been closed.

As the cases were segregated into the aforementioned groups, steps were undertaken to close administratively those which could be handled in that way. Steps were also undertaken to assign those cases which it appeared could most quickly be closed to available Special Employees and Special Agents. It appears that the remaining cases, mainly those which fell in group (1) and group (8), are the type which will require rather extensive investigation. The more important and urgent of these are being given priority in the matter of assignment.

The other principal observations made as a result of this review follow:

The 50 cases closed in group (2) were for the most part Security Index cases which were in a pending status for the purpose of preparing a summary report. These were closed after it was noted that they did not have a



79  
Letter to Director, FBI  
NY 100-97061

high priority on the Bureau's summary report schedule.

In group (3) the majority of the cases closed were those which were opened upon the receipt of an original subscription or a renewal subscription to the "Daily Worker" or "Worker" that was made prior to July, 1950. Most of the cases in this group which were closed were those which were reviewed early in the project and which were brought to the attention of the Bureau in mylet of 7/10/52. Cases in this group which were reviewed during the latter part of the project were those opened on information other than "Daily Worker" or "Worker" subscriptions. The majority of these cases were not closed inasmuch as the review of references disclosed additional information justifying further investigation.

The cases in group (8), the miscellaneous cases, include those cases opened upon specific instructions of the Bureau under some one of the several security programs, such as the Army Security Form program and the Coast Guard screening program. Others were cases which good judgment and common sense seemed to dictate should be investigated. Practically all of the cases in this group were found to be worthy of actual investigation under existing conditions and these cases will be assigned as soon as possible.

A summary of the figures involved in this report is as follows:

Total cases reviewed:

3535

Total cases closed to date as  
result of project:

418

Total cases assigned as direct  
result of project:

130

Total cases remaining which require  
more investigative activity:

2987

It is believed that this review, plus the observations made by the Bureau in connection with security investigations of individuals, has been beneficial to the New York Office. I wish to assure the Bureau that this office will continue to make every effort to adhere to Bureau standards and to discharge efficiently its responsibilities in the field of Security Matter investigations.



SAC, New York Personal Attention

October 14, 1952

Director, FBI (100-358086-Sub S4)

DELINQUENCY IN SECURITY INVESTIGATIONS OF INDIVIDUALS

ReBulet dated September 11, 1952.

Your administrative report for the month of September has been reviewed to determine your progress in reducing the delinquency and backlog of work in the security field. The report reflects a delinquency of approximately 84% in the total pending active matters in classifications 65, 100 and 105.

I want to reiterate previous instructions that your delinquency and backlog of work in the security field must be drastically reduced and unless your administrative report for October indicates that this has been done you will be requested to submit a letter of explanation in the matter.

NOTE ON YELLOW ONLY:

No letter of explanation is being requested this month because the New York Office reduced the number of unassigned pending active matters from 3,544 matters to 2,158 matters, assigning classification 100 matter investigations throughout the office. If those assignments are properly followed by the New York Office the results should be noticed in the status of the work on October 31, 1952.

PLC:mjt

RECORDED-29

OCT 16 1952

137

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

MAILED 6

OCT 15 1952

COMM-FBI

79 OCT 21 1952

100-358086-34-10

NOV

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

137

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 10/31/52

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX -  
PREPARATION OF SUMMARY REPORTS

Remylet 7/1/52.

Following is the status of the project in this office:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
2	90	82	8	3/1/53
4	204	12	192	7/1/53
5	264	76	2578	Indefinite

It will be noted that in eighteen cases summary reports have also been written, following execution of FD-128. This figure has been deducted from the total number of cases in Category 5.

WEL:EMD

RECORDED - 6X

NOV 5 1952

63 NOV 18 1952

NOV 13 1952

SAC, New York (100-88205)

UNRECORDED  
October 27, 1952

Director, FBI (100-358086)

SECURITY INDEX - KEY FACILITIES

New York

Reurlet dated October 1, 1952, wherein you requested the Bureau's advice as to whether only those Security Index subjects employed in restricted areas of Port Facilities in New York, as listed by the Coast Guard, are to be considered as employed in Key Facilities. You point out that the Coast Guard has listed only 5 piers in the New York area as being restricted.

The 1952 Department of Defense Key Facilities List includes the entire Port Facilities of New York and designates such Key Facilities as a strategic port. This list makes no restrictions as to any portion of these Facilities being excluded. So long as these Port Facilities are so listed as Key Facilities by the Department of Defense, it is our responsibility to designate the cases of any Security Index subjects employed in or having access to such Facilities in the normal course of their employment as Key Facilities cases.

In your letter you state that your office has numerous water-front employees included in the Security Index. According to Bureau records, you have only 26 indicating that they are considered as being employed in a Key Facility for which the Coast Guard has responsibility.

You should check your Security Index to be certain that all subjects included therein who are employed in or who have access to Port Facilities in New York City in the normal course of their employment are considered as being employed in a Key Facility. The Security Index cards of any subjects falling in this category should be properly tabbed as Comsab and Detcom and should reflect the subject's employment in a Key Facility. You should submit Form FD-122 to the Bureau in those cases where the subjects are not properly classified.

2cc - New York (66-2749)

LGD:rmw *rmw*

cc - Bufile 100-358086-3

**DUPLICATE YELLOW**

NOV 12 1952

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

ORIGINAL FILE IN 100-358086

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : LVB, SAC, New York (100-97061)

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS

DATE: 10/24/52

Mr. Tolson \_\_\_\_\_

Mr. Ladd \_\_\_\_\_

Mr. Nichols \_\_\_\_\_

Mr. Belmont \_\_\_\_\_

Mr. Clegg \_\_\_\_\_

Mr. Glavin \_\_\_\_\_

Mr. Harbo \_\_\_\_\_

Mr. Rosen \_\_\_\_\_

Mr. Tracy \_\_\_\_\_

Mr. Egan \_\_\_\_\_

Mr. Gurnea \_\_\_\_\_

Mr. Hendon \_\_\_\_\_

Mr. Pennington \_\_\_\_\_

Mr. Quinn Tamm \_\_\_\_\_

Tele. Room \_\_\_\_\_

Mr. Holloman \_\_\_\_\_

Miss Gandy \_\_\_\_\_

As the Bureau will recall, this office has been instructed to take steps to effect a reduction in its large backlog of Security Matter investigations.

Toward this end the number of Agents assigned to this work has been steadily increased in recent months until there are now 112 SAS and SES working exclusively in the Security Matter field. As a further step toward accomplishing this objective, on 9/22/52 1200 Security Matter cases were assigned on an office-wide basis to 600 SAS. The Agents were instructed that these cases were to be handled as soon as possible and with a minimum of interference with their regular assignments. Furthermore, the reports, letters and memoranda reflecting the results of the investigation conducted were to be rough drafted.

The purpose of this letter is to furnish the Bureau a report concerning the progress of this project as of 10/22/52. Closing or pending rough-draft reports, closing letters or pending letters with leads for other offices, closing rough-draft letters or pending rough-draft letters with leads for other offices have been submitted on 725 of these 1200 cases. It is believed that this figure reflects a splendid response on the part of the Agents in connection with this project.

On 10/22/52 another 1200 cases were assigned to these Agents and it is expected that these cases will be handled just as expeditiously as the first group. At the time this project was started there were approximately 3500 Security Matter cases pending in the New York Office. In addition to assigning these 2400 cases on an office-wide basis, the increase in manpower working exclusively on Security Matters has brought the number of unassigned Security Matter cases to about 450. It is expected that these will be assigned to Agents in the Security Matter Section in the immediate future.

Of course, this project has resulted in a very substantial increase in the number of reports and letters being handled by the supervisory staff of the Security Matter Section. In order to cope with this situation, beginning 10/27/52 I plan to permit 10 SAS experienced in handling this type case to assist in the reading and approving of the rough drafts. It is estimated their services will be necessary for approximately 10 days. I also anticipate it may be necessary to utilize their services again in connection with the second group of 1200 cases assigned on 10/22/52.

The foregoing steps taken will no doubt result in a material decrease in the backlog of this office in the Security Matter field.

WEL:EMD

FILE

100-358086 Sub 2

4 NOV 21 1952

RECORDED - 2A

10 22 PM '52

500

NOV 18 1952

RECEIVED

OCT 52 4 50 PM '52

RECEIVED

UNRECORDED COPY FILED IN 100-358086-34-82

83

SAC, New York PERSONAL ATTENTION

November 19, 1952

Director, FBI (100-358086-Sub 34)

DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet dated October 14, 1952.

*PM*  
A review of your October administrative report indicates that during the month in classifications 65, 100 and 105 the total pending active matters decreased from 8,411 to 7,989 matters, the delinquent matters decreased from 7,065 to 6,673 and the percentage of delinquency in the total pending active matters in those classifications remained at approximately 84%.

Your efforts to reduce the backlog of work and delinquency in the security field have been closely followed by the Bureau for months. It is noted that the number of pending active matters in classifications 65, 100 and 105 and the number of delinquent matters in these classifications were reduced by approximately 400 matters during the month of October. I expect you to continue to afford this matter your personal attention to be certain the backlog of work and delinquency are drastically reduced.

The importance of this type of investigative work insofar as the internal security of the country is concerned is immeasurable and dictates that delinquency in this field be brought to and kept at an absolute minimum.

In order that the Bureau can more closely follow and evaluate plans you have formulated and placed in operation in your office to bring about the desired results, it is requested that you immediately advise the Bureau of the steps being taken at present to bring this type of work into line.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

PLC:nlm:mjt 77

RECORDED-42

NOV 21 1952

137

COMM - FBI  
NOV 20 1952  
MAILED 24

NOV 28 1952

100-358086-34-83

84

DECEMBER 2, 1952 AIR MAIL URGENT

SAC, NEW YORK

DELINQUENCY IN SECURITY INVESTIGATIONS. <sup>OF INDIVIDUAL</sup> REBULET DATED

NOVEMBER NINETEEN LAST. SUBMIT INFORMATION REQUESTED  
BY RETURN MAIL.

HOOVER

Bufile 100-358086-Sub 34

PLC:rst

RECORDED

EX 106

DEC 8 1952  
137

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Laughlin  
Mohr  
Tele. Rm.  
Holloman  
Gandy

7-145

MAILED 3  
DEC 2 1952  
COMM-FBI

60 DEC 8 1952

DEC 5 8 01 AM '52

2 DEQUE IN 21-07

FBI

RECEIVED

78832

PLC

## Office Memorandum • UNITED STATES GOVERNMENT

85

TO : MR. A. H. BELMONT *nm*  
 FROM : MR. C. E. KENNEDY *nm*  
 SUBJECT: SEARCHING PROJECT LISTS  
 FOR SUBVERSIVE REFERENCES

DATE: November 6, 1952

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Rm. \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Gandy \_\_\_\_\_

*Operating Index - New York*  
 Assistant Director H. H. Clegg called from New York at 6:10 P.M. He stated that one of the aides who is assisting in the inspection of the New York Office had been analyzing the various indices of the New York Office such as election lists, "Daily Worker" subscription lists, etc.

The suggestion has been made that these lists be searched through the Communist Index in the New York Office and, if practical, in other offices for subversive references there and thus eliminate the great number of references which will come up through a search of the general indices. Mr. Clegg suggested that the matter be discussed with you; that you in all probability will want to take it up at the Executives Conference following which he would like to be advised.

There are undoubtedly many subversive references in the general index which are not included in the Communist Index file. The Communist Index is maintained as I recall by the automatic indexing in that file the subject of a new 100 case; however, any other indexing from material in the files making reference to the subversive activities of any individual must be initiated by the Agents handling the cases. I believe there will be many instances where subversive information is contained in the files where no Communist Index card exists. *because of normal human failures in indexing index*  
RECOMMENDATION: *by the agents*

It is my opinion that the searching as it is presently being done against the general indices of the field office files is desirable. It should not be necessary to pull files on classifications indicated which are strictly criminal in nature and do not refer to classifications under which we investigate subversive activities. Mr. Clegg may desire to run a test check to verify the necessity or lack thereof for searching in the general index.

CEH:nim

RECORDED - 71

501 - 13

100-358086-34-85

DEC 3 1952

S-PC

Memo Raintower  
 to Belmont 11-24-52  
 370 Memo to RLC  
 60 DEC 11 1952

FILE IN

100-358086

11  
Security Index - N.Y.  
Memo to Mr. Clegg

86  
November 10, 1952  
(r)

Re: INSPECTION LEADS  
SECURITY MATTER

At the present time in the New York Office there are pending some 2300 subscription forms for 1949, 1950 and 1951 to "The Worker" and/or the "Daily Worker" awaiting individual indices searches. These forms bearing the names and addresses of individual New York City subscribers have been furnished to this office by [redacted]. Also, there is a list of some 5000 names of contributors to the Civil Rights Bail Fund. There are numerous petitions of peace, Civil Rights, tenant leagues, and other natures, received by the New York Office from time to time, which consist of several thousand names.

All of the names appearing on the aforementioned material will be indexed and searched through the general office indices and references affixed thereto. After searching, these forms will bear one to numerous references. The volume of work entailed can be readily appreciated on the part of the Chief Clerk's Office. It constitutes, at the present moment, considerable backlog in the indices unit. The Chief Clerk's Office has indicated that difficulty would be experienced in handling these forms through the indices. However, the volume of work in the indices is slight as compared to the agent, supervisory and investigative work potentially indicated.

The index cards presently maintained in the Chief Clerk's Office consist of approximately six million. It is easy to comprehend the many hundreds of similar name searches in large, common name categories that would be encountered.

In the past the New York Office has experienced that where main case files did not appear as a reference as a result of a search of these "The Worker" and/or "Daily Worker" forms, a review of the other references in almost every instance failed to show additional information existing that would bring the case within existing Bureau standards for opening. ~~Consequently, these cases were closed administratively.~~

Substantially the same facts apply concerning subscribers to the Civil Rights Bail Fund and other nameless of a similar nature. It appears that in a great majority of these instances concerning subscribers, other than those on whom an active or closed case file appears, the information is old or not pertinent. 7.4  
100-358086-34-86

It is suggested that the names appearing on the aforementioned ~~names~~ lists be indexed to the appropriate organizational file. These index cards would be filed in the general office indices. Then,

COPIES DESTROYED

JUL 6 1952

375 FEB 4 1963



instead of searching through the general office indices of some six million cards, they could be searched through the Communist Index, which contains only 75,000 names. It is felt that a search through the Communist Index will readily locate the main case file, if it exists, and will eliminate the name search. The file at that time can be attached to it and routed to the supervisor for evaluation. When names searched through the Communist Index on "The Worker" and/or "Daily Worker" subscription forms are not identifiable, it is suggested that these forms be serialized and filed in the appropriate sub-section of the "Daily Worker" case file.

In respect to the lists of names referred to above that could be searched through the Communist Index and are identified to a main case file, a simple, general blank memo could be mimeographed consisting of a few simple sentences of identification and nature of information for inclusion in the subject file. The same system of routing as set forth previously could be followed. The original list would then go to the organizational main case file.

It is felt that if the above procedure is followed, it would affect a considerable saving of clerical, agent and supervisory time.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 11/6/52 87

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS

*Security Index - New York*

Rebulet 8/5/52 entitled "Civil Rights Congress; Internal Security - C," Bufile 61-10149, in which the Bureau transmitted to each office a list of subscribers to the Civil Rights Congress Bail Fund in its territory. Among other instructions issued by the Bureau was that "where you have not previously investigated an individual whose name appears on the list, consideration should be given to conducting an investigation if sufficient subversive information is available to warrant conducting a Security Matter investigation under existing Bureau standards." The New York Office has made an attempt to comply with Bureau instructions but due to the shortage of clerical personnel it has only been possible to check a small portion of the names through the indices. It is to be noted that the names on the list approximate 4000.

From the review of the names already checked against the indices, it has been determined that approximately thirty-five per cent of the names checked have case files.

It is felt desirable at this time to call to the Bureau's attention the status of this matter, as well as to make certain recommendations in view of our past experience relative to this type matter and also in view of the present economy program of the Bureau. The New York Office has followed the Bureau's instructions in the past relative to opening of cases by opening the case on a subject when information is received placing it within the Bureau standards for investigating individuals. In this instance, it is the considered opinion of this office that subscription to the Civil Rights Bail Fund will not of itself place the case within the Bureau standards for opening, even in those cases where information is contained in the file showing or indicating previous activity on the part of the subject, as long as those previous activities do not come within those standards set up by the Bureau.

In this connection it is further observed that as a result of the Bureau's channelization program, information pertaining to particular individuals has been the basis for opening active or dead case files in this office. Through this practice, which has been in effect for several years, pertinent information pertaining to these individuals has been channeled into these files. It has been found in checking the file references in connection with other projects that only a very small percentage of references reflect information which would be pertinent enough or current enough to bring individuals within the present Bureau standards.

Therefore, considering the fact that there are approximately 4000 names to be checked against the indices and the fact that numerous references on these

cc: NY 100-80675

cc: NY 97-169

WTM:EMD

*memo to NY 100-80675  
to Belmont  
memo to NY 97-169*

RECORDED - 71

COPIES DESTROYED

835 FEB 1 1953

100-356086-234

DEC 8 1952

5PC-1

87

Letter to Director, FBI  
NY 100-97061

names will have to be checked, it can readily be seen that this is a tremendous project. Furthermore, based on past experience, it appears the resulting number of cases opened will be negligible. It is felt that the more desirable way to handle this matter at this time is to index the various names. Thus, if additional information showing Communist activities comes to our attention, this bail fund information will be readily available and can be incorporated in any report submitted on the individual. Further, to handle this project in the way suggested by the Bureau would entail the expenditure of a considerable amount of clerical, agent and supervisory time. It is felt that the Bureau may not desire to expend this amount of time on a project which, in the opinion of this office, would have questionable results, in view of the Bureau's present economy drive.

Further reference is made to New York letter to the Bureau dated 6/6/52 captioned "Security Investigations of Individuals--Security Index Standards." This letter advised the Bureau that approximately 15,000 subscription forms to "The Worker" and/or the "Daily Worker" bearing the names and addresses of individual New York City subscribers had been furnished to this office by CSNY-426. The procedure being followed in connection with checking the names of these subscribers against the indices of this office was outlined. By Bureau letter to New York dated 6/12/52 captioned "Security Investigations of Individuals" the Bureau called attention to certain cases in the New York Office which had been reopened on the basis of these subscriptions, plus past Communist Party membership on the part of the particular subscriber. The Bureau instructed that the references on all of these individuals be reviewed and that those cases be closed unless additional information was located bringing the subjects within current Bureau standards. The references on these cases were reviewed and in almost every instance it was found that sufficient additional information did not exist and, consequently, these cases were closed administratively.

With regard to these "Worker" and "Daily Worker" subscribers, substantially the same facts apply as set forth above concerning the subscribers to the Civil Rights Bail Fund. In the great majority of those instances of subscribers who are not already the subjects of pending or closed case files of this office, it has been found that the references checked thus far are old or not pertinent. Therefore, it is not felt warranted at the present time to expend the time and money to review all of the references on each individual subscriber. As stated above, it is believed it is sufficient to have them indexed for possible future use.

Pending Bureau instructions in the above matters, these projects will be held in abeyance.

SAC, New York (100-97061)

November 25, 1952

Director, FBI (100-358036-Sub 34) 87

RECORDED - 71

EX - 105

SECURITY INVESTIGATIONS OF INDIVIDUALS

Reurlet dated November 6, 1952, regarding the procedure presently in use for handling lists of subscribers to the Daily Worker, the Worker and the Civil Rights Congress Bail Fund and your recommendation that the names of such subscribers be indexed for future reference and not searched through the office indices.

You are authorized to index the names of the subscribers mentioned above and file the lists or material containing the names without checking your general index or Communist Index on each name to locate and review references. By indexing these names the information will be available in your office each time references are reviewed prior to the preparation of investigative reports on any of the individuals included on these lists.

(On November 28, 1952, the Executives Conference, consisting of Messrs. Tolson, McGuire for Nichols, Mason for Clegg, Callahan for Glavin, Harbo, Winterrowd for Rosen, Tracy, Ladd, Mohr, Gearty, and Belmont, unanimously recommended that these lists be indexed in the New York Office files and not searched. AEB:dar)

Solomon  
Ladd  
Nichols  
Belmont  
Glavin  
Harbo  
Rosen  
Tracy  
Laughlin  
Mohr  
Tele. Rm.  
Holloman  
Gandy

COMM - FBI  
DEC 1 - 1952  
MAILED 27

DEC 11 1952

DEC 11 1952  
RECORDED  
INDEXED

RECEIVED  
FBI  
DEC 11 1952

Phe

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086-sub-34)

DATE: 12/4/52

88

FROM: SAC, New York (100-97061)

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

*Security Index*

Rebulet 11/19/52.

An analysis of the November, 1952, Administrative Report, for this office reflects the following with regard to the pending active matters in classifications 65, 100, and 105.

The total such matters decreased from 7,989 to 7,659, and the delinquent matters decreased from 6,673 to 6,250. The percentage of delinquency in the total pending active matters in these classifications was decreased to 81.6% as compared with approximately 84% during the month of October.

From the above it may be seen that the backlog of work in the Security Field was decreased by 330 active cases. In this connection, it is also desired to point out that as a result of the assignment of Security Matter - C cases to approximately 600 Agents in this office, there are 343 rough-draft reports in the Stenographic Pool awaiting transcription. It is also noted from a review of the administrative report that there has been an increase from the previous month of 116 pending inactive cases in the 100 classification. The majority of these are potential administrative closings in the immediate future because they are merely awaiting the Bureau's decision with regard to placing the name of the subject in the Security Index. It is further noted that since August, 1952, the unassigned cases in the 100 classification, which make up the bulk of the backlog, has decreased from approximately 3,500 to 163.

The following is a further breakdown in the analysis of the Security classifications in the November administrative report:

In classification 65, it is noted that there is a delinquency of 52%. In the 100 classification there is a delinquency of 87% and in the 105 classification there is a delinquency of 61%. As pointed out above, the total delinquency in these three categories is 81.6% for the month of November. Comparing these figures with the October administrative report, it is noted that in the active 65 classification there was a delinquency of 40.7%, in the 100 classification, it was 87% and in the 105 classification, it was 62.1%. With regard to the increased delinquency in the 65 classification, it is believed that this is partially due to several factors. As the Bureau knows, the Security Matter - C Project has been an office-wide one and, in view of this, a certain portion of the time of the Agents handling Espionage violations has been used to assist in the attempt to cut down the backlog in the Security Matter - C category. All during November, sixteen

*See New York  
12-16-52  
HED*

WEL:MFB

RECORDED - 93

EX-112

100-358086-34-51

DEC 8 1952

18

Agents who normally work on Espionage and Security-type investigations were assigned to the inspection staff to assist in the present inspection of the New York Office. In addition to this, as the Bureau knows, there have been three specials in the New York Office within the past month, dealing with Fraud, Antitrust matters, and another with the applicant investigations of appointments made to the White House Staff of President-Elect EISENHOWER. The Security squads of the office have contributed manpower to these special assignments, which men would normally be working on cases in the 65, 100, and 105 classifications. These various assignments of Agents normally working on the Security sections have been a contributing factor in the attempt to cut down materially the backlog and the percentage-wise delinquency of Security type cases in this office. It is felt that when those Agents handling Espionage cases have completed their assignments in the Security Matter - C field and other special assignments which they have been given in connection with emergencies which have arisen recently in the New York Office, the delinquency in the 65 classification will be greatly reduced. This will be closely followed to insure that the delinquency is reduced.

With regard to the steps being taken at present to bring the security type investigations into line, it is noted that in recent months the number of Agents assigned to the Security sections of this office has been materially increased. This has and will continue to help the over-all picture. Furthermore, as a result of the office-wide project of handling security matter investigations, 2,308 cases were assigned since September 22, 1952. Of these, rough-draft closing or pending reports or letters have been submitted on 1,333 or 58% of the total. The remaining 975 cases are receiving investigative attention. This project, plus the fact that the number of unassigned Security Matter cases has been decreased from 3,500 to 168, will, I believe, result in a continuous monthly reduction in the backlog during the next few months. The importance of this matter has been reemphasized to all Agents handling these cases and they have been instructed to make every effort to increase their production.

As the Bureau was advised in mylet 10/24/52, captioned, Security Investigations of Individuals, a plan was instituted to utilize ten Special Agents experienced in handling Security Matter investigations to assist in the reading and approving of the reports prepared in connection with the office-wide project. It was estimated that their services would be necessary for a total of twenty days each. A reevaluation of the project at the present time reflects that this figure was underestimated. Consequently, I plan to use them again to insure that there will be no delay in approving the rough drafts prepared by the other Agents. This, of course, will be done only as long as necessary.

The New York Office realizes the great importance of these security investigations to the Internal Security of the country and will continue its efforts to reduce and then to maintain the delinquency in these categories to an absolute minimum.

December 16, 1952

Director, FBI (100-353086-Sub 34) - 81

RECORDED - 6

**DELINQUENCY IN SECURITY INVESTIGATIONS**

ReBulet November 19, 1952, and urlet December 4, 1952, which set forth an analysis of your November administrative report and in which you advised of reasons why a greater reduction in the backlog and delinquency of security work was not made during the past month.

It is expected that your December administrative report will reflect continued marked reduction in the backlog and delinquency of GS, 100 and 105 classification matters. The Bureau is continuing to closely follow your progress in this matter.

LGD: mjt *MAK* =

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Nease \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

74 DEC 22

MAILED 8  
1952 17 1952

DEC 12 4 30 PM '25  
F. B. I.  
REC'D VERMONT

## Office Memo

UNITED

GOVERNMENT

89

TO : Director, FBI (100-358086)

DATE: 12/5/52

FROM : ASAC, New York (100-97061)

SUBJECT: INDEX  
SECURITY INVESTIGATIONS - SURVEY OF  
PENDING ACTIVE INVESTIGATIONS CONSIDERING  
SUBJECTS FOR THE SECURITY INDEX.

Rebulet 11/19/52.

Pursuant to instructions set forth in rebulet this office has conducted a survey of pending active cases, in classifications 65, 100 and 105 in which New York is the office of origin, to determine the number of cases in which investigation remains to be conducted prior to bringing the case to a status where final determination can be made whether or not the subject's name should be recommended for the Security Index.

Agents conducting security-type investigations were requested to review their assignments for the desired information. The result of the survey is as follows:

ClassificationPending in Office  
as of 11/30/52Cases in which Investigation remains  
to be conducted before a Determination  
can be made as to Recommending the  
Subject for the Security Index

65

325 cases

20 cases

100

7202 cases

4501 cases

105

750 cases

187 cases

TOTAL

8278

4708

RECORDED - 7

100-358086-34-87

DEC 9 1952  
FBI

DEC 11 10 00 AM '52

RECEIVED

NEM:EMD

JAN 5 1953



## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: November 24, 1952

FROM : MR. F. J. BAUMGARTNER

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS  
NEW YORK OFFICESYNOPSIS:

Lists of subscribers to the Daily Worker, the Worker and the Civil Rights Congress Bail Fund obtained by New York Office. New York has been searching all names through General Indices to determine if there are other facts available to justify opening security investigations under existing instructions. New York advises results negligible compared with the considerable expenditure of clerical, supervisory and Agent time. New York recommends that these names be indexed for future reference and not searched through indices. During inspection at New York, recommendation was made to Mr. Clegg that these names be checked through Communist Index and main files. If located, routed to Supervisor for evaluation, otherwise the names would be merely indexed.

It is recommended that names of subscribers to publications and bail fund mentioned above be indexed only and not searched through the general index or Communist Index. Letter to New York attached in accordance with recommendation. This memorandum should be routed to Mr. Clegg for his information.

PURPOSE:

To recommend that names appearing on lists of subscribers to the Daily Worker, the Worker and the Civil Rights Congress Bail Fund be indexed for future reference and filed. That neither the general index or Communist Index be checked against the names.

DETAILS:

During the inspection of the New York Office the question was raised as to the handling of long lists of subscribers to the Daily Worker, the Worker and the Civil Rights Congress Bail Fund. The New York Office has been checking the names against the general indices, (approximately 6,000,000 cards) to determine if additional information is

Attachment  
PLC:mjt

REC'D BELMONT

RECORDED - 63

2/14  
74 DEC 23 1952

74 FILE IN 100-358056 Sub 34

5-PC  
EX-III

100-358056-34-90

90  
available to bring the cases within the present standards for opening security investigations.

New York's Position:

New York letter dated November 6, 1952, points out that there are approximately 4,000 names on the Civil Rights Congress Bail Fund list they are presently checking. They also have approximately 2,300 names of subscribers to the Daily Worker and the Worker to be checked against the general office indices under their present procedure. New York points out that in checking the references only a very small percentage of the names checked reflect additional information in the New York files which would be pertinent enough to bring the individuals within the present Bureau standards for opening security investigations. New York advises that the process of checking these names entails a considerable amount of clerical, supervisory and Agent time which can be better expended on the large backlog of pending security investigations in view of the limited results noted to date from the reference checks.

New York's Recommendation:

New York recommends that the above lists be merely indexed for possible future use in view of the fact that the listings themselves are not sufficient derogatory information to justify the opening of a security investigation under present Bureau standards.

Inspection Recommendation to Mr. Clegg:

Inspection memorandum to Mr. Clegg dated November 10, 1952, sets out for Mr. Clegg substantially the same background information as submitted by New York. It points out that many of the names are common ones with many references and limited identifying data. It points out that in a great majority of the names on the lists of subscribers, other than those on whom an active or closed file appears, the information is old and not pertinent.

That memorandum recommends that: (1) The list be indexed to the appropriate organizational file and index cards be filed in the general office indices; (2) The names be searched through the Communist Index and if a main case file is identified, the material be routed to the file and the file to the Supervisor for evaluation as to whether a security investigation should be opened and (3) if the main case

90

file is not located, the information on the lists will be filed in the appropriate organizational file.

For your information, the Communist Index was set up in accordance with instructions in SAC Letter Number 57, dated April 10, 1948. The Communist Index includes generally the names of individuals against whom subversive derogatory information has been received and it is used as a reference index for Agents working on security matter cases.

OBSERVATIONS:

(1) Under present standards for opening security investigations, information regarding a subscription to the Daily Worker, the Worker or the Civil Rights Congress Bail Fund is not in itself a sufficient basis for opening a security investigation.

(2) For your information the Executives Conference on July 5, 1950, unanimously recommended that the Bureau should not take steps to index the names of individuals identified as subscribers to subversive publications but that the names of such persons should be indexed in the respective field office.

(3) Even if there is prior derogatory information available in the New York files unless the prior derogatory information is not in itself sufficient to justify an investigation, the fact that the subject is now reported to be a subscriber to the publications or fund mentioned above is not sufficient to bring the case within Bureau standards.

(4) While file searches already made at New York indicate the number of cases opened as a result of checks is negligible compared to the time expended.

(5) Since July 1950 the field has been opening investigations on any individuals against whom subversive derogatory information is received indicating the subject to be a member of, associated with, or espousing the line of a subversive organization. It is believed that as a practical matter the New York Office should only index these names for future reference. The indices are checked before reports are written which will provide the data for reports if identifiable.

It is true that the New York Office states that only a small percentage of references reflect information which

90

would be pertinent enough or current enough to bring the matter under the existing Bureau standards. In order to conserve personnel to work on the large backlog of pending security matters at New York, it is believed more practical to take this calculated risk of not having opened a case inasmuch as the case will be promptly opened whenever sufficient derogatory information is received.

RECOMMENDATION:

That New York be advised to only index subscription lists to the Daily Worker, the Worker and the Civil Rights Congress Bail Fund and not conduct either general index or Communist Index searches on the names.

ACTION:

If you approve:

1. there is attached a letter to the New York Office in line with the recommendation.
2. This memorandum should be routed to Mr. Clegg along with the memorandum to Mr. Clegg dated November 10, 1952.

2 sent 12-1-52

(On November 28, 1952, the Executives Conference, consisting of Messrs. Tolson, McGuire for Nichols, Mason for Clegg, Callahan for Glavin, Harbo, Winterrowd for Rosen, Tracy, Ladd, Mohr, Gearty, and Belmont, unanimously recommended that these lists be indexed in the New York Office files and not searched. AHB:mer)

- 4 -

V. J. /  
g  
WCH  
Pl

SAC, New York

December 16, 1952

Director, FBI

PERSONAL ATTENTION

SECURITY INVESTIGATIONS OF INDIVIDUALS

It is noted that in the past thirty days numerous reports have been submitted by your office accompanied by an FD-122 recommending the subject for the Security Index. In many cases there is no subversive activity shown on the part of the subject subsequent to 1950 except membership in the International Workers Order, a subscription to the Daily Worker or American Labor Party affiliation. Where there is no recent activity, a question is raised as to whether the subject belongs on the Security Index. It is then necessary, upon analysis of these cases at the Seat of Government, to instruct your office to interview the subject, and to more fully resolve the subject's potential dangerousness prior to a decision as to inclusion in the Security Index.

It is desired that at the time such reports are prepared and approved the facts be carefully analyzed. Where an interview appears desirable prior to the recommendation for the inclusion of the subject in the Security Index, you should submit a memorandum accompanying the report requesting authority to interview the subject. The Bureau feels this procedure will help clarify many of those cases where, because of lack of informant coverage, information is not available concerning the subject's present sympathies. In addition, these interviews should increase the fund of information concerning Communist activities available to you and may aid in the development of security informants. This matter should be brought to the attention of all Agents submitting security reports in your office in order to avoid the necessity of additional correspondence between the Bureau and your office prior to a decision as to a subject's inclusion in the Security Index.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_

JJW:glg

F14V

68 DEC 22 1952

MAILED 16-  
DEC 17 1952  
COMM-FBI

RECORDED-150

100-358086-34-71

DECLASSIFIED

137

DEC 17 1952

DEC 17 1952

Handwritten signatures and initials.

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX  
(NEW YORK FIELD)**

**FILE NUMBER: 100-358086**

**SECTION: 3**



**FEDERAL BUREAU OF INVESTIGATION**

---

## **NOTICE**

**THE BEST COPIES OBTAINABLE ARE INCLUDED IN THE REPRODUCTION OF THE FILE. PAGES INCLUDED THAT ARE BLURRED, LIGHT OR OTHERWISE DIFFICULT TO READ ARE THE RESULT OF THE CONDITION AND OR COLOR OF THE ORIGINALS PROVIDED. THESE ARE THE BEST COPIES AVAILABLE.**

---

Serial	DATE	Act.	Rel.	
92	12/5/52	3	3	/
93	12/10/52	1	1	/
94	12/5/52	12	12	/
95	1/9/53	2	2	/
96	1/12/53	1	1	/
97	1/16/53	1	1	/
98	1/16/53	1	1	/
UNRECORDED	1/16/53	1	1	/
99	2/12/53	2	2	/
100	2/26/53	1	1	/
101	3/3/53	1	1	/
102	3/9/53	3	3	/
103	2/25/53	1	1	/
103	3/13/53	2	2	/
104	4/1/53	1	1	/
105	3/26/53	1	1	/
106	4/9/53	1	1	/
107	4/14/53	2	2	/
UNRECORDED	4/22/53	2	2	/
108	4/30/53	1	1	/
109	4/23/53	2	2	/



SUBJECT *SECURITY INDEX (NEW YORK FIELD)*

FILE #100-358086

Sub-34

Serial DATE Pages Act. Rel.

Exemptions

Section 3

110	4/14/53	7 pgs 1	8	/
111	5/8/53	1	1	/
112	5/8/53	1	1	/
112	6/2/53	5	5	/
113	5/28/53	1	1	/
113	6/25/53	1	1	/
114	5/28/53	2	2	/
115	5/11/53	1	1	/
115	5/14/53	1	1	/
116	5/14/53	2	2	/
117	6/9/53	2	2	/ Para 2 on page one b-1
118	6/26/53	1	1	/
119	6/29/53	1	1	/
120	7/13/53	1	1	/
121	7/13/53	1	1	/
UNRECORDED	8/12/53	2	2	/
122	7/21/53	1	1	/
122	8/13/53	1	1	/
123	9/11/53	1	1	/
123X	9/18/53	1	1	/
123X	10/7/53	2	2	/

SUBJECT SECURITY INDEX (NEW YORK FIELD)

FILE # 100-358086

506-34

Serial	DATE	Pages	
		Act.	Rel.
1	10/10/54	1	1
2	10/10/54	1	1
3	10/10/54	1	1
4	10/10/54	1	1
5	10/10/54	1	1
6	10/10/54	1	1
7	10/10/54	1	1
8	10/10/54	1	1
9	10/10/54	1	1
10	10/10/54	1	1
11	10/10/54	1	1
12	10/10/54	1	1
13	10/10/54	1	1
14	10/10/54	1	1
15	10/10/54	1	1
16	10/10/54	1	1
17	10/10/54	1	1
18	10/10/54	1	1
19	10/10/54	1	1
20	10/10/54	1	1
21	10/10/54	1	1
22	10/10/54	1	1
23	10/10/54	1	1
24	10/10/54	1	1
25	10/10/54	1	1
26	10/10/54	1	1
27	10/10/54	1	1
28	10/10/54	1	1
29	10/10/54	1	1
30	10/10/54	1	1
31	10/10/54	1	1
32	10/10/54	1	1
33	10/10/54	1	1
34	10/10/54	1	1
35	10/10/54	1	1
36	10/10/54	1	1
37	10/10/54	1	1
38	10/10/54	1	1
39	10/10/54	1	1
40	10/10/54	1	1
41	10/10/54	1	1
42	10/10/54	1	1
43	10/10/54	1	1
44	10/10/54	1	1
45	10/10/54	1	1
46	10/10/54	1	1
47	10/10/54	1	1
48	10/10/54	1	1
49	10/10/54	1	1
50	10/10/54	1	1
51	10/10/54	1	1
52	10/10/54	1	1
53	10/10/54	1	1
54	10/10/54	1	1
55	10/10/54	1	1
56	10/10/54	1	1
57	10/10/54	1	1
58	10/10/54	1	1
59	10/10/54	1	1
60	10/10/54	1	1
61	10/10/54	1	1
62	10/10/54	1	1
63	10/10/54	1	1
64	10/10/54	1	1
65	10/10/54	1	1
66	10/10/54	1	1
67	10/10/54	1	1
68	10/10/54	1	1
69	10/10/54	1	1
70	10/10/54	1	1
71	10/10/54	1	1
72	10/10/54	1	1
73	10/10/54	1	1
74	10/10/54	1	1
75	10/10/54	1	1
76	10/10/54	1	1
77	10/10/54	1	1
78	10/10/54	1	1
79	10/10/54	1	1
80	10/10/54	1	1
81	10/10/54	1	1
82	10/10/54	1	1
83	10/10/54	1	1
84	10/10/54	1	1
85	10/10/54	1	1
86	10/10/54	1	1
87	10/10/54	1	1
88	10/10/54	1	1
89	10/10/54	1	1
90	10/10/54	1	1
91	10/10/54	1	1
92	10/10/54	1	1
93	10/10/54	1	1
94	10/10/54	1	

## Exemptions

### Section 3

124	10/6/53	1	1	
125	9/22/53	1	1	
125	10/6/53	2	2	
126	10/12/53	1	1	
127	10/7/53	1	1	
128	10/5/53	2	2	
128	10/15/53	1	1	
UNRECORDED	10/20/53	2	2	
129	11/6/53	1	1	
130	10/28/53	5 enc 1	1	5 enclosure pages NPL
131	11/6/53	1 enc 1	1	enclosure page NPL
132	11/12/53	1	1	
UNRECORDED	11/25/53	2	2	
133	11/17/53	1	1	
			99	total

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

H. H. [unclear]

DATE: December 5, 1952

FROM :

Jacob I. Brown (A)

SUBJECT:

SYNOPSIS OF REPORT ON TIME SURVEY ON  
SUMMARY REPORTS, SECURITY MATTER - C  
CASES IN THE NEW YORK OFFICESECURITY INDEXOBJECT OF SURVEY

To ascertain average agent time consumed in preparation of this type of report in the New York Office.

SCOPE

Study made as of October 30, 1952.

Total of 205 reports examined in this classification which is supervised by Section 12 of the New York Office.

95 reports submitted prior to October 30, 1952 handled principally by agents on Section 12.

110 reports prepared for submission after October 30, 1952 were handled by agents of the New York Office on office-wide basis, as well as by agents on Section 12. Reports in this category were surveyed prior to supervisory approval and included 75 rough draft reports.

Reports examined were selected chronologically only, so as not to weight averages except that reports on key figures and top functionaries were excluded from the survey.

Time figures in the averages computed were obtained by consultation with individual agents. All time elements considered. Figures broken down to distinguish investigative agent time from all other agent time. Supervisory and clerical time excluded.

RECORDED - 58

JAN 7 1953

JIB:MAR

COPIES DESTROYED

875 FEB 4 1963

100-358086-34-92  
Two  
P-111  
PERS. FILE

Memo to Mr. Clegg

DETERMINATIONS

OVER-ALL AVERAGES--ALL CLASSES

	CATEGORY I (Prior to 10/30/52)		CATEGORY II (After 10/30/52)	
	Average Time (Hours)	%	Average Time (Hours)	%
Investigative Time Only	8.13	24.5	10.03	31.64
All Other Agent Time	25.06	75.5	21.67	68.36
Total Agent Time	<u>33.19</u>	<u>100.0</u>	<u>31.70</u>	<u>100.00</u>
Range:				
Maximum	70.75		71.66	
Minimum	10.7		6.5	

Time averages on cases of first priority, i.e., subjects being recommended for Security Index for the first time, are as follows:

	CATEGORY I		CATEGORY II	
	Average Time (Hours)	%	Average Time (Hours)	%
Investigative Time Only	10.8	30.8	11.07	32.6
All Other Agent Time	24.29	69.2	22.87	67.4
Total Agent Time	<u>35.09</u>	<u>100.0</u>	<u>33.92</u>	<u>100.0</u>
Range:				
Maximum	100		80	
Minimum	11.5		10	

92

Memo to Mr. Clegg

COMMENTS

A. Computations are based on estimated figures.

B. The wide range in the averages indicates that the following indeterminate factors must be borne in mind.

1. The sufficiency of the samples studied.
2. The nature of the cases as to complexity or simplicity.
3. The importance of the subject of the investigation.
4. The geographical situs of the investigation.
5. The priority of the case.
6. The experience of the agent handling the case both as to subject matter and Bureau policy in these cases.
7. The type and quantity of clerical assistance afforded to agent handling case.
8. The ready availability to agent of required material to be summarized.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Clegg

DATE: December 10, 1952

FROM : B. C. Brown

SUBJECT: AVERAGE TIME TO PREPARE  
SECURITY MATTER - C  
SUMMARY REPORTS  
NEW YORK OFFICE

## SECURITY INDEX SYNOPSIS

During the inspection of the New York Office, a survey has been made to determine as accurately as possible the average amount of Agent time, including investigation, file review and dictation required in the preparation of a Security Matter - C summary report. A study of 205 such reports has been made. Excluded from this study were key figures and top functionaries. The Agent writing each of the reports was interviewed and the most accurate estimate obtainable as to the actual number of man hours expended by him in all phases of work necessary to prepare the report was obtained. Briefly, the results are as follows:

Average Agent time to prepare summary report, including investigation, file review and dictation time

4 days

Average number of pages per report

15

Time necessary to prepare a report ranged from a maximum of 100 hours to a minimum of 6.5 hours. Other details of possible interest to the Domestic Intelligence Division are included in the full report of this survey by SA(A) Jacob I. Brown of the New York Office, attached.

A copy of this survey has been made available to the New York Office, which will be of some value in arriving at estimates of needed personnel and as a production yardstick. This information would be of limited value to other offices, however, inasmuch as they would not be confronted with the same conditions under which these reports were produced in the New York Office.

RECOMMENDATION: That this report be made available to the Domestic Intelligence Division for its information.

BCB:HC

87 JAN 15 1953

RECORDED - 58

TWO  
EX-100

700-358086-34-93

JAN 7 1953 RECEIVED

PERS. FILES

## Office Memorandum • UNITED STATES GOVERNMENT

TO : H.H. Clegg

DATE: December 5, 1952

FROM : Jacob I. Brown

SUBJECT: TIME SURVEY ON SUMMARY REPORTS, SECURITY  
MATTER - C CASES IN THE NEW YORK OFFICESECURITY INDEX - NEW YORKOBJECT OF SURVEY

To determine the agent time consumed on the average in the preparation of summary reports in Security Matter - C cases in the New York Office.

SCOPE

This type of case is normally handled by Section 12 of the New York Office.

The date of this survey is as of October 30, 1952.

A total of 205 cases of this type in which summary reports were submitted or prepared for submission by the New York Office were sampled as the basic source of information for the purpose of this survey.

These cases consisted of the following components:

JIB:MAR

87 JAN 16 1953

RECORDED - 58

INDEXED - 58

COPIES DESTROYED  
-375 FEB 4 1963

JAN 7 1953

100-358086-34-94

TWO-M

Memo to Mr. Clegg

94

<u>SECURITY MATTER-C CASES</u>	<u>TOTAL</u>	<u>SUMMARY REPORTS</u>	<u>INVESTIGATIVE REPORTS IN LIEU OF SUMMARY REPORTS*</u>
1. Summary reports submitted between 5/15/52 and 10/30/52 inclusive	<u>95</u>	<u>95</u>	
2. Reports submitted after 10/30/52			
a. Rough drafts approved for transcription by Supervisor, in Steno Pool, but not yet in hands of stenographer	<u>26</u>	<u>10</u>	<u>16</u>
b. Reports awaiting approval by Supervisor including rough drafts	<u>84</u>	<u>72</u>	<u>12</u>
	<u>110</u>	<u>82</u>	<u>28</u>
Total	<u>205</u>	<u>177</u>	<u>28</u>

\*These items are investigative reports being submitted in accordance with instructions set forth in a letter from the Bureau to New York dated June 10, 1952 captioned, "Security Investigations of Individuals." The purpose of these instructions was to expedite the inclusion in the Security Index of subjects in cases previously investigated and a report submitted. The New York Office was authorized to submit a regular investigative report, fully documented, but covering activities since the last report. FD 122, recommending the subject for inclusion in the Security Index, submitted.

Prior to October 30, 1952, 86 of the total of 95 summary reports in these cases clearing Section 12 were prepared by agents regularly assigned to Section 12. Nine reports were prepared by resident agents.

As of October 30, 1952 and thereafter, reports in these cases studied in this survey consisted of:



94

Memo to Mr. Clegg

1. Approved rough drafts located in the Steno Pool awaiting assignment to typists for transcription.
2. Rough drafts and dictated reports awaiting approval by the Supervisor of Section 12. These reports were prepared by agents assigned to other sections of the office, as well as agents assigned to Section 12, as a result of an office wide projection of work for November.

No selection of these reports was made which would weight the averages in any way, except that reports covering key figures and top functionaries were excluded.

The reports submitted prior to October 30, 1952 were obtained from consultation with the Supervisor of Section 12 on the basis of the chronological order in which they were submitted. These date back to May 15, 1952.

Reports prepared for submission after October 30, 1952 were examined as they came through the work on Section 12.

#### Time Elements Considered

##### A. Investigative Time

Consideration has been given to the following activities:

1. Time spent by the reporting agent on actual investigation.
2. Time spent by other agents assisting or participating.
3. Time spent by liaison personnel, special employees, or special agents, obtaining information appearing in the report.
4. Time spent by special agents contacting confidential informants as reflected in the report.

94  
Memo to Mr. Clegg

B. All Other Agent Time

The following activities have been considered under this caption:

1. Reference file reviews.
2. Miscellaneous paper work including the documentation of evidence and information.
3. Marshaling of facts for dictation.
4. Actual dictation time or rough drafting time.

No provision has been made in this survey for supervisory time or clerical and stenographic time.

No attempt was made to differentiate in the computations between those cases in which a correlation memorandum was prepared by clerks, and those without such memoranda. The reason: Of the total cases considered, only four of those studied had such memoranda. The total time range disclosed in these four cases in hours was 17, 44, 45 and 73 for an indicated average of approximately 45 hours. Since this average is higher than the average indicated on the whole, this group was deemed to be not sufficient to be significant in this survey.

In addition to examination of the report itself, each reporting agent was interviewed, and the best time estimate obtainable was noted inasmuch as no records are maintained to make readily available any reliable figures on this specific point.

DETERMINATIONS

I. Summary Reports Submitted between May 15, 1952 and October 30, 1952

Total over-all averages: 95 reports studied.

	<u>Hours</u>	<u>Percent</u>
Average investigative time	8.13	24.5
Average other agent time	25.06	75.5
Average total agent time	33.19	100.0

94  
Memo to Mr. Clegg

The 95 reports studied in this category were, for the purposes of the survey, divided to follow the priority classifications of subjects in accordance with instructions contained in No Number "I" SAC Letter dated May 14, 1952.

			Percent of Total
Class 1	44 cases	Subjects are individuals being newly recommended for inclusion in the Security Index.	46.2%
Class 2	0 cases	Special section consisting of Government employees, employees of foreign governments, espionage subjects, etc.	
Class 3	20 cases	Subjects are individuals employed in plants or are in occupations designated as key facilities.	21.2%
Class 4		One case grouped with Class 7 below. Subjects are individuals on whom no report containing derogatory information has been submitted since January 1, 1949.	
Class 5	8 cases	Subjects who do not fall into any of the above classes and on whom a report containing derogatory information has been submitted since January 1, 1949.	8.4%
Class 6	0 cases	Key figures and top functionaries.	
Class 7	23 cases	(Includes one case from Class 4.) Security Index subjects who have moved into other districts and on whom an RUC summary report was prepared.	24.2%
	95 cases		100.0%

94  
Memo to Mr. Clegg

Considering the above priority classification in the groups indicated, the average time in hours to prepare a summary report was as follows:

	Class 1		Class 3		Class 5		Class 7*	
	Hours	%	Hours	%	Hours	%	Hours	%
Average Investigative Time	10.8	30.8	6.8	23.4	6.9	17.8	4.59	14.7
Average Other Agent Time	24.29	69.2	22.3	76.6	31.75	82.2	26.65	85.0
Average Total Agent Time	35.09	100.0	29.1	100.0	38.65	100.0	31.24	100.0

Average Number of Days in Period for Which Made (Note 1)	8.4	7.3	8.7	7.3
--	-----	-----	-----	-----

Average Number of Pages in Report (Note 2)	13.14	14.9	20.4	16.96
--	-------	------	------	-------

\*Includes one case in priority Class 4

Note 1 - The over-all average number of days in the period for which made was 7.93 days.

Note 2 - The over-all average number of pages in the report was 15.04 pages.

94  
Memo to Mr. Clegg

The range in total agent time consumed is indicated as follows:

	Maximum	Minimum
Class 1	100 hrs.	11 hrs. 35 min.
Class 3	78 hrs.	12 hrs.
Class 5	54 hrs.	7 hrs.
Class 7	51 hrs.	13 hrs.
Mean Average	70.75 hrs.	10.7 hrs.

88 of the 95 reports in this category were dictated by agents to stenographers. 7 reports were rough drafted by resident agents. Following is a tabulation of averages pertaining to reports prepared by resident agents in this category. This is being set forth merely for information.

RESIDENT AGENTS

	Average Total Agent Time	Average Investigative Time	Average Other Agent Time
Class 1 3 cases	31.33 hrs.	10.33 hrs.	21.0 hrs.
Class 3 4 cases	24.65 hrs.	5.65 hrs.	19.0 hrs.
Class 5 1 case	37. hrs.	2 hrs.	35. hrs.
Class 7 1 case 9 cases	13 hrs.	3 hrs.	10 hrs.

Average number of days in period for which made: 7  
Average number of pages in report: 13

II. Summary Reports (and investigative reports in lieu of summary reports where FD 122 submitted) prepared for submission after October 30, 1952.

Total over-all averages: 110 reports studied.

94  
Memo to Mr. Clegg

	Hours	Percent
Average investigative time	10.03	31.64
Average other agent time	21.67	68.36
Average total agent time	31.70	100.00

No attempt was made to divide the cases in this category into priority classifications inasmuch as the great majority were new recommendations for inclusion in the Security Index or equivalent to Class 1 priority.

This category is divided into three groups based on the following considerations:

	Percent of Total
Group 1 35 cases Assigned to agents on Section 12 a. reports dictated to stenographers b. reports awaiting proof-reading and approval by supervisor	31.8%
Group 2 49 cases Assigned to agents on other than Section 12 a. reports rough drafted b. reports awaiting reading and approval by supervisor	44.6%
Group 3 26 cases Assigned to agents on other than Section 12 a. reports rough drafted b. reports read and approved for transcription by supervisor c. reports were not yet transcribed by typists	23.6%
<u>110 cases</u>	<u>100.0%</u>

94  
Memo to Mr. Clegg

Included in Group 2 above are 12 of the investigative reports, and in Group 3 are 16 of the investigative reports submitted in lieu of summary reports as per instructions from the Bureau in letter of June 10, 1952.

Based on the above groupings, the average time consumed, in hours, to prepare a summary report was as follows:

	Group 1		Group 2		Group 3	
	Hours	%	Hours	%	Hours	%
Average Investigative Time	10.07	29.26	11.07	32.62	8.02	33.67
Average Other Agent Time	24.35	70.74	22.87	67.38	15.80	66.33
Average Total Agent Time	34.42	100.0	33.92	100.0	23.82	100.0
Average Number of Days in Period for which made (Note 1)	11.8		10.7		7.7	
Average Number of Pages in Reports Dictated and Typed	11.7					
Average Number of Pages Rough Drafted			26.4		17.9	

Note 1 - The over-all average number of days in the period for which made was 10.31 days.



94  
Memo to Mr. Clegg

The range in total agent time consumed is indicated  
as follows:

	Maximum	Minimum
Group 1	80 hrs.	10 hrs.
Group 2	85 hrs.	5 hrs. 30 min.
Group 3	50 hrs.	4 hrs.
Mean Average	71.66 hrs.	6.5 hrs.

COMMENTS

On the over-all picture including all of the types  
of cases used in this survey, the following comparison between  
cases is noted:

	CATEGORY I 95 cases		CATEGORY II 110 cases	
	Time in Hours	%	Time in Hours	%
Average Investigative Time	8.13	24.5	10.03	31.64
Average Other Agent Time	25.06	75.5	21.67	68.36
Average Total Agent Time	33.19	100.0	31.70	100.0

In the two categories above, the groups most nearly  
comparable as to type of case and number of cases studied are  
as follows:



94  
Memo to Mr. Clegg

DETERMINATION	CATEGORY I	CATEGORY II
	Class 1 44 Cases	Group 2 49 Cases
Average Investigative Time	10.8 hrs.	11.07 hrs.
Average Other Agent Time	24.29 hrs.	22.87 hrs.
Average Total Agent Time	35.09 hrs.	33.92 hrs.
Range:		
Maximum	100 hrs.	80 hrs.
Minimum	11.5 hrs.	10 hrs.

It should be noted that in Category II above, the reports have not been read or approved by the Supervisor. It would, therefore, appear that additional agent time might be required before the report is ready for submission. This would tend to increase the time consumed in the preparation of the report for final submission.

Although the figures tabulated herein were the best obtainable under the circumstances, it must be borne in mind that they are based on estimates.

In view of the maximum-minimum range indicated, other indeterminate factors having a bearing on this study to determine the amount of agent time consumed in the preparation of Security Matter - C summary reports should be considered. Such factors would include the following:

1. Sufficiency of the sample.
2. The nature of the cases, whether complex and difficult or simple and narrow in scope.
3. The importance of the subject of the investigation.
4. The geographical situs of the investigation.
5. The priority of the case.

Memo to Mr. Clegg

6. The experience of the agent handling the case both as to subject matter and as to Bureau policy in these cases.

7. The type and quantity of the clerical assistance afforded the agent.

8. The ready availability to the agent of the required material to be summarized.

## Office Memorandum • UNITED STATES GOVERNMENT

95

TO : Director, FBI (100-358086-sub-34)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

DATE: 1/9/53

Remylet 12/4/52.

An analysis of the December, 1952 administrative report for this office reflects the following with regard to the pending active matters in classifications 65, 100 and 105:

The total of such matters decreased from 7659 to 7605 and the delinquent matters decreased from 6250 to 5998. The percentage of delinquency in the total pending active matters in these classifications was decreased to 78.8% as compared with 81.6% during the month of November.

Although the backlog of work in the Security field was not materially reduced during the past month, it is noted that there are still approximately 350 rough-draft reports in the Stenographic Pool which have not yet been assigned for transcription. It is also noted that the number of pending inactive cases in the 100 classification increased by 62 cases, the majority of which are potential administrative closings since the only lead is to await the Bureau's decision with regard to placing the subjects' names in the Security Index.

The following is a further breakdown in the analysis of the Security classifications in the December administrative report:

In classification 65, the delinquency was reduced from 52% to 41.7%. In the 100 classification, the delinquency was reduced from 87% to 82.9%. The delinquency in the 105 classification was reduced from 61% to 56%. From the above it may be seen that there has been an improvement in all three categories.

An analysis has also been made of the progress of this office in the Security field during the first six months of the current fiscal year. This analysis, which relates only to pending active cases in categories 65, 100 and 105, is as follows:

	Category	Case Load
As of June 30, 1952	65	293
	100	7990
	105	693
	TOTAL	8976
As of December 30, 1952	65	259
	100	6584
	105	760
	TOTAL	7605

RECORDED - 5

JAN 13 1953

COPIES DESTROYED  
 375 FEB 4 1963

78 JAN 21 1953

WEL:EMD

95  
Letter to Director, FBI  
NY 100-87961

From the above it may be seen that the backlog of active cases in these categories was decreased by 1371 cases. The backlog of cases in the 100 classification was decreased by 1406, or an average of 234 cases per month, for the six-month period.

This indicates that progress has been made in our efforts to overcome the delinquency in this field. Furthermore, with the increase in Agent personnel assigned to Security Matter investigations in recent months, it is expected that there will continue to be a monthly reduction in the backlog and in the delinquency. In connection with the number of Agents presently working Security Matters, it is desired to point out that it has been necessary to temporarily assign 25 Agents from the Security Matter Section to the Waterfront special. This, no doubt, will have some effect on the production of this Section during the next few weeks. It is hoped, however, that the over-all picture will continue to improve.

I wish to reiterate that this office will continue its efforts to reduce the backlog and delinquency in the Security categories to an absolute minimum.

96  
SAC, New York (100-97061)

January 12, 1953

Director, FBI (100-358006 Sub 34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

Index

Rebulet December 16, 1952.

Your administrative report for November reflects the following status of security investigations in your office.

During the month you reduced the number of pending active matters in the 65, 100 and 105 classifications from 7659 to 7605. The number of delinquent matters in these classifications was reduced from 6250 to 5998 or from approximately 82 per cent to 79 per cent.

The number of pending active matters in the 65 classification was reduced from 271 to 259. The number of delinquent matters in this classification was reduced from 141 to 108, a decrease in percentage of delinquency from approximately 52 per cent to 41 per cent.

The number of pending active matters in the 100 classification was reduced from 6681 to 6584. The number of delinquent matters in this classification was reduced from 5675 to 5463 or from approximately 85 per cent to 83 per cent.

The number of pending active matters in the 105 classification increased from 707 to 762. The number of delinquent cases in this classification was reduced from 434 to 427 or from approximately 61 per cent to 56 per cent.

As you have been previously informed, the Bureau insists that you drastically reduce the backlog of work and delinquency in security investigations and no excuse will be accepted for failure on your part to give this matter your personal attention. The Bureau will continue to closely follow your progress in this matter. It is expected that your next administrative report will reflect a marked trend toward bringing these investigations to a current status.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

LGD:dhm

COMM - FBI

JAN 13 1953

MAILED 27

RECORDED-86

JAN 14 1953

62 JAN 19 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI.

DATE: 1/16/53

FROM : *L. V. B.*  
New York (100-97061)SUBJECT: INDEX VERIFICATIONS

Re SAC Letter #100, Series 1950, dated 12/28/50.

Please be advised with reference to the status of the Security Index verification project that this is in the process of being handled.

On 10/1/52, 3,576 verifications were assigned. As of the present date 2,364 have been handled, leaving a balance of 1,212. These figures reflect that 66% of the verifications have been handled.

As the Bureau is already aware henceforth this project will no longer be handled in a fashion requiring all of the verifications to be assigned at one time. They are being set up on a tickler 6 months from the date of their verifications at which time their addresses will be reverified. In this fashion, it will be a continuing project over the year and handled on a current basis.

WEM:DJG

RECORDED - 53

FBI-130

21 JAN 19 1953

63 JAN 23 1953

100-358086-34

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 1/16/53

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX -  
PREPARATION OF SUMMARY REPORTS

Remylet 10/31/52.

The following is the status of the project in this office:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
2	90	83	7	4/1/53
4	204	12	192	7/1/53
5	2651	78	2573	Indefinite

It will be noted that in three cases summary reports have also been written following execution of FD-128. This figure has been deducted from the total number of cases in Category 5.

WEL:END

RECORDED - 20

JAN 21 1953

53 JAN 27 1953

EX-123

Johnson  
Lipin  
Jackson

Director, FBI.

UNRECORDED

1/16/53

SAC, New York,

SECURITY INDEX  
VERIFICATION PROJECT

ATT.: ASST. DIR. A. H. BELMONT

Rebulet 12/29/52 in which the Bureau instructed that a special group of agents numbering from 10 to 15 be assigned exclusively to the verification of addresses of Security Index subjects.

Please be advised that it has recently been necessary to assign more than 100 agents on a special project involving the investigation of waterfront activities. These agents were taken from various sections of the New York Office. As a result it is not possible at this time to set up a group of agents for that purpose and it is, therefore, requested that the Bureau defer our setting up this special group for a 60 day period. UACB, this group will not be set up at this time.

WTM:DJG

63 FEB 9 1953

Wm V  
only Belmont

100-358086-37  
NOT RECORDED

73 FEB 3 1953

100-358086-191  
ORIGINAL COPY FILED IN



99

SAC, New York (100-97081)

February 12, 1953

Personal Attention

Director, FBI (100-358086-Sub 34)

INDEX

DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet January 12, 1953.

Your administrative report for January reflects the following status of security investigations in your office.

During the month the number of pending active matters in the 65, 100 and 105 classifications was reduced from 7,605 to 7,288. The number of delinquent matters in these classifications decreased from 5,998 to 5,522 or from approximately 79 percent to 76 percent.

The number of pending active matters in the 65 classification was reduced from 259 to 253. The number of delinquent matters in this classification was reduced from 108 to 102 or from approximately 41 percent to 40 percent.

The number of pending active matters in the 100 classification was reduced from 6,584 to 6,251. The number of delinquent matters in this classification decreased from 5,463 to 5,023 or from approximately 83 percent to 80 percent.

The number of pending active matters in the 105 classification increased from 762 to 764. The number of delinquent matters in this classification decreased from 427 to 397 or from approximately 56 percent to 51 percent.

For your information as of January 31, 1953, your office had approximately 30 percent of the pending active matters in the 65, 100 and 105 classifications in the entire field. Your office had approximately 47 percent of the number of delinquent matters in these classifications in the entire field. The average delinquency in these classifications of all other offices combined was approximately 37 percent compared to your delinquency of 76 percent.

As you can readily observe the status of security investigations in your office is far out of line with the

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Laughlin  
Mohr  
Winterrowd  
Tele. Rm.  
Holloman  
Gandy

LGD:mjt

COMM - FBI

FEB 18 1953

MAILED 25

FEB 18 1953  
FEB 18 1953  
FEB 18 1953

Handwritten signatures and initials, including "JAB" and "TOD".

99

other offices. You have been receiving monthly letters pointing out the status of these investigations in your office and emphasizing the importance of this phase of your investigative work. While your recent administrative reports have reflected a trend toward the desired objective of reducing both your backlog and delinquency your progress is not satisfactory. I expect your future administrative reports to reflect accelerated progress toward bringing these investigations into line. This matter is being carefully followed at the Bureau.

SEP 15 15 20 1963

DEPT. OF JUSTICE

F. B. I.

RECEIVED

## Office Memorandum • UNITED STATES GOVERNMENT

100

TO : Director, FBI

DATE: February 26, 1953

FROM : SAC, New York (100-97061)

SUBJECT: Security Index - Key Facilities;  
Adjustment to 1953 KFI

Re SAC Letter No. 53-12, Section (N).

This is to advise that per instructions all FD-122 forms have been submitted to the Bureau and that the project has been completed in the New York Office.

WTK:mat

RECORDED - 71

MAR 14 1953

62 MAR 14 1953 1247

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086-sub-34)

FROM : SAC, New York (100-97061)

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

DATE: 3/3/53

Rebulet 2/12/53.

With reference to the progress being made by this office in reducing the delinquency and backlog in Security Matter investigations, an analysis was made of the work of certain Agents on the Security Matter Section. The assignments of six Agents newly assigned to these investigations in October, 1952 were studied. It was found that between October, 1952 and February 27, 1953, there had been assigned to them 272 cases. Of these cases they had closed 102, had 3 cases ready for dictation of reports and were awaiting leads from other offices in 19 cases. They had dictated reports in 7 cases, which reports had not as yet been transcribed, and 5 cases were awaiting Bureau permission to interview the subject. The assignment cards for the cases presently assigned to these Agents show that there were 6 postings in October, 11 in November, 8 in December, 20 in January and 13 in February. Taking into account that there were fewer work days in December, it is noted that there was a substantial increase in their production during the month of January, 1953.

These Agents as they gain in experience in Security Matter investigations will show a steadily increasing production.

It is contemplated that the 25 Agents from the Security Matter Section, who are presently assigned to the Waterfront Special, will soon be returned to the Security Matter Section and, thereafter, the production in Security Matter cases should be much more satisfactory. It is noted that the loss in production of these 25 Agents from the Security Matter Section, they comprising about twenty-five per cent of the squad, will affect the production figure for February in an adverse manner.

Every effort is being made by the New York Office to reduce the backlog and delinquency in these cases, and the Bureau will be advised by letter monthly in this matter.

RJB:EMD

TO: NY  
3-13-53  
DEPT. OF JUSTICE  
CH. CLK.

RECORDED - 61

63 MAR 25 1953

100-358086-34-101

MAR 6 1953

MAR 13 1953

MAR 13 1953

MAR 13 1953

MAR 13 1953

MAR 13 1953

MAR 13 1953

MAR 13 1953

MAR 13 1953

SAC, New York

102  
March 8, 1953

Director, FBI

PERSONAL ATTENTION

SECURITY INVESTIGATIONS  
OF INDIVIDUALS

G.I.R.-8

The Bureau desires to call to your attention the correspondence emanating from your office in security investigations of individuals. It has been necessary in numerous instances to require amended pages for reports or to require that an entire report be rewritten because of errors which should have been detected before the report was approved in your office. A partial list of such errors would include items such as the following:

1. Failure to cover or set out obvious logical investigative leads.
2. Failure to bring a case to a logical conclusion when no further investigation is necessary.
3. Failure to comply with specific Bureau instructions concerning investigation to be performed in a specific case.
4. Failure to properly conceal the identity of informants.
5. Failure to report dates, particularly dates relating to membership in organizations.
6. Failure to set out sufficient background information concerning a subject, particularly concerning citizenship status.
7. Reporting erroneous citations for organizations.
8. Reporting conclusions and opinions of investigating Agents in the details of the report.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

COMM - FBI  
MAR 11 1953  
MAILED 26

RECORDED - 47 MAR 12 1953  
130

JJW:rep:jdt:mar

MAR 18 1953

EX-108

(See note)  
P-3

RECEIVED READING ROOM

MAR 11 9 18 AM '53

F2  
JW

9. Reporting information not pertinent to the investigation.

10. Reporting information in an ambiguous manner.

11. Reporting of administrative matters in the details of the report.

It has been further noted that reports continue to be received from your office which have not been prepared in the form set out in Section 87-C of the Manual of Instructions, particularly relating to the use of headings and subheadings. Some reports fail to use any headings at all while others set out information which obviously does not relate to the heading under which it appears.

The Bureau also desires to call your attention to the fact that considerable correspondence between the Bureau and the New York Office has been caused by the failure to take the proper action to bring a security case to a logical conclusion. Recommendations are being received to close cases when it is obvious that the subject should be interviewed or included in the Security Index. On the other hand, recommendations are also being made to include the subject in the Security Index when it is apparent that an interview might bring the case to a logical conclusion.

Such items as the above place an unnecessarily heavy burden on the supervisory staff at the Seat of Government. The Bureau believes that the correspondence between your office and the Bureau could be held to a minimum if the Agents assigned to security investigations were thoroughly familiar with the Bureau's rules concerning the investigation and reporting of security cases as well as the standards for initiating security cases and recommending subjects for inclusion in the Security Index or interview.

Proper review of letters and reports by the supervisory staff of your office prior to approval would further eliminate such errors and would further decrease the correspondence between the Bureau and your office. The Bureau desires that this be brought to the attention of all Agents and supervisory personnel assigned to security investigations and that appropriate steps be taken to eliminate the necessity for correspondence concerning such items as have been set forth above. (Please see next page)

## NOTE ON YELLOW ONLY:

New York has been instructed <sup>to</sup> advise identity of additional personnel to be assigned supervision of Security Matters. This letter is for constructive purposes and future guidance of new supervisory personnel and is not directed as a letter of criticism to New York Office.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-8086-Sub 34)

DATE: 2/25/53

FROM : SAC, New York (100-97061)

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

*Security Index*

Bulet 2/12/53 pointed out that the Administrative Report of this office for January, 1953, as it pertained to cases in Classifications 65, 100, and 105 did show a trend toward reduction in delinquency, but that the rate of progress in this direction was not satisfactory.

In reference to the 65 cases, in order that the Bureau might have a clearer picture of the delinquency in this classification, I wish to call the following facts to the Bureau's attention: An analysis has been made of the 102 cases delinquent at the end of January, 1953, in 65 classification. I would like to point out that 20 of those cases, which were administratively delinquent at the end of January, did have reports posted in them during the first one-half of December, 1952. In addition, during the first two weeks of February, 35 of those cases that were delinquent have been posted Pending, and 14 have been closed. The other 33 delinquent cases are receiving attention.

The importance of the 65 cases is thoroughly appreciated by this office and every effort is being made to keep them in as current status as possible.

The Administrative Report showed that 397 of the 105 cases were delinquent at the end of January. An analysis of these delinquent cases shows that 67 of those delinquent cases were closed or rec'd in the first two weeks of February; 62 had pending reports posted during the first two weeks of February. 47 of these delinquent cases had been posted during the first two weeks of December, 1952; and 39 of the cases which were delinquent had been received during the first two weeks in December, and no reports had yet been written. The other 182 cases are being followed closely in order to bring this delinquency down.

From this analysis, it is respectfully submitted that this office does realize the importance of this category and is attempting to have these cases worked closely and currently.

I believe that we have as many men as we can possibly afford, considering the overall responsibilities of the office, assigned to this work. They are being followed as closely as possible in order that maximum production will be obtained. The above analysis of the delinquency in categories 65 and 105 is submitted in order that the Bureau may be apprised of the fact that these cases are receiving very current attention. A separate letter is being submitted in reference to the delinquency in 100 cases.

FEB 26 1953

WWW:MFB

RECORDED - 101

100-358086-34-103



SAC, New York (100-97061)

March 13, 1953

Personal Attention

Director, FBI (100-358086-Sub 34)

## DELINQUENCY IN SECURITY INVESTIGATIONS

RECORDED

ReBulet February 12, 1953 and urlets of  
February 25, 1953 and March 3, 1953.

The following is an analysis of the status of security investigations in your office as reflected in your February administrative report.

During the month the number of pending active matters in the 65, 100 and 105 classifications was reduced from 7,288 to 7,111. The number of delinquent matters in these classifications decreased from 5,522 to 5,360 or from approximately 76 percent to approximately 75 percent.

The number of pending active matters in the 65 classification remained at approximately the same figure, changing slightly from 253 to 250. The number of delinquent matters in this classification remained at 102 with the percentage of delinquency remaining at approximately 40 percent.

The number of pending active matters in the 105 classification was reduced from 724 to 737. The number delinquent in this classification changed from 397 to 393 or increased from approximately 51 percent to 54 percent.

In your letter of February 25, 1953, you set forth an analysis of the delinquency in these two classifications for January 1953. While this analysis does reflect that several of these matters delinquent at the end of January were handled in February, the fact remains that only slight improvement was made in the over-all status of these matters during the month of February in that little or no reduction was made in the over-all backlog and delinquency in the 65 classification and that while you did reduce the number of pending active matters in the 105 classification the number delinquent was reduced by only 2 matters.

Your February administrative report reflects that the number of pending active matters in the 100 classification

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

LGD:mit

COMM - FBI

MAR 16 1953

MAILED 28

63 MAR 25 1953

100-358086-1233  
3-15-53

103  
decreased during the month from 6,251 to 6,124. The number of delinquent matters in this classification decreased from 5,023 to 4,663 or from approximately 80 percent to 79 percent.

In your letter of March 8, 1953, you point out that 25 Agents, constituting about 25 percent of the Section handling matters in the 100 classification, who have been assigned to the water-front special, will soon be returned to this work at which time you expect production to be more satisfactory.

You are thoroughly cognizant of my desire that security investigations in your office be brought to a current status in the least possible time. I expect you to give this problem your continued personal attention.

## Office Memorandum • UNITED STATES GOVERNMENT

104

TO : Director, FBI (100-358086)

DATE: 4/1/53

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Remylet 1/16/53.

Following is the status of the project in this office:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
2	90	84	6	5/1/53
4	204	12	192	7/1/53
5	2640	81	2559	Indefinite

It will be noted that in eleven cases summary reports have also been written following execution of FD-128. This figure has been deducted from the total number of cases in Category 5.

RECORDED - 79

FPC:EMD

APR 3 1953

7-287  
63 APR 10 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI.

DATE: 3/26/53

105

FROM : SAC, New York (100-97061-178)

SUBJECT: SECURITY INDEX VERIFICATION PROJECT

ATTENTION: ASST. DIR. A. H. BELMONT

Rebulet 12/29/52, authorizing on a 3 months trial basis the setting up of a squad of 10 to 15 agents to handle the verification of addresses and places of employment of Security Index Subjects.

Re New York letter to Bureau 1/16/53 requesting a deferment in setting up this squad due to the necessity of assigning numerous Special Agents to other projects.

The Bureau is again being requested to authorize this office to defer the setting up of this group of agents for this purpose for another 60 day period due to the large number of agents presently being used in connection with various expedite investigations, such as UN, LGE, etc.. It is felt that this office cannot at this time remove agents from such type investigations in order to set up a special squad. At the end of 60 days, the Bureau will be advised as to our proposed plan. UACB, this matter will be handled in the above-suggested fashion.

WTM:DJG

Two [signature]  
FIVE [signature]

RECORDED - 112 00 - 358086 - 34 - 7105

APR 7 1953

FBI

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

DATE 9-20-83 BY SP-10

RECEIVED

79 APR 13 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO: Director, FBI (100-358086, sub 34)

DATE: 4/9/53.

FROM: SAC, New York (100-97061)

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

Re New York letter 3/3/53.

With regard to the progress being made by this office in reducing the delinquency and backlog in Security Matter investigations, it is noted that during the month of March 1953, while the case load increased from 4,451 to 4,609, there was a decrease of 3.1% in the delinquencies in Security Matter cases as of March 31st from the figure for February 1953.

It is also noted that there were 84 more closings during the month of March than there were during the month of February.

While this progress does not appear to be substantial, it does reflect a decrease in delinquency and an increase in the production in Security Matter cases. During the month of March, Agents on the Security Matter section of this office were afforded additional training in report preparation and writing, and it is expected that there will be a more substantial decrease in delinquency during the next few months. Every effort is being made by the New York Office to reduce the delinquency and backlog in these cases.

FPC:EJC

RECORDED - 149

EX-100-358086-34-114

RECEIVED

APR 12 2 03 PM '53

RECEIVED

78 MAY 1 - 1953

SAC, New York (100-97061)  
Personal Attention

April 14, 1953

Director, FBI (100-358086-Sub 34)

DELINQUENCY IN SECURITY INVESTIGATIONS

Index

ReBulet March 13, 1953. The following is an analysis of the status of security investigations in your office as reflected in your March administrative report.

During the month the number of pending active matters in the 65, 100 and 105 classifications was reduced from 7,111 to 7,028. The number of delinquent matters in these classifications decreased from 5,360 to 5,329. The percentage of delinquency in these classifications increased slightly from approximately 75 percent to approximately 76 percent.

The number of pending active matters in the 65 classification remained approximately the same changing only from 250 to 249. The number of delinquent matters in this classification was reduced from 102 to 99 with the percentage of delinquency remaining at approximately 40 percent.

The number of pending active matters in the 105 classification increased from 737 to 740 while the number delinquent decreased from 393 to 381. This resulted in an approximate decrease in the percentage of delinquency in this classification from 54 percent to 47 percent.

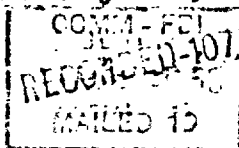
You were able to reduce the number of pending active matters in the 100 classification from 6,124 to 6,031. However, the number of delinquent matters in this classification increased from 4,863 to 4,879 or from approximately 79 percent to 81 percent.

For several months I have been communicating with you advising you of the Bureau's observations regarding the status of 100 classification matters in your office as being a most serious situation which you have previously been instructed to correct. Your office accounts for approximately 31 percent of the pending active matters in the 65, 100 and 105 classifications in the entire field. You have approximately 49 percent of the number of such

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Gearty \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Nease \_\_\_\_\_

EGD:mjt  
 F146

APR 23 1953



APR 16 1953  
 130

RECEIVED  
 APR 15 4 15 PM '53  
 ROOM

7830

matters which <sup>was</sup> reported as delinquent by the entire field at the end of March. The average delinquency of all other offices combined was approximately 34 percent while your delinquency in these classifications was approximately 76 percent.

I expect you to make every effort to immediately reduce the backlog and delinquency in these classifications in your office. You are to continue to give this matter your personal attention to effect such reductions without any further delay. The Bureau will continue to closely follow your progress in this matter.

SAC, Albany

UNRECORDED  
April 22, 1953

Director, FBI (100-358086-Sub 1)

SECURITY INDEX

New York

There is attached hereto for each office an alphabetical list of Security Index subjects prepared from the Bureau's Security Index as of April 15, 1953. Each subject is identified by name, race, sex and date of birth. The subjects carried in the various subdivisions of the Special Section are listed on separate pages under the appropriate headings. It is requested that this list be used to reconcile the Security Index in your office with the Index at the Seat of Government by checking the names on the list against your Security Index cards.

In checking this list against your Security Index the following items should be considered and handled

Attachment

cc - Bufile 100-358086-Sub

- |                              |                                  |
|------------------------------|----------------------------------|
| 2 cc Albuquerque (w/attach)  | 2 cc Milwaukee (w/attach)        |
| 2 cc Anchorage (w/attach)    | 2 cc Minneapolis (w/attach)      |
| 2 cc Atlanta (w/attach)      | 2 cc Mobile (w/attach)           |
| 2 cc Baltimore (w/attach)    | 2 cc Newark (w/attach)           |
| 2 cc Birmingham (w/attach)   | 2 cc New Haven (w/attach)        |
| 2 cc Boston (w/attach)       | 2 cc New Orleans (w/attach)      |
| 2 cc Buffalo (w/attach)      | 2 cc New York (w/attach)         |
| 2 cc Butte (w/attach)        | 2 cc Norfolk (w/attach)          |
| 2 cc Charlotte (w/attach)    | 2 cc Oklahoma City (w/attach)    |
| 2 cc Chicago (w/attach)      | 2 cc Omaha (w/attach)            |
| 2 cc Cincinnati (w/attach)   | 2 cc Philadelphia (w/attach)     |
| 2 cc Cleveland (w/attach)    | 2 cc Phoenix (w/attach)          |
| 2 cc Dallas (w/attach)       | 2 cc Pittsburgh (w/attach)       |
| 2 cc Denver (w/attach)       | 2 cc Portland (w/attach)         |
| 2 cc Detroit (w/attach)      | 2 cc Richmond (w/attach)         |
| 2 cc El Paso (w/attach)      | 2 cc St. Louis (w/attach)        |
| 2 cc Honolulu (w/attach)     | 2 cc Salt Lake City (w/attach)   |
| 2 cc Houston (w/attach)      | 2 cc San Antonio (w/attach)      |
| 2 cc Indianapolis (w/attach) | 2 cc San Diego (w/attach)        |
| 2 cc Kansas City (w/attach)  | 2 cc San Francisco (w/attach)    |
| 2 cc Knoxville (w/attach)    | 2 cc San Juan (w/attach)         |
| 2 cc Little Rock (w/attach)  | 2 cc Savannah (w/attach)         |
| 2 cc Los Angeles (w/attach)  | 2 cc Seattle (w/attach)          |
| 2 cc Louisville (w/attach)   | 2 cc Springfield (w/attach)      |
| 2 cc Memphis (w/attach)      | 2 cc Washington Field (w/attach) |
| 2 cc Miami (w/attach)        |                                  |

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gearty  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
 Sizoo  
Miss Gandy

COMM - FBI  
APR 23 1953  
MAILED

100-358086-34-V  
NOT RECORDED  
106 APR 24 1953

LGD:mjt  
12 APR 29 1953

39  
100-358086-1-34  
ORIGINAL COPIES FILED IN



as follows:

1. If the name of a subject on the attached list is not included in your Security Index, you should check that subject's case file to determine his correct Security Index status. An appropriate notation should be placed adjacent to the subject's name on the enclosed list reflecting the correct Security Index status for the subject. If his name should be deleted from the Bureau's Security Index the notation should refer to the previous communication from your office which recommended cancellation. If you do not have a Security Index card for the subject and a card should be in your Index, the notation should request the Bureau to forward cards to your office.
2. If this check discloses the names of subjects in your Security Index which do not appear on the attached list, the names of such subjects and the Bureau file number (where known) should be set forth on a separate sheet of paper with the date that the subject was recommended for inclusion in the Security Index. Instances of this nature will occur in those cases where subjects have recently been recommended for inclusion in the Index and were not included therein at the time of printing of the attached list but cards have subsequently been prepared at the Bureau. Instances of this nature may also occur in those cases where cancellation of a Security Index card has recently been recommended by you and you have not yet received Bureau authorization to cancel.
3. In checking the Special Section of your Security Index against the attached list you should be certain that the subjects are in the same subdivisions as those indicated on the attached list. Appropriate notations should be placed on the attached list if there are any discrepancies between your Special Section and the list.
4. To avoid an increasing number of discrepancies between the attached list and your Security Index due to current changes being made in the Security Index, this check must be instituted immediately and completed within 10 days of the receipt of this memorandum by each office. Upon completion, the attached list and appropriate notations should be returned to the Bureau by cover memorandum under instant caption.

## Office Memorandum • UNITED STATES GOVERNMENT

108

DATE: April 30, 1953

TO : Director, FBI (100-358086-Sub 1)

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX

Re Bureau 4-22-53. Attached herewith is alphabetical list of Security Index subjects prepared from the Bureau's Security Index as of 4-15-53, which list was attached to reference memo. This list which is being forwarded as an attachment contains the appropriate notations.

Attachment

WTL:mat

ENCLO: DEF IND LTR

RECORDED-80

MAY 1 1953

RECEIVED

50 JUN 3 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON *Vim*

DATE: 4/23/53 109

FROM : J. P. MOHR

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
NEW YORK DIVISIONSECURITY INDEX - NEW YORK

In a memorandum dated April 14, 1953, the Domestic Intelligence Division pointed out that the New York Office had a delinquency of 76% in security investigations. The Director made the observation, "Can't something be done re New York delinquency? It is extremely dangerous."

Available statistics reflect that September 1, 1952, the New York Office had 8,452 security investigations pending and as of April 1, 1953, they had 7,028 security matters pending. It will be observed, therefore, that the New York Office during this period of time reduced the pending active security matters by 1,424. On September 1, 1952, the New York Office had 7,372 delinquent security matters for a percentage delinquency of 87%, whereas on April 1, 1953, there were 5,329 delinquent security matters for a percentage delinquency of 76%. It will be observed that there was a decrease in the delinquent cases of 2,043 for a percentage reduction of 11%.

It will be seen from the foregoing that the New York Office has made some progress but not a great deal.

As of September 1, 1952, there were 892 Agents assigned to the New York Office and during the month of September 78 Agents were ordered in. As a matter of fact from September 1, 1952 up to April 1, 1953, 229 Agents have been ordered to New York City and 128 Agents have left, with the result that as of April 1, 1953, there were 993 Agents assigned to the New York Office. The bulk of the Agents leaving New York have done so by resignation, although there have been some transfers out of the New York Division for hardships or otherwise.

You will recall that during the inspection of the New York Office in December 1952, the Inspectors recommended that the Agent complement of the New York Office be raised to 1,000. In February 1953, the complement was raised to 1,003 and the figure has now dropped to 993 since there were only 9 Agents transferred in to New York City in March whereas there were 19 who resigned or were transferred out.

I discussed this matter with SAC Boardman telephonically and asked him what if anything could be expected from the New York Office in the way of reducing the delinquency in security cases. Mr. Boardman stated he felt they were making progress and the progress in

MAY 12 1953

RECORDED-107

MAY 4 1953

JPM:DW

5-220

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Laughlin  
Mohr  
Winterrowd  
Tele. Rm.  
Holloman  
Gandy

the New York Office would increase in proportion to their ability to employ sufficient clerical personnel. He said his office has been authorized to employ at least 100 additional clerical employees and when they have obtained that number they will be able to release around 50 Agents who are doing file reviews and correlation work for investigative assignments and have this work performed by clerical employees. As of the time of my conversation with Mr. Boardman on April 17, 1953, a net of 18 clerical employees had entered on duty in the New York Division. Mr. Boardman stated frankly he was having trouble recruiting qualified people who were desirous of staying on the job once they were employed.

Mr. Boardman was advised it was his responsibility to insure that the New York Office as promptly as possible obtained the necessary clerical personnel. Mr. Boardman during the conversation also stated in view of the contemplated United Nations investigations, his office could well utilize the services of 75 additional Special Agents and he felt he could absorb these Agents in his office at the present time.

#### RECOMMENDATION

I recommend that we arbitrarily take Agents from every office that has a delinquency below the field average and send them to New York City in order to increase the present complement of Agent personnel of the New York Office by 75.

*DD Mohr*

*This should  
be done at once*

*4-24*

*Yes!*

*Benig  
changed  
4/24*

Office Memorandum

UNITED STATES GOVERNMENT

110

DATE: April 14, 1953

TO : MR. A. H. BELMONT

FROM : MR. F. J. BAUMGARDNER

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

INDEX - NEW YORK

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gandy  
Tele. Room  
Holloman  
Sizoo  
Miss Gandy

The March administrative reports from all offices reflect that the total pending active matters in the 65, 100 and 105 classifications decreased during the month from 23,935 to 23,033. The number of delinquent matters was reduced from 11,233 to 10,890, an increase from 46.9% to 47.3%. Thirty-two offices reduced their total number of pending active matters and twenty offices reduced their delinquency in these classifications. Letters were sent to 21 offices directing them to further reduce their backlog and delinquency in these matters.

The New York Office has approximately 31% of the pending active matters in the 65, 100 and 105 classifications in the entire field. That office has approximately 49% of the number of delinquent matters in these classifications in the entire field. The average delinquency of all other offices combined was approximately 34% compared to New York's delinquency of 76%.

A detailed analysis of the status of security investigations is set forth in the attached memorandum.

## ACTION:

We will continue to closely follow the field in this matter. You will be advised of the results of the review of the April administrative reports.

Bufile 100-358086

Attachment

LGD:mjt

Can't something be done re N. Y. delinquency? It is extremely dangerous.

RECORDED-107

100-358086-34-1

MAY 4 1953

62 JUN 17 1953

18

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. A. BELMONT

DATE: April 14, 1953

FROM : MR. F. J. BAUMGARDNER

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Gearty \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

PURPOSE:

To advise you of the progress which has been made in reducing the delinquency and backlog of work in the security field.

ACTION:

As a result of the March administrative reports letters have been directed to 21 offices instructing them to further reduce their backlog and delinquency in 65, 100 and 105 classifications.

We will continue to closely follow the field in this matter and will review the April administrative reports to determine the progress of the field. You will be advised of the results of this review.

ENCLOSURE

RECORDED-107

100-358086-34-110

MAY 14 1953

13

Bufile 100-358086

LGD:mjt

DETAILS:

As you know, since December 1951 we have been closely following, on a monthly basis, the twelve field offices having a large proportion of our pending security work and since March 1952 all offices. We have written letters to the twelve offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The following statistics reflect the status of pending work including both pending active and pending inactive matters and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months:

TOTAL PENDING MATTERS\*  
CLASSIFICATIONS 65, 100 and 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12-31-51</u>	<u>12-31-52</u>	<u>1-31-53</u>	<u>2-28-53</u>	<u>3-31-53</u>
65	1,314	1,067	1,105	1,137	1,107
100	32,812	25,570	24,955	24,774	23,841
105	2,895	2,295	2,284	2,226	2,269
Total	37,021	28,932	28,344	28,137	27,217

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS 65, 100 and 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12-31-51</u>	<u>12-31-52</u>	<u>1-31-53</u>	<u>2-28-53</u>	<u>3-31-53</u>
65	525	229	225	255	256
100	22,518	11,254	10,795	10,210	9,927
105	1,719	784	752	768	707
Total	24,762	12,267	11,772	11,233	10,890

\* Includes inactive as well as active cases

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency for all offices for the past four months:

CLASSIFICATIONS 65, 100 and 105  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
12-31-52	24,770	12,267	49.5%
1-31-53	24,098	11,772	48.8%
2-28-53	23,935	11,233	46.9%
3-31-53	23,033	10,890	47.3%

Status of Security Work in Twelve of the  
Larger Offices

The following statistics reflect the progress of the twelve larger offices we have been closely following since December, 1951. These offices have approximately 78% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications 65, 100 and 105.

SECURITY INDEX COUNT AND FOR  
65, 100 and 105 MATTERS

<u>Office</u>	<u>Security Index Cards 3-15-53</u>	<u>Pending Active Matters</u>		<u>Percentage Delinquent</u>	
		<u>2-28-53</u>	<u>3-31-53</u>	<u>2-28-53</u>	<u>3-31-53</u>
New York	3,997	7,111	7,028	75%	76%
Los Angeles	3,371	1,787	1,610	32%	32%
San Francisco	1,991	1,423	1,326	39%	39%
Detroit	1,319	1,055	950	55%	64%
Chicago	1,163	1,473	1,401	50%	47%
Philadelphia	936	1,022	1,079	39%	38%
Seattle	659	298	274	24%	30%
Cleveland	654	544	476	23%	32%



cont'd

Office	Security Index Cards	Pending Active Matters		Percentage Delinquent	
	3-15-53	2-28-53	3-31-53	2-28-53	3-31-53
Newark	647	1,088	982	45%	38%
Boston	507	687	650	40%	42%
Minneapolis	493	971	942	46%	33%
New Haven	488	373	379	35%	33%
Total	16,225	17,832	17,097		

The over-all statistics for the eleven offices other than the New York Office since March 31, 1952 are as follows:

Date	Pending Active Matters (65-100-105)	Delinquent Matters (65-100-105)	Percentage Delinquent (65-100-105)
3-31-52	15,144	10,347	68.3%
4-30-52	14,978	9,628	64.3%
5-31-52	14,246	9,008	63.2%
6-30-52	14,157	9,103	64.3%
7-31-52	13,117	7,965	60.7%
8-31-52	12,611	7,589	60.2%
9-30-52	11,367	5,732	50.4%
10-31-52	11,286	4,957	43.9%
11-30-52	11,148	4,844	43.5%
12-31-52	10,937	4,578	41.9%
1-31-53	10,730	4,696	43.8%
2-28-53	10,721	4,356	40.6%
3-31-53	10,069	4,019	39.9%

During February, ten of the twelve offices reduced the total number of pending active matters in the three classifications and five reduced the delinquency in the total matters in those classifications.

In regard to the New York Office you will note it has the highest number of the pending active matters and the highest percentage of delinquency of the twelve offices listed. During March the New York Office reduced the number of pending active matters in classifications 65, 100 and 105 by 83 from 7,111 to 7,028 matters and those delinquent by 31 from 5,360 to 5,329. New York's delinquency in the three classifications is approximately 76%.

Status of Security Work in the Remaining Forty Offices

The remaining forty offices are listed according to the percentage of delinquency on March 31, 1953, in total matters in classifications 65, 100 and 105. These statistics reflect the progress during March 1953. It should be noted that many of the smaller offices have no pending matters in classifications 65 and 105 and their entire pending backlog is in classification 100 matters.

Office	Pending Active Matters		Percentage Delinquent	
	2-28-53	3-31-53	2-28-53	3-31-53
Buffalo	280	254	25%	39%
San Juan	198	189	36%	38%
Richmond	78	85	21%	36%
Milwaukee	279	280	33%	35%
Oklahoma City	82	69	28%	35%
Pittsburgh	361	358	25%	35%
San Antonio	86	72	28%	35%
Indianapolis	268	240	31%	35%
Louisville	72	62	19%	32%
St. Louis	358	275	31%	31%
Honolulu	110	89	22%	30%
Miami	163	154	34%	29%
Savannah	39	32	36%	28%
Denver	175	182	30%	27%
Omaha	98	81	20%	27%
Portland	93	90	14%	27%
Washington Field	881	946	24%	27%
Albuquerque	69	91	26%	26%
Cincinnati	314	311	20%	26%
Butte	69	72	20%	25%
Salt Lake City	66	72	30%	24%
Albany	250	227	24%	22%
Charlotte	63	69	22%	22%
Houston	67	72	22%	22%
Anchorage	26	49	19%	20%
Atlanta	65	52	9%	19%
Baltimore	503	486	20%	19%
San Diego	193	171	19%	19%
Phoenix	94	93	26%	18%
Knoxville	25	30	0%	17%
Norfolk	41	26	24%	15%
Little Rock	16	21	31%	14%
Dallas	59	70	20%	13%

110  
enc

cont'd

Office	Pending Active Matters		Percentage Delinquent	
	2-28-53	3-31-53	2-28-53	3-31-53
Mobile	58	47	38%	13%
Springfield	112	115	5%	12%
El Paso	35	29	11%	10%
Birmingham	41	39	3%	8%
New Orleans	139	132	39%	8%
Kansas City	143	153	21%	7%
Memphis	34	51	15%	2%
Total	6,103	5,936		

During March, twenty-two offices were able to reduce their pending active work load and fifteen offices reduced their delinquency.

The following figures illustrate the progress of the forty offices as a whole since March 31, 1953, as reflected in the administrative reports:

Date	Pending Active Matters (65-100-105)	Delinquent Matters (65-100-105)	Percentage Delinquent
3-31-52	9,421	5,011	53.2%
4-30-52	9,138	4,355	47.7%
5-31-52	8,724	3,990	45.7%
6-30-52	8,417	3,842	45.6%
7-31-52	7,776	3,156	40.6%
8-31-52	6,928	3,054	44.0%
9-30-52	6,198	2,109	34.0%
10-31-52	6,126	1,279	20.8%
11-30-52	6,129	1,703	27.8%
12-31-52	6,228	1,691	27.2%

Date	Pending Active Matters (65-100-105)	Delinquent Matters (65-100-105)	Percentage Delinquent
1-31-53	6,080	1,554	25.6%
2-28-53	6,103	1,515	24.8%
3-31-53	5,936	1,542	26.0%

OBSERVATIONS:

1. During March 1953, the field reduced the total pending active matters in the 65, 100 and 105 classifications by 902, from 23,935 to 23,033.
2. During March 1953, the total number of delinquent matters in the 65, 100 and 105 classifications was decreased by 343, from 11,233 to 10,890. The percentage of delinquency in these classifications increased from 46.9% to 47.3%.
3. The New York Office has 7,028 pending active matters in the 65, 100 and 105 classifications which is approximately 31% of such matters in the entire field. Of the 10,890 delinquent matters in these classifications in the entire field, 5,323 or approximately 49% are in the New York Office. The average delinquency for all offices other than New York is approximately 34% while New York's delinquency is approximately 76%.
4. Letters have been directed to 21 offices instructing them to further concentrate on reducing their backlog and delinquency in the 65, 100 and 105 classifications.

713  
a

## Office Memo.

UNITED STATES GOVERNMENT

DATE: 5/8/53

TO : Director, FBI (100-358086)

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INVESTIGATIONS--  
PENDING ACTIVE INVESTIGATIONS  
CONSIDERING SUBJECT FOR THE  
SECURITY INDEX

Rebulet to Albany 2/5/53.

Pursuant to instructions set forth in rebulet, the New York Office has conducted a survey of pending active cases in the 65, 100 and 105 classifications, in which New York is the office of origin, in order to determine the number of cases in which investigation remains to be conducted before a final determination can be made as to whether or not the subject's name should be recommended for the Security Index. The results of this survey, reflecting the status as of 5/1/53, are as follows:

Number of cases in which investigation still required before final determination can be made re placing subject in SI

Classification

65

44

100

3204

105

254

RECORDED-52

100-358086-34-111

MAY 11 1953

FBI

RECEIVED RECORDS

MAY 14 11 15 AM '53

RECORDED

FPC:EMD

JUN 4 1953

MAY 13 1953

## Office Memorandum • UNITED STATES GOVERNMENT

112

TO : Director, FBI (100-358086 sub-34)

DATE: 5/8/53

FROM : SAC, New York (100-97061)

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

Remylet 4/9/53.

With regard to the progress being made by this office in reducing the delinquency and backlog in Security Matter investigations, it is noted that the Security Matter Squad of this office during April 1953 decreased its case load only from 4609 to 4595. There was, however, a decrease in the delinquency of the Security Matter Squad of five per cent during the month of April 1953. It is further noted that closings of 572 cases during the month of April 1953 is a substantial increase in closings.

This progress, though in terms of over-all figures does not appear to be substantial, is, however, in view of the large case load, significant since an increase in closings and a decrease in delinquency was also effected for March 1953. Continued emphasis is being placed upon increasing the production of the Security Matter Section. It is to be noted that on 5/1/53 it became necessary to temporarily transfer twenty-nine Agents from the Security Matter Section in order to assist the Loyalty Section of this office to fulfill the Bureau's obligations in connection with UN Loyalty cases. In view of the already high case load of the remaining Agents, it has been necessary to temporarily unassign most of the Security Matter cases carried by these men. This will, of course, have its effect upon the production of the Security Matter Section. However, every effort is being made to offset this by increased individual production and by the early return of the transferred men to the Security Matter Section.

To New York

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

RECORDED - 113

100-358086-34-112

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

MAY 12 1953

FPC:EMD

RECEIVED

SAC, New York (100-97061)  
Personal Attention

June 2, 1953

Director, FBI (100-355086-Sub 34)-277  
RECORDED 100-355086-34-1120

DELINQUENCY IN SECURITY INVESTIGATIONS

Reurlet May 8, 1953, advising that on May 1, 1953, you transferred 29 Agents from your Security Matter Section to your Loyalty Section to work United Nations - Loyalty cases. You advised that in view of the already high case load of the Agents remaining on the Security Matter Section you have temporarily unassigned most of the Security Matter cases formerly assigned to the men transferred to the Loyalty Section. You stated that every effort is being made to offset the reduction in the Security Matter Section by increased individual production and the early return of the transferred men.

Under dates of May 12, 13, 14 and 15, 1953, you submitted numerous mimeograph memoranda concerning subjects of pending security investigations in your office. In each of these cases the Bureau has previously followed your office by O-1 Form requesting advice from you as to the status of the case. You replied on the O-1 Forms advising of the date that you would submit a report in each instance.

In each memorandum submitted by you, you state that due to an intra-office transfer of the Agent handling the security case to handle United Nations - Loyalty investigations the report promised by you would not be submitted. You further advise that a date for the submission of a report in each security case will be set by the Agent to whom the case is reassigned as soon as possible after he has had an opportunity to evaluate the case based on his O-1 Form commitments.

The Bureau has been corresponding with you over a period of several months urging you to bring your security investigations to a current status. Your high backlog and delinquency in the 100 classification has been the major problem of the Bureau in the security field.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gandy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Sizee \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

DEC 1964

JUN - 4 1953

MAILED 27

1264

According to your administrative reports for the past six months the number of pending active matters in the 100 classification has been reduced from 6,661 as of November 1952 to 5,867 as of April 30, 1953. This is a net reduction of only 814 such matters or approximately 12% in the six-month period. At this rate it would take you a minimum of four years to reduce this backlog to an absolute minimum.

During the past six months the number of your delinquent 100 classification matters has been reduced from 5,675 to 4,417 or from a delinquency of approximately 85% to a delinquency of approximately 75%. At this rate of decrease a minimum of five years would be required to bring 100 classification matters in your office to an absolute current status.

As of April 30, 1953, you had 12,368 pending active matters in all classifications of which 6,447 or approximately 52% were delinquent. Of your total pending active matters 5,867 or approximately 47% are in the 100 classification.

Of the 6,447 delinquent matters in your office 4,417 or approximately 67% are in the 100 classification. Of your 5,867 pending active matters in the 100 classification 4,417 or approximately 75% are delinquent.

As of April 30, 1953, you had 6,501 pending active matters in all classifications other than the 100 classification of which only 2,030 or approximately 31% were delinquent.

In addition to the above your attention is directed to the fact that no action is being taken in your office on the summary report project. As you were advised in SAC Letter Number 106 dated October 14, 1952, the moratorium on that project was instituted to permit you to concentrate on reducing your backlog and delinquency in security work. As of April 1, 1953, you advised that you have 2,934 summary reports scheduled for preparation on Security Index subjects coming within categories 2, 4 and 5 as defined in the project. Of this 2,934 you had submitted as of April 1, 1953, only 177 or approximately 6% of the reports scheduled with no estimated date of completion of the project.



As of April 30, 1953, you had approximately 975 investigative personnel assigned to your office. Based upon statistical comparison alone with 47% of your pending active case load in the 100 classification that percentage of your personnel would approximate 458 Agents who should be assigned to security investigations in the 100 classification. It is realized, of course, that cases in other classifications require the use of Agent manpower on surveillances and various other duties which make strict adherence to such a statistical standard for assignment of personnel impractical. However, this relative comparison cannot be completely ignored when determining the proper assignment of personnel within your office. I hardly think that it is necessary for me to specify the number of men who should be assigned to investigating 100 classification matters in your office.

Based upon the above figures of 975 investigative personnel and 12,368 pending active matters in your office you have a case load of 12.68 cases per Agent. The Los Angeles Office which ranks second to yours in the number of pending active matters in all classifications has a ratio of 14.17 cases per Agent. Los Angeles' delinquency in all classifications is approximately 17% and 25% in the 100 classification compared to your approximate delinquency of 52% in all classifications and 75% in the 100 classification.

With a 75% delinquency in your 5,667 pending active 100 classification matters which accounts for approximately 47% of your entire pending active case load and 67% of your over-all delinquency I am unable to understand the reasoning which prompts you to transfer Agents within your office from investigations in the 100 classification when your over-all delinquency is 52% and your delinquency in all classifications other than the 100 classification is only 31%.

I find it necessary to again remind you of the absolute necessity for bringing your security investigations into line in the least possible time. You, of course, are aware of the grave condition in which your office would find itself should it become necessary to implement the Emergency Detention Program in the near future. With such a high backlog and delinquency in the 100 classification and with nearly 3,000 summary reports yet to be prepared I am sure that you will agree with my observation that

your office would not be able to meet the demands which would be made upon it at that time.

The procedure which has been repeatedly engaged in by you of transferring Agents from security investigations of individuals to other types of investigations can no longer be condoned by the Bureau. You have been repeatedly advised on a monthly basis of my desire that investigations of individuals under the security classifications be brought to a current status in the least possible time. The fact that you have transferred men from such cases in the 100 classification to other types of investigations will not be accepted as a justifiable excuse for continuing the security cases in a delinquent status; particularly those in which you have been followed by the Bureau and have responded by promising a report by a specified time.

Henceforth, when you have promised action in a security case by a specified date in response to a follow-up by the Bureau and such action is not taken by you at the time promised, a letter of explanation will be requested of you in each instance. Lack of personnel assigned to investigations of individuals in the 100 classification will not be considered sufficient to prevent censure of you personally for delayed handling of such matters.

With specific reference to the cases on which you have submitted the memoranda referred to above you are to personally see to it that reports are submitted or other necessary action is taken to bring them to a current status within thirty days of the receipt of this letter. If such action is not taken by that time a letter of explanation will be requested of you in each case.

To date I have not seen fit to place security matters on a deadline basis, however, if you do not bring them into line in the immediate future such steps may have to be taken with regard to your office.

You are to re-evaluate your position concerning 100 classification matters, particularly those of the Security Matter character, and make sufficient personnel

from within your office available to this phase of your investigative activities to effect an immediate drastic reduction in your backlog and delinquency and place your office in a position to resume preparation of summary reports at the earliest possible date. It is not sufficient that these cases be assigned on a "farm-out" basis to various sections in your office. I desire that sufficient manpower be assigned to these cases and remain assigned thereto until you have brought them into line with the other pending active matters in your office and have completed your summary report project.

By letter dated May 14, 1953, you were instructed to advise the Bureau of the number of personnel assigned exclusively to working on Security Matter cases in the 100 classification as of each Thursday from February 5, 1953, until the present time. This advice must be submitted at the earliest possible date.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI.

DATE: 5/28/53

FROM : SAC, New York. (100-97061)

SUBJECT: SECURITY INDEX VERIFICATION PROJECT.

ATTENTION: ASST. DIR. A. H. BELMONT.

Rebulet 12/29/53 authorizing on a 3 months trial basis the setting up of a squad of 10 to 15 agents to handle the verification of addresses and places of employment of Security Index subjects.

Re New York letter to Bureau dated 3/26/53 requesting a deferment in the setting up of this group of agents for a 60 day period.

Please be advised that this office is requesting a 90 day deferment in setting up this group due to the large number of agents presently being utilized in connection with various expedite investigations, such as UN, Applicant and similar investigations. It is felt that this office cannot at this time remove agents from such type investigations in order to set up a special group to handle the verifications. At the end of 90 days the Bureau will be advised as to our proposed plan. UACB this matter will be handled in the above-suggested fashion.

WTM:DJG

RECORDED - 59

100-358086-34-113

for New York  
6-5-53  
LSD

KA

SAC, New York (100-97061)

113  
June 25, 1953

Director, FBI (100-358086-Sub 34) - 1

REC-67  
SECURITY INDEX VERIFICATION PROJECT

Reurlet May 28, 1953, requesting a 90-day deferment in setting up on a trial basis a squad of Agents to handle verification of addresses and employment of Security Index subjects. Authorization for setting up such a squad was contained in Bureau letter to your office of December 29, 1952.

In view of the statements in your letter regarding the large number of Agents being utilized in connection with various expedite investigations there is no objection to deferring the setting up of this squad for 90 days. However, this does not mean that you can actually defer the verification of addresses and employment of Security Index subjects until such a squad is formed in your office. The whereabouts of Security Index subjects must continue to be verified each six months in accordance with existing Bureau instructions. These verifications must be handled in the manner in which they have previously been handled in your office.

NOTE ON YELLOW ONLY:

Authorization for setting up a squad of Agents to exclusively handle verifications of addresses and employment of Security Index subjects was granted to New York by Bulet of December 29, 1952, as a result of Suggestion #732-52. By letters of January 16, 1953 and March 26, 1953, New York deferred the setting up of this squad. By the attached letter they have requested deferment of the formation of this squad for 90 days due to the utilization of Agent manpower at this time on expedite investigations such as United Nations - Loyalty and applicant-type cases.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

100-97061

MAILED 16

JUN 25 1953

COMM-FBI

Office Memorandum • UNITED STATES GOVERNMENT

114

TO : Director, FBI (100-358086 sub-34)

DATE: 5/28/53

FROM : SAC, New York (100-97061)

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

Rebulet 5/14/53.

The following is a tabulation, as requested, of the number of investigative personnel assigned exclusively to working on Security Matter investigations of individuals under the Security Matter character in the 100 classification as of each Thursday from 2/5/53 until the present. As requested in relet, the figures are restricted to only those Agents actually engaged full time in the investigation of Security Matter cases in the 100 classification and do not include Agents assigned to such investigations who were actually on loan engaged in other types of investigations, such as the twenty-five Agents who, during the period of February and March, were assigned to the Waterfront Special and the number six to eight Agents who during the period of February 26 through March 12 were engaged in Civil Rights cases. The tabulation does not, of course, reflect that thirty men were assigned to work Selective Service cases for one day on 2/27/53. It is noted also that included in the tally of investigative personnel are four Special Employees assigned to handling work justified by their classification:

February	March	April	May
5th - 77	5th - 65	2nd - 94	7th - 94
12th - 77	12th - 62	9th - 93	14th - 71
19th - 76	20th - 66	16th - 100	21st - 71
26th - 68	26th - 69	23rd - 102	
		30th - 97	

These men had assigned to them on 2/1/53 approximately 4007 pending active security cases. On 4/30/53 they had assigned 3993 pending active cases.

In addition, on 2/1/53, 1453 pending active 100-Security Matter cases were distributed among approximately 600 Agents on all sections of this office. On 4/30/53 the number of these cases had been reduced to 1092. Most of these cases will be completed during the month of May.

In addition, on 2/1/53 there were approximately 791 cases that are Internal Security cases handled by approximately 275 Agents on the Internal Security Squad, the Russian and Polish Espionage Squad and the Satellite Espionage, Miscellaneous Squad. On 4/30/53, 782 of the 100-pending active cases were of this group.

It is noted that during the early part of May it became necessary to transfer some twenty-nine men from the Security Matter Section to the Loyalty Section.

FPC:EMD

RECORDED - 103

JUL 2 1953

100-358086-34-114

114  
Letter to Director, FBI  
NY 100-97061

of this office in order to meet the Bureau's obligation in connection with the investigation of UN personnel. The loss of these men to the Security Matter Section is intended as only a temporary one and these men are being returned to the Security Matter Section as soon as the status of the Loyalty cases being handled by this office will permit. It is also noted that it is this office's intention to immediately build up the number of investigative personnel assigned to the Security Matter Section for the investigation of individuals as additional personnel are assigned to this office consistent with the meeting of Bureau obligations in the UN Loyalty field and other investigations.

# Office Memorandum • UNITED STATES GOVERNMENT

115

TO : MR. TOLSON

DATE: 5/11/53

FROM : J. P. MOHR

SUBJECT: SECURITY INDEX  
INVESTIGATIVE DELINQUENCY  
NEW YORK OFFICE

I thought you would be interested in knowing that the New York Office has reduced its delinquency in investigative matters approximately 16% in the last eight months or since SAC Boardman has taken charge of the New York Office. To give you some idea of the progress the New York Office has made, there is set forth hereafter a tabulation showing the number of investigative matters pending with the percentage of delinquency by month from September 1952 until April 1953:

Month	Investigative Matters Pending	Percentage Delinquency
September 1952	16,690	68.42%
October 1952	15,662	68.73%
November 1952	15,321	69.42%
December 1952	15,150	63.34%
January 1953	14,849	62.65%
February 1953	14,784	58.63%
March 1953	14,303	57.58%
April 1953	13,962	52.13%

You will observe in addition to reducing the delinquency in the New York Office by 16% during this eight-month period of time, there has been a reduction in the case load of the New York Office of 2,728 investigative matters. I think this definitely indicates a trend in the right direction in so far as the New York Office is concerned. As you know, we have just sent in to the New York Office a net of 75 additional Agents and this will also have a definite beneficial effect.

You might also be interested in knowing that the field average during September 1952 was 33.60% whereas on April 30, 1953 it was 21.61% or a decrease of approximately 12%.

The foregoing is submitted for your information.

JPM:DW:DSS

COPIES DESTROYED  
376 FEB 4 1963

MAY 15

REC'D GEFNOVI

RECORDED

JUN 12 1953

INT-SEC



SAC, New York (100-97061)

cc - T. Mont  
dner  
onahoe

115  
May 14, 1953

Director, FBI (100-358086 Sub 34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

RECORDED  
INDEXED - 22

Rebulet April 14, 1953.

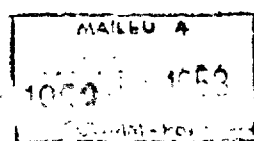
The following analysis of the status of security investigations in the 100 classification in your office as reflected in your April administrative report has been made at the Bureau to determine your progress in reducing your backlog and delinquency in the security field.

The number of pending active matters in the 100 classification decreased from 6,031 to 5,867. The number delinquent in this classification decreased from 4,879 to 4,417 or from approximately 81% to approximately 75%. Your delinquency in this classification continues to be too high even though you did effect a reduction therein of approximately 6% during the month of April.

The status of pending active matters in your office in the 100 classification continues to be the major problem confronting the Bureau in these investigations. You are requested to advise the Bureau of the number of investigative personnel assigned exclusively to working on security investigations of individuals under the Security Matter character in the 100 classification as of each Thursday from February 5, 1953, until the present time. These figures are to be restricted to only those agents actually engaged full time in the investigation of Security Matter cases in the 100 classification and are not to include agents assigned to such investigations but who were actually on loan at the time engaging in other types of investigations. These figures must not include the agents assigned to investigations of subversive organizations in the 100 classification nor should the figures include agents who may have had a few Security Matter cases in the 100 classification assigned to them in addition to other types of investigations. The Bureau is interested in determining only the number of agents engaged full time in Security Matter investigations. The figures submitted by you should not include personnel in your office engaged in supervising Security Matter investigations in the 100 classification. The data submitted should be listed along with the date corresponding to each Thursday since February 5, 1953.

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gearty  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
 Sizoo  
Miss Gandy

LGP:jdt



RECEIVED  
FBI  
MAY 21 1953  
MAY 21 1953  
MAY 21 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. D. M. Ladd

DATE: May 14, 1953

FROM : Mr. A. E. Belmont

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
Bufile 100-358086SYNOPSIS:

Status of investigations in 65, 100 and 105 classifications as of April 30, 1953, set forth. Number of pending active matters reduced during month from 23,033 to 22,100. Delinquency was reduced from 47.3% to 41.3%. Letters sent to 16 offices instructing them to make further reductions. New York reduced pending active 100 classification matters from 6,031 to 5,867 and delinquency in this classification from 81% to 75%. With such a high backlog and delinquency, it is impossible to maintain desirable control over such cases. Letter to New York requesting advice as to number of Agents assigned exclusively to Security Matter investigations since February 5, 1953, is attached for your approval.

ACTION:

We will continue to closely follow the field in this matter. You will be advised of the results of the review of the May administrative reports.

In order to determine whether sufficient personnel has been made available within the New York Office for handling 100 classification matters under the Security Matter character, there is attached a letter to New York requesting advice as to the assignment of such personnel since February 5, 1953.

RECORDED - 71

100-358086-34-116

JUN 12 1953

24

Attachment

LGD:mjt:bh

63 JUN 19 1953

116  
DETAILS:

The April administrative reports from all offices reflect that the total pending active matters in the 65, 100 and 105 classifications decreased during the month from 23,033 to 22,100. The number of delinquent matters was reduced from 10,890 to 9,120, a decrease from 47.3% to 41.3%. Thirty-one offices reduced their total number of pending active matters and twenty-seven offices reduced their delinquency in these classifications. Letters were sent to 16 offices directing them to further reduce their backlog and delinquency in these matters.

The New York Office has approximately 31% of the pending active matters in the 65, 100 and 105 classifications in the entire field. That office has approximately 53% of the number of delinquent matters in these classifications in the entire field. The average delinquency of all other offices combined was approximately 28% compared to New York's delinquency of 71%.

The bulk of New York's backlog and delinquency is in the 100 classification. During April the number of pending active matters in the 100 classification was reduced from 6,031 to 5,867. The number of such matters which were delinquent was reduced from 4,879 to 4,417 or from approximately 81% to approximately 75%.

We are not satisfied with the progress New York is making in its security work in the 100 classification. A backlog of 5,867 such matters with 4,417 or approximately 75% delinquent is entirely too high. It is impossible to maintain the control over security work that is desirable with such a high backlog and delinquency. In view of this, I believe we should ask New York to advise of the number of Agents who have been working exclusively on 100 classification matters under the Security Matter character since February 5, 1953, to determine whether sufficient personnel has been made available to handle such cases.

A detailed analysis of the status of security investigations in the entire field is set forth in the attached memorandum.

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. LADD

DATE: June 9, 1953

FROM : A. H. BELMONT

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS - NEW YORK  
CITY Security Index

Tolson  
Ladd  
Nichols  
Belmont  
Glavin  
Harbo  
Rosen  
Tracy  
Tele. Room  
Holloman  
Simon  
Miss Gandy

SAC Boardman of New York called me on the morning of June 8, 1953, regarding our letter to New York of June 2, 1953, in which we pointed out the unsatisfactory condition of security matter investigations in New York.

SAC Boardman said he was calling to point out the problems faced by the New York Office. He said that because of the United Nations investigations, as a result of the Presidential Directive, a great many men have been tied up; that of an estimated 400 UN cases, 315 have been received and 90 have been handled; of 1,200 estimated UN applicant cases, 900 have been received and 200 have been handled. This will tie up a large number of men for about 90 days until these have been cleared out. Boardman said he has simply had to add Agents to the UN and applicant squad and that he has drawn men from other than specials in the office. As an example, he said that he had cut down the Selective Service and deserter squad from 106 to 50. He said after 90 days this situation should ease up. He said that he has built the Security - C squad up to 114 men and is going to continue to add to the squad, as he can. He says he has never forgotten the security squad because the Bureau has been pointing out ever since he became SAC that it is essential that this work be brought under control.

Boardman said that in one paragraph of our letter we said that whenever New York promises action in a security case by a specified date and does not fulfil the promise, a letter of explanation will be requested, and in connection with those cases where New York has submitted a memorandum promising a report, we will expect the report within 30 days or an explanation in each case. I told Mr. Boardman that when New York promises a report by a particular date, we will insist that the report be submitted and that the letter mean just what it said.

RECORDED-57

62 JUL 13 1953

AHB:tlc

100-358086-34

100-358086-34-117

66-57-101

117  
MEMORANDUM FOR MR. LADD

I told Mr. Boardman that this letter had been carefully thought out and was not sent on the spur of the moment; that for a year and a half we have been attempting to get New York to make definite progress in security cases with small success; that in other offices the delinquency and backlog have been reduced severely but in New York we have not had proper results. I advised him that in order to make it clear to New York that the progress was unsatisfactory, we had laid it on the line in this letter and New York should realize that there is a feeling of dissatisfaction on the part of the Bureau that the security work in New York is not progressing according to our desires and must be brought under control.

I suggested that SAC Boardman analyze those cases wherein New York had promised a report and if there were so many that New York could not meet its promise in past cases, he should call me and we would discuss it further. I told him that we intend to see that New York keeps its promises. I advised Mr. Boardman that we are very mindful of the terrific problems faced by New York in the security field. Nevertheless, our letter meant just what it said and there will have to be a definite improvement.

g

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI ( )

DATE: June 26, 1953

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX - UNAVAILABLE SECTION

Reference SAC LETTER NO 53-30 dated 5-1-53.

This is to advise that the New York Office has completed the submission of forms FD 122 on all New York Security Index subjects who should be included in the "Unavailable Section" at this time.

JDO:mat

RECORDED - 118

100-358086-34-111

JUN 29 1953

JUL 6 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 6/29/53

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Remylet 4/1/53.

Following is the status of the project in this office:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted to Date	Number of Summary Reports to be Submitted	Expected date of Completion
2	90	84	6	9/1/53
4	204	12	192	11/1/53
5	2632	84	2548	Indefinite
	<u>2926</u>	<u>180</u>		

It will be noted that in eight cases summary reports have also been written following execution of FD-128. This figure has been deducted from the total number of cases in Category 5.

RECORDED - 28

100-358086-34-119  
81 JUL 1 1953

FPC:EMD

78 JUL 8 - 1953

J. W. Fox  
Jackson  
L. W. Fox

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 7/13/53

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX VERIFICATIONS

Re SAC Letter No. 100, Series 1950, dated 12/28/50 and New York letter dated 1/16/53.

The Security Index verification project is being actively handled at the present time. As of July 6, 1953, 3,066 verifications have been completed and are in a current up-to-date status; 1,100 verifications are in the process of being handled in accordance with the 6 month re-verification ticklers; 207 verifications remain outstanding since October 1952, due to the fact that it has not yet been possible to verify either the business address or residence address or both of the subjects. The verifications involved in these cases are being followed and every effort is being made to bring them to completion at the earliest possible date.

JOC:DJG

RECORDED - 109

100-358086-34-120

JUL 14 1953

EX-110

60 JUL 27 1953

Routing  
Jagman  
Wk  
CRS  
Jag



SAC, New York (100-97061)

July 13, 1953

Director, FBI (100-358086-Sub 34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

SECURITY INDEX - New York

ReBulet dated June 2, 1953, which instructed you to take certain action with regard to reducing the backlog and delinquency in 100 classification matters in your office.

Your June administrative report reflects that during the month the number of pending active matters in the 65, 100 and 105 classifications decreased from 6,566 to 6,395. The number of such matters reported by you as delinquent decreased from 5,557 to 4,449. This resulted in a slight increase in the over-all delinquency in your office for these three classifications from approximately 69% to approximately 70%.

The number of pending active matters in the 65 classification increased from 270 to 276. The number delinquent increased from 73 to 95 or from approximately 27% to approximately 34%.

The number of pending active matters in the 105 classification decreased from 644 to 589. The number of such matters reported by you as delinquent decreased from 270 to 258 causing an increase in delinquency from approximately 42% to approximately 44%.

The number of pending active matters in the 100 classification was decreased during the month by 122 from 5,652 to 5,530. The number delinquent decreased by 110 from 4,214 to 4,096 or from approximately 75% to approximately 74%.

Although the above figures indicate a slight reduction in the backlog and number of delinquent matters in the 100 classification, your progress in bringing these matters to a current status is not satisfactory. You are to advise the Bureau of the steps you have taken to date to comply with the instructions set forth in the Bureau's letter to you of June 2, 1953.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECEIVED

COMM - FBI  
JUL 13 1953  
MAILED 23

RECORDED

JUL 15 1953

63 JUL 20 1953

SAC, Albany

UNRECORDED  
August 12, 1953

Director, FBI

~~CONFIDENTIAL~~SECURITY INDEX  
UNAVAILABLE SECTION

SAC Letter No. 53-30 dated May 1, 1953, contained instructions for setting up the Unavailable Section in the Security Index. You were instructed therein that the Security Index cards of subjects who are missing, out of the country or imprisoned are to be changed to reflect the proper status of the subjects as being unavailable. You were also instructed to submit Forms FD-122 on such subjects reflecting their unavailable status and upon receipt from the Bureau of the new Security Index cards one card was to be filed in the Unavailable Section and one in the Alphabetical Section.

cc - Bufile 100-358086-Sub 34

2 cc - SAC, Albuquerque	2 cc - SAC, Milwaukee
2 cc - SAC, Anchorage	2 cc - SAC, Minneapolis
2 cc - SAC, Atlanta	2 cc - SAC, Mobile
2 cc - SAC, Baltimore	2 cc - SAC, Newark
2 cc - SAC, Birmingham	2 cc - SAC, New Haven
2 cc - SAC, Boston	2 cc - SAC, New Orleans
2 cc - SAC, Buffalo	2 cc - SAC, New York
2 cc - SAC, Butte	2 cc - SAC, Norfolk
2 cc - SAC, Charlotte	2 cc - SAC, Oklahoma City
2 cc - SAC, Chicago	2 cc - SAC, Omaha
2 cc - SAC, Cincinnati	2 cc - SAC, Philadelphia
2 cc - SAC, Cleveland	2 cc - SAC, Phoenix
2 cc - SAC, Dallas	2 cc - SAC, Pittsburgh
2 cc - SAC, Denver	2 cc - SAC, Portland
2 cc - SAC, Detroit	2 cc - SAC, Richmond
2 cc - SAC, El Paso	2 cc - SAC, Saint Louis
2 cc - SAC, Honolulu	2 cc - SAC, Salt Lake City
2 cc - SAC, Houston	2 cc - SAC, San Antonio
2 cc - SAC, Indianapolis	2 cc - SAC, San Diego
2 cc - SAC, Kansas City	2 cc - SAC, San Francisco
2 cc - SAC, Knoxville	2 cc - SAC, San Juan
2 cc - SAC, Little Rock	2 cc - SAC, Savannah
2 cc - SAC, Los Angeles	2 cc - SAC, Seattle
2 cc - SAC, Louisville	2 cc - SAC, Springfield
2 cc - SAC, Memphis	2 cc - SAC, Washington Field
2 cc - SAC, Miami	

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

LGD:mmr

DUPLICATE  
AUG 12 1953  
MAILED

79 AUG 18 1953

8/12/53

These instructions are being altered to provide for the filing of cards of Special Section subjects who are missing, out of the country or are imprisoned, in the Special Section rather than the Unavailable Section. Forms FD-122 shall continue to be submitted whenever a Special Section subject who continues to qualify for the Special Section is found to be missing, out of the country or imprisoned, with the appropriate unavailable category indicated thereon. Upon receipt of such forms at the Bureau, new cards will be prepared with the Special Section designation retained on the new cards in addition to the Missing (MI), Out of Country (OC) or Imprisoned (PR) designation. Upon receipt of such cards from the Bureau, one of the cards will be filed in the Special Section of your Security Index rather than in the Unavailable Section and the other card will be filed in the Alphabetical Section. This procedure will provide for continued identification of Special Section subjects in the field Security Index and retention of their cards in the Special Section where warranted.

Of course, if a subject no longer comes within one of the categories for the Special Section and he is found to be missing, out of the country or imprisoned, the Special Section designation should be deleted. In such instances when the new cards are received from the Bureau, they should be filed in the Unavailable Section rather than in the Special Section.

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Gearty \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086-Sub 34)

DATE: 7/21/53

FROM : SAC, New York (100-97061)

PERSONAL ATTENTION

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

Rebulet 7/13/53 in which the Bureau calls to the attention of NYO the grave delinquency in 65, 100, and 105 classifications and desires advice as to what steps NYO contemplates taking to decrease the delinquency in the 100 classification; and refers to Bulet 6/2/53 to this office. The Bureau's attention is called to my letter to the Director, attention of Inspector John P. Mohr, 6/8/53, entitled PERSONNEL REQUIREMENTS, NEW YORK DIVISION, pp. 3 and 4, in which I refer to Bulet 6/2/53 concerning the problem of delinquency in Security Matter investigations.

I realize the grave delinquency problem which faces this office in Security Matter cases. However, I feel that the problem will be overcome within the near future. I am at the present time assigning additional Agents to Section 12 whereby in the immediate future that section will have approximately 200 Agents. Further, Section 12 has been reorganized and divided into seven separate squads, each having a full-time supervisor who will be in a position to more closely supervise the Agents out put on a daily basis and give appropriate time and attention to the individual Agent's problems.

On 7/27/53, a training program is being initiated for the purpose of instructing Agents in the handling of Security Matter cases, which instructions should materially expedite the handling of Security Matter cases.

It is felt that, with additional personnel assigned to Section 12, the reorganization of the section, training programs, and other contemplated procedures, the case load in Security Matter cases will decrease materially within the next few months, resulting ultimately in reducing the delinquency.

AJM:MFB

100-358086-Sub 34

RECORDED - 28

75 53

EX-124

THREE

342

JED:EDR PROCESS:ED

the new york  
9-13-53  
JED

SAC, New York (100-97061)

122  
August 13, 1953

RECORDED-59  
Director, FBI (100-358086-Sub 34) ✓

PERSONAL ATTENTION

EX-124  
DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet July 13, 1953, and urlet of July 21, 1953. Your July administrative report reflects that during the month the number of pending active matters in the 65, 100 and 105 classifications decreased from 6,335 to 6,126. The number of such matters reported by you as delinquent decreased from 4,449 to 4,295 with the rate of delinquency remaining at approximately 70 percent.

The number of pending active matters in the 65 classification decreased slightly from 276 to 262. The number delinquent decreased from 95 to 90 with the delinquency remaining at approximately 34 percent.

The number of pending active matters in the 105 classification decreased from 589 to 555. The number delinquent decreased from 258 to 249 representing a slight increase from approximately 44 percent to approximately 45 percent.

The number of pending active matters in the 100 classification decreased from 5,500 to 5,309. The number delinquent decreased from 4,096 to 3,956 resulting in a slight increase in the percentage of delinquency from 74 percent to 75 percent.

In urlet of July 21, 1953, you advised that you were assigning additional Agents to Section 12 which handles Security Matter cases in your office and that with the reorganization of this Section you expect the case load to decrease materially within the next few months.

The Bureau will continue to closely follow your progress in this matter and I desire to again point out to you that it is of the utmost importance that these investigations be brought into line in the least possible time.

LGD:mjt R'j

COMM - FBI  
AUG 17 1953  
MAILED 25

30 AUG 20 1953

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_

123

SAC, New York Personal Attention

September 11, 1953

Director, FBI (100-358086-Sub 34)

Index  
**DELINQUENCY IN SECURITY INVESTIGATIONS**

ReBulet dated August 13, 1953, calling your attention to the status of your pending active matters in classifications 65, 100 and 105 and to the fact that these investigations must be brought into line in the least possible time.

Your progress during the month of August has been noted. You were able to reduce the pending active matters in those three classifications from 6,126 to 5,851 matters and the delinquency in the total pending active matters in those classifications from approximately 70 per cent to 61 per cent.

You must continue to closely follow the supervision of these cases in order to continue the progress of bringing these matters into line. The Bureau will closely analyze this matter upon receipt of your September administrative report.

- Tolson \_\_\_\_\_
- Ladd \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Clegg \_\_\_\_\_
- Glavin \_\_\_\_\_
- Harbo \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tracy \_\_\_\_\_
- Gearty \_\_\_\_\_
- Mohr \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Miss Gandy \_\_\_\_\_

PLC:mjt

EX-124

SEP 16 1953  
102

SEP 14 9 30 AM '53  
RECEIVED READING ROOM  
FBI

MAILED 5  
SEP 14 1953  
COMM - FBI

SEP 21 1953

PLC

## Office Memorandum • UNITED STATES GOVERNMENT

TO: Director, FBI  
 FROM: SAC, New York (100-97061)  
 SUBJECT: PREPARATION OF SUMMARY REPORTS  
 IN SECURITY INVESTIGATIONS

DATE: 9/18/53

123X

Authority is hereby requested, in connection with the preparation of summary reports, to utilize one copy of the investigative report in the case file where there is more than one copy in any way which will facilitate preparation of the summary report. This will include the cutting up of the report so that the information can be put in logical sequence in dictating the summary report.

It is felt that this will not only facilitate the preparation of the report but will save considerable time on the part of the Agent preparing the summary report.

TSM:EMD

RECORDED - 50

21 SEP 22 1953

RECEIVED

SAC, New York (100-97361)

123 X  
October 7, 1953

RECORDED  
Director, FBI (100-358036 sub 34) - 123 X

SECURITY INDEX - SUMMARY REPORT PROGRAM

Reurlet dated September 18, 1953, captioned "Preparation of Summary Reports in Security Investigations" wherein you requested authority to utilize one copy of investigative reports in case files in preparing summary reports by cutting up the investigative reports so that the information can be put in logical sequence in dictating the summary reports. You state that you feel that this will facilitate the preparation of summary reports and save considerable time on the part of Agents preparing them.

It is appreciated that this procedure may save some time in the preparation of summary reports; however, this matter has previously been considered upon suggestion from the field and the Bureau does not desire that this procedure be instituted for the following reasons:

It is possible that in the future, we may find it necessary to utilize previous reports in reconstituting the files of Security Index subjects at a central point away from the office of origin and the Seat of Government. In such an instance it will be desirable to have a complete investigative history of each case.

In addition, it is the Bureau's opinion that the proposed system would tend to reduce the procedure of preparation of summary reports to a mere mechanical reproduction of previous investigative reports without proper detailed attention being given to the content of the summary reports being prepared. The Bureau desires that Agents devote as much attention to the preparation of summary reports as is necessary to assure that the composition and content are satisfactory.

Note On Yellow See Page 2.

LGD:jal:eje

COMM - FBI

OCT 8 - 1953

MAILED 19

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gandy

NOV 4

U.S. DEPT. OF JUSTICE

FBI

RECEIVED

RECEIVED

RECEIVED

OCT 10 1953

OCT 10 1953



NOTE ON YELLOW:

123X

The idea of clipping old reports for assembly and inclusion in summary reports has previously been submitted by the Cleveland and Chicago Offices. Both offices have been informed that the Bureau does not desire that this procedure be adopted. (100-358086-11-27 & 100-359086 sub 9)

It is possible that the Bureau may institute a project of reconstituting the files of Security Index subjects for maintenance at a central point within the US. It is not known at this time whether these files, if reconstituted, would be reconstituted from the field office files or from the Bureau files. It is not felt that we can authorize the utilization of one of the field copies of investigative reports for the purpose suggested.

U.S. DEPT. OF JUSTICE  
F. B. I.

JUL 8 8 44 AM '55  
REC'D-101201.2 OFFICE

Office Memorandum • UNITED STATES GOVERNMENT

124  
GOVERNMENT

TO : Director, FBI

DATE: 10/6/53

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Reference is made to my letter of 6/29/53 and previous quarterly letters setting out the status of the project in this office.

This is to advise that at present a complete survey is being made of the status of the project in this office in order that the figures will be absolutely accurate.

The Bureau will be advised within thirty days of the accurate and up-to-date status of this project.

RECEIVED  
OCT 15 5 05 PM '53  
FBI  
RECEIVED

RECORDED - 24

100-353086-34-124

OCT 7 1953

53 NOV 2 1953

COPIES DESTROYED

275 FEB 4 1968

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086-Sub 34)

DATE: 9/22/53

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX VERIFICATION PROJECT

ReNYlet 5/28/53 and Bulet 6/25/53 concerning the setting up of a squad of 10 to 15 agents to handle the verification of addresses and places of employment of Security Index subjects. RefNYlet requested a 90 day deferment in setting up on a trial basis a special squad of agents to handle the verification of addresses and employment of Security Index subjects and Bulet 6/25/53 authorized the deferring of the setting up of this squad for 90 days.

This is to advise that this office is requesting an additional 30 day deferment in setting up this group due to the large number of agents at present being utilized in connection with various expedite investigations. It is felt that this office cannot at this time remove agents from such type investigations in order to set up a special group to handle the verifications. However, the deferment of the special squad does not defer the verification of addresses and employment of Security Index subjects which is now being handled in connection with other assignments. These verifications continue to be verified on a 6 months basis. At the end of the 30 day deferment the Bureau will be advised as to our proposed plan.

JOC:DJG

RECORDED - 50

100-358086-34-125

EXPIRY: 11/18/53

5-22-53

SAC, New York (100-97061)

125  
October 6, 1953

Director, FBI (100-253086-Sub 34)

RECORDED - 50

100-253086-34-125  
SECURITY INDEX  
VERIFICATION PROJECT

Reurlet dated September 22, 1953, wherein you requested an additional thirty-day deferment in setting up a squad of Agents to handle the verification of addresses and places of employment of Security Index subjects.

As you have previously been instructed, the deferment of setting up this squad has in no way relieved you of the responsibility of maintaining your Security Index in an up-to-date status. You are well acquainted with the fact that it has been your job to maintain the six-month check of the places of residence and employment of Security Index subjects in an up-to-date status in accordance with the instructions which are contained in the Manual of Instructions.

A recent review of certain files at the Bureau reflects that you have not been successful in maintaining the places of residence and employment in an up-to-date status.

The suggestion to set up a separate squad to handle the verification of places of residence and employment of Security Index subjects emanated from your office. You have until this time requested deferment of setting up a special squad for this purpose, based on the manpower situation in your office. The Bureau will not insist on any specific manner of handling this project but must insist that it be properly handled in your office. If you feel that it can be more effectively handled by a special squad, as you have recommended, it is difficult to understand why you are continually deferring the setting up of such a squad. It is strongly urged, therefore, that a squad be set up immediately, at least on a sixty-day trial basis, in order that the effectiveness of such an arrangement may be determined. Advise immediately what action you are taking in this matter.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

LGD:nmm:mrm

NOTE ON YELLOW: Authorization for setting up a squad of Agents to exclusively handle verifications of addresses and employment of Security Index subjects was granted to NY by

OCT 6 1953

COMM - FBI

125

10/6/53

Bulet of December 29, 1952, as a result of Suggestion #732-52. The New York Office has previously requested authority to defer the setting up of this squad due to the utilization of Agent manpower on expedite investigations. The Bureau in its letter to New York dated June 25, 1953, instructed New York that the deferment of the project did not mean that they could actually defer the verification of addresses and employment of Security Index subjects until this squad is formed. It was also pointed out to New York that the whereabouts of Security Index subjects must continue to be verified every six months in accordance with existing Bureau instructions.

cc - Mr. Belmont  
Mr. Baur (edner)  
Mr. S. b. Donahoe  
Mr. Cox (2)

126

October 12, 1953

SAC, New York

Director, FBI (100-358086 Sub 34) PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

Index

ReBulet September 11, 1953, asking you to continue to closely follow the supervision of pending active matters in the 65, 100 and 105 classifications in order that progress may be attained in bringing these matters into line.

Your administrative report for the month of September reflects that you were able to reduce the pending active matters in these three classifications from 5,851 to 5,573. The number reported by you as delinquent decreased from 3,554 to 3,103 or from approximately 61 per cent to approximately 56 per cent.

It is most gratifying to note that you are making progress in complying with the Bureau's desire that these cases be brought into line. However, the status of these matters in your office is still far from satisfactory and you are to continue to make every effort to effect substantial reductions in the immediate future.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

LGD:rmw

RECORDED-97

OCT 14 1953

130

RECEIVED OCT 15 1953

8 I

RECEIVED OCT 15 1953

COMM-FBI

OCT 12 1953

MAILED 19

OCT 8 3 05 PM '53

RECEIVED

RECEIVED

OCT 15 1953

BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

AIRTEL

NEW YORK, N.Y.

10/7/53

Mr. Tolson

Mr. Ladd

Mr. Nichols

Mr. Belmont

Mr. Clegg

Mr. Glavin

Mr. Harbo

Mr. Rosen

Mr. Tracy

Mr. Egan

Mr. Gurnea

Mr. Hendon

Mr. Pennington

Mr. Quinn

Mr. Nease

Mr. Gandy

Transmit the following Teletype message to: BUREAU

SECURITY INDEX VERIFICATION PROJECT. REURLET OCTOBER SIX, FIFTY THREE.

SEE NY LET OCTOBER FIVE, FIFTY THREE, SETTING UP SECURITY INDEX VERIFI-

CATION SQUAD.

BOARDMAN

AJM:MFB

3 Bureau

RECORDED - 95

OCT 8 1953

Approved: *660* *LUB* *m*

53 NOV 9 Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

128

TO : Director, FBI

DATE: 10/5/53

FROM : SAC, New York

SUBJECT: SECURITY INDEX VERIFICATION PROGRAM

Mr. Tolson	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Gearty	_____
Mr. Mohr	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Mr. Sizoo	_____
Miss Gandy	_____

Rebuletts 12/29/52 and 6/25/53 in which the Bureau authorized the setting up of a separate squad for the purpose of verifying the residence and employment of subjects on the Security Index.

For the information of the Bureau, as of 8/28/53, there were 4,708 subjects on the Security Index. It should be further noted that, as of the August, 1953, Administrative Report, this office had approximately 6,000 cases; and therefore, it may be readily seen that the number of S. I. subjects will, within a few months, reach about 6,000.

In view of the Bureau's authorization in the above-referenced letters, a separate squad of 20 to 25 Special Agents is being assigned to the Security Index Verification Program. It is expected that this squad will start operating 10/19/53. This Squad will be under the supervision of SA [redacted], presently a supervisor on Section 12, Security Matter - C cases. His additional responsibilities will consist of supervising the following:

1. Verification of S. I. residence and employment
2. Verification of addresses of Communist Party Front and Russian Establishments
3. Maintenance of statistics relative to progress being made under the Summary Report program.

The verification squad will also have assigned to it Miss [redacted], who will have charge of the administrative details in connection with the physical maintenance of the S. I. program; and she will be assisted by four typists. Of course, it should be realized that the number of typists assigned to this work will depend on the amount of work on hand.

In accordance with Bulet 12/29/52, the above-squad will be set up for a period of three months, at the end of which time, NYO will submit its recommendations as to the efficiency of the plan and statistics relative thereto.

Reference is made to memorandum from Assistant Director H. H. Clegg to Associate Director Clyde Tolson, 5/16/52, Survey to Reduce Work Load of Supervisory Desk by Utilization of Clerical and Special Employees (Section 7 -- General Communist Investigations, New York Office), a carbon copy of which was directed to SAC, New York.

RECORDED - 95

OCT 20 1953

COPIES DESTROYED  
875 FEB 4 1963



10/5/53

Particular attention is called to Page 2 in which it was noted that the S. I. cards were maintained on Section 7, whereas the supervision of the verification program was handled by an Assistant Supervisor on the Security Matter - C Section (Section 12). It was the opinion of Mr. Clegg that the Bureau's purpose would be better served if both these functions were placed within Section 7. Mr. Clegg's memorandum further pointed out that clerical employee ~~XXXXXX~~ should be responsible for the administrative handling of the S. I. cards, whereas investigative decisions would be made by the supervisor of Section 7. Since the bulk of the work of verifying the residence and employment of S. I. subjects is now being performed by the Security Matter - C Section (Section 12), unless advised to the contrary, the Security Index cards and the verification program will be handled by Section 12, thus putting the whole operation of the verification program under one supervisor within one section.

*Don't put*

128

SAC, New York (100-97061)

October 15, 1953

RECORDED - 95

Director, FBI (100-358086-Sub 34)

100-358086-34-128  
SECURITY INDEX VERIFICATION PROJECT

Reurlet dated October 5, 1953, and Bulet dated October 8, 1953.

In your letter you advised that you are setting up a separate squad of Agents to be assigned to the Security Index verification program. In your letter you pointed out that the maintenance of the Security Index and the verification program will be handled by Section 12, thus putting the entire operation of the verification program under one supervisor within one section rather than continuing to maintain the Security Index in Section 7, while the bulk of the verifications are being performed by Section 12 in your office. The Bureau agrees that these operations should be handled within one section.

It is also noted that you advise that the separate squad of Agents to be assigned to the Security Index verification program will be under the supervision of one Agent Supervisor. You state that one clerk will be in charge of the administrative details in connection with the physical maintenance of the Security Index program. The Bureau desires to point out to you that it is necessary that the entire Security Index program be the responsibility of the Agent Supervisor in that he must be certain that all details in connection with the maintenance of the Security Index and Security Index subjects are proper. It is realized that it will be necessary to carry out the clerical functions with qualified clerical employees; however, the Agent Supervisor in charge must be certain that the Security Index is properly handled in every detail.

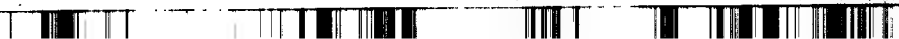
You are to advise of your recommendations as to the efficiency of this plan at the expiration of ninety days.

- Tolson
- Ladd
- Nichols
- Belmont
- Clegg
- Glavin
- Harbo
- Rosen
- Tracy
- Gearty
- Mohr
- Winterrowd
- Tele. Room
- Holloman
- Sizoo
- Miss Gandy

LGD:MANUSCRIPTS SECTION

COMM - FBI  
OCT 16 1953  
NOV 9 1953

E. B. L.  
REC'D BATHOMI



Office Memorandum

UNITED STATES GOVERNMENT

OFFICE OF THE SECRETARY OF DEFENSE

UNRECORDED

TO : [Illegible]

FROM : [Illegible]

SUBJECT : [Illegible]

[The body of the memorandum contains several paragraphs of text that are extremely faint and illegible due to the quality of the scan. The text appears to be a formal report or memorandum.]

[Illegible signature]

[Illegible title]

10-20-53

Office Memorandum • UNITED STATES GOVERNMENT

129

DATE: 11/6/53

TO : Director, FBI

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Remylet, 10/6/53.

In connection with the Tabulation by Employment Survey of Security Index subjects requested by the Bureau, by Bulet to Albany, 10/2/53, the following statistical information was recorded with respect to the Summary Report Program on subjects in categories 2-6 in the NYO:

Classification	No Summary Report	Summary Over 1 Year Old	Summary Within 1 Year	Total
2	7	46	24	77
3	56	18	56	130
4	128	13	5	146
5	2911	518	932	4361
6	112	103	28	243
Unavailable	3214	698	1045	4966

The above chart reflects that the NYO will necessarily have to submit a minimum of 3,912 summary reports inasmuch as there have been either no summary report in the file or the summary report which has been submitted is over one year old. The schedule reflects nine unavailable files. These are the same files which are currently being sought in order to complete the SI Tabulation by Employment Project.

RECORDED-19

NOV 9 1953

REGISTERED MAIL

EX-110

BOX:RS

53 NOV 17 1953

RECEIVED

Office Memorandum • UNITED STATES GOVERNMENT  
130

TO : Director, FBI (100-358086)  
 FROM : SAC, New York  
 SUBJECT: SECURITY INDEX TABULATION BY EMPLOYMENT

DATE: 10/25/53

CONFIDENTIAL

Mr. Ladd	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Gandy	_____
Mr. Mohr	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Information	_____
The files	_____
the data on	_____

Remylet 10/15/53.

Enclosed is the Supplemental Schedule which reflects the on 75 of the individuals who have not been reported on previously. on the remaining 15 individuals are still being checked. As soon as the last 15 has been obtained, you will be advised.

ENC

REGISTERED MAIL  
 RETURN RECEIPT REQUESTED

*No action  
 necessary - all  
 files reviewed &  
 Bureau previously  
 to complete project*

ENCLO. ATTACHED

RECORDED-88

EX-102

100-358086-34-130

BDM:MAJ:EMD

NOV 13 1953

## Office Memorandum • UNITED STATES GOVERNMENT

131

TO : Director, FBI (100-358086) DATE: 11/6/53  
 ATT: F. J. BAUMGARDNER, Chief, Internal Security Section  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX TABULATION BY EMPLOYMENT

~~CONFIDENTIAL~~

Remylet, 10/28/53

Enclosed is the Supplemental Schedule which reflects the information on 6 of the individuals who have not been reported on previously. The files on the remaining 9 individuals are still being checked. As soon as the data on the last 9 has been obtained, you will be advised.

Enc: 1

REGISTERED MAIL  
 RETURN RECEIPT REQUESTED

BDM:RS

ENCLO. ATTACHED

RECORDED - 51

58 NOV 19 1953

100-358086 Sub 3K

NOV 16 1953

Enc: 1 - to Bureau

Bufile 100-358086

NY file 100-97061

ENCLOSURE

100-358086-21

cc - Mr. Belmont  
cc - Mr. Baumgardner  
cc - Mr. S.B. Donahoe  
cc - Mr. Cox 132

SAC, New York

November 12, 1953

Director, FBI (100-358086 Sub S4) PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet dated October 12, 1953.

A review of your administrative report for the month of October, 1953, reflects that total pending active matters in the 65, 100 and 105 classifications were reduced from 5573 in the preceding month, to 5309. Further, delinquency in the above classifications was reduced from 3103 to 2708 with a corresponding statistical decrease from 56% to 51%. It is observed that beginning with January, 1953, your office has shown a steady decline in delinquent matters in the above classifications.

While the foregoing represents a most desirable trend, concerted efforts must be continued to bring your security investigations in line with the other classifications in your office. In the latter connection, it is noted that the over-all delinquency in all classifications in your office as reflected in the above administrative report was 37% as of October 31, 1953. Delinquent cases in classifications other than the above security classifications were listed at 762, approximately 19%.

The Bureau is following this matter closely and further progress is expected in subsequent administrative reports from your office.

WGO:jal

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Geany  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
Miss Gandy

RECORDED - 70  
EX-124

MAILED 3  
NOV 13 1953  
FBI

NOV 16 1953  
130

100-358086-1234-132



SAC, Albany

UNRECORDED  
November 25, 1953

Director, FBI (100-358086-Sub 1)

SECURITY INDEX

There is attached hereto for each office an alphabetical list of its Security Index subjects prepared from the Bureau's Security Index as of November 16, 1953. Each subject is identified by name, race, sex and date of birth. The subjects carried in the various subdivisions of the Special Section are listed on separate pages under the appropriate headings. It is requested that this list be used to reconcile the Security Index in your office with the Index at the Seat of Government by checking the names on the list against your Security Index cards.

In checking this list against your Security Index the following items should be considered and handled

Attachment

100-358086-34 -  
NOT RECORDED  
2 cc Albuquerque (w/attach) 2 cc Milwaukee (w/attach)  
2 cc Anchorage (w/attach) 2 cc Minneapolis (w/attach)  
2 cc Atlanta (w/attach) 2 cc Mobile (w/attach)  
2 cc Baltimore (w/attach) 2 cc Newark (w/attach)  
2 cc Birmingham (w/attach) 2 cc New Haven (w/attach)  
2 cc Boston (w/attach) 2 cc New Orleans (w/attach)  
2 cc Buffalo (w/attach) 2 cc New York (w/attach) sub 34  
2 cc Butte (w/attach) 2 cc Norfolk (w/attach)  
2 cc Charlotte (w/attach) 2 cc Oklahoma City (w/attach)  
2 cc Chicago (w/attach) 2 cc Omaha (w/attach)  
2 cc Cincinnati (w/attach) 2 cc Philadelphia (w/attach)  
2 cc Cleveland (w/attach) 2 cc Phoenix (w/attach)  
2 cc Dallas (w/attach) 2 cc Pittsburgh (w/attach)  
2 cc Denver (w/attach) 2 cc Portland (w/attach)  
2 cc Detroit (w/attach) 2 cc Richmond (w/attach)  
2 cc El Paso (w/attach) 2 cc St. Louis (w/attach)  
2 cc Honolulu (w/attach) 2 cc Salt Lake City (w/attach)  
2 cc Houston (w/attach) 2 cc San Antonio (w/attach)  
2 cc Indianapolis (w/attach) 2 cc San Diego (w/attach)  
2 cc Kansas City (w/attach) 2 cc San Francisco (w/attach)  
2 cc Knoxville (w/attach) 2 cc San Juan (w/attach)  
2 cc Little Rock (w/attach) 2 cc Savannah (w/attach)  
2 cc Los Angeles (w/attach) 2 cc Seattle (w/attach)  
2 cc Louisville (w/attach) 2 cc Springfield (w/attach)  
2 cc Memphis (w/attach) 2 cc Washington Field (w/attach)  
2 cc Miami (w/attach)

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gearty  
Mohr  
Winterrowd  
Tele. Rm.  
Holloman  
Nease

NOV 25 1953  
MAILED

53 DEC 7 1953

ORIGINAL FILED IN 100-358086-1674

UNR.  
11/25/53

as follows:

1. If the name of a subject on the attached list is not included in your Security Index, you should check that subject's case file to determine his correct Security Index status. An appropriate notation should be placed adjacent to the subject's name on the enclosed list reflecting the correct Security Index status for the subject. If his name should be deleted from the Bureau's Security Index the notation should refer to the previous communication from your office which recommended cancellation. If you do not have a Security Index card for the subject and a card should be in your Index, the notation should request the Bureau to forward cards to your office.
2. If this check discloses the names of subjects in your Security Index which do not appear on the attached list, the names of such subjects and the Bureau file number (where known) should be set forth on a separate sheet of paper with the date that the subject was recommended for inclusion in the Security Index. Instances of this nature will occur in those cases where subjects have recently been recommended for inclusion in the Index and were not included therein at the time of printing of the attached list but cards have subsequently been prepared at the Bureau. Instances of this nature may also occur in those cases where cancellation of a Security Index card has recently been recommended by you and you have not yet received Bureau authorization to cancel.
3. In checking the Special Section of your Security Index against the attached list you should be certain that the subjects are in the same subdivisions as those indicated on the attached list. Appropriate notations should be placed on the attached list if there are any discrepancies between your Special Section and the list.
4. To avoid an increasing number of discrepancies between the attached list and your Security Index due to current changes being made in the Security Index, this check must be instituted immediately and completed within 10 days of the receipt of this memorandum by each office. Upon completion, the attached list and appropriate notations should be returned to the Bureau by cover memorandum under instant caption.

133

SAC, New York

November 17, 1953

Director, FBI (100-358086 Sub 34)

PERSONAL ATTENTIONSECURITY INDEX

The Bureau has noted in the recent past an increasing number of forms FD-122 emanating from your office recommending that Security Index cards on subjects whose whereabouts are unknown be placed in the Unavailable Section. Many of these forms FD-122 are not being accompanied by letter setting forth your efforts to locate the subjects and in some cases the forms contain notations that leads are now being set out in an effort to ascertain the subjects' whereabouts.

Your attention is directed to Section 87-C of the Manual of Instructions in which is set forth the standards for inclusion of Security Index cards in the Unavailable Section, and in which it is pointed out that it is not desired that Security Index cards be included in the Unavailable Section as missing immediately upon determination that they were no longer located at the previous known places of employment or residence. In each case it will be necessary for Agents to whom such cases are assigned to first ascertain any logical leads as to the subject's whereabouts and conduct necessary investigation in an effort to locate him. Forms FD-122 placing the Security Index cards in the Unavailable Section should be submitted only in those cases where logical leads have been exhausted. When forms FD-122 of this nature are submitted a cover memorandum must be submitted in each case advising of the investigative steps already taken to locate the subject.

It is expected that you will comply with the above instructions in all cases of this nature.

RECORDED - 78

100-358086-34-133

NOV 18 1953

130

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

U.S. DEPT. OF JUSTICE

RECEIVED  
NOV 17 1953

MAILED 6  
NOV 17 1953  
COMM. FBI

NOV 20 1953

NOV 18 1953

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX  
(NEW YORK FIELD)**

**FILE NUMBER: 100-358086**

**SECTION: 4**



**FEDERAL BUREAU OF INVESTIGATION**

## **NOTICE**

**THE BEST COPIES OBTAINABLE ARE INCLUDED IN THE REPRODUCTION OF THE FILE. PAGES INCLUDED THAT ARE BLURRED, LIGHT OR OTHERWISE DIFFICULT TO READ ARE THE RESULT OF THE CONDITION AND OR COLOR OF THE ORIGINALS PROVIDED. THESE ARE THE BEST COPIES AVAILABLE.**

---

FILE # 100-358086  
506-34

Serial	DATE	Pages	
		Act.	Rel.
1	10/1/50	1	1
2	10/2/50	2	2
3	10/3/50	3	3
4	10/4/50	4	4
5	10/5/50	5	5
6	10/6/50	6	6
7	10/7/50	7	7
8	10/8/50	8	8
9	10/9/50	9	9
10	10/10/50	10	10
11	10/11/50	11	11
12	10/12/50	12	12
13	10/13/50	13	13
14	10/14/50	14	14
15	10/15/50	15	15
16	10/16/50	16	16
17	10/17/50	17	17
18	10/18/50	18	18
19	10/19/50	19	19
20	10/20/50	20	20
21	10/21/50	21	21
22	10/22/50	22	22
23	10/23/50	23	23
24	10/24/50	24	24
25	10/25/50	25	25
26	10/26/50	26	26
27	10/27/50	27	27
28	10/28/50	28	28
29	10/29/50	29	29
30	10/30/50	30	30
31	10/31/50	31	31
32	11/1/50	32	32
33	11/2/50	33	33
34	11/3/50	34	34
35	11/4/50	35	35
36	11/5/50	36	36
37	11/6/50	37	37
38	11/7/50	38	38
39	11/8/50	39	39
40	11/9/50	40	40
41	11/10/50	41	41
42	11/11/50	42	42
43	11/12/50	43	43
44	11/13/50	44	44
45	11/14/50	45	45
46	11/15/50	46	46
47	11/16/50	47	47
48	11/17/50	48	48
49	11/18/50	49	49
50	11/19/50	50	50
51	11/20/50	51	51
52	11/21/50	52	52
53	11/22/50	53	53
54	11/23/50	54	54
55	11/24/50	55	55
56	11/25/50	56	56
57	11/26/50	57	57
58	11/27/50	58	58
59	11/28/50	59	59
60	11/29/50	60	60
61	11/30/50	61	61
62	12/1/50	62	62
63	12/2/50	63	63
64	12/3/50	64	64
65	12/4/50	65	65
66	12/5/50	66	66
67	12/6/50	67	67
68	12/7/50	68	68
69	12/8/50	69	69
70	12/9/50	70	70
71	12/10/50	71	71
72	12/11/50	72	72
73	12/12/50	73	73
74	12/13/50	74	74
75	12/14/50	75	75
76	12/15/50	76	76
77	12/16/50	77	77
78	12/17/50	78	78
79	12/18/50	79	79
80	12/19/50	80	80
81	12/20/50	81	81
82	12/21/50	82	82
83	12/22/50	83	83
84	12/23/50	84	84
85	12/24/50	85	85
86	12/25/50	86	86
87	12/26/50	87	87
88	12/27/50	88	88
89	12/28/50	89	89
90	12/29/50	90	90
91	12/30/50		

### Exemptions

## Section 4

[illegible]

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086) *Sub 34*  
 FROM : SAC, New York  
 ATTN: F. J. F. WARDNER, Chief, INTERNAL SECURITY SECTION

SUBJECT: SECURITY INDEX TABULATION BY EMPLOYMENT

10620

Rebulet Albany, 10/2/53. Returned herewith is copy of Security Index, NYO, which was furnished by relet. A total of 90 out of your list of 4,990 reflect that no data is being submitted at this time. necessary to recheck the files in connection therewith and a supplemental schedule will be furnished as soon as possible.

The importance of this project is appreciated and every effort will be made to bring it to a successful conclusion as expeditiously as possible.

Encl.

REGISTERED MAIL -- RETURN RECEIPT REQUESTED

AJM:MFB

Mr. Nichols	_____
Mr. Belmont	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn	_____
Mr. Nease	_____
Mr. Gandy	_____

RECORDED-100-12 OCT 15 1953

11-27

FIVE

DEC 15 1953

EXPEDITED PROCESSING  
 OCT 16 1953

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX  
(NEW YORK FIELD)**

**FILE NUMBER: 100-358086**

**SECTION: 5**



**FEDERAL BUREAU OF INVESTIGATION**

---



## **NOTICE**

**THE BEST COPIES OBTAINABLE ARE INCLUDED IN THE REPRODUCTION OF THE FILE. PAGES INCLUDED THAT ARE BLURRED, LIGHT OR OTHERWISE DIFFICULT TO READ ARE THE RESULT OF THE CONDITION AND OR COLOR OF THE ORIGINALS PROVIDED. THESE ARE THE BEST COPIES AVAILABLE.**

---

135	11/6/53	1	1	/	
135	12/3/53	3	3	/	
136	12/7/53	1 enc	1	/	enc page NPL
137	12/9/53	1	1	/	
138	12/14/53	1	1	/	
139	12/9/53	1	1	/	
140	12/16/53	1	1	/	
141	1/13/54	1	1	/	
142	1/13/54	1	1	/	
142	1/20/54	2	2	/	
143	12/18/53	2	2	/	
UNRECORDED	1/11/54	2	1	/	Para 6-7 on page one and page two NP
144	1/14/54	1	1	/	
145	1/18/54	1	1	/	
146	1/15/54	1	1	/	
147	1/14/54	1	1	/	
148	1/20/54	1	1	/	
149	1/19/54	1	1	/	
149	1/28/54	1	1	/	
UNRECORDED	1/29/54	5	5	/	
150					



Serial	DATE	Pages		Exemptions	Section 5
		Act.	Rel.		
151	2/5/54	1	1	/	
152	1/18/54	2	2	/	
152	2/1/54	2	2	/	
UNRECORDED	2/5/54	1	0		NP
153					Not in File 2/4/63
154	2/9/54	1	1	/	deletions on document b-7-C
155	2/15/54	2	2	/	
156	2/19/54	1	1	/	
157	2/17/54	2	2	/	deletions on document b-7-C
158	2/23/54	2	2	/	Para 3 on page one b-1
158	3/16/54	2	2	/	
159	3/19/54	1	1	/	
UNRECORDED	3/23/54	2	2	/	
UNRECORDED	4/15/54	1	1	/	
160	3/26/54	1	1	/	
161	3/31/54	1	1	/	
162	4/16/54	2	2	/	
163	4/23/54	1	1	/	
164	4/22/54	2	2	/	
165	4/15/54	2	2	/	
166	4/30/54	3	3	/	

SUBJECT *SECURITY INDEX* (NEW YORK FIELD)

FILE #100-358086

SUB-34

Serial DATE Pages Act. Rel.

Exemptions

Section 5

166	5/17/54	1	1	/
167	4/29/54	7	0	NP
167	5/13/54	1	1	/
UNRECORDED	3/19/54	1	1	/
168	4/26/54	1	1	/
169	4/30/54	1	1	/
170	5/7/54	1	1	/
171	5/14/54	2	2	/
172	5/14/54	1	1	/
UNRECORDED	5/17/54	2	2	/
173	5/21/54	1	1	/
174	5/21/54	1	1	/
175	5/24/54	3	3	/
176	5/28/54	1	1	/
177	5/27/54	1	1	/
178	6/4/54	1	1	/
179	6/10/54	1	1	/
UNRECORDED	<del>6/10/54</del>	1	1	/
UNRECORDED	6/1/54	2	2	/
180	5/18/54	3	3	/
180	6/10/54	3	3	/

Serial	DATE	Pages		Exemptions	Section 5
		Act.	Rel.		
UNRECORDED	6/10/54	1	1	/	
181	6/1/54	1	1	/	
181	6/15/54	2	2	/	
182	6/11/54	1	1	/	
183	6/11/54	1	1	/	sentence 2 b-7-c b-7-d
184	6/16/54	3	3	/	
185	5/28/54	6 enc 3	9	/	OK APP 2/1/74
185	6/17/54	3	3	/	
186	6/18/54	1	1	/	
UNRECORDED	5/28/54	2	2	/	deletions b-7-c, b-7-d
187	6/18/54	1	1	/	
UNRECORDED	6/16/54	1	1	/	
188	6/25/54	1	1	/	
UNRECORDED	6/25/54	1	1	/	
189	7/2/54	1	1	/	
190	7/2/54	1	1	/	
191	7/1/54	1	1	/	
192	7/15/54	1	1	/	
193	7/9/54	1	1	/	
194	7/14/54	1	1	/	
...	...	1	1	/	

SUBJECT *SECURITY INDEX*FILE #100-358086  
Sub-34

Serial	DATE	Pages		Exemptions	Section 5
		Act.	Rel.		
UNRECORDED	6/25/54	2	2	/	
196	7/9/54	1	1	/	
197	7/16/54	1	1	/	
UNRECORDED	7/8/54	8	8	/	
198	7/16/54	1	1	/	
199	7/23/54	1	1	/	
200	7/6/54	1	1	/	
201	7/20/54	1	1	/	
202	7/23/54	1	1	/	
UNRECORDED	7/28/54	4	4	/	
203	7/30/54	1	1	/	
204	8/4/54	1	1	/	
205	7/30/54	1	1	/	
206	8/5/54	3	3	/	
206	8/10/54	3	3	/	
207	8/11/54	1	1	/	
UNRECORDED	8/5/54	2	2	/	
UNRECORDED	8/5/54	4	4	/	
208	8/6/54	1	1	/	
209	8/6/54	1	1	/	
210	8/13/54	1	1	/	

FILE # 100-358086  
SUB-34

## Exemptions

## Section 5

211	8/4/54	5	5	/
211	8/18/54	4	4	/
212	7/29/54	1	1	/
212 X	8/19/54	2	2	/
213	8/13/54	1	1	/
213	8/17/54	1	1	/
214	8/20/54	1	1	/
215	8/20/54	1	1	/
UNRECORDED	8/18/54	1	1	/
UNRECORDED	8/25/54	1	1	/
216	8/27/54	1	1	/
			183	total

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
 FROM : SAC, New York (100-9 061)  
 SUBJECT: SECURITY INDEX PROGRAM

DATE: 11/6/65

Mr. Ladd	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Mohr	_____
Mr. Casper	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. DeLoach	_____
Mr. Evans	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Sullivan	_____
Mr. Tavel	_____
Mr. Trotter	_____
Mr. Tele. Room	_____
Mr. Holmes	_____
Miss Gandy	_____

Enclosed herewith is one copy of a set of instructions with respect to the SECURITY INDEX PROGRAM which was prepared by Supervisor [redacted] of this office.

The Bureau's attention is specifically directed to the comments with respect to putting SI subjects in the Unavailable Section of the SI, wherein a "one week rule" is indicated. Bureau instructions are that all changes are to be given to the Bureau promptly, and that individuals are not to be placed in the Unavailable Section of the SI as soon as it has been determined that their residence and employment are unknown, as indicated in SAC Letter 53-20.

It is felt that the instructions set out in the attached memorandum pinpoint the responsibility for seeing that the Bureau instructions are complied with and at the same time utilizing a "rule of reason" to be applied in these situations.

For the Bureau's information copies of the enclosed instructions are being furnished to the supervisors in the Security Division of the NYO, the Resident Agent Supervisor and the Training Unit Supervisor, the agents on the SI Verification Squad, as well as the Senior Resident Agents in each of the nine resident agencies covered by this office.

The copies in the NYO have been numbered and a charge out system is utilized so that proper security will be given to the maintenance of these instructions. Resident Agents have been specifically instructed to properly safeguard this material.

ENCLO. BEHIND FILE  
 Enc: 1  
 REGISTERED MAIL

BDM:RS

100-358086 Sub 34  
 100-358086-34  
 RECORDED-65  
 EX-102  
 RECEIVED  
 NOV 11 1965  
 FBI  
 NEW YORK



SAC, New York (100-97061)

135  
December 8, 1953

RECORDED-65 EX-102  
Director, FBI (100-356086-Sub 34) - 131

SECURITY INDEX

Reference is made to your letter of November 6, 1953, enclosing therewith two copies of a set of instructions relating to captioned program in your office.

The Bureau has reviewed your proposed instructions and desires to make the following observations:

(1) Your instructions contain summarizations of material set out in the Manual of Instructions relating to both the content and operation of the Security Index Program. The Bureau feels that in the process of selection of items of this nature there is the danger of over-simplification and the exclusion of pertinent data which should qualify or govern the action required. That is to say, the applicable provisions of the Manual of Instructions represent the results of experience and extensive study of the program and it appears wholly undesirable for the field to attempt to extract portions to serve as a course of action. The Manual provisions should be considered as a whole.

(2) Such instructions, based upon Manual provisions, are similarly, subject to change. The maintenance of such instructions in a current status would, of course, present an administrative burden that might well overcome the benefits derived.

(3) The incorporation of Manual provisions in such instructions represents an additional security hazard in that extremely confidential data relating to the above program is extracted from the Manual and given dissemination among your personnel. To this extent, it is less subject to your control.

(4) There is the possibility that undue reliance will be placed upon such instructions in that they are, for obvious reasons, easier to scan. As you are well aware, the only authoritative source of information regarding captioned matter is to be found in the Manual of Instructions itself, supplemented by periodic

COMM - FBI  
DEC 3 1953  
MAILED 31

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

EC 1-11-53  
WCO:ubc:mjt 7/7

135  
12/3/53

SAC Letters and Bureau Bulletins pending amendment.

The foregoing observations refer only to that data appearing in your instructions taken from the Manual of Instructions. It is not intended to imply that your office may not prepare general instructions relating to the particular circumstances as found in your office relative to the Security Index Program. Those portions of the enclosure which deal with the application of existing Bureau instructions and the mechanics by which Bureau instructions are implemented are entirely satisfactory.

You are, therefore, requested to recall those copies of the enclosure disseminated among your Agents for amendment in line with the foregoing comments.

With regard to the "one week rule" referred to in paragraph 2 of relet and on page 10 of the enclosure, the Bureau is not in agreement with your proposed course of action. It is stated on page 10, above, that: "The responsible Agent shall make every effort to immediately locate the subject without undue delay. If unsuccessful within one week after discovering the fact that the residence and employment are unknown, the FD-122 putting the subject in the Unavailable Section must be sent at once to the Bureau."

The Bureau feels that such instructions place emphasis upon the time element rather than upon the investigative efforts to locate your Security Index subjects. In certain instances one week of intensive inquiry might fully establish that an individual had disappeared into the Communist Party underground, for example, in which event he should be designated for inclusion in the Unavailable Section. On the other hand, a week might pass without any active inquiry having been undertaken. To place a subject in the Unavailable Section under the latter circumstance is contrary to the provisions of Section 87C of the Manual of Instructions which provides that in each individual case it will be necessary for Agents to whom such cases are assigned to first ascertain any logical leads as to the subject's whereabouts and to conduct necessary investigation in an effort to locate him. It is understood that no hard and fast rules may be established in this matter; however, it is apparent that the arbitrary adoption of any given period, one

135  
12/3/53

week in this instance, is unsatisfactory for the reasons noted above.

It is also noted on page 10 of the enclosure that you state "It is the responsibility of the Agent to immediately advise the supervisor of the facts in each case so that the supervisor will be responsible for seeing that the proper action is taken in each individual case." This is entirely correct and recognizes the necessity of giving cases individual study. As indicated previously, investigation may determine in only two or three days that a subject qualifies for inclusion in the Unavailable Section.

Those portions of your enclosure should be appropriately amended to delete those references to the proposed "one week rule," as such and to stress the necessity for the handling and supervision of cases on an individual basis, in line with the foregoing comments.

The Bureau fully appreciates the multiple problems encountered in maintaining your Security Index in a current status. The foregoing observations are being furnished for your guidance and assistance in that connection.

For your information, the question has been raised as to the filing of the Security Index cards in the Geographical Section when the residence is "unknown." As you know, those cards are under existing instructions filed according to residence "in accordance with the needs of each office." This matter is being studied at the Bureau and any resulting modification of current provisions will be forwarded to your office. In the meanwhile you should continue to utilize such filing procedures as appear desirable and within the discretion allowed under the above-quoted Bureau instructions.

The inspection report of your office dated July 9, 1953, on page 23, instructed that at the end of three months your backlog of security work in section 12 should be re-evaluated. It was further stated that if your backlog and delinquencies were reduced sufficiently, you should reinstitute the summary report program in your office.

You are requested to advise the Bureau ten days from the receipt of this letter of the results of such analysis and your recommendation as to the resumption of the summary report program in line with the foregoing.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 12/7/53

ATT: F. J. BAUMGARDNER, Chief, Internal Security Section.

CONFIDENTIAL

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX TABULATION BY EMPLOYMENT

Remylet, 11/6/53.

Enclosed is the supplemental schedule which reflects the information on five of the individuals who have not been reported on previously.

The files of the remaining four individuals have been reported as missing by NYlet to the Bureau, 12/4/53, entitled "MISSING FILES", Bufile 66-18090.

The four missing files are as follows:

~~XXXXXXXXXX~~ - Bufile ~~XXXXXXXXXX~~

~~XXXXXXXXXX~~ - Bufile 100-~~XXXXXXXXXX~~

~~XXXXXXXXXX~~ - Bufile 100-~~XXXXXXXXXX~~

~~XXXXXXXXXX~~ - Bufile 100-~~XXXXXXXXXX~~

This completes the Tabulation By Employment Project.

Enc: 1

REGISTERED MAIL  
RETURN RECEIPT REQUESTED

HLC:RS

68 DEC 11 1953

RECORDED-72

100-358086-Sub 34

100-358086-Sub 34-156

DEC 11 1953

5-PC

FSDM

EXP. PROC.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086-Sub 34)

DATE: 12/9/53

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX

CONFIDENTIAL

Mr. Tolson	_____
Mr. Belmont	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

Rebulet to New York, 12/3/53.

This is to advise that the set of instructions relating to the captioned program in the NYO has been recalled from each individual to whom it was previously disseminated and these copies are being destroyed.

The attention of all agents is being directed to the applicable provisions in the Manual of Instructions with respect to the Security Index Program.

The Bureau is requested to forward to the NYO ten copies of Section 87 of the Manual of Instructions so that these copies can be utilized by the supervisors on Section 12 of this office. The Bureau is also requested to forward from time to time any amended pages to this particular section so that the material can be kept up to date by the individual supervisors to whom it will be given.

A separate letter will be furnished the Bureau with respect to the Summary Report Program, which is also mentioned in relet.

REGISTERED MAIL

BDM:RS

63 JAN 10 1954

RECORDED - 22  
EX-124

DEC 11 1953

SAC, New York PERSONAL ATTENTION

138  
December 14, 1953

Director, FBI (100-356086-Sub 34)

Index  
DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet of November 12, 1953.

Your administrative report for the month of November 1953 noted that of 5,219 pending active matters in the 65, 100 and 105 classifications, 2,429 or 47 percent were listed as delinquent. This represents a reduction from 5,309 pending active matters in those classifications in your previous administrative report and from 51 percent statistically in the same classifications. Your over-all delinquency as computed from 3,118 delinquent items of a total of 9,019 pending active matters in all classifications, was approximately 35 percent.

The Bureau notes with gratification that you are maintaining a steady decrease in your security backlog and delinquency. You should continue your concerted efforts, however, to bring the status of these investigations into line with the other classifications in your office. In the latter connection it was noted that in the classifications other than 65, 100 and 105, you listed 3,800 pending active matters, of which only 689, or 18 percent were delinquent.

The Bureau will continue to follow your office closely in this matter and expects continued reduction in your security backlog and delinquency in succeeding administrative reports submitted by your office.

DEC 14 2 28 PM '53

U.S. DEPT. OF JUSTICE  
FBI WGO:mjt

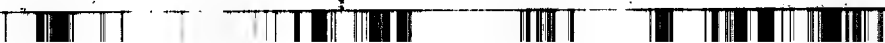
RECEIVED  
Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gearty  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
Miss Gandy

RECORDED EX-764

DEC 15 1953  
130

COMM - FBI  
DEC 14 1953  
MAILED 27

63 DEC



Office Memo. *munum* • UNITED STATES GOVERNMENTTO : Director, FBI (100-358086, ~~Sub 34~~)139  
DATE: 12/9/53

FROM: SAC, New York (100-97061)

SUBJECT: SECURITY INDEX

Rebulet to Albany, 11/25/53.

Returned herewith is an alphabetical list of the SI subjects of the NYO furnished by the Bureau with relet. The appropriate notations have been placed on the list to explain any difference between a name on the list and the present status of the SI subject in the NYO.

In addition there is being submitted to the Bureau a supplemental schedule as an enclosure with this letter, indicating the following information with respect to subjects on the SI of the NYO, which subjects are not listed on the Bureau list, previously mentioned:

1. Name of the subject
2. Bureau file number
3. The NY file number
4. The date of the FD 122 submitted or the FD 128.

The NY check was completed as of 12/7/53.

Encs: 2

REGISTERED MAIL  
RETURN RECEIPT REQUESTED

BDM:RS

63 DEC 23 1953

RECORDED - 69

DEC 16 1953

DEC 16 1953

100-358086 Sub 34

100-358086-24-139

SWC

DEC 16 1953

SWC

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086-Sub 34)

DATE: 12/16/53

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX

ReBulet to New York, 12/3/53.

Since receipt of Bureau letter, Inspector B. C. BROWN and myself have made an analysis of the summary report problem in this office. The problem and its ramifications have been set forth in a memo from Mr. CLEGG to Mr. TOLSON dated 12/12/53 entitled "Agent Personnel Needs on Intelligence Work, New York Office."

For the Bureau's information I am in total agreement with Inspector BROWN'S comments set forth therein.

DEC 31 11 00 AM '53  
RECEIVED  
FEDERAL BUREAU OF INVESTIGATION  
U.S. DEPARTMENT OF JUSTICE  
58 JAN 6 1954

100-358086 Sub 34  
DEC 31 1953  
RECORDED  
EX-102  
DEC 18 1953  
B. C. BROWN  
JAN 6 1954

DEC 18 1953  
EX-102



SAC, NEW YORK

SUBMIT STATUS LETTER RE CAPTIONED PROJECT, DUE

HOOVER

BUFILE 100-358086-Sub 34

WGO:mjt

RECORDED-116

EX-104

JAN 14 1954  
130

COMM - FBI  
JAN 13 1954  
MAILED 28

U.S. DEPT. OF JUSTICE  
FBI  
RECEIVED - NEW YORK

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gandy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

50 JAN 18 1954

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 1/13/54

FROM : SAC, New York (100-27061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Remylet 11/6/53.

The following information was obtained from the summary report index cards maintained by this office:

Category	Submitted with reports	Yet to submit without reports	Schedule Total
2	53 — 53	9 — 9	62 — 62
3	70	24	94
4	17 — 17	117 — 117	134 — 134
5	1,699 — 1699	3,263 — 3263	4,962 — 4962
6	125	103	228
	1,964 1769	3,516 3389	5,480 5158

In addition to the above summary reports, since October 1, 1953, 63 RUC summary reports on Security Index subjects have been prepared and submitted to other field offices upon the change of office of origin.

*Let to my 1-20-54*

HLC:MLV

RECORDED - 64

EX. - 104

100-358086-34-142  
JAN 14 1954

SAC, New York

142  
January 20, 1954

Director, FBI (100-353086-34) - 142

PERSONAL ATTENTION

RECORDED-52

SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Reurlet of January 13, 1954, setting out the status of this project in your office.

While it is understood that the program is presently suspended in the New York Office, it is contemplated that it will be resumed as soon as your over-all delinquency in the security field has been reduced to a reasonable figure. In this connection, it may be noted that as of December 31, 1953, your administrative report carried 5115 pending, active matters in the security classifications 65, 100 and 105, of which 2187 were delinquent, approximately 43%. During the past year, your office has maintained a steady reduction in security delinquencies and further progress in this matter is expected.

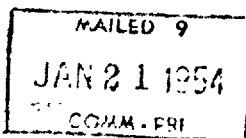
Your administrative reports will be analyzed carefully in the ensuing months and your resumption of captioned program will be considered at the earliest possible opportunity.

With regard to relet, it is noted that in categories two, four and five, you have indicated that there are presently scheduled for preparation a total of 5153 reports. Relet also states that in the same categories you have a total of 1769 Security Index cases "with reports," leaving a backlog of 3389 cases. Urlet of November 6, 1953, in analyzing this project distinguishes between those cases containing summaries over one year old from those cases containing summary reports submitted within one year. It does not appear whether or not such tabulation in referring to the summary reports over one year old includes those submitted prior to the inception of captioned program.

Urlet of June 29, 1953, noted that as of that date, your office had submitted but 180 of a total of 2926 summary reports scheduled as of that date.

WGO:lad

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



RECEIVED  
FBI  
JAN 21 1954

142  
1/20/54

To completely resolve the current status of the summary report project in your office, you are instructed to submit within thirty days from the receipt of this letter, a complete analysis of the summary report program, submitting the data required under No Number SAC Letter I dated March 14, 1952, pointing out specifically the total number of summary reports submitted under this program. The distinction adverted to previously in connection with the summary reports in file should not be made since it serves no useful purpose. Your figures should relate specifically to captioned program and its present status in your office.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

143  
DATE: December 18, 1953

FROM : MR. F. J. BAUMGARDNER

SUBJECT: SECURITY INDEX-PROGRAM  
NEW YORK DIVISION

Tolson	_____
Ladd	_____
Nichols	_____
Belmont	_____
Mohr	_____
Tracy	_____
Gearty	_____
Harbo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Size	_____
Miss Gandy	_____

DETAILS:

By letter of 11-6-53 the New York Office transmitted to the Bureau two copies of a proposed set of instructions to be disseminated to their personnel relating to the various aspects of captioned program.

Bulet of 12-3-53 pointed out to New York that several portions of the proposed instructions were extracted almost verbatim from the Manual of Instructions and should be deleted because: (1) mere excerpts could be misleading, in that they might be qualified by other provisions not included (2) the excerpts, like the Manual itself, would be subject to constant revision (3) the proposed instructions represented a security hazard in that they were less subject to control than Bureau Manuals (4) the Manual of Instructions itself is the only authoritative source for Bureau instructions relating to captioned program. The above Bulet went on to state that the Bureau had no objection to the preparation of general instructions relating to procedures applicable to the New York Office.

Attached is New York letter of 12-9-53 which states that the proposed instructions are being destroyed and contains a request for 10 copies of Section 87 of the Manual of Instructions for the use of their supervisors. It is also requested that the Bureau thereafter forward appropriate amendments for the above copies of Section 87, which deals with security investigations.

New York presently has 28 copies of the Manual of Instructions.

In view of the foregoing and considering the expressed request of the New York Office, it is suggested that the copies of Section 87 be forwarded to that office. If that is not feasible, it is suggested that consideration be given to furnishing additional copies of the Manual of Instructions itself to New York.

RECOMMENDATIONS:

(1) That this memorandum be referred to the ~~Training and Inspection Division and the~~ Administrative Division for appropriate handling.

Attachment

Bufile 100-358086-Sub 34

WGO:mjt

RECORDED - 64

100-358086-17-143

JAN 14 1954

(2) That when an ultimate decision is reached, the New York Office be advised thereof by the Administrative Division in acknowledgement of relet.

JH

old  
1774

11/11

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

UNRECORDED  
DATE: 1/11/54

FROM : SAC, New York (100-97061) (66-294)

SUBJECT: SECURITY INDEX  
PHOTOGRAPHIC EQUIPMENT

During the recent inspection of the NYO the inspector recommended that additional efforts be made by the NYO to obtain photographs of SI subjects where no photograph was already available and also to secure up-to-date photographs on subjects whose photographs had been previously obtained by the NYO.

As of 12/14/53 there were approximately 5,385 individuals listed in the SI in the NYO of which photographs were available on 49.2%, indicating that there are no photographs on about 2,600 SI subjects.

As the Bureau is aware, in the event that it were necessary to apprehend these individuals it would be extremely difficult without photographs of them. In view of the above facts a survey has been made in the NYO with the thought in mind of completely complying with the inspector's recommendations to obtain photographs of SI subjects.

At the present time this office has two Robot Cameras and four Leica Cameras, which can be utilized as concealed cameras to obtain photographs of individuals. There are in addition, of course, regular speedographic cameras and some motion picture equipment. However, for all practical purposes the equipment which would be issued would be either the Leica or Robot Cameras.

At present this office has a squad of 20 Agents who are assigned exclusively to SI Verifications. They have been instructed to make every reasonable effort to obtain photographs of subjects in compliance with Bureau instructions. These Agents are out on the street every day attempting to verify the residences and employments of subjects and with additional equipment available would be able to obtain a larger number of photographs of SI subjects.

144

January 14, 1954

SAC, New York  
PERSONAL ATTENTION  
Director, FBI (100-358086-Sub 34)

DELINQUENCY IN SECURITY INVESTIGATIONS

INDEX

ReBulet of December 14, 1954.

The Bureau has reviewed your administrative report for the month of December, 1953, and has noted with great satisfaction the continuation of your steady reduction in the security backlog and delinquency in classifications 65, 100 and 105.

As of December 31, 1953, it was noted that the total pending active matters in the above classifications had been reduced from 5,219 in November to 5,115 and delinquent matters during the same period were reduced from 2,429 to 2,187, statistically from 47 per cent to approximately 33 per cent. Your delinquency in classifications other than 65, 100 and 105 was computed at approximately 19 per cent.

The Bureau desires to remind you that your accomplishments in this matter have resulted from concerted efforts on your part and the continuation of this most desirable trend depends upon your diligent and intelligent supervision.

This matter is being closely followed at the Bureau and your subsequent administrative reports will be reviewed carefully to determine your continued progress.

- Tolson \_\_\_\_\_
- Ladd \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Clegg \_\_\_\_\_
- Glavin \_\_\_\_\_
- Harbo \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tracy \_\_\_\_\_
- Gearty \_\_\_\_\_
- Mohr \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

WGO:dif:1/13/54

RECORDED-14

EX-112  
E. B. I.

MAILED 6-11  
JAN 14 1954  
COMM - FBI

59 JAN 21 1954

100-358086-34-144  
JAN 15 1954  
E. B. I.  
RECEIVED - FBI

RECEIVED - FBI



## Office Memorandum • UNITED STATES GOVERNMENT

To : Director, FBI (100-358086-Sub 34)

DATE: 1/18/54

SAC, New York (100-97061)

SUBJECT: SECURITY INDEX VERIFICATIONS

Re SAC Letter #100, Series 1950, dated 12/28/50,  
and NY letter dated 7/13/53.

As of 1/13/54, there were 5,480 Security Index subjects in the NYO. As of that date 4,283 SI cases were in a current status so far as the verification of subjects' residences and employments were concerned. 1,197 cases are presently assigned for verification. Of those assigned 45 have been assigned for a period of six months or longer due to the fact that it has not been possible to verify either the business address or residence address or both of the subjects. The verifications involved in these cases are being followed and every effort is being made to bring them to completion at the earliest possible date.

*Handwritten:*  
H. J. ...  
W. J. ...  
W. J. ...

RECEIVED  
FBI  
JAN 19 1954

RECORDED - 95

EX-125

100-358086-34-145

JAN 19 1954

BDM:MLV

55 FEB 10 1954

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK 1/15/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX VERIFICATION PROJECT. REURLET, 10/15/53

REQUESTING THIS OFFICE TO ADVISE AT THE EXPIRATION OF NINETY  
DAYS OF ITS RECOMMENDATIONS AS TO EFFICIENCY OF HAVING A  
SEPARATE SQUAD IN THIS OFFICE TO HANDLE SI VERIFICATION  
EXCLUSIVELY. THIS LETTER WILL BE SUBMITTED TO REACH THE  
BUREAU BY 1/20/54.

BOARDMAN

3 - BUREAU (100-358086-sub 34) (REGULAR)

HLC:EMQ (#12-2)  
100-97061

RECORDED - 36

100-358086-34-114  
JAN 16 1954

65 JAN 27 1954

Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK 1/14/54

147

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - PREPARATION OF SUMMARY REPORTS. REURAIR

1/13 LAST. LETTER CONCERNING STATUS OF CAPTIONED PROJECT

SUBMITTED 1/13 LAST.

BOARDMAN

FD-36
Mr. Tolson
Mr. Ladd
Mr. Nichols
Mr. Belmont
Mr. Clegg
Mr. Glavin
Mr. Harbo
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn
Mr. Nease
Mr. Gandy

3- BUREAU (100-358086-sub 34) (REGULAR)

Mr. Belmont

RECORDED - 28  
EX-103

100-358086-147  
JAN 18 1954

HLC:EMQ (#12-2)  
100-97061

53 JAN 25 1954

Approved: [Signature]  
Special Agent in Charge

Sent M Per [Signature]

BAUMGARDNER

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *amb*DATE: Jan. 20, 1954 *148*FROM : MR. F. J. BAUMGARDNER *FJB*SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES  
NEW YORK OFFICE

SAC Letter Number 53-48 dated July 14, 1953, instructed all offices except New York to complete the initial summary reports in all Security Index cases within one year. New York was exempted because of the heavy backlog of pending security cases which must be investigated to determine if Security Index cards are warranted. It was considered advisable to clear this backlog first. New York does prepare summary reports when it is the first report in a case and when origin is transferred to another office.

During the recent inspection of the New York Office in connection with this summary report program and in analyzing the Agent personnel needs on intelligence work at New York, it was reported in a memorandum dated December 12, 1953, from Mr. Clegg to Mr. Tolson that the office could use another 65 Agents for one year to bring the summary report program to a current status but that the addition of another 65 Agents for that purpose was not recommended at that time, it being realized that such personnel would be extremely difficult to obtain for New York.

Although I agree that pending security cases to be investigated to see if Security Index cards are warranted should be handled first and understand that additional personnel may be difficult to obtain for New York at this time for this summary report program, I do believe that it is highly important that the summary report program be instituted in New York at the earliest possible date. Assignments for the preparation of summary reports serve two purposes: (1) it brings the investigation in all Security Index cases up to date each year which will be almost impossible to do at New York in a reasonable time after the Emergency Detention Program goes into operation and (2) as a part of the program in bringing each case up to date, it requires a reanalysis of all facts in each case to be certain the Security Index card remains fully justified. In the New York Office there will be many cases on the Security Index in a closed status in which no investigative report has been submitted since 1949. It is most desirable that such cases be brought up to date as soon as possible and considered for retention in the Security Index or for interview as the facts dictate.

## ACTION:

This situation is being closely followed in the Internal Security Section and at such time as it appears that the New York Office has reached the point where it can begin submission of summary reports in Security Index cases, a recommendation will be made that the summary report program be placed in operation in the New York Office.

PLC:mjt:mn

EX-112

RECORDED-14

INDEXED

JAN 22 1954

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI.

DATE: 1/19/54

149

FROM : SAC, New York

PERSONAL &amp; CONFIDENTIAL

SUBJECT: SECURITY INFORMANT INDICES

Mr. Tolson	
Mr. Ladd	
Mr. Nichols	
Mr. Belmont	
Mr. Clegg	
Mr. Glavin	
Mr. Harbo	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Mr. Gandy	

Reference is made to SAC Letter No. 54-1, dated 1/5/54, paragraph N, captioned, "SECURITY INFORMANTS' INDICES" wherein the Bureau instructs that if an Agents' Informative Index is established it may be helpful to place the names of the contacting agents alongside the symbol number of the informant or name of potential informant, confidential source, or panel source, where there is no permanent symbol number on the guide card in the Agents' Informative Index. This procedure is authorized to obviate the necessity of contacting the official having custody of the Alphabetical Name Index on Security Informants prior to making a request of the contacting agent or agents.

It should be noted that the Agents Informative Index is established at New York and broken down geographically and then into types of information furnished in the various geographical breakdowns thereby making it necessary in many instances to have several cards per one informant or source. To place the names of the contacting agent or agents on these cards would necessitate the changing of as many as eight cards when a particular agent was reassigned, transferred or otherwise changed in his assignment of handling a particular informant. Therefore, in order to alleviate the multiplication of changing the agent's name by the number of times the informant's symbol appears and to make the amount of work involved simpler, it is suggested that the Agents Informative Index cards remain as at present but to carry out the purpose a separate listing of Informant Symbol numbers and names, where no symbol numbers, be maintained on index cards in the Informative Index before the geographical breakdown listing the symbol or name and the contacting agents which group of cards would necessitate only one change when an agent is no longer assigned to handling a particular informant or source.

EX-102 PROC.

JOC:DJG

RECORDED - 54

EX-102

JAN 20 1954

2-1

100-358026-347-149

Dunduff

149

SAC, New York

January 28, 1954

Director, FBI

RECORDED - 54 100-358086-34-149

Be X-102

SECURITY INFORMANT INDICES

Reurlet dated January 19, 1954, concerning SAC Letter 54-1, in which it was suggested that the names of the contacting Agents may be placed alongside the symbol number of the informant or name of potential informant, etc., on the guide cards in the Agents' Informative Index.

Rather than place the names of the Agents on the guide cards it was suggested in referenced letter that a separate listing of informant symbols, and names where no symbol numbers exist, and the names of the contacting Agents be maintained on index cards in the Agents' Informative Index before the geographical breakdown.

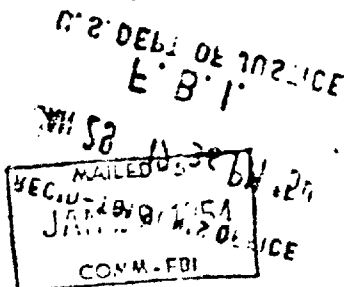
If a contacting Agent is changed, it would only be necessary to make a change on this separate listing and the guide cards on the Agents' Informative Index would not have to be altered.

Your suggestion is in the nature of a supplemental index and duplication, and authority is not granted to utilize such a separate listing.

If it would require considerable work to maintain the names of the contacting Agents on the guide cards as set forth in SAC Letter 54-1, it may be advisable not to follow the suggestion.

JDD:DE

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Kane \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



58 FEB 4 1954

MR. A. H. BELMONT

UNRECORDED  
January 29,  
1954

MR. F. J. BAUMGARDNER

SECURITY INDEX VERIFICATION PROJECT

SYNOPSIS:

New York Office has completed 90-day trial period of utilizing special squad of 19 men to verify residence and/or employment of subjects of closed Security Index cases. Procedure approved by Executives' Conference on 12-19-52, although actual inception by New York Office deferred until early October 1953 because of manpower considerations. New York advises that in past 90 days, 1,603 verifications have been made by the squad and that of the 1,197 cases presently assigned, only 45 have been assigned for a period of six months or longer due to difficulties in verifying. Above figure of 45 represents considerable decrease, according to New York, which expresses approval of procedure and states that it will continue pending receipt of contrary instructions. Advantages re-stated; suggested that disadvantage of "specialization" be minimized by instruction to New York to rotate Agent assignments to the verification squad.

RECOMMENDATIONS:

(1) That the New York Office be authorized to continue the use of the verification squad for an additional 90 days.

(2) That to allow more definitive analysis of its operations, New York be instructed to advise in detail of verifications handled in the interim, the number pending, the number assigned for verification for a period exceeding 45 days, and specific comment as to any additional advantages or disadvantages perceived in the ensuing 90-day period.

(3) That to prevent tendency to "specialize," the Agents be assigned to such squad for only six months.

Subject to your approval, there is attached a letter to New York embodying the above recommendations.

Attachment

Bufile 100-356086

cc - Bufile 100-358086-Sub 34

W30:njt

100-358086-34-V

NOT RECORDED

105 FEB 9 1954

50 FEB 11 1954

INT. SEC. DIV. ORIGINAL

ORIGINAL COPY FILED IN 100-358086

UNR  
1/29/54

DETAILS:

You will recall that with the approval of the Executive Conference, Bulet of 12-23-52 authorized the New York Office to form a special squad to handle the semiannual, but staggered, verifications of the residence and employment of Security Index subjects.

You will also recall that based on manpower considerations noted in New York letters of 1-16-53, 3-26-53, 5-28-53 and 9-22-53, the actual initiation of the project, utilizing a special squad of Agents was deferred until October 1953. By letter of 10-5-53 New York advised that such a squad had been established and was in operation, responsible to one supervisor and within Section 12 of the New York Office.

Bulet of 10-15-53 instructed the New York Office to advise of its recommendations as to the efficiency of the project at the expiration of 90 days.

Accomplishments to Date

Attached are two New York letters of 1-19-54, one of which bears the caption "Security Index Verification Project" and presents a resume of the accomplishments of the special squad since its inception. It is stated that (1) the squad has assigned to it 13 Agents and six clerical employees; (2) the squad has made 1,003 verifications, which figure is expected to increase; (3) there are 1,197 cases assigned for verification, of which only 45 have been assigned for a period of six months or longer due to difficulties in verifying either employment or residence or both of those subjects; (4) the Agents on the special



UNR  
1/29/54

squad have no cases assigned to them, although they are responsible for developing informants under the Security Informant Program, and (5) verifications of residence and employment of subjects of pending cases are handled by the Agents to whom those cases are assigned, rather than by the special squad.

It was noted that the six clerical employees, noted previously, include those engaged in the maintenance of the Security Index on an over-all basis, including the filing of new and corrected cards, preparation of the forms utilized in verifications (FD-154), and the typing of Forms FD-132 for transmittal to the Bureau to amend existing Security Index cards.

The attached New York letter captioned "Security Index Verifications" notes that of the 5,460 Security Index subjects in the New York Office as of 1-13-54, 4,283 such cases were in a current status insofar as verification of residence and employment were concerned.

New York states that the formation of the verification squad has proved extremely beneficial and that it will continue in operation pending receipt of contrary instructions from the Bureau.

• Analysis of Project

It may be noted that Bulet of 12-29-52, mentioned previously, in originally authorizing the institution of the verification squad on a trial basis, requested the New York Office to submit at the end of the first three months of operation of the special squad (1) recommendations as to its efficiency; (2) in tabular form, production statistics; (3) comparative delinquency figures and (4) advantages and disadvantages. (100-355066-1462)

A review of the attached New York letter dealing with the project reflects that it is in substantial compliance with the foregoing instructions. It fails, however, to specifically compare their present delinquency in verifications with that existing prior to the inception of the special squad. Since, as you know, these cases are not opened administratively for the periodic verifications, the delay in making verifications is not reflected in the office records as are pending active matters. Under such circumstances the term "delinquency" is

UNR  
1/27/54

subject to definition. It would appear that by analogy, and in the interest of uniformity, the verifications outstanding and assigned to the special squad for a period of 45 days or over should be considered delinquent for the purpose indicated in the above Bulet of 12-29-52.

In this connection, as noted previously, New York has stated that only 45 cases have been assigned for verification for a period of six months or longer and that the figure of 45 is considerably less than that previously reported (semi-annually to the Bureau) in connection with their Security Index verifications. It may be observed that the New York Office has listed no additional advantages or disadvantages of the special squad, presumably because none became apparent which were not treated specifically by SA ~~XXXXXXXXXXXX~~ of the New York Office in originally suggesting the establishment of the verification squad. (100-358086-1403)

Observations:

It appears desirable to re-state briefly the advantages considered by the Executives' Conference on 12-19-52 in approving for a trial period the establishment of the special squad:

1. One Agent would handle a large number of verifications in one area, saving considerable transportation time.
2. It would reduce the commoner types of pretexts and lessen the possibility of a pretext backfiring.
3. Increased production - anticipated development of various techniques and sources of information would expedite matters.
4. Reduces administrative problems and simplifies fixing of supervisory responsibility.
5. Serves as a training groundwork toward more complicated security work.

The disadvantages considered included:

1. Since each Agent so assigned would handle a large number of subject cases, he would have

UNR  
1/29/54

to review the file each time he rechecked each subject, because he would be unable to remember the details of so many cases.

2. It would limit the Agent's experience in handling regular investigative matters and in writing reports.
3. The assignments would be monotonous and tends toward over-specialization.

It would appear that all three of the disadvantages listed above might be minimized to a great extent by rotation of the Agents assigned to the verification squad for a period of six months. Such practice would preclude use of Agents to such specialized assignment for protracted periods, yet allows Agents to use to advantage for a reasonable time the particular knowledge and instructions attendant to the verification processes. This observation is embodied in the form of an instruction to the New York Office and is set out in the attached letter to the New York Office, mentioned on page one, herein.

In consideration of the expressed approval of the verification squad by the New York Office as set out in the attached letter, it is believed that it should be continued. In order that its operation may be studied with the thought of possibly extending the use of such procedure to other of our larger offices, it would appear desirable to instruct the New York Office to report on their progress and accomplishments in verifications at 90-day intervals. Such instructions are also embodied in the attached letter to New York, mentioned on page one, herein.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086 Sub 34)

150  
DATE: 2/1/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

G. I. R. :

Rebulet 1/20/54 and No Number SAC Letter I,  
Series 1952, dated 3/14/52.

The following statistics are furnished to indicate the status of the Summary Report Program in the NYO and were taken from the summary report tickler cards maintained by the NYO as of 1/28/54:

Category	Total Number of Cases	No. of Initial Summary Reports Submitted to Date	Number of Summary Reports to be Submitted		
			No. of cases where no summary rpt. has been submitted	No. of cases which have summary rpts. in file over one year old	Total of columns one and two
2	60	41	9	33	42
4	134	11	117	14	131
5	5,304	1,647	3,483	703	4,186
Grand totals	5,498	1,699	3,609	750	4,359

As can be seen from the above, the NYO is obligated as of now to prepare 4,359 summary reports in connection with this program under the above categories. The manpower necessary to bring this project to a current status in the NYO has previously been indicated as 65 agents with previous security backgrounds who would work exclusively on this problem for a period of one year, as indicated in the memo from Mr. CLEGG to Mr. TOLSON dated 12/12/53 entitled "Agent Personnel Needs on Intelligence Work, New York Office." At this time it is felt that the same number of personnel would be necessary in order to bring this project into a current status within the next year.

50 FEB 15 1954  
BDM:MLV

RECORDED - 95

EX-110

2 1954

100-358086-39-150

## Office Memorandum • UNITED STATES GOVERNMENT

151

DATE: 2/5/54

TO : Director, FBI

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX

Re New York letter to Bureau 12/9/53.

When the Bureau sent Manual of Instructions Revision No. 68, ten extra copies of Section #87 were not supplied the New York Office. It is requested you supply New York with ten additional copies of Section #87 of the Manual of Instructions Revision No. 68.

TSM:EMD

RECORDED - 40

FEB 8 1954

FEB 11 11 37 AM '54

100-97061-34-151

RECEIVED

EX-112

FBI

FEB 10 3 10 PM '54

FEB 15 1954

RECEIVED

GRAVIN

furnished  
page 11/154  
ll

Cf

Office Memorandum • UNITED STATES GOVERNMENT  
152

TO : Director, FBI (100-358086-Sub 34)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX VERIFICATION PROJECT

DATE: 1/18/54

Re NY letter 10/5/53, Bulet 10/15/53, and NY Air-Tel 1/15/54, all with respect to the establishment of a separate squad in the NYO for the handling of Security Index verifications.

As noted in NY letter of 10/5/53, a separate squad of twenty agents was set up in the NYO for the handling of SI verifications under the supervision of SA(A) ~~XXXXXX~~ effective 10/19/53. At the present time this unit has assigned to it nineteen agents and six clerical employees. The agents have no cases assigned to them although they are responsible for developing informants under the Security Informant Program, as are all agents handling security work.

Since the institution of this squad, there have been a number of projects in connection with the Security Index which have been handled almost exclusively by the agents on this squad. Statistics reflect that during the pertinent period 1,603 verifications were made by this unit. Production records show with the decrease in the number of SI projects the production of the individual agent has increased.

As of 1/13/54, there were 5,480 individuals listed in the NY Security Index, which is an increase of 604 subjects since the SI Squad was formed. With the continued emphasis on security investigations in the NYO, it is anticipated that the number of people placed on the SI will constantly increase so that there should be about 6,000 subjects on the SI in the next few months.

A review of the ticklers on SI verifications indicates that there are 1,197 cases assigned for verification at the present time, of which only 45 have been assigned for a period of six months or longer. This latter figure is considerably less than any previously reported by the NYO in connection with this project. It is noted that the agents do not handle verifications of SI subjects of pending cases which are done by the agents to whom the cases are assigned.

EX-102

UNRECORDED COPY FILED IN 100-358086-152

STO  
 Jan 19 1954  
 2-1-54  
 10/20  
 BDM:MLV  
 from  
 Bureau  
 1-27-54  
 W/20

RECEIVED

RECORDED - 32

EX-102

100-358086-34-152

JAN 19 1954

152  
1/18/54

Letter to Director, FBI  
NY 100-97061

Statistics maintained with respect to the clerical work of this unit indicate that during the period 10/16/53 through 1/13/54 the following were handled:

New SI cards received from Bureau	612
FD-154 verification forms	3,150
FD-122s typed	1,424
Corrected SI cards received from Bureau	1,715

The formation of this squad has been extremely beneficial to the efficient handling of this project. This squad will continue in operation UACB.

SAC, New York (100-97061)

152  
February 1, 1954

Director, FBI (100-358086-Sub 34) ✓

RECORDED - 32

SECURITY INDEX VERIFICATION PROJECT

100-102

Reurlet of January 18, 1954, containing an analysis of captioned project, based on the first 90 days of its operation.

You are authorized to continue utilization of the special squad of Agents in connection with this project for an additional period of 90 days at the end of which time you are instructed to submit the results of its accomplishments in line with the comments set out hereinafter.

Relet notes that from a review of your ticklers on Security Index verifications you have presently assigned 1,197 cases, of which 45 have been assigned for a period of six months or longer. You point out that the latter figure is "considerably less than any previously reported by the New York Office in connection with this project." The Bureau desires that you determine the analogous figure as it existed at the time captioned project was instituted in order that the efficiency of your special squad may be more accurately ascertained.

In addition, your resume at the end of the next 90-day period should include figures relating to the following items, pertaining to the 90-day period following the submission of relet:

1. Total number of verifications handled.
2. The number of cases in which verifications are pending.
3. The number of cases assigned for verification for a period exceeding 45 days.
4. Specific comments as to any additional advantages or disadvantages perceived in the operation of this project.

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gearty  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
Sizoo  
Miss Gandy

COMM - FBI  
FEB 2 1954  
MAILED 31

100-358086

UNRECORDED COPY FILED IN 100-358086-1

RECORDED - 32

RECEIVED  
FEB 1 1954



152  
2/1/54

One of the objections to the operation of a squad of this type lies in the fact that the work is specialized. Agents so engaged have no opportunity to write reports or conduct more diverse types of investigations in the security field. For this reason, it appears wholly undesirable to assign Agents to this squad for a period exceeding six months. If, in submitting your resume of this project at the end of 90 days, you recommend its continuance, you are instructed to take appropriate steps to provide for the rotation of Agents assigned to the verification squad. The fact that such assignments have been made should be specifically noted in your letter.

**AIRTEL**

154

MAILED 9  
FEB 10 1954  
COMM-531

Nichols \_\_\_\_\_  
Reimond \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gandy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

58 FEB 15 1954

11 2 0511 04 000000

cc - Mr. Belmont  
cc - Mr. Baumgardner  
cc - Mr. S. B. Donahoe  
cc - (3) Mr. Cor  
cc - J. I. Cavanaugh

SAC, New York

155 February 15, 1954

PERSONAL ATTENTION

Director, FBI (100-358086 Sub 34)

SECURITY MATTER  
DELINQUENCY IN SECURITY INVESTIGATIONS

Reference is made to previous communications in this matter including Bulet of January 14, 1954.

As you know, the Bureau has been following closely your progress during 1953 in reducing the backlog and delinquency in security classifications 65, 100 and 105. From a delinquency of 76 per cent in January, 1953, you were able to reduce your delinquency in these cases to 43 per cent as of December 31, 1953.

A review of the administrative report of January, 1954, reflects that your delinquency in the security cases has taken a sharp upward turn, increasing to 53 per cent as of January 31, 1954. Your administrative report of January noted that in the combined security classifications you listed 5,144 pending active matters of which 2,732 were carried as delinquent. Both of these figures represent increases over the previous month particularly in the delinquency items which rose from 2,187 to 2,732. Your over-all delinquency was computed at approximately 41 per cent, based on 3,601 delinquency items of a total of 8,828 pending active matters in all classifications. In other than the security classifications above, you listed 869 of 3,684 pending active matters as delinquent, approximately 24 per cent.

You are instructed to submit an explanation by February 23, 1954, advising of the factors which have contributed to your increasing delinquency during the past month and set out specifically the steps undertaken by your office to improve your status in the security field.

RECORDED - 82  
WGO:bh  
EX-127  
FEB 16 1954  
130

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

COMM - FBI  
FEB 15 1954  
MAILED 10

FEB 23 1954

The Bureau is following this matter closely and insists that the upward trend in security delinquency must be curtailed. Substantial reduction in your security delinquency and backlog is expected this month and your administrative report of the month of February, 1954, will be analyzed at the Bureau to determine your progress in this connection.

This matter should receive your personal attention.

156

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

FEB 19 1954

TELETYPE

Mr. Tolson	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Hendon	_____
Mr. Jones	_____
Mr. Quinn	_____
Mr. Nease	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

WASH 14 FROM NEW YORK

19

847 P

DIRECTOR

URGENT

SECURITY INDEX - INACTIVE SECTION. REBUFILE ONE HUNDRED DASH THREE FIVE EIGHT ZERO EIGHT SIX SUB THIRTY FOUR. REBUAIPTEL FEBRUARY NINE LAST AND MY AIRTEL FEB SEVENTEEN LAST. RECORDS. LDB TWO, NYC, REFLECT [REDACTED] HONORABLY DISCHARGED FROM ARMY FEB THREE LAST. RESIDES [REDACTED] AVE., BRONX, NY. CURRENT EMPLOYMENT UNKNOWN. NEW RECOMMENDATION ON [REDACTED] BEING SUBMITTED.

RECORDED - 23

MAR 2 1954

Mr. Belmont

53 MAR 4 1954  
HOLD PLS

Copy designated  
for 100 [REDACTED]

100-358086 Sub 34  
a c m i o shone

50 [REDACTED]

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION 158  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 2/17/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - INACTIVE SECTION. RE BUREAU AIR-TEL 2/9/54.

BY PRETEXT INDIVIDUAL AT [REDACTED] ST., QUEENS, NY,  
SUPPOSEDLY [REDACTED] MOTHER, ADVISED THAT [REDACTED]  
PRESENTLY IN ARMY, ADDRESS CO. E, 39TH INFANTRY DIVISION,  
FORT DIX, NJ. [REDACTED], MAIL CARRIER, AND [REDACTED],  
[REDACTED] AVE., BOTH OF POUGHKEEPSIE, NY, ADVISED THAT  
DR. [REDACTED] IS IN THE ARMY STATIONED EITHER IN  
TENNESSEE OR KENTUCKY. BY PRETEXT CALL TO [REDACTED] ROAD,  
BROOKLYN, NY, AN INDIVIDUAL STATING SHE IS THE MOTHER OF  
[REDACTED], ADVISED THAT [REDACTED] IS PRESENTLY IN THE  
U.S. ARMY, EXACT STATION UNKNOWN. MRS. [REDACTED],  
[REDACTED] ST., NYC, ADVISED THAT HER SON, [REDACTED],  
[REDACTED], IS IN THE U.S. ARMY RECENTLY TRANSFERRED FROM FORT  
DIX, NJ TO UNKNOWN STATION. INFORMATION FROM LDB #30, NYC.

③ - Bureau (100-358086 SUB 34)(Regular)

- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]
- 1 - NY 100-[REDACTED]

COPIES DESTROYED

375 FEB 4 1963  
HLC:MLV (#12-2)  
100-97061

RECORDED-11

12 FEB 19 1954

Approved: [Signature] Special Agent in Charge

Sent [ ] M Per [ ]

60 MAR 4 1954

FD-36
Mr. Tolson
Mr. Ladd
Mr. Nichols
Mr. Belmont
Mr. Clegg
Mr. Glavin
Mr. Harbo
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn
Mr. Nease
Miss Gandy

Mr. Belmont

100-358086 Sub 34

100-358086-34

157

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICETransmit the following Teletype message to:  
NY 100- [REDACTED] - 2 -

REVEALS THAT [REDACTED] WAS DISCHARGED 1/19/54  
FROM CAMP KILMER, NJ. MRS. [REDACTED], [REDACTED] AVE.,  
BRONX, NY, ADVISED THAT [REDACTED] IS PRESENTLY  
RESIDING WITH HIS PARENTS AT [REDACTED] AVE., BRONX, NY.  
MRS. [REDACTED], FORMERLY MRS. [REDACTED], [REDACTED] ST.,  
BROOKLYN, NY, ADVISED THAT HER SON, [REDACTED], IS  
PRESENTLY IN LEADERSHIP CO., CLASS [REDACTED] 1ST QUARTERMASTER  
REGIMENT, FORT LEE, VIRGINIA. [REDACTED] ADVISED ON 2/15/54  
THAT TO HIS KNOWLEDGE [REDACTED] IS PRESENTLY IN THE  
U.S. ARMY AT UNKNOWN STATION. ACCORDING TO G-2 RECORDS, NY,  
[REDACTED] IS CURRENTLY IN THE U.S. ARMY. REBUR AIR-TEL REFERS  
TO LEAD TO NY FROM NEW HAVEN ON [REDACTED]. THIS LEAD, A  
RECORD CHECK AT 1ST AIR FORCE, MITCHEL FIELD, NY, HAS BEEN  
SENT TO DENVER OFFICE BY NY AIR-TEL DATED 2/9/54, CC BUREAU.  
INACTIVE SECTION OF NYO SI CONTAINS CARDS ALSO ON [REDACTED]  
[REDACTED], BUFILE 100-[REDACTED], AND ON [REDACTED]  
BUFILE 100-[REDACTED]. RECORDS OF LDB #43, BROOKLYN, NY, REFLECT  
[REDACTED] INDUCTED INTO ARMY 11/18/53 AND SENT TO FT. DIX, NJ.  
MISS [REDACTED], CLERK, LDB #29, BRONX, NY, ADVISED THAT  
[REDACTED] INDUCTED INTO U.S. ARMY 12/17/53 AND ASSIGNED TO  
1299TH ASU RECEPTION CENTER, FT. DIX, NJ.

KELLY

Approved: \_\_\_\_\_  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

cc: M. Osborne

## Office Memorandum • UNITED STATES GOVERNMENT

158

TO : Director, FBI (100-358086 sub 34)  
 FROM : SAC, New York (100-97061) INDEX  
 SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

DATE: 2/23/54

PERSONAL ATTENTION

Rebulet 2/15/54 in connection with the captioned matter, wherein it was pointed out that the delinquency in the Security cases in the New York Office had taken a sharp upward turn during the month of January, having come from forty-three per cent delinquent as of 12/31/53 to fifty-three per cent delinquent as of 1/31/54. The Bureau letter requested an explanation for this increase in delinquency and to set out specifically the steps taken by the New York Office to improve the status in the Security field.

During the month of January there were several factors which materially affected the increase in the delinquency of the New York Office.

It will be recalled that the Security Matter Section of the New York Office was reorganized in mid-July of 1953 and as a result of the reorganization production was substantially increased. This resulted in the investigation of more current cases, thereby developing more informants and sources. This increased production resulted in the steady increase in the number of interviews to be conducted under the Security Informant Program. By mid-December 1953 the number of interviews to be conducted under this Program had increased to 122. At that time there were 24 Agents on the Security Matter Section who had been trained in New York and approved by the Bureau to conduct interviews under the Security Informant Program. These Agents could not handle the case load which was about 22 cases per Agent and participate in these interviews. In order to prevent a backlog of these important interviews, it was necessary to immediately form a squad of the 24 Agents approved under the Security Informant Program. This squad handles only the cases which require an interview under this Program. It was, therefore, necessary to reassign over 400 cases from the Agents assigned to the new squad to the remaining Agents on the Security Matter Section. This meant that over 400 cases were immediately assigned to Agents already handling a normal case load for the Security Matter Section.

Although these cases will be brought to a current status in the immediate future, the assignment of that number of cases had an immediate effect on the delinquency which could not be overcome in a short period of time. By the end of this month,

COPIES DESTROYED  
 875 Feb 4 1963

RECORDED - 23  
 EX-129

100-358086-34-158

FEB 24 1954



Letter to Director, FBI  
NY 100-97061

however, those cases will be brought in line.

Upon becoming aware of the increased delinquency during January the Agents were immediately advised that they had to work only on delinquent cases or cases which would become delinquent at the end of February 1954, but still keeping in mind the deadline cases. These instructions are being closely followed by the supervisory staff to make certain that the instructions are being carried out.

Also, the increase in the number of Special Agents on the Russian National Program will materially help the keeping of the delinquency down on that Program.

It is felt that as a result of the above there will be an appreciable drop in the delinquency in the New York Office in the Security field.

SAC, New York (100-97061)

158  
March 16, 1954

Director, FBI (100-358086-Sub 34)

PERSONAL ATTENTION

100-358086-34-158  
DELINQUENCY IN SECURITY INVESTIGATIONS

RECORDED-23  
EX-129

Reurlet of February 23, 1954, in response to  
Bulet of February 15, 1954, requesting an explanation  
from your office for your sharp increase of 10 per cent  
in security delinquency during the month of January,  
1954.

It was noted that your delinquency in the  
security classifications 65, 100, and 105 had increased  
from 43 per cent as of December 31, 1953, to 53 per cent  
as of January 31, 1954.

Your letter of February 23, 1954, above, noted  
that several of your agents engaged in security work had  
been diverted to exclusive assignments in reducing a large  
backlog of interviews under the Security Informant Program.  
You further stated that immediate steps were being taken  
by your office to reduce the delinquency in the security  
classifications that had accumulated in January and that  
improvement could be expected in the accomplishments of  
your office.

A review of the administrative report for the  
month of February, 1954, confirms the observations made  
by your office, noted above, reflecting that you have  
effected a most commendable reduction in your security  
delinquency from 53 per cent as of January 31, 1954, to  
32 per cent as of February 28, 1954.

Although pending active cases in the security  
classifications 65, 100, and 105 increased slightly from  
5144 to 5203, the total delinquent cases in the security  
classifications were reduced remarkably from 2732 to  
1639. Your over-all delinquency as computed from 2000  
delinquent cases of a total of 8875 pending active matters  
in all classifications was approximately 23 per cent.  
In nonsecurity cases you listed 361 delinquent matters  
of 3672 pending active items, approximately 10 per cent.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Sullivan \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECEIVED MAR 25 1954

WGO:hlh

58 MAR 25 1954

RECEIVED MAR 25 1954

RECEIVED MAR 17 12 52 PM '54

158  
3/16/54

Your accomplishments as reflected in the foregoing are indeed gratifying and are indicative of close and intelligent supervision of the security cases in your office.

Your efforts in further reducing your security delinquency are being followed in the Bureau, and your continued progress in this connection should be reflected in subsequent administrative reports received from your office.

159

SAC, New York

March 19, 1954

Director, FBI (100-358086-34)

PERSONAL ATTENTION

SECURITY INDEX

Numerous instances have occurred in the recent past in which the Bureau has denied your recommendations that the names of certain individuals be included in the Security Index, inasmuch as the subversive information developed is insufficient to justify Security Index cards, based on current Bureau standards for such action as set forth in Section 87-C of the Manual of Instructions. Such instances have occurred particularly in those security cases in which attempts were made to interview the subjects and they were found to be uncooperative.

The fact that a subject is uncooperative on interview should, of course, be considered when recommending the inclusion of his name in the Security Index; however, without specific evidence of membership in a basic revolutionary organization; activity on behalf thereof, and/or activity in front organizations for a number of years, and in the absence of any other information indicating the subject to be potentially dangerous, it would not appear that Security Index cards would be warranted.

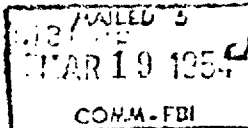
Forms FD-122 have been noted in cases in which efforts to interview the subjects have been fruitless and in which the information regarding activities in which they are alleged to have been engaged emanated from sources of unknown reliability, and are not substantiated through other sources. In such cases it appears that Security Index recommendations are being based primarily on the subjects' refusal to furnish information rather than on the evidence developed regarding their activities in and support of subversive organizations. In cases of this nature thorough investigations must be conducted to develop reliable information regarding the subjects' activities on which to base a determination concerning the inclusion of their names in the Security Index.

Close attention should be afforded cases falling in the above categories by both investigative and supervisory personnel to insure that recommendations for the inclusion of names in the Security Index are in accordance with the standards outlined in Section 87-C of the Manual of Instructions and to insure the adequacy of the investigations.

Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

TER:bb:p

55 MAR 26 1954

MAR 22 1954  
130

UNRECORDED

March 23, 1954

SAC, Albany

Director, FBI (100-358086)

SECURITY INDEX - NEW YORK

There is attached hereto for each office an alphabetical list of its Security Index subjects prepared from the Bureau's Security Index as of March 15, 1954. Each subject is identified by name, race, sex and date of birth. The subjects carried in the various subdivisions of the Special Section are listed on separate pages under the appropriate headings. It is requested that this list be used to reconcile the Security Index in your office with the Index at the Seat of Government by checking the names on the list against your Security Index cards.

In checking this list against your Security Index the following items should be considered and handled

## Attachment

cc - Bufile 100-358086-Sub 34

2 cc Albuquerque (w/attach)	2 cc Milwaukee (w/attach)
2 cc Anchorage (w/attach)	2 cc Minneapolis (w/attach)
2 cc Atlanta (w/attach)	2 cc Mobile (w/attach)
2 cc Baltimore (w/attach)	2 cc Newark (w/attach)
2 cc Birmingham (w/attach)	2 cc New Haven (w/attach)
2 cc Boston (w/attach)	2 cc New Orleans (w/attach)
2 cc Buffalo (w/attach)	2 cc New York (w/attach)
2 cc Butte (w/attach)	2 cc Norfolk (w/attach)
2 cc Charlotte (w/attach)	2 cc Oklahoma City (w/attach)
2 cc Chicago (w/attach)	2 cc Omaha (w/attach)
2 cc Cincinnati (w/attach)	2 cc Philadelphia (w/attach)
2 cc Cleveland (w/attach)	2 cc Phoenix (w/attach)
2 cc Dallas (w/attach)	2 cc Pittsburgh (w/attach)
2 cc Denver (w/attach)	2 cc Portland (w/attach)
2 cc Detroit (w/attach)	2 cc Richmond (w/attach)
2 cc El Paso (w/attach)	2 cc St. Louis (w/attach)
2 cc Honolulu (w/attach)	2 cc Salt Lake City (w/attach)
2 cc Houston (w/attach)	2 cc San Antonio (w/attach)
2 cc Indianapolis (w/attach)	2 cc San Diego (w/attach)
2 cc Kansas City (w/attach)	2 cc San Francisco (w/attach)
2 cc Knoxville (w/attach)	2 cc San Juan (w/attach)
2 cc Little Rock (w/attach)	2 cc Savannah (w/attach)
2 cc Los Angeles (w/attach)	2 cc Seattle (w/attach)
2 cc Louisville (w/attach)	2 cc Springfield (w/attach)
2 cc Memphis (w/attach)	2 cc Washington Field (w/attach)
2 cc Miami (w/attach)	

DUPLICATE  
MAR 23 1954  
MAILED

ORIGINAL FILED IN 100-358086-16140

UNRECORDED  
3/23/54

as follows:

1. If the name of a subject on the attached list is not included in your Security Index, you should check that subject's case file to determine his correct Security Index status. An appropriate notation should be placed adjacent to the subject's name on the enclosed list reflecting the correct Security Index status for the subject. If his name should be deleted from the Bureau's Security Index the notation should refer to the previous communication from your office which recommended cancellation. If you do not have a Security Index card for the subject and a card should be in your Index, the notation should request the Bureau to forward cards to your office.
2. If this check discloses the names of subjects in your Security Index which do not appear on the attached list, the names of such subjects and the Bureau file number (where known) should be set forth on a separate sheet of paper with the date that the subject was recommended for inclusion in the Security Index. Instances of this nature will occur in those cases where subjects have recently been recommended for inclusion in the Index and were not included therein at the time of printing of the attached list but cards have subsequently been prepared at the Bureau. Instances of this nature may also occur in those cases where cancellation of a Security Index card has recently been recommended by you and you have not yet received Bureau authorization to cancel.
3. In checking the Special Section of your Security Index against the attached list you should be certain that the subjects are in the same subdivisions as those indicated on the attached list. Appropriate notations should be placed on the attached list if there are any discrepancies between your Special Section and the list.
4. To avoid an increasing number of discrepancies between the attached list and your Security Index due to current changes being made in the Security Index, this check must be instituted immediately and completed within 10 days of the receipt of this memorandum by each office. Upon completion, the attached list and appropriate notations should be returned to the Bureau by cover memorandum under instant caption.

Director, FBI (3-41) (100-358086)

UNRECORDED

4/15/54

SAC, New York (3-13) (100-97061)

LEPRO

SECURITY INDEX

Rebulet 3/24/54.

The New York Office is in possession of photographs on all Security Index subjects having KKKR sympathies.

With respect to photographs of all SI subjects, the Bureau's attention is directed to the following pertinent details indicating the emphasis which this office has placed on the securing of photographs on all subjects on whom no photographs have been available, as well as on the securing of up-to-date photographs of subjects on whom old photographs were only available. As of 11/30/53 it was determined that there were only 2610 photographs of SI subjects available. It was apparent that additional emphasis had to be placed on the securing of photographs in view of the large number of SI subjects on whom no photographs were available. As of that date, a listing was made of all the SI subjects on whom no pictures were attached to the SI cards and each Agent on the Security Matter Section of the New York Office was assigned a specific number of files to review in an effort to obtain photographs of these subjects. The Agents were given specific instructions as to the possible sources of additional photographs.

By letter dated 1/11/54 the Bureau was requested to authorize the purchase of eight Robot cameras inasmuch as it was determined that photographic equipment in the New York Office was inadequate to materially improve the SI situation. Subsequently, in February of 1954, the Bureau authorized purchase of these eight cameras and on 2/17/54 photographic training was given to the Agents on the SI Verification Squad of the New York Office by a qualified photographer assigned to the New York Office. As a result of the review of the files, together with the photographs obtained by the use of the above-mentioned acquired cameras, the New York Office had, as of 3/16/54, photographs of 3283 SI subjects out of a total, at that time, of 6105 subjects. This is an increase in the number of photographs of 673 subjects during the period December through March 16, 1954.

Every effort is being made to obtain additional photographs and every opportunity Agents assigned to security work are impressed with the necessity and value of obtaining photographs of SI subjects. Emphasis has been placed on obtaining up-to-date photographs, as well as on obtaining photographs where none have previously been available. Since the last count on 3/16/54, as noted above, a considerable number of photographs have been taken and it is felt that this program is gradually picking up speed and that in the foreseeable future this office will be able to report a much higher percentage of photographs on SI subjects than it has in the past. It is noted that considerable work has been done on the utilization of concealed cameras and the Bureau will be apprised of the efforts taken in this field by a separate communication.

END

INITIAL

994  
100-358086-34  
COPY FILED IN

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 160  
3/26/54

TO : Director, FBI (100-358086)  
FROM : SAC, New York (100-97061)  
SUBJECT: SECURITY INDEX - New York  
Rebulet Albany 3/23/54.

Returned herewith is the alphabetical list of SI subjects of the NYO furnished by Bureau with relet. The appropriate corrections have been indicated to explain any differences between the Bureau list and the SI cards kept by the NYO. This check was completed 3/25/54.

Enc. (1)

RM-70

RETURN RECEIPT REQUESTED

*Destroyed 4-23-54*  
*WSD*

EDM:MKW

RECORDED-46

100-358086-34-160  
21 MAR 29 1954

60 APR 27 1954



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-359086) Sub 34  
 FROM : SAC, New York (100-97061)

DATE: 161  
 3/31/54

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Rebulet 3/19/54 and no number SAC letter I, Series 1952, dated 3/14/52.

The following statistics are furnished to indicate the status of the Summary Report Program in the NYO and were taken from the summary report tickler cards maintained by the NYO as of 3/31/54:

CATEGORY	TOTAL NO. OF CASES	NO. OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE UNDER SI SUMMARY REPORT PROGRAM	NO. OF SUMMARY REPORTS TO BE SUBMITTED	NO. OF CASES WHERE NO SUMMARY REPORTS HAVE BEEN SUBMITTED	NO. OF CASES WHICH HAVE SUMMARY REPORTS IN FILE OVER 1 YEAR OLD	TOTAL SUMMARY REPORTS NEEDED
2	74	48	10	52	62	
4	133	11	116	15	131	
5	5611	1785	3658	1018	4675	
GRAND TOTAL	5818	1844	3784	1085	4869	

To reconcile the above figures, it should be noted that Summary Reports were submitted in the following number of cases in the indicated categories prior to the inception of the Summary Report Program:

CATEGORY	NO. OF CASES
2	16
4	6
5	169

It is noted that 28 Summary Reports have been submitted in cases RUC'd by FD-128's since the submission of my last letter to you on this subject dated 2/1/54.

BD:MM  
 30 APR 21 1954

RECORDED 13

EX-121

100-358016-34-16  
 6 APR 2 1954

cc - Belmont  
cc - Baumgardner  
cc - S. B. Donahoe  
3cc - Cox

162  
April 16, 1954

SAC, New York (100-97061)

Director, FBI (100-358096-Sub 34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

Reference is made to the previous communications in this matter including Bulet dated March 16, 1954.

As you are aware the Bureau has been following closely the progress of your office in reducing the background and delinquency in security classifications 65, 100 and 105. During the year 1953 your office was able to effect a reduction in the delinquency in these cases from 76 per cent in January, 1953, to 43 per cent as of December 31, 1953. During January, 1954, your delinquency in these cases increased to 53 per cent; however, during February, 1954, your office was able to decrease this delinquency to 32 per cent.

A review of the administrative report for March, 1954, reveals that there are 5581 pending active matters in the security classifications in your office. This represents an increase over the pending active matters in your office for February, 1954, at which time there were 5203. The March, 1954, administrative report listed 2188 delinquent items in the security classifications, approximately 39 per cent. This represents an increase of 7 per cent over February, 1954, during which month 1639 delinquent items were listed by your office in the security classifications.

The over-all delinquency of your office in all classifications was 27 per cent during March, 1954. In other than security classifications 368 items were listed as delinquent during March, 1954, approximately 10 per cent.

RECORDED - 5  
You are instructed to submit an explanation by April 26, 1954, advising of the conditions and circumstances which have contributed to the increase in delinquency in the security classifications in your office during the past month. You are instructed to advise specifically of the steps which have been taken by your office to improve the delinquency in the security field.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Trotter \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_

JLM:as:prj

APR 16 1954  
COMM-FBI

APR 26 1954

This matter is being followed closely by the Bureau as it is imperative that the upward trend in the security delinquency be curtailed. It is expected that a substantial reduction in the security delinquency in your office will be reflected in the administrative report during April, 1954.

This matter should be given your personal attention.

SAC, New York (100-97061)

163  
April 29, 1954

Director, FBI (100-358086-Sub 34)

SECURITY INDEX VERIFICATION PROJECT

Reurlet of January 18, 1954, and Bulet  
of February 1, 1954, in captioned matter.

Sulet by May 1, 1954, analysis of  
operation of your Verification Squad during past  
90 days together with recommendations with respect  
to its continuance in accordance with the above  
Bulet.

NOTE ON YELLOW: Executives' Conference has approved  
special squad in New York for purpose of periodic  
verifications of employment and residence of Security  
Index subjects. Bulet of 2-1-54 authorized continuance  
for additional 90 days.

WGO:mjt *mjt*

EX-122

RECORDED-48

APR 26 1954  
132

APR 23 2 50 PM '54  
FBI  
RECEIVED-MAIL ROOM

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MAILED  
APR 23 1954  
COMM-FBI

APR 23 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086-Sub 34)

FROM : SAC, New York (100-97061)

SUBJECT: DELINQUENCY IN SECURITY INDEX  
INVESTIGATIONS.

164  
DATE: April 22, 1954

Rebulet 4/16/54, concerning the increase in delinquency in the security classifications.

As the Bureau noted, delinquency decreased in February 1954 from 53% for the previous month to 32%. Although this was a very favorable decrease, it was my feeling that this delinquency should be reduced further during the month of March and succeeding months. Unfortunately, on March 1, 1954, the LEFRO INVESTIGATION broke. As the Bureau is aware it was necessary to give this investigation preferred attention in order to carry out the Bureau responsibility in that field. From the standpoint of attempting to further reduce the delinquency during March, this investigation proved to be disastrous.

The Bureau points out that the over all delinquency in this office in all classifications was 27% during March of 1954. It is noted that this is an increase of approximately 5% over the previous month. During that month, there were available to the New York Office 31,731 man days. Of this number 5,579 man days were spent on the LEFRO INVESTIGATION. This represents a total of 17½% of the man days available to this office being spent on the LEFRO INVESTIGATION as against an increase in the delinquency of approximately 5%.

With reference to the Divisions I and IV in this office, which Divisions handle the security classifications referred to in reference Bulet there were 19,971 man days available during March of 1954. Of this number, 5515 man days were utilized in connection with the LEFRO INVESTIGATION. This represents approximately 27½% of the agent days available as used on the LEFRO INVESTIGATION as against a 7% increase in the cases in the security classifications. In analyzing the reasons for the increase in delinquency, I can arrive at no other conclusion from the above figure that the delinquency was increased due to the LEFRO INVESTIGATION. At the beginning of the LEFRO INVESTIGATION, realizing the large number of agents that was being used and anticipating the possible increase in delinquency, I had several conferences with the ASACS and Supervisors in this office at which time I stressed the need for extremely close supervision in our efforts to reduce the delinquency and of constantly reminding the agents where possible to exert every effort in reducing the delinquency. I followed this matter closely throughout the month.

WTM:DJG

RECORDED-53

8 APR 23 1954

164

Letter to Director  
NY 100-97061

With reference to the delinquency problem as exists in April, I am again concerned about the delinquency. As of the end of this month beginning April 1 up to April 21, 1954, 571 man days have been expended on the LEFRO INVESTIGATIONS. This heavy burden has of necessity fallen on the agents handling security type investigations. Further the fact that so much manpower was expended on the LEFRO INVESTIGATION during March will of necessity reflect upon the April delinquency and since there is still manpower being so expended, it would appear that the possibility of a significant reduction in the office delinquency will not be great. To overcome as much as possible this obstacle in reducing the delinquency, I have had several conferences with the ASACS and Supervisors who in turn have had conferences with the agents pointing out the necessity of reducing the delinquency and the imperativeness of the agents in doing everything possible to bring their cases to a current status. I intend on following this matter very closely and will expend considerable effort in doing everything within my power to reduce the delinquency in this office. I desire to assure the Bureau that this matter is being given my very close personal attention.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

165  
DATE: April 15, 1954

FROM : MR. F. J. BAUMER

Tolson	_____
Ladd	_____
Nichols	_____
Belmont	_____
Mohr	_____
Glavin	_____
Harbo	_____
Rosen	_____
Tracy	_____
Gearty	_____
Walters	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Sizoo	_____
Miss Gandy	_____

SUBJECT: SECURITY CASES

NEW YORK OFFICE

SECURITY INDEX - NEW YORK

As you will recall, in view of the large backlog and delinquency in security cases in the New York Office the recommendation was made and approved on July 21, 1953, that we discontinue the use of O-1 Forms (the form used for requesting advice from the field as to the status of the case) on routine security cases in the New York Office. As indicated the discontinuance of such follow-ups applied only to routine cases, the more important cases being followed as in the past by memorandum. This moratorium was continued for an additional 30-day period on August 22, 1953 and for additional 90-day periods on October 12, 1953 and January 11, 1954.

A review has now been made of the March, 1954, administrative report for the New York Office in order to determine the extent of the delinquency and to evaluate whether we should resume the use of the O-1 Form in following individual security cases in the New York Office. This matter has also been discussed with ASAC Simon of New York who recommends that the moratorium on O-1 Forms be continued. Mr. Simon felt that the large number of O-1 Forms which would be sent to New York by the Bureau (approximately 2,200 cases being delinquent as of March 31, 1954) would slow down the Agents and would create a considerable backlog of work in the chief clerk's office in New York. Mr. Simon stated that the delinquency in this type of work in the New York Office was being closely followed and pressure was being maintained on the Agents and he felt that receiving O-1 Forms would actually slow down progress of the work rather than facilitate it.

Pertinent statistics since discontinuing the practice of following the New York Office with O-1 Forms in routine security cases are set out as follows:

Bufile 100-358036-Sub 34

PLC:mjt

RECORDED-39  
INDEXED-39

EX-123

APR 20 1954

SPC

50 APR 30 1954

<u>Date</u>	<u>Pending Active Matters Classifications 65-100-105</u>	<u>Delinquent Matters Classifications 65-100-105</u>	<u>Percentage Delinquent</u>
7-1-53	6,395	4,449	70%
8-1-53	6,126	4,295	70%
9-1-53	5,851	3,554	61%
10-1-53	5,573	3,103	56%
11-1-53	5,309	2,708	51%
12-1-53	5,219	2,429	47%
1-1-54	5,115	2,187	43%
2-1-54	5,144	2,732	53%
3-1-54	5,203	1,639	32%
4-1-54	5,581	2,188	39%

As can be observed from these figures there has been a marked improvement in the situation at New York since last July and ASAC Simon felt that the situation with respect to pending backlog and delinquency would continue to improve.

RECOMMENDATION:

In view of the progress that New York has made in reducing its backlog of security work and delinquency, it is recommended that we continue the moratorium on the use of O-1 Forms at New York for an additional six-months period, until October 1, 1954.

Even though O-1 Forms are not sent to New York in individual cases the progress of the New York Office is closely followed on a monthly basis on the over-all backlog of work and delinquency. In that connection we directed a letter dated April 14, 1954, to the personal attention of the Special Agent in Charge at New York pointing out the increase in the pending work and delinquency in the office as reported in their March administrative report. In that communication we instructed the SAC at New York to submit an explanation advising of the conditions and circumstances which contributed to the increases and to specifically inform the Bureau as to the steps being taken to improve this situation.

4/15/54

OK  
4-22-54

g

gms

PIC



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 4/30/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX VERIFICATION PROJECT

Rebulets 2/1/54 and 4/23/54.

The information requested in referenced letters is as follows:

I. Total Number of Verifications Handled.

a. Total number of verifications handled by the Security Index Squad (since 1/18/54) 2,277

b. Total number of verifications handled	401
by other agents	2,678
Total handled	

The NY letter to the Bureau dated 1/18/54 reveals that 1,603 security index verifications were handled by the SI squad for the approximate 90 day period prior to 1/18/54, which shows an increase of 674 verifications handled during this past 90 day period by the SI squad. This increase took place in spite of the several days in which the SI squad was assigned exclusively to the Lefro Program during the first of March.

On 11/6/53, approximately six months ago, this office had 4,966 SI subjects. Since verifications take place ordinarily six months after the subject is placed on the Security Index the present rate of 2,678 verifications in three months exceeds the amount necessary to keep the verifications current.

The total number of Security Index subjects in this office is presently 6,285.

II. Number of Cases in which Verifications are Pending:

SI squad. a. Verifications being handled by the  
Special Squad 1,261

b. Verifications being handled by other

Total verifications that are pending 305  
1,506

Total verifications that are pending  $\frac{303}{1,506}$

RECORDED - 28 17A-351A36-34-116

12 MAY 3 1954

COPIES DESTROYED  
875 FEB 4 1964

To ref  
see  
5-17-54  
unnot  
enormous  
-17-54  
420

HLC: VED/PFA

166  
4/30/54

Letter to Director, FBI  
NY 100-97061

The number of Security Index verifications in a pending status are increasing due to the increase in the past year of the number of Security Index subjects. The assignment of verifications is current.

III. The number of cases assigned for verification for a period exceeding 45 days is 128, 84 are assigned to S squad.

These verifications have not been completed and have been assigned for more than 45 days due to the fact that the employment, residence or both is unknown at the present time. Every effort is being made to ascertain this information in order that the verifications will be in a current status. These verifications are being closely supervised.

IV. Specific comments to any additional advantages or disadvantages perceived in the operation of this project.

The creating of a separate squad for verifying residence and employment of Security Index subjects have proved advantageous for the following reasons:

- ✓ a. The records are more centralized.
- ✓ b. It is less difficult to ascertain the status verifications since the agents doing most of the work are under one supervisor.
- ✓ c. It eliminates the requesting of agents under other supervisors to do other than their regular work.
- ✓ d. Agents on this squad because of specialization quickly learn the most efficient methods of verifying the residence and employment.
- ✓ e. Since these agents have received photographic training there is maximum utilization of the photographic equipment supplied by the Bureau.

166  
4/30/54  
Letter to Director, FBI  
NY 100-97061

f. With a minimum number of agents handling verifications it is less difficult to pin-point the responsibility of determining the subject's whereabouts.

The best example of the value of this squad is that when it was necessary to locate the ~~VAPP~~ subjects in order to serve them with a subpoena on 3/26/54 to come before the Federal Grand Jury in the Southern District of New York in connection with the Lefro investigation this was accomplished with the minimum of time and effort and also all subjects were served.

As it is pointed out in the referenced letter the objectionable feature of the Security Index squad is that agents have no chance to write reports or conduct more diverse types of investigation in the security field. The recommendation by the Bureau that agents on the Security Index squad remain on this squad no longer than six months is being complied with. The average length of time that agents have been assigned to this squad is 108 days and no agent is being retained more than six months.

The referenced Bureau letters request an analogous figure concerning the number of verifications pending as existed at the time the captioned project was instituted.

Inasmuch as no exact figures for this pertinent time were maintained none can be supplied but it has been determined from experience that the Security Index squad has reduced the delinquency of verifications to a great extent.

It is my recommendation that this squad be maintained for the next six months UACB.

SAC, New York (100-97061)

166  
May 17, 1954

Director, FBI (100-358086-Sub S4) ✓ 166  
RECORDED - 63

SECURITY INDEX VERIFICATION PROJECT

Reurlet of April 30, 1954.

EX-123

The accomplishments of your special squad of Agents utilized in connection with the verifications of employment and residence of the Security Index subjects in your division have been noted at the Bureau. Based on the comments in relet, the Bureau is authorizing the continuance of your special squad for an additional period of 90 days.

On August 1, 1954, you are instructed to submit a resume of the operations of the squad to include the following data:

1. Total number of verifications handled during the months of May, June and July, 1954.
2. The number of cases in which verifications are pending as of August 1, 1954.
3. The number of cases assigned as of August 1, 1954, for verification for a period exceeding 45 days.
4. Specific comments as to any additional advantages or disadvantages perceived in the operation of this project.

COMM - FBI  
MAY 18 1954  
MAILED 28

If, in submitting your resume of this project on August 1, 1954, you recommend its continuance, you should note specifically in your letter requested herein on August 1, 1954, that the Agents on the special squad are being rotated pursuant to the instructions set out in Bulet of February 1, 1954.

✓  
Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

WGO:mjt

MAY 21 1954

MAY 18 15 16 24  
FBI  
RECEIVED  
MAY 10 11 54 AM '54  
RECEIVED  
MAY 10 11 54 AM '54  
77300  
11810  
CUT  
GRC

167  
May 13, 1954

SAC, New York (100-97061)

RECORDED - 77 Director, FBI (100-355056) 24-167

EX-124

SECURITY INDEX  
PHOTOGRAPHIC WORK

CONFIDENTIAL

Reference is made to your letter dated April 29, 1954, which set forth in detail the various techniques applied by your office, using the Robot Star cameras, for obtaining photographs of Security Index subjects and enclosing photographs of the various camera disguises used and the results obtained.

The four briefcases designed as you requested will be furnished you as soon as these can be completed. Further consideration will be given to the design of the portable radio disguise and you will be advised further as to whether these can be made available to you.

The problem of absorbing noise of the automatic cocking mechanism and film transport of the Robot camera is being made the matter of further study in the Laboratory and you will be advised of the results of this study.

In presetting the focus of the Robot camera when using the camera in a box, a briefcase or other disguise, it is best to set the distance as near as possible that at which it is expected the camera will be used in order to be able to obtain pictures that will be in sharp focus. It is pointed out that in making the exposure, it is best to be in error by being farther from the subject than the distance for which the camera is focused than by being closer to the subject than that distance because there is more depth of field back of the point of focus than in front of that point. It will also be helpful if the Agents who are to operate these cameras will practice judging various distances, using a tape measure to check their judgements. Also, every possible precaution should be taken to eliminate movement of the camera at the instant the exposure is made.

The completeness with which you furnished information to the Bureau regarding the photographic work done by the Security Index Verification Squad is appreciated. The photographs you furnished are helpful and some of the techniques which are new and appear to be practicable for other offices will be brought to their attention.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

FEW:ctw

CTW

MAY 13 1954  
COMM-FBI

CONFIDENTIAL

AUG 27 1954

Shanefelt-7619

JUN 10 1954

UNRECORDED  
March 19, 1954

SAC, Albany

PERSONAL ATTENTION

get Director, FBI (100-358086)

SECURITY INDEX - 111  
PREPARATION OF SUMMARY REPORTS

Re SAC Letter 53-48 (O) setting the deadline of 7-14-54 for the completion of the initial phase of this project.

This letter is directed to those offices which according to Bureau records have not completed the program although in some instances its completion may be reflected in the status letters due April 1, 1954.

The Bureau is taking this opportunity to reiterate that the status letters must be submitted promptly and must be received at the Bureau no later than April 6, 1954.

In addition to the data required under existing instructions, the Boston, Chicago, Indianapolis, Los Angeles, Newark, New Haven, Philadelphia, St. Louis, San Diego, San Francisco, and Seattle Offices should include in the status letters (1) the production of sumreps under this program for the past three months; (2) the rate of production established in order to meet the stated deadline and (3) any other pertinent data bearing upon the completion of captioned program.

The Bureau reiterates that this project must be completed by July 14, 1954, and is holding the Special Agents in Charge personally responsible to insure that the deadline is met.

cc - Bufile 100-358086

2 cc Anchorage  
2 cc Baltimore  
2 cc Boston  
2 cc Buffalo  
2 cc Chicago  
2 cc Cincinnati  
2 cc Detroit  
2 cc Houston  
2 cc Indianapolis  
2 cc Los Angeles

2 cc NEW YORK 3-19-54  
2 cc New Haven  
2 cc New York Sub 34  
2 cc Philadelphia  
2 cc St. Louis  
2 cc San Diego  
2 cc San Francisco  
2 cc San Juan  
2 cc Seattle  
2 cc Washington Field Office

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

WGO:mjt

58 MAR 25 1954



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

0-9-

168  
AIRTEL

To: COMMUNICATIONS SECTION.

APRIL 26, 1954

Transmit the following message to SAC, NEW YORK

SECURITY INDEX DASH SPECIAL SECTION. BUREAU DESIRES TO BE ADVISED ON WEEKLY BASIS EXACT STATUS OF SECURITY INDEX SUBJECTS EMPLOYED BY FEDERAL GOVERNMENT. YOU ARE INSTRUCTED TO MAKE APPROPRIATE ARRANGEMENTS TO BE ADVISED OF ANY CHANGE IN EMPLOYMENT STATUS OF ~~XXXXXXXXXX~~, A SUSPENDED ARMY EMPLOYEE IN YOUR DIVISION. REFER TO URFILE ONE HUNDRED DASH ~~XXXXXXXXXX~~. IT IS IMPERATIVE THAT IN ANY CONTACT WITH THE AGENCY CONCERNED IT BE CLEARLY EXPLAINED THAT OUR INTEREST IN THIS SUBJECT IS CONFINED EXCLUSIVELY TO PURPOSES OF INFORMATION AND MUST NOT BE MISCONSTRUED AS A PRESSURE TACTIC ON THE AGENCY TO EXPEDITE REMOVAL OF THE SUBJECT. YOU ARE BEING HELD PERSONALLY RESPONSIBLE TO INSURE THAT THE ABOVE INSTRUCTIONS ARE CARRIED OUT WITH UTMOST CIRCUMSPECTION. ANY CHANGE IN THE STATUS OF THE ABOVE SUBJECT REPORTED TO YOUR OFFICE MUST BE FORWARDED IMMEDIATELY TO THE BUREAU BY AIRTEL UNDER THE SECURITY INDEX CAPTION, AS ABOVE. FURTHER, BEGINNING FRIDAY, APRIL 30, 1954, AND EACH FRIDAY THEREAFTER, YOU MUST ADVISE THE BUREAU BY AIRTEL UNDER THE SECURITY INDEX CAPTION, AS ABOVE, OF THE EMPLOYMENT STATUS OF THE ABOVE SUBJECT REGARDLESS WHETHER ANY CHANGE HAS COME TO YOUR ATTENTION OR HAS BEEN DEVELOPED.

THIS MATTER MUST RECEIVE YOUR PERSONAL ATTENTION ON CONTINUING BASIS.

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Laughlin  
Mohr  
Tele. Rm.  
Holloman  
Gandy

FILE 100-358086

RECORDED-19

EX-107

cc - Bufile 100-370342

SENT VIA MAY 10 1954

MAILED 5  
APR 27 1954  
COMM-FBI-M

Per

RECORDED COPY FILED IN 100-370342

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 4/30/54

Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. REBUAIR-TEL, 4/26/54.  
CONCERNING [REDACTED], A SUSPENDED ARMY EMPLOYEE,  
MR. [REDACTED], [REDACTED], THE FIRST ARMY LOYALTY HEARING  
BOARD, GOVERNORS ISLAND, NY, ADVISED ON 4/29/54 THAT THE  
SUBJECT STILL IS PHYSICALLY UNABLE TO APPEAR BEFORE THE  
LOYALTY HEARING BOARD AND STILL IS A SUSPENDED CIVILIAN EMPLOYEE  
OF THE US ARMY. MR. [REDACTED] HAD BEEN PREVIOUSLY ADVISED BY THE NY  
LIAISON AGENT WHO CONTACTS <sup>HIM</sup> REGULARLY, THAT THE BUREAU'S INTEREST  
IN THIS SUBJECT IS CONFINED EXCLUSIVELY TO PURPOSES OF INFORMATION  
AND SHOULD NOT BE INTERPRETED AS A DESIRE ON THE BUREAU'S PART  
TO INTERFERE WITH OR PUSH THE LOYALTY BOARDS HEARINGS IN ANY  
MANNER. NY LIAISON AGENT STATES MR. [REDACTED] IS VERY RELIABLE,  
COOPERATIVE AND HOLDS THE BUREAU AND ITS WORK IN HIGHEST REGARD.

KELLY

Mr. Belmont

- (3) - BUREAU (100-358086 SUB 34) (REGULAR)  
1 - BUFILE 100-[REDACTED] (REGULAR)

GAP:RVM (# 12-9)  
100-92506

RECORDED - 6

12 MAY 3 1954

Approved: [Signature]

Special Agent in Charge

Sent [Signature] M

Per [Signature]

100-358086 Sub 34

Put copy in 100-370342

100-358086-34-167

BAUMGARDNER



CONFIDENTIAL  
AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

Mr. Tolson  
Mr. Boardman  
Mr. Nichols  
Mr. Belmont  
Mr. Glavin  
Mr. Harbo  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Tele. Room  
Mr. Holloman  
Miss Gandy

170  
NEW YORK, 5/7/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION! RE BUAIRTEL, 4/26/54.  
CONCERNING [REDACTED], A SUSPENDED ARMY EMPLOYEE.  
MR. [REDACTED], FIRST ARMY LOYALTY BOARD,  
GOVERNORS ISLAND, NEW YORK, ADVISED NEW YORK OFFICE ON  
5/7/54 THAT SUBJECT IS STILL PHYSICALLY UNABLE TO APPEAR  
BEFORE THE LOYALTY HEARING BOARD AND STILL IS A SUSPENDED  
CIVILIAN EMPLOYEE OF THE U.S. ARMY.

KELLY

3- BUREAU (100-358086 SUB 34)  
1- BUFILE (100- [REDACTED])

Mr. Belmont

G.P. CS #12-9  
100-92506

RECORDED-20

27 MAY 10 1954

UNRECORDED COPY FILED IN

cc - Mr. Belmont  
cc - Mr. Baumgardner  
cc - S. B. Donahoe  
3cc - Mr. Cox

171

May 14, 1954

SAC, New York (100-97061)

Director, FBI (100-358086 Sub-34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS OF INDIVIDUALS

Reference is made to the previous correspondence in this matter including Bulet dated April 16, 1954, and urlet dated April 22, 1954.

The referenced Bulet called your attention to the delinquency existing in your office in the security classifications 65, 100 and 105 for March, 1954, and in particular to the fact that your percentage of delinquency in these classifications increased approximately 7 per cent over that of February, 1954. In response to the Bureau's request for your comments concerning this delinquency you indicated by letter dated April 22, 1954, that this delinquency was attributable to your commitments with respect to the investigation of matters relating to the Nationalist Party of Puerto Rico (NPPR). You indicated further that as a result of the manpower expended during March, 1954, and April, 1954, concerning the NPPR that the possibility of a significant reduction in the delinquency in your office in the security classifications in April, 1954, would not be great.

Your administrative report for April, 1954, reveals that there are 5,377 pending active matters in the security classifications of which 2,191 are delinquent. This represents a percentage of delinquency of approximately 41 per cent or an increase of 2 per cent over the preceding month.

This administrative report revealed that you were able to effect a reduction in your delinquency in the classifications 65 and 105 during the past month.

A review of this report reveals that your delinquency is attributable principally to the investigations in the 100 classification in which there are 4,328 pending active matters of which 2,014 or approximately 47 per cent are delinquent. It is also noted that during April, 1954, you were able to slightly reduce your backlog in these pending active matters from 4,524 to 4,328 having closed 957 cases while opening 760 new investigations.

atlas  
add  
rebois  
elmont  
legg  
blavin  
tarbo  
tosen  
Tracy  
dohr  
Lester  
Furness  
Tele. Room  
Holloman

JLM:bh

MAY 20 1954

RECORDED - 8

MAILED 4

EX-112

MAY 17 1954

COMM - FBI

100-358086-34-171  
APR 25 1954  
L3E

171

While the emergency conditions arising from your commitments concerning the investigation relating to the NPPR and the resultant demands on your manpower are recognized it is believed that no substantial reduction in your delinquency can be effected so long as the large backlog in the 100 classification continues. In this connection your attention is directed to the fact of your past progress in reducing your delinquency in the 100 classification and the true relationship which seems to exist between the extent of your backlog and the delinquency of your office in these investigations. It should be noted that as of July, 1952, there were 7,644 pending active matters in the 100 classification, of this number 7,013 or approximately 92 per cent were delinquent. However, as of February, 1954, your office had reduced its backlog to 4,317 pending active matters in the 100 classification and its delinquency to 1,521 items, a percentage of approximately 35 per cent.

It appears that so long as your backlog in the 100 classification continues each emergency condition which may arise in your office will result in the security work of your office becoming increasingly delinquent. Every effort must, therefore, be made to reduce this backlog of work so that greater attention may be given to current matters. To effect a reduction in this backlog particular attention should be given to bringing each investigation to an early logical conclusion by a thorough investigation and by the total elimination of status reports.

You are instructed to advise the Bureau within 10 days from the receipt of this letter of the factors which have contributed to your delinquency in the security classifications during the past month. In your letter you should indicate your specific plans for reducing not only your delinquency but also your backlog with particular reference to the 100 classification. Furthermore, you are instructed to advise of the number of Agents who are assigned to Section 12 of your office in the investigation of matters relating to the 100 classification.

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

NY, 5

MAY 14 1954

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. RE BUREAU AIR-TEL DATED  
4/26/54. CONCERNING [REDACTED] ENID POWELL, A SUSPENDED ARMY EMPLOYEE.  
MR. [REDACTED], FIRST ARMY LOYALTY HEARING BOARD, GOVERNORS ISLAND, NY, ADVISED NYO ON 5/12/54 THAT THE SUBJECT  
STILL IS PHYSICALLY UNABLE TO APPEAR BEFORE THE LOYALTY HEARING  
BOARD AND STILL IS A SUSPENDED CIVILIAN EMPLOYEE OF THE US  
ARMY.

KELLY

④ - BUREAU (100-358086sub34) (REGULAR) (100-[REDACTED])

Mr. Belmont

RECORDED - 79  
3-12-54

100-358086 Sub 3  
100-358086-34-172

2 MAY 15 1954

G/P:BJG (#12-9)  
100-92506

cc [REDACTED]

Approved: [Signature]  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

UNRECORDED COPY FILED IN

MR. A. H. BELMONT

UNRECORDED  
May 17, 1954

MR. F. J. BAUMGARINER

SECURITY INDEX VERIFICATION PROJECT

4  
DETAILS: *Security Index - New York*

My memorandum of 1-23-54 contained a resume of the first 90 days operation of a special squad of 19 men to verify residence and/or employment of subjects of closed security cases in the New York Office. This procedure was approved by the Executives' Conference on 12-19-52, although actual inception by the New York Office was deferred until October, 1953, because of manpower considerations. During the first 90 days operation, the special squad made 1,603 verifications; of 1,197 cases assigned for verification at the end of that period, only 45 had been assigned for a period exceeding six months. The latter figure represented a considerable decrease, according to the New York Office.

Bulet to New York of 2-1-54, approved continuation of the special squad for an additional period of 90 days, specifying that the results be forwarded to the Bureau with comments as to any advantages or disadvantages noted. Further, New York was advised that if the continuation of the squad was recommended, arrangements should be made to rotate the Agents assigned.

Attached is New York letter of 4/30/54 reflecting that in the preceding 90 day period (1) 2,277 verifications have been handled by the special squad, which combined with verifications made by other Agents enables New York to maintain their verifications in current status, and (2) 1,261 cases are presently assigned to the special squad, 84 of which have been assigned for a period exceeding 45 days and are receiving close supervision.

On pages two and three of relet New York states that the special squad has proved advantageous for the following reasons:

- a. The records are more centralized.
- b. It is less difficult to ascertain the status of verifications since the agents doing most of the work are under one supervisor.
- c. It eliminates the requesting of agents under other supervisors to do other than their regular work.

Attachment  
Bufile 100-358086

cc - 16 (100-358086) sub 661  
#001mjt  
16 MAY 21 1954

ORIGINAL COPY FILED IN 100-358086

NOT RECORDED

141 MAY 20 1954

5/17/54

- d. Agents on this squad because of specialization quickly learn the most efficient methods of verifying the residence and employment.
- e. Since these agents have received photographic training there is maximum utilization of the photographic equipment supplied by the Bureau.
- f. With a minimum number of agents handling verifications it is less difficult to pinpoint the responsibility of determining the subject's whereabouts.

Eslet notes that the work of the special squad had contributed to the expeditious handling of the recent service of subpoenas to the Nationalist Party of Puerto Rico members in New York.

It is stated that appropriate reassignments are being made as to personnel pursuant to Bureau instructions, and concludes by recommending continuation of the Verification Squad.

RECOMMENDATION:

That the Verification Squad of the New York Office be continued for an additional period of 90 days, at the end of which time we will again analyze its accomplishments.

If you approve, there is attached a letter to New York giving such authority.

Mr. T. J. Boardman  
Mr. N. J. Boardman  
Mr. F. Boardman  
Mr. G. Boardman  
Mr. H. Boardman  
Mr. I. Boardman  
Mr. J. Boardman  
Mr. K. Boardman  
Mr. L. Boardman  
Mr. M. Boardman  
Mr. N. Boardman  
Mr. O. Boardman  
Mr. P. Boardman  
Mr. Q. Boardman  
Mr. R. Boardman  
Mr. S. Boardman  
Mr. T. Boardman  
Mr. U. Boardman  
Mr. V. Boardman  
Mr. W. Boardman  
Mr. X. Boardman  
Mr. Y. Boardman  
Mr. Z. Boardman

173  
✓ BUREAU

G.I.R.-6

UNRECORDED COPY FILED IN 100-577640

EX-129  
JULY 27 1954

b34) (Regular)

to Rago  
Phone 100-35662  
7/24/42  
Alameda St. 100  
Sent \_\_\_\_\_ M Per \_\_\_\_\_  
File

Sent \_\_\_\_\_ M Per \_\_\_\_\_  
File \_\_\_\_\_

Sent \_\_\_\_\_ M Per \_\_\_\_\_  
File \_\_\_\_\_

Special Agent in Charge

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

AIR TEL  
NY 6/21/54 174

Transmit the following Teletype message to: BUREAU

SECURITY INDEX SPECIAL SECTION. RE BUREAU AIR TEL

4/26/54. CONCERNING [REDACTED], A SUSPENDED

EMPLOYEE, MR. [REDACTED] IN ABSENCE OF MR. [REDACTED]

FIRST ARMY LOYALTY HEARING BOARD, GOVERNORS ISLAND, NY, ADVISED

NYO ON 5/21/54 THAT THE SUBJECT'S ATTORNEY IS SUPPOSED TO

NOTIFY THE ARMY THE EARLIER PART OF THE WEEK 5/24/54,

WHETHER HIS CLIENT IS READY OR INTERESTED IN APPEARING BEFORE

THE ARMY LOYALTY HEARING BOARD. DEPENDING UPON THE SUBJECT'S

ATTORNEY'S INFORMATION THE ARMY PLANS TO SET UP THE SUBJECT'S

LOYALTY HEARING FOR THE PERIOD OF 6/7-10/54. MR. [REDACTED]

ADVISED THAT MORE DEFINITE INFORMATION PERTAINING TO THE

SUBJECT'S LOYALTY HEARING SHOULD BE AVAILABLE BY 5/26/54.

MR. [REDACTED] ADVISED THAT THE SUBJECT STILL IS A SUSPENDED

CIVILIAN EMPLOYEE OF THE US ARMY. NY WILL CHECK WITH THE

ARMY ON 5/26/54 AND ADVISE BUREAU.

[REDACTED]

KELLY

3 - BUREAU (100-258086-SUB 34) (REGULAR MAIL)  
1 - BUREAU (100-258086) (REGULAR MAIL)

CC: [REDACTED]  
CAP: WIR #12-9  
100-92506

RECORDED-42  
EX-129

MAY 22 1954

COPIES DESTROYED  
875 FEB 4 1963

Approved \_\_\_\_\_  
Special Agent in Charge

Sent \_\_\_\_\_ M

Per \_\_\_\_\_

73 JUN 2 1954

FD-36  
Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

UNRECORDED COPY FILED IN 100-258086-24-114



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086 sub-34)

DATE: 5/24/54

FROM : SAC, New York (100-97061)

PERSONAL ATTENTION

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

Reference is made to Bureau letter 5/14/54 instructing the New York Office to outline the factors which contributed to the increase in the delinquency in the Security classifications during the month of April 1954 and, further, what specific plans I had for reducing not only the delinquency but also the backlog, with particular reference to the 100-classification. The Bureau also wanted to be advised as to the number of Agents assigned to the Security Matter Section of the New York Office.

Reference is also made to New York letter of 4/22/54 which set forth the reasons for the increase in delinquency of the New York Office in the Security classification during the month of March.

In New York letter of 4/22/54, I stated that from 4/1/54 to 4/21/54 571 man days had been spent on the LEFRO investigation by Agents handling the security-type investigations and that this loss of manpower would of necessity reflect upon the April delinquency.

Also, it should be noted that during the month of March, 1954, 974 cases were opened in the 100-classification whereas only 815 cases were closed. This, of course, was the direct result of the diverting of manpower from the investigation of Security Matter cases to the LEFRO investigation, the Agents being unable to spend their full time on Security Matter cases. Therefore, the Agents working on the Security Matter cases, having devoted 27 1/2% of their time during March on the LEFRO investigation, were not only faced with an increased case load but also an increased number of delinquent cases.

During the past several months there has been a steady decrease in the number of Special Agents on the Security Matter Section (#12) of the New York Office by reason of resignation and transfer. There is being set out below a chart showing certain statistics on the Security Matter Section during the past several months:

Effective Date	No. of Agents*	No. of Pending Active Cases**	Average Case Load Per SA (Pending Active Cases)	Pending Active Delinquency
10/1/53	189	4128	21.7	62.7
4/1/54	166	4069	24.5	42.7
5/1/54	177	3847	21.6	48.2

\* Agents on production only, i. e., exclusive of Supervisors and/or Agents on Security Index Verification Squad and Security Informant Program Squad.

\*\* Section #12 cases only

100-358086-175

68 JUL 26 1954

RECORDED-41

10 JUN 2 1954

Letter to Director, FBI  
NY 100-97061

It should be noted that as of 4/1/54 each Special Agent on Section #12 had an average pending-active case load of 24.5 with an average delinquency of only 42.7, whereas as of 10/1/53 each Agent on Section #12 had an average pending-active case load of only 21.7 but had an average delinquency of 62.7.

The increase in the number of Agents between 4/1/54 and 5/1/54 resulted in the reorganization of Division IV of the New York Office, as set forth in mylet of 4/20/54 entitled "Administrative Organization, New York Office-Security Informant Program." In that letter you were advised that all of the NPPR cases on the Security Matter Section were being transferred to Section #7 of the New York Office for handling by the newly-formed NPPR Squad. You were also advised that the Security Informant Program Squad of Section #12 was being discontinued which would allow the Agents on that Squad to be assigned to the investigation of general Security Matter cases. The reorganization outlined in mylet of 4/20/54 was not completed until shortly after 5/1/54.

While the above reorganization has made available additional personnel on production matters, it is to be noted that during the past three months fifteen Agents have been lost through resignation and transfer from New York. In effect, as soon as resignations and transfers from New York now pending are effected, there will remain 164 Agents on production work.

I have reiterated my instructions to the supervisory staff that the very closest supervision must be had in an effort to reduce not only the delinquency but also the case load, and it is felt that with the additional personnel available, realized from the above reorganization, headway will be made in the reducing of the delinquency.

Relative to the backlog of 100-cases in the New York Office, I desire to point out that from 1/1/54 to 5/1/54, 3,496 cases have been opened in the 100-classification. As of 5/1/54, there were 4,328 pending-active cases in the 100-classification. This would mean that the true backlog of the New York Office is approximately 832 cases. Although included in this group are a number of cases which require continuous investigation for a number of months, such as cases on missing Security Index subjects, it has been noted from experience that it takes approximately ninety calendar days to complete an investigation of an average Security Matter case from the time it is originally opened until the time it is closed. Although the case load of the Security Matter Section of the New York Office has not been materially reduced in the past several months, it does not necessarily mean that a number of very old cases are creating a backlog. The fact that the openings in the New York

Letter to Director, FBI  
NY 100-97061

Office have almost kept abreast of the closings has prevented the material reduction in the case load in the 100-classification.

I am instructing Supervisors that every effort must be made by the Agents to bring each case to a logical conclusion as soon as possible, keeping in mind that each investigation must be a thorough one.

Please refer to my letter dated 5/17/54, setting forth plans for an entire reorganization of the handling of Security work in the New York Division. We will be entering into a period of transition from the former system of handling cases, and as was pointed out in relet, it is expected that there will be a slight temporary loss of production during a sixty to ninety-day period, with subsequent increased efficiency in our operations.

The Bureau's desires in the matter of reducing delinquency are heartily concurred with, and every effort is being made to comply with the Bureau's instructions.

AIR TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

5/28/54

NEW YORK

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. RE MY AIR TEL DATED 5/27/54.

CONCERNING ~~REDACTED~~ A SUSPENDED ARMY EMPLOYEE. MISS  
~~REDACTED~~ SECRETARY, ADVISED ON 5/27/54 THAT THE SUBJECT IS STILL  
A SUSPENDED ARMY EMPLOYEE.

KELLY

Mr. Belmont

4 - Bureau (100-358086-Sub 34)  
(1-100-370342)

*cc: Mr. Ashman.*

RECORDED

EX-128

GAP:AO(#12-9)  
100-92506

EX-128

COPIES DESTROYED  
1965

Approved: *[Signature]*

Special Agent in Charge

Sent

M

Per

AIR TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 5/27/54

Transmit the following Teletype message to: BUREAU

Mr. Boardman  
Mr. Nichols  
Mr. Belmont  
Mr. Harbo  
Mr. Mohr  
Mr. Parsons  
Mr. Rosen  
Mr. Tamm  
Mr. Sizoo  
Mr. Winterrowd  
Tele. Room  
Mr. Holloman  
Miss Gandy

SECURITY INDEX - SPECIAL SECTION. REBUAIRTEL 4/26/54 CONTINUING

[REDACTED], A SUSPENDED ARMY EMPLOYEE. MISS [REDACTED]  
SECRETARY TO MR. [REDACTED], FIRST ARMY LOYALTY  
HEARING BOARD, GOVERNORS ISLAND, NY, ADVISED NYC ON 5/27/54 THAT  
THE SUBJECT'S ATTORNEY ADVISED THE ARMY ON 5/26/54 THAT HE WAS  
SENDING THE ARMY A LETTER REQUESTING A HEARING FOR HIS CLIENT.  
MISS [REDACTED] STATED THAT UPON RECEIPT OF THE LETTER, THE ARMY  
WILL SET A DATE FOR A HEARING. MISS [REDACTED] ADVISED THAT NO  
DATE HAS BEEN SET FOR THE HEARING.

KELLY.

4 - BUREAU (100-358086-SUB 34) (REGULAR)  
(1 - 100-[REDACTED])

Mr. Belmont

RECORDED - 50

MAY 28 1954

GAP:IR (#12-9) COPIES DESTROYED  
NY 100-92506 875 FEB 4 1963

Approved: [Signature] Special Agent in Charge

Sent M Per

UNRECORDED COPY FILED IN 100-370742

AIR TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY, 6/4/54

Transmit the following Teletype message to:

BUREAU

178

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Jones	_____
Mr. Mumford	_____
Mr. Quinn	_____
Mr. Nease	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

SECURITY INDEX - SPECIAL SECTION CONCERNING

A SUSPENDED ARMY EMPLOYEE. RE: AIRTEL 5/28/54. MISS

SECRETARY TO MR. ADVISED ON 6/3/54,

THAT THE SUBJECT'S ATTORNEY HAS CONTACTED THEM REQUESTING

A HEARING FOR HIS CLIENT. MISS ADVISED THAT MR.

WAS OUT OF TOWN AND WHEN HE RETURNS HE WILL

SET THE SCHEDULE FOR THE SUBJECT'S HEARING.

KELLY

Mr. Belmont

RECORDED - 3

100-358086-34-178  
24 JUL 5 1954

- cc: Mr. W. J. [unclear]  
cc: [unclear]
- 3 - Bureau (100-358086-sub34) (REGULAR MAIL)
  - 1 - Bufile (100- [unclear]) (REGULAR MAIL)

GAP:PEC (#12-9)  
100-92506

Approved: [Signature]

Special Agent in Charge

Sent

M

Per

UNRECORDED COPY FILED IN 100-358086-34-178

cc - Mr. Belmont  
c - Mr. Baumgardner  
cc - S. B. Donahoe  
3cc - Mr. Cor

SAC, New York (100-97061)

June 10, 1954

Director, FBI (100-358085 Sub 34)

179

DELINQUENCY IN SECURITY INDEX  
INVESTIGATIONS

PERSONAL ATTENTION

Reurlet dated May 24, 1954.

The contents of your referenced letter as they related to your explanation of the factors which have contributed to the delinquency in the security classifications in your office have been noted.

The administrative report of your office for May 1954 reveals that there are 5,290 pending active matters in the security classifications 65, 100 and 105. Of this number, you listed 2,192 items as delinquent, a delinquency of approximately 41 per cent.

It is noted from a comparison of the material contained in the May 1954 administrative report with that contained in the April 1954 report that you have effected a reduction in the backlog of pending active matters. You also have been able to reduce the number of delinquent items in the 100 classification, which is the principal source of your delinquency in the security classifications. It is also noted that your delinquency in both the 100 classification and your over-all security classifications remained constant during the past month at 47 per cent and 41 per cent, respectively, as compared with April 1954.

It is felt that your continued delinquency is excessive and close personal attention must be given to this matter in order that the delinquency of your office may be brought within reasonable limits.

The Bureau will continue to follow this matter closely through a review of your subsequent administrative reports.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECORDED-14  
JUN 10 1954  
MAILED 22

RECORDED-14  
JUN 10 1954  
MAILED 22

JUN 11 1954  
162





AIR TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

UNRECORDED  
6/1/54

6/1/54  
NEW YORK

Transmit the following Teletype message to: BUREAU

Mr. Tolson	
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Ladd	
Mr. Clegg	
Mr. Glavin	
Mr. Harbo	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

166  
[REDACTED] WAS: [REDACTED],  
SM-C. NYC SUBMITTED FD-122 6/1/54 SHOWING SUBJECT'S EMPLOYMENT  
AND RESIDENCE UNKNOWN. SUBJECT FORMERLY CARRIED ON U. S.  
ARMY PAYROLL AS A SUSPENDED ARMY EMPLOYEE. SUBJECT'S  
LAST KNOWN ADDRESS [REDACTED] STREET, L.I.C., NY IN DECEMBER,  
1953. ACCORDING TO THE RECORDS OF THE MAIN POST OFFICE, LIC,  
NY THE SUBJECT'S FORWARDING ADDRESS WAS SHOWN AS GENERAL  
DELIVERY, RENO, NEVADA. THEIR RECORDS ALSO REFLECTED THAT  
THE SUBJECT WAS SENT A REGISTERED LETTER # [REDACTED] BY THE U.S.  
ARMY PHOTOGRAPHIC CENTER, [REDACTED] AVENUE, QUEENS, NY, WHICH  
WAS FORWARDED TO GENERAL DELIVERY, RENO, NEVADA, BY THEM AS  
OF 5/25/54. INVESTIGATION DISCLOSED THAT THE SUBJECT IS  
POSSIBLY IN RENO TO GET A DIVORCE FROM HIS WIFE. THE RECORDS  
OF THE QUEENSBRIDGE HOUSING PROJECT, DISCLOSED THAT THE  
SUBJECT HAD LEFT A FORWARDING ADDRESS IN CARE OF [REDACTED],  
[REDACTED] STREET, LIC, NY AND THAT THE SUBJECT WAS SUPPOSEDLY  
TRAVELING IN EUROPE. SUBJECT BORN 7/7/08, [REDACTED], ITALY, MALE, WHITE

- 4 - Bureau (100- [REDACTED] (REGULAR)  
(1 - 100-356088-sub 34)  
2 - Salt Lake City (REGULAR)  
2 - Washington Field (REGULAR)

NOT RECORDED  
20 JUN 9 1954

GAF:AO (112-9)  
100-101673

EX-101

APPROVED

Sent M Per

ORIGINAL FILED IN 100-356088-34

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICEUNR.  
6/1/54-----  
PAGE TWO

Transmit the following Teletype message to:

5'3", 135 LBS, HAIR BROWN, EYES BROWN, U.S. ARMY SERIAL  
NUMBER [REDACTED], SOCIAL SECURITY # [REDACTED], MARITAL  
STATUS, SEPARATED FROM WIFE, [REDACTED].  
THE SALT LAKE CITY OFFICE IS REQUESTED TO ASCERTAIN  
SUBJECT'S RESIDENCE AND EMPLOYMENT AND IF THE SUBJECT  
HAS OBTAINED A DIVORCE FROM HIS WIFE, AND ALSO ASCERTAIN  
IF THE SUBJECT HAS RECEIVED THE REGISTERED LETTER [REDACTED].  
THE WFO IS REQUESTED TO CHECK WITH THE PASSPORT DIVISION,  
STATE DEPARTMENT TO ASCERTAIN IF A PASSPORT WAS ISSUED FOR  
THE SUBJECT.

KELLY

Approved: \_\_\_\_\_

Special Agent in Charge

Sent \_\_\_\_\_

Per \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX - GEOGRAPHICAL SECTION

180  
DATE: 5/18/54

Re SAC Letter #54-24, 5/11/54, paragraph L,  
sub paragraph B.

Recommendation

Permission is requested for this office to set up a geographical section by employment.

Reason and Justification for Recommendation

By count on 4/30/54, this office had 6,285 Security Index subjects. The number of subjects is constantly increasing and by 12/31/54, it is expected that this figure will range between 7,500 and 8,000.

The Detcom program calls for the apprehension of these individuals in a period of an emergency in order to prevent any acts of sabotage, espionage, treason or threat to our internal security. The vast majority of our Security Index subjects live or work in NYC, which is a large geographical metropolitan area with its typical traffic congestion. It would be a futile gesture to attempt to keep up with the numerous changes in the working day of the individuals who comprise our Security Index. However, in the event of any apprehension it would be necessary to take these people into custody as soon as possible. Certainly, if they took any action aimed at injuring our internal security before we apprehended them, we being charged with the responsibility of taking them into custody would be responsible and derelict. We know now that it would be necessary to utilize the NYC Police Department and other law enforcement agencies in the apprehensions.

It would certainly assist in the speedy location of subjects and the crippling of the Communist conspiracy if we were able to hand out to the apprehending personnel SI cards on all those who both live and work in the areas in which the apprehending personnel are to work during the period of

RECORDED-62

EX-123

100-358086-34  
6-15  
6 MAY 21 1954

5-PC

BDM:VKD:MVC

100-358086 Sub 24

UNRECORDED COPY FILED IN 100-358086-34

180  
5/18/54

Letter to Director, FBI  
NY 100-97061

emergency. Agents acting as coordinators in the apprehensions could easily check with the other coordinators or with the apprehension registers to determine if all the subjects who either lived or worked in their areas were in custody. It is recognized that initially more personnel may be needed and that this personnel would have to come from the outside law enforcement agencies. Certainly it would be more to our advantage to simultaneously attempt to pick the subjects up at their places of employment and places of residence as soon as possible.

In view of our recent experience in the Lefro investigation in connection with subpoenas served on members of the Nationalist Party of Puerto Rico, it is felt that considerable time and effort could be saved if we had a geographical section for both residence and employment for those subjects whom we will attempt to apprehend in the event of an emergency. Frankly, we must consider the question of fugitives in this apprehension program. The more subjects we apprehend in the immediate period following the declaration of the emergency the less fugitives we will have. We must recognize the fact that if we are dilatory in any fashion in making these apprehensions the possibility of an increase in the number of fugitives will be present.

The good that would result in the speedy location of Security Index subjects will far outweigh whatever administrative or clerical time that is necessary in order to maintain both of these sections in an up-to-date manner. The maintenance of a geographical section by employment will be largely a clerical operation. Certainly the cost of a clerical operation when compared with the end results would indicate that the cost was negligible in the over-all view.

How a Geographical Section by Employment Can Be Accomplished in the New York Office

As noted above there are in excess of 6,285 Security Index subjects as of now. The first step necessary would be the preparation of the third card which would comprise the basic geographical section by employment. In view of the tremendous amount of typing time necessary to put the SI data

180  
5/18/54

Letter to Director, FBI  
NY 100-97061

together with the descriptive information for each subject on cards, the NYO intends to photostat the appropriate geographical cards believing that as time goes by corrections and changes will result in the photostatic copies being replaced by the cards presently in use.

The Bureau in the SAC Letter indicated that the Bureau would continue to send only two SI cards for each subject to a field office even though the additional geographical section was authorized, pointing out that this uniform practice was necessary to save clerical and administrative time at the Bureau.

It is my understanding that the Bureau prepares the Security Index cards which it sends to the field mechanically. For that reason it is felt that it would be more economical as a whole if the Bureau would furnish three cards to the NYO. This request is being made because a check made during the past thirty days indicated the NYO has submitted about 500 changes or corrections on security subjects to the Bureau. If this pace continues or increases, it can be seen that a tremendous amount of clerical work would have to be done by the NYO, a large portion of which would be unnecessary if the Bureau would prepare a third card for the NYO.

In the event the Bureau declines to furnish the NYO with a third card, it will be necessary for a clerical employee of the NYO to prepare the appropriate card for the geographical section by employment.

SAC, New York (100-97061)

180  
June 10, 1954

RECORDED-62 Director, FBI (100-358086-Sub 34)

EX-129

EMERGENCY DETENTION PROGRAM  
SECURITY INDEX - GEOGRAPHICAL SECTION

Reurlet dated May 18, 1954, requesting Bureau authority to maintain three Security Index cards for each subject listed in the Geographical Section of your Security Index, the additional card to be filed in a Geographical Section by employment addresses, when employment is known.

The Bureau is fully cognizant of the need to make apprehensions promptly in an emergency to fulfill our responsibilities in the security field and all of our planning has been directed toward that end. However, your suggestion that it would be more to our advantage to simultaneously attempt to arrest Security Index subjects at their places of employment and residence as soon as possible drastically increases the administrative responsibilities of coordinators of arrests in stated areas and police and Agent manpower needed to initiate the program. Of course, the ideal situation would be to simultaneously dispatch Agents or police officers for apprehension purposes to each subject's place of residence, place of employment or other logical places where the subject might be at the time, but due to the size of your Security Index such procedure is not deemed practical when we consider all the manpower demands that will be placed on your office and the New York Police Department at the time of an emergency. Such a procedure would obviously be a duplication of investigative effort in each instance when employment of a Security Index subject is known.

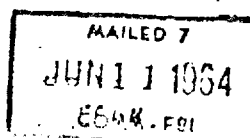
The purpose of permitting an office, after Bureau approval, to maintain a third Security Index card for each subject filed in a Geographical Section by employment, index is to expedite apprehensions by having arresting officers proceed directly to the place of employment rather than to a subject's residence should the apprehensions be instituted during normal working hours, thus conserving travel and investigative time.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Trotter \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Bufile 100-356062-Sub 34

PLC:mjt n/y

RECEIVED



RECEIVED NEW YORK

JUN 11 9 30 AM '54

UNRECORDED COPY FILED IN 100-356062-34

61 JUN 10 1954

180  
6/10/54

If a second breakdown of the Geographical Section of your Security Index is authorized it will be necessary for you to elect, depending on the time of the day apprehensions are started, as to whether apprehensions are to be initiated from the Geographical Section by residence addresses or the Geographical Section by employment addresses. It appears logical that the coordinator of arrests for a stated area should have in his possession the portion of the cards for that area from the Geographical Section by residence and the Geographical Section by employment with arrests initiated from only one of the sections as elected by you. If you have elected to use the employment section and the subject is not found at his place of employment and his residence is in another area, it will be necessary for administrative arrangements to be perfected so that the coordinator of arrests in the area covering the subject's residence can promptly dispatch officers to the residence address. The coordinator covering the area of the subject's residence likewise having his portion of the residence index of the Geographical Section for his area will have a card for the subject in the residence section and will have available sufficient information to make the apprehension promptly. No problem is presented when subjects reside and are employed in the same area of apprehension.

To prevent confusion and a duplication of work, it will be necessary that apprehensions be initiated and controlled by you from either the Geographical Section by residence addresses or the Geographical Section by employment addresses, as you elect, with the one not used being held in reserve to provide a card for apprehending Agents to go to either the residence or place of employment as the case may be upon receiving instructions from the area initiating the arrest assignment.

It is obvious that the administrative planning in this matter is complicated and will require that supervisory personnel and each coordinator of arrests in areas have a working knowledge of the procedures.

180  
6/10/54

In view of the scope of this operation in your office due to the size of your Security Index, it is requested that you furnish the Bureau with more complete details regarding your contemplated planning in this matter. Upon receipt of the more complete details consideration will be given at the Bureau to authorizing the maintenance of a third Security Index card for subjects whose names are presently carried in the Geographical Section of your Index.

In connection with your recommendation that the Bureau prepare the additional Security Index card for transmittal to you if you are authorized to maintain the extra card, this is to advise that a decision in the matter is being held in abeyance until the number of field offices and Security Index subjects affected by use of the third card is definitely determined. This consideration is necessary in the interests of uniformity because of the heavy volume of amended and new Security Index cards made at the Bureau on a daily basis.



UNRECORDED  
June 10, 1954

SAC, New York (100-97061)

Director, FBI (100-358086)

SECURITY INVESTIGATIONS OF INDIVIDUALS

Reurlet of 5/28/54 transmitting suggested amendments to FD-186 prepared by SA(A) of your office.

It appears that your suggestion is directed to the provisions of SAC Letter 54-24 (L) requiring that "A notation or memorandum to the effect that the Security Index-subject has been personally observed shall appear in the case file of every Security Index subject whose name is presently maintained in the Security Index." You propose to comply with such instructions by providing for recording of such data on the FD's 186 which are routed to the Security Index case files.

The Bureau desires to express appreciation for the suggestion, designed to improve our operations. In consideration of its scope, affecting a Bureau form utilized throughout the field, this matter is receiving careful study at the Bureau. You will be appropriately advised when a decision has been reached.

cc - Bufile 100-358086-Sub 34

NOTE ON YELLOW ONLY: Attention Mr. Mason:

Recommend incoming be recorded as a "Suggestion," then refer to Internal Security Section for handling.

EGO:mjt.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

YELLOW  
DUPLICATE  
JUN 11 1954  
MAILED

100-358086-34-✓  
NOT RECORDED  
JUL 20 1954

ORIGINAL FILED IN 100-358086-1464

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX

181  
 DATE: 6/1/54

In view of the large number of subjects on the Security Index in the NYO, it would be appreciated if the Bureau would furnish the NYO every two months with an alphabetical list of all subjects included on the Bureau's list. Comparisons will be made in order to be sure that the NYO cards and the Bureau list are the same at all times.

The NYO would appreciate if the Bureau would at the time it furnishes the alphabetical list furnish six copies of such list. It is believed that additional copies of the list would be tremendously advantageous to this office in the event that the Detcom program was placed in effect. The NYO will destroy all copies of the old list as each new list is received from the Bureau. Maximum security will be given to these lists.

It is suggested that the Bureau number the subjects on the alphabetical list furnished to this office. Such a numerical list might be used to advantage for communication purposes in the event the Detcom program was ever put into effect.

*Ltr sent  
 New York  
 6-11-54  
 W/20*

2 DEPT. OF JUSTICE  
 FBI  
 RECEIVED  
 JUN 5 1 31 PM '54

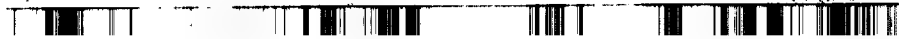
RECORDED-88  
 EX-112

100-358086-34-181

6 JUN 8 1954

*Bartholomew  
 GWS*

BDX:MVC



SAC, New York (100-97061)

181  
June 15, 1954

RECORDED-88  
Director, FBI (100-358086-Sub 34) - 15 / PERSONAL ATTENTION

SECURITY INDEX

EX-112

Reurlet of June 1, 1954, requesting that the Bureau furnish your office every two months six copies of the Security Index list pertaining to subjects in your Division. You state that comparisons would be made in order to be sure that the Security Index cards and the Bureau list are the same at all times.

As you know, the Bureau at the present time sends the Security Index lists to the respective field offices every 90 days. The field is instructed to reconcile the cards with the list furnished by the Bureau, make appropriate notations regarding discrepancies and return the list to the Bureau. The Bureau desires to continue this practice which has proved most beneficial in maintaining the Security Index in an up-to-date, accurate status. Your office will continue to be included in the over-all circularization of the list to the field quarterly, as noted above, and for that reason, it does not appear feasible to furnish your office with a list on a bimonthly basis.

With regard to the furnishing of copies of the Security Index listings for retention in your Division, the Bureau desires to point out the following considerations:

- (1) Your Security Index is subject to constant, daily change rendering any list obsolete within a matter of days to the extent that it could not be utilized by your office for any purpose without continuous amendments.
- (2) Any effort to maintain the list in a current status would entail considerable clerical work.
- (3) No direct action under the Emergency Detention Program could be predicated upon such a list since, as you know, apprehensions are to be based exclusively upon the content of the Geographical Section of the Security Index itself as it exists at the time the Program is implemented.

COMM - FBI  
JUN 16 1954  
MAILED 28

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

WGO:mjt:gmf

181  
6/15/54

In view of the foregoing, and considering the security aspects involved, the Bureau is denying your request to be furnished with Security Index lists as requested in relet. For this reason, your request as noted in last paragraph of relet is being disregarded. It may be observed that even though Security Index lists were forwarded to your office for retention, the numbering process suggested by your office would appear to be impracticable because of the continuous change in content of the Security Index discussed previously herein.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

AIRTEL

FD-36

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

6/11/54

182

NY, NY

Transmit the following Teletype message to: BUREAU

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

SECURITY INDEX - SPECIAL SECTION CONCERNING [REDACTED], A SUSPENDED  
ARMY EMPLOYEE. RE: AIRTEL, 6/4/54. MR. [REDACTED], FIRST ARMY  
LOYALTY HEARING BOARD, GOVERNORS ISLAND, NY, ADVISED NYO ON 6/11/54 THAT A  
PRELIMINARY PANEL HEARING HAS BEEN SET FOR 7/6/54 IN REGARD TO THE SUBJECT.  
[REDACTED] STATED THAT SUBJECT'S ACTUAL HEARING WILL TAKE PLACE ON 7/7/54.  
[REDACTED] FURTHER STATED THAT THE SUBJECT IS STILL A SUSPENDED ARMY EMPLOYEE.

KELLY

Mr. Belmont

4 - BUREAU (REGULAR)  
(3-100-356086-SUB 34)  
(1-100-47777)

GAP:CF (#12-9)  
100-92506

RECORDED-35 100-356086-SUB 34-182  
JUN 12 1954

Approved Q. K. [Signature]  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

JUN 21 1954  
7 195

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

Mr. Tolson  
Mr. Boardman  
Mr. Nichols  
Mr. Belmont  
Mr. Harbo  
Mr. Mohr  
Mr. Parsons  
Mr. Rosen  
Mr. Tamm  
Mr. Sizoo  
Mr. Winterrowd  
Tele. Room  
Mr. Holloman  
Miss Gandy

183

AIR TEL

Transmit the following ~~7/7/77~~ message to:

BUREAU

FBI SALT LAKE CITY

6/11/54

AM

DIRECTOR, FBI (100-353086 Sub 34)

~~RENY~~, WAS. SM - C. RE NYC AIRTEL 6/1/54. RECORDS OF

COUNTY CLERK, RENO, NEVADA, REFLECT SUBJECT OBTAINED ABSOLUTE DECREE OF  
DIVORCE FROM ~~RENY~~, 2/25/54.

~~RENY~~, ROYAL HOTEL, RENO, WHERE  
SUBJECT RESIDED WHILE ESTABLISHING RESIDENCE TO OBTAIN NEVADA DIVORCE, ADVISES  
SUBJECT LEFT THAT HOTEL 3/2/54 SAYING HE PLANNED TO VISIT LOS ANGELES AND  
SAN FRANCISCO, CALIF., THEN RETURN TO NYC TO SAIL FOR EUROPE, WHERE HE  
INDICATED HE WOULD MARRY AN UNNAMED WOMAN AND RETURN ON INDEFINITE DATE TO  
NYC AFTER TRAVEL IN EUROPE. ~~RENY~~ RECEIVED POSTCARD FROM SUBJECT POSTMARKED  
5/12/54 AT ROME, ITALY, BEARING USUAL TRAVEL GREETINGS. NYC ADVISE SU RE-  
GARDING DESIRED DISSEMINATION OF REPORT BEING PREPARED BY SU.

CORNELIUS

Mr. Belmont

END

HIGSON  
100-8767

REGISTERED

3 cc - Bureau (100-~~RENY~~) REGISTERED  
2 cc - Washington Field  
3 cc - New York City (100-~~RENY~~) REGISTERED

COPIES DESTROYED  
53 JUN 25 1958

RECORDED - 50  
EX-128

16 JUN 14 1954

Approved:

Special Agent in Charge

Sent

M

Per

BAUMGARDNER

UNRECORDED COPY FILED IN 100-377460

Office Memorandum • UNITED STATES GOVERNMENT  
184

TO : MR. L. V. BEARDMAN

DATE: June 16, 1954

FROM : MR. A. H. BELLO

SUBJECT: SECURITY INDEX  
INVESTIGATION OF SECURITY SUBJECTS  
CP UNDERGROUND  
SOVIET AND SATELLITE MATTERS  
PHOTOGRAPHIC EQUIPMENT

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Sirois \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

DETAILS:

Giting SAC Letter 54-24 (L) of May 11, 1954, New York letter of May 28, 1954, attached, requests authority to purchase 42 Robot Star cameras. The afore-mentioned SAC Letter, copy attached, requires that the physical characteristics of all Security Index subjects be personally observed during the course of each investigation. It is stated, however, that no project should be initiated to check all Security Index case files, but to review each case as it comes up on tickler for the periodic employment and residence verification.

New York states that the 42 cameras, if approved and purchased, will be assigned in the following manner: 15 to the Bureau-approved squad which handles the Security Index verifications; 10 to Agents working pending Security Matter cases; 3 to Resident Agencies for Security Index cases; 2 for CP Underground investigations; 10 for Soviet investigations and 2 for Satellite investigations.

Thus, 30 cameras are requested for investigations supervised by the Internal Security Section and 12 cameras for investigations handled by the Espionage Section.

New York has 10 Robot Star cameras, about one-third of the 31 in the entire Bureau. The 31 are assigned as follows: One each in Buffalo, Chicago, Cleveland, Denver, Los Angeles, Miami, Newark, New Haven, Portland and San Juan; two each in San Francisco, Seattle, Washington Field and the FBI Laboratory; three in Philadelphia, and the 10 in New York. These cameras cost \$127.50 each, rendering the total cost of 42 such cameras at \$5,355.00. They are, by their small size and manner of operation, particularly adaptable to concealment.

Attachment

Bufile 100-353086-Sub 34

cc - Bufile 100-354839 (Intensification Program)

cc - Bufile 100-801000 (Internally)  
cc - Bufile 66-27 (NY Administrative File)

RECORDED - 24

13 JUN 21 1954

WGO:mjt mjr

68 JUL 1 1967

EX-103

LA SEC

UNRECORDED COPY FILED IN

Observations of Internal Security Section:

1. New York appears to be placing exclusive reliance on the Robot Star camera. Other offices have made progress in procuring photographs of their subjects by full utilization of all equipment at their disposal, and in many instances techniques have been used in which no intricate concealment devices have been found necessary. New York does not indicate that they are making maximum use of their equipment, including Speed Graphic and motion picture cameras.

2. New York appears to have misinterpreted SAC Letter 54-24 (L), noted previously herein. The last paragraph in relet assumes that SAC Letter 54-24 (L) requires that all of the 2,918 Security Index cases in which no photos are available, must be physically observed. This is in error. Many subjects have already been observed by Agents - in open interviews, pretext interviews, on picket lines, and in surveillances. In these latter instances the requirement in SAC Letter 54-24 (L) is discharged.

Thus the implication in the last paragraph of relet that almost 3000 Security Index subjects have yet to be observed, with the suggestion that they be photographed at that time is but a presumption. Only a complete check of files can determine how many subjects fall into such category. Our instructions are that no project is to be initiated to ascertain this figure, but that "each case file should be reviewed for this purpose at the time of the next six-months verification of employment and residence."

3. New York fails to recognize or to make any reference to the necessity for procurement of photos from outside sources - e.g., military and employment records. Because of the time consumed and the cost of photographing our subjects, such procedure should be followed only after attempts to obtain photos from logical sources have proved unproductive.



\*\*\*\*\*

Thus, it appears necessary for us to clarify the provisions of SAC Letter 54-24 (L) for New York as it pertains to their Security Index subjects. We are attaching a letter for that purpose. New York is being instructed to reanalyze their photographic needs with respect to their Security Index subjects.

The request for two Robot Star cameras for use in Underground investigations, noted on page 3 of relet, is not set out in sufficient detail to indicate the need for this particular photographic equipment. It is felt that while such equipment may well be utilized, New York should be asked to provide some justification for their request.

Observations of Espionage Section:

By letter dated January 28, 1954, the Bureau requested all offices involved in the Intensification Program on Communist bloc nationals in the United States to estimate the additional equipment that would be needed for full implementation of the program. New York by letter dated February 23, 1954, submitted the estimates which included one movie camera and two Leica cameras. It is believed that additional justification should be submitted by New York for the current request for 12 Robot Star cameras. We are asking New York to reanalyze their needs in the attached letter.

RECOMMENDATIONS:

- (1) That the provisions and requirements of SAC Letter 54-24 (L) be reiterated and interpreted for the guidance of the New York Office as it relates to their responsibilities in connection with the Security Index Program.
- (2) That New York be instructed to reanalyze their requirements in all the investigations noted in relet and, thereafter, resubmit their request for photographic equipment, setting out adequate justification for the expenditure of funds entailed.
- (3) If you approve a letter to New York is attached embodying the foregoing recommendations.

*John E.*

*W.H.*  
ETT  
7/20

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX  
 INVESTIGATION OF SECURITY SUBJECTS  
 INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
 INVESTIGATION OF SOVIET SATELLITE MATTERS  
 PHOTOGRAPHIC EQUIPMENT

185  
 DATE: 5/28/54

Re SAC Letter 54-24 dated 5/11/54, paragraph L,  
 sub-paragraph A. (attached)

Recommendation

Permission is requested for the purchase of 42 Robot Star Cameras to be utilized in connection with the above-captioned types of investigation as indicated in the above-mentioned SAC Letter.

Reason and Justification for Recommendation

A survey has recently been made to determine what facilities this office has in the way of photographic equipment in order to comply fully with the instructions and spirit of the above-mentioned SAC Letter.

As indicated in my letter of 1/11/54 captioned "Security Index - Photographic Equipment," this office at that time had two Robot cameras and four Leica cameras which could be utilized as concealed cameras to obtain photographs of individuals. Of course, there were in addition the regular Speedographic cameras and some motion picture equipment. For all practical purposes, however, the equipment which would have to be issued would be either the Leica or Robot cameras. As a result of my letter, you authorized and this office did purchase eight Robot cameras, bringing the inventory of the NYO to ten Robot cameras.

I have informed you by my letter of 4/29/54, attention of the FBI Laboratory, captioned "Security Index - Photographic Work," of the progress which has been made in the

- 4 - Bureau  
 1 - NY 100-97061 Sub A  
 1 - NY 100-96985  
 1 - NY 66-294  
 1 - NY 65-14825

COPIES DESTROYED  
 BDM:MVC 375  
 JUN 11 1963

JUN 11 1954

UNRECORDED COPIED IN 100-354839-66-27-

185  
5/28/54

Letter to Director, FBI  
NY 100-97061

utilization of these Robot cameras. However, it is obvious by a more comparison of the Security Index figures as of 4/30/54 wherein it was noted that this office had 6,285 SI subjects of whom photographs were available on 3,367 that much work remains to be done in the photographic field. In order to fully comply with the Bureau's instruction that a photograph be obtained of all Security Index subjects, a minimum of 2,918 photographs have yet to be obtained. The obtaining of these photographs will for a large measure rest on the agents assigned to the special Security Index Verification Squad of the NYO.

III  
In order to expeditiously handle the tremendous volume of verification work in the NYO, the agents assigned to this squad have been assigned to precincts in the New York area and have been made responsible for the obtaining of photographs on all subjects on the SI who are located within the confines of the geographical areas assigned to them. It is anticipated that this squad will in the immediate future have a complement of 25 agents in view of the tremendous volume of work to be handled. As of now these agents are using the ten Robot cameras assigned to the NYO. Fifteen additional cameras are being requested in order that one camera may be assigned to each agent on this squad so that he can fulfil the responsibility of obtaining photographs of the subjects assigned to him.

15  
10  
3  
2  
30  
30 for  
Security  
cases

The vast majority of the Security Index cases in the NYO are closed cases. Therefore, consideration has to be given to the handling of the pending matters. The survey mentioned above included an interview with the supervisors of the Security Matter Section who have indicated that it would be necessary for them to have a minimum of ten cameras assigned to that squad so that the agents handling the various pending security matter investigations could have equipment available to photograph their subjects, which in a large measure are over and above those individuals being handled by the agents assigned to the Security Index Squad.

A review was made of the photographic situation as it pertains to the Security Index subjects located in resident agency areas. Three cameras will be necessary in order to assist in the adequate fulfillment of this important phase of the work by those agents assigned to resident agencies.

Letter to Director, FBI  
NY 100-97061

185  
5/28/54

The Robot camera and the means of concealment utilized with it have been brought to the attention of the agents assigned to the Communist Party underground operations in the NYO. The supervisor of that phase of the operations has requested that two Robot cameras be obtained for utilization by the agents assigned to his investigations.

As you are aware, intensive surveillance work is being done in the Soviet and satellite intelligence fields. Ten Robot cameras are being requested for use in connection with Soviet matters, whereas two cameras are being requested for use in connection with satellite investigations.

Summary

We must take almost 3,000 pictures of Security Index subjects. On pending matters Bureau rules require our observance of the subject particularly if he is going to be recommended for the Security Index. If we have to observe him, certainly we should take his picture at the same time so that investigative time and effort is not wasted and duplication made. We must have equipment to do the work. It is recognized that the equipment costs money and that there may come a day when we have an excess amount of such equipment. However, from present observation it is felt that the request made is consistent with the work necessary to be done in this field.

(L) SECURITY INVESTIGATIONS OF INDIVIDUALS --

(A) PERSONAL OBSERVATION OF SUBJECTS

The Bureau desires that the physical characteristics of all Security Index subjects be determined through personal observation during the course of each investigation. Such a procedure is necessary in order to aid in the reporting of accurate descriptions and to prevent mistaken identities. Up to this time this determination has been made by Agents to whom Security Index subjects have been assigned for apprehension purposes; however, by separate instructions Security Index subjects will no longer be assigned to Agents for apprehension purposes prior to an emergency.

In order to be certain that the physical characteristics and description of each subject of a security-type case under investigation or included in the Security Index have been determined by personal observation the following procedure should be placed in operation immediately in all offices:

1. In the future during the course of the Initial investigation in any security-type case, including Espionage and nationalistic tendency cases, the physical characteristics and description

5/11/54  
SAC LETTER NO. 54-24

- 9 -

100-358086-34-175

of the subject shall be determined or verified by personal observation.

It will not be necessary to personally observe the subject in any case where preliminary investigation determines the basis for opening the case is unfounded. The above instructions are to be applicable only when a complete security-type investigation is conducted.

The subject should be personally observed, if possible, early in the investigation after it is determined that a complete investigation is warranted to develop the extent of the subject's activities and to determine whether a Security Index card is warranted. This action should be taken early in the course of developing complete background information regarding the subject (1) to determine the true identity and existence of the subject and (2) to assist in establishing that the subject of the investigation is the person against whom the subversive allegations have been made.

This instruction is applicable if a complete security investigation is conducted even though a Security Index card is not being recommended at the completion thereof.

The fact that for any reason it has not been possible to personally observe the subject during the investigation shall not be reason for delaying the submission of a Form FD-122 recommending the addition of the subject's name to the Security Index when it has been determined through the investigation that the subject is dangerous or potentially dangerous.

If a Security Index card is not being recommended after all logical investigation has been conducted and it has not been possible to personally observe the subject during the investigation, the case may be closed even though this has not been done. It is not desired that cases of this type remain open solely for the purpose of personally observing the subject.

5/11/54  
SAC LETTER NO. 54-24

185  
enc

If a Security Index card has been recommended and prepared and it has not been possible to personally observe the subject during the investigation, the case should remain open until such time as the subject is personally observed except where it has been determined that the subject is residing outside the continental United States, Hawaii, Alaska, or Puerto Rico, in which event the case shall be closed if there is no other pending investigation and the matter shall be followed administratively to be certain the subject is personally observed upon his return to this country.

When setting out a description in a report of a subject that has been personally observed, a statement to that effect shall be included among the sources of the description.

2. A notation or memorandum to the effect that the Security Index subject has been personally observed shall appear in the case file of every Security Index subject whose name is presently maintained in the Security Index. In most instances such a notation will already appear in those case files having been recorded there at the time the Security Index subject as personally observed by the Special Agent to whom the subject was assigned for apprehension purposes.

The Bureau does not desire that the check of all Security Index subject case files be made a project to determine whether all Security Index subjects have been personally observed. Each case file should be reviewed for this purpose at the time of the next six-months verification of employment and residence. If a review of the case file of a Security Index subject fails to reflect that the subject has been personally observed, this should be done the next time the employment and residence are verified and an appropriate notation or memorandum should then be placed in the individual case file.

5/11/54  
SAC LETTER NO. 54-24

- 11 -

185  
enc

(B) SECURITY INDEX - GEOGRAPHICAL SECTION

Present instructions require that each Security Index card in the Geographical Section of your Security Index be filed geographically by residence address in accordance with the needs of your office, the cards to be filed alphabetically under each geographical breakdown.

The question has been raised recently regarding authority being granted for field offices to set up an additional Geographical Section of the Security Index with cards filed under appropriate geographical breakdowns by employment addresses to be used if arrests are started at the time of day when employed subjects are at their places of employment.

The Bureau has considered this problem previously at which time a survey in ten field offices indicated that the offices believed the residence address is a more permanent address than the employment address of a subject and that there would be a considerable increase in administrative and investigative time to keep an employment breakdown up to date. In smaller cities or in cities in which there are only a few Security Index subjects, it was felt that little or no benefit would be derived from having an additional geographical breakdown by employment and the administrative burden in keeping such an administrative device up to date far offsets any benefits to be derived.

This matter has been carefully reconsidered at the Bureau and you should be guided in the matter by the following instructions:

1. The Bureau will continue to forward to you two copies of each Security Index card. One of the copies shall be filed in the Alphabetical Section of the Security Index and the other copy will be filed in either the Geographical Section, Special Section, or Unavailable Section, depending on the facts in each case. The card which is received from the Bureau that is filed in the Geographical Section shall be filed by residence breakdown geographically in accordance with the needs of your office, the cards to be filed alphabetically under each geographical breakdown. The above restates existing instructions.

5/11/54  
SAC LETTER NO. 54-24



2. If you believe the size of your Security Index and the needs of your office warrant an additional Geographical Section in which cards will be filed by employment addresses and that such a procedure will materially assist you in making the apprehensions, you should request Bureau authority to maintain this additional Geographical Section.

If the authority is granted it will mean that you will have (1) a Geographical Section in which all Geographical Section Security Index cards are filed geographically by residence addresses and (2) a Geographical Section in which the Security Index cards are filed geographically by employment addresses.

In connection with the filing of cards in the additional Geographical Section by employment, it will be necessary also to include, in that additional Section, Security Index cards for individuals who are unemployed or whose employment is not known filed by residence addresses since each of the two Geographical Sections must contain copies of the cards for all Geographical Section subjects.

In this manner you have two complete Geographical Sections, the only difference being that in the additional Section the cards of individuals whose employment is known will be filed by employment addresses rather than by residence addresses. This will permit you to use the appropriate Geographical Section depending on the time of day the arrests are started.

If the additional Geographical Section by employment is authorized both Geographical Sections shall have the same geographical breakdowns. For example, the Security Index card for an unemployed housewife will be filed under the same geographical breakdowns in the Geographical Section by residence and the Geographical Section by employment. In view of the great number of amended Security Index cards prepared daily, the Bureau will continue to send only two Security Index cards for each subject

5/11/54  
SAC LETTER NO. 54-24

to a field office even though the additional Geographical Section is authorized. This uniform practice is necessary to save clerical and administrative time at the Bureau. To set up and maintain the additional Geographical Section by employment, it will be necessary for you to prepare a duplicate of each Security Index card maintained in the Geographical Section of your Security Index by residence including the data on both sides of each card. Photographs should also be attached to the cards prepared in your office.

The corresponding cards for a Security Index subject in the Geographical Section by residence and the Geographical Section by employment will each contain the exact data at all times and appropriate adjustments must be made in each Section on a continuing basis as cards are added, deleted or changed.

Authority to maintain a third Security Index card for a subject will apply only in those cases where Security Index cards are maintained in the Geographical Section of your Security Index and it will have no application to cards tabbed for the Unavailable or Special Sections in which instances only two Security Index cards shall be maintained for each subject.

In submitting your request for authority to maintain a Geographical Section by employment for your Security Index you should fully explain the reasons in support and justification of the recommendation..

Very truly yours,

John Edgar Hoover

Director

Attachment for (E)

5/11/54

SAC LETTER NO. 54-24

- 14 -

SAC, New York (100-97061)

185  
June 17, 1954

RECORDED - 24 Director, FBI (100-358086 Sub-34)

PERSONAL ATTENTION

100-358086-34-185  
SECURITY INDEX  
INVESTIGATION OF SECURITY SUBJECTS  
INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
INVESTIGATION OF SOVIET SATELLITE MATTERS  
PHOTOGRAPHIC EQUIPMENT

Reurlet of May 28, 1954, requesting authority for the purchase of 42 Robot Star cameras to be utilized in connection with the security investigations noted in the caption above. The Bureau has studied carefully the request contained in relet and desires to make the following observations:

For your information, your office now has approximately one-third of the 31 Robot Star cameras in the entire Bureau. These are assigned as follows: one each in Buffalo, Chicago, Cleveland, Denver, Los Angeles, Miami, Newark, New Haven, Portland and San Juan; two each in San Francisco, Seattle, Washington Field and the FBI Laboratory; three in Philadelphia and, of course, the 10 maintained by your office.

Your request for additional cameras appears to be predicated upon the requirement set out in SAC Letter 54-24 (L) requiring that all Security Index subjects must be personally observed during the course of investigations. On page 3 in the last paragraph you state "We must take almost 3,000 pictures of Security Index subjects. On pending matters Bureau rules require our observance of the subject particularly if he is going to be recommended for the Security Index. If we have to observe him, certainly we should take his picture at the same time so that investigative time and effort is not wasted and duplication made." The above statement assumes that SAC Letter 54-24 (L) requires that all of the 2,918 Security Index cases in which no photographs are available, must be physically observed. This represents a misinterpretation of the above SAC Letter. Many subjects have already been observed by Agents--in open interviews, pretext interviews, on picket lines, and during surveillances. In these clutter instances, the requirement for personal observation noted in the above SAC Letter is already discharged.

cc - Bufile 100-354839 (Intensification Program)  
cc - Bufile 66-27 (NY Administrative File)  
WGO:bh

MAILED 11  
JUN 17 1954  
COMM-FBI

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

UNRECORDED COPY FILED IN 66-27-1001

185  
6/17/54

The implication may be derived from the last paragraph of relet that almost 3,000 Security Index subjects have yet to be observed, with the suggestion that they be photographed at that time. Only a complete check of your files can determine how many subjects fall into such category. Our instructions are that no project is to be initiated to ascertain this figure, but that "each case file should be reviewed for this purpose at the time of the next 6-months verification of employment and residence."

The intimation that your Security Index cases requiring photographs are identical with your cases requiring physical observations is without basis. It must be presumed that the files in your cases in which no photographs have been obtained will reflect in many instances that the subjects have been personally observed by your Agents.

Relet fails to indicate that you recognize the necessity of exhausting regular and logical sources in attempts to obtain photographs. Because of the time consumed and the cost of photographing your subjects, such procedure should be followed only after attempts to obtain photographs from logical sources have proved unproductive.

Relet also fails to indicate that your office is making maximum use of all your photographic equipment including Speed Graphic and motion picture cameras. Other field offices have made progress in procuring photographs of their subjects by full utilization of all of the equipment at their disposal and in many instances techniques have been used in which no intricate concealment devices have been found necessary.

With regard to your request for 12 cameras in connection with Soviet and Satellite matters, by letter of January 28, 1954, relating to the Intensification Program, the Bureau requested all offices involved to estimate the additional equipment that would be needed for full implementation of the Program. By letter of February 23, 1954, your office submitted your estimates, which included one movie camera and two Leica cameras. The Bureau feels that under the circumstances your request for 12 cameras should have been more fully justified.

185  
6/17/54

Although the cost per camera is approximately \$127.50, the Bureau desires to assure you that your need for sufficient photographic equipment in security investigations is recognized. Further, the Bureau is well aware of your commitments in the security field. It is not felt, however, that the request for 42 cameras in relet is accompanied by sufficient justification or spelled out with sufficient detail to permit authorization for the expenditure for \$5,355 at this time. In fact, based on the foregoing observations it appears to be grossly excessive.

You are requested to reanalyze your requirements with respect to photographic equipment for use in the investigations specified in relet in the light of the observations that are set out in this letter. Upon completion of such analysis, you may resubmit your request for additional cameras, setting out with particularity the justification for their purchase.

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 6/18/54

186

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

Transmit the following Teletype message to: BUREAU  
SECURITY INDEX - SPECIAL SECTION, ~~REDACTED~~, ESPIONAGE - R. REBUSE  
6/16/54. SUBJECT ORIGINALLY SUSPENDED FROM EMPLOYMENT U.S. NAVY,  
3/15/54. APPROXIMATELY 4/20/54 SUBJECT'S WIFE REQUESTED THAT THE  
SUBJECT BE PLACED ON ANNUAL LEAVE RETROACTIVE TO DATE OF SUSPENSION  
PENDING OUTCOME OF HEARING. THIS REQUEST WAS GRANTED AND SUBJECT  
IS PRESENTLY ON ANNUAL LEAVE. HEARING BEFORE SECURITY HEARING BOARD,  
SECOND CIVIL SERVICE REGIONAL DISTRICT, GOVERNOR'S ISLAND, NY,  
COMMENCED 6/15/54 AND WAS CONDUCTED ON 6/16 and 17/54 AT WHICH TIME  
HEARING WAS ADJOURNED UNTIL 7/8/54 AT REQUEST OF SECURITY BOARD  
TO ARRANGE FOR PRESENCE OF DR. ~~REDACTED~~ AS WITNESS.

KELLY

Mr. Belmont

- 4 - Bureau (100-358086-Sub 34) (REGULAR)  
(1 - 65-60768)
- 1 - Los Angeles (65-5647) (info.) (AIR MAIL)

*cc: Mr. Baumgardner*  
*Mr. Osborn*

RAM:MKG (#6)  
NY 65-16014

RECORDED-95

100-358086  
6 JUN 21 1954

RECORDED COPY FILED IN 65-60768-11

38  
Approved \_\_\_\_\_  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

AIR TEL

Card U.T.D.

6-14-54 acw

5/28/54  
NEW YORK

UNRECORDED  
5/28/54

BUREAU

Mr. Tolson	
Mr. Boardman	
Mr. Belmont	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

*mp*  
C SECURITY INDEX - NEW YORK SPECIAL SECTION. RE MY AIR TEL DATED 5/27/54

CONCERNING [REDACTED], WAS, A SUSPENDED ARMY EMPLOYEE.

MAJOR [REDACTED], [REDACTED]

U.S. ARMY SIGNAL CORPS, PHOTOGRAPHIC CENTER, 35-11 35TH AVENUE,

QUEENS, NY, ADVISED SA [REDACTED] ON 5/28/54 THAT THE SUBJECT

IS NO LONGER CARRIED ON THE ARMY PAYROLL, AS A RESULT OF REMOVAL

NOTICE SENT TO THE SUBJECT ON 5/24/54 VIA REGISTERED MAIL [REDACTED]

[REDACTED], CLERK, INQUIRY DIVISION, MAIN POST OFFICE, 46-02

21ST STREET, L.I.C., NY, ADVISED ON 5/28/54 THAT THE SUBJECT

AS OF 12/7/53 LEFT A FORWARDING ADDRESS GENERAL DELIVERY RENO,

NEVADA. MR. [REDACTED] FURTHER STATED THAT [REDACTED] CARRIER,

TOLD HIM [REDACTED] THAT <sup>HE</sup> RECALLED THE SUBJECT HAD BEEN SENT A CHECK

TO THE GENERAL DELIVERY IN RENO AND TO HIS KNOWLEDGE WAS NOT RETURNED.

[REDACTED] AT ABOVE POST OFFICE (REQUEST NAME

BE KEPT CONFIDENTIAL) ADVISED THAT REGISTERED LETTER [REDACTED] ADDRESSED

TO THE SUBJECT WAS FORWARDED TO GENERAL DELIVERY, RENO, NEVADA, 5/25/54.

[REDACTED] QUEENSLIDGE HOUSING PROJECT, 40-06

41ST AVENUE, L.I.C., NY, ADVISED THAT THE SUBJECT MOVED FROM [REDACTED]

[REDACTED] STREET, LIC, NY IN DEC. 1953 AND LEFT A FORWARDING ADDRESS C/O

4 - Bureau (100-358086-Sub 34)  
(1-100-358086)

GAF:10 (12-9)  
100-358086

NOT RECORDED  
193 JUN 16 1954

58 JUN 29 1954

F44

*Original to*  
*100-379660*  
*File in 100-358086 Sub 3*

Card U.T.D.

6-14-54-Alw

UNR.

5/28/54

PAGE TWO

██████████ STREET, LIC, NY, APT. 6-B. MISS ██████████ ADVISED THE SUBJECT HAD OWED SOME MONEY AND WAS SENT A LETTER C/O ██████████ ON 4/27/54 REQUESTING PAYMENT. MISS ██████████ ADVISED THAT AS OF DEC. 27, 1953, THE SUBJECT WAS RECEIVING A DISABILITY PENSION, FROM THE V. A., V. A. CLAIM NUMBER ██████████. ██████████ ON 5/4/54 CAME TO THE OFFICE OF QUEENSBRIIDGE HOUSING PROJECT AND ADVISED ██████████, SECY TO MISS ██████████ THAT THE SUBJECT HAD DEPARTED FROM ██████████ STREET, LIC, NY, AND HAD TOLD ██████████ THAT HE WAS GOING TO CALIF. TO SEEK A DIVORCE FROM HIS WIFE AND THEN WAS GOING TO TRAVEL THROUGH EUROPE. ██████████ SHOWED POSTAL CARDS TO MISS ██████████ WHICH HE RECEIVED FROM THE SUBJECT ABOUT THE FIRST WEEK OF MAY 1954. ██████████ FURTHER TOLD MISS ██████████ HE DID NOT KNOW THE ADDRESS OF THE SUBJECT IN EUROPE AND THERE WAS NO RETURN ADDRESS ON THE POSTAL CARDS. MISS ██████████ ADVISED SHE BELIEVED THE POSTAL CARDS WERE FROM PARIS. NYO WILL SET OUT LEADS FOR THE SALT LAKE CITY AND WASHINGTON FIELD OFFICES TO ASCERTAIN THE SUBJECT'S PRESENT WHEREABOUTS.

KILLY

ENCLOSURE 100-1

Orig: Mr. Belmont

74 11 10 21  
RECEIVED 100-1



AIR-TEL

FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

NY, 6/18/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED]

[REDACTED], A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL, 6/11/54.

SA [REDACTED] ADVISED ON 6/18/54 THAT MR. [REDACTED],  
[REDACTED] FIRST ARMY, LOYALTY HEARING BOARD, HAS NOT ADVISED  
HIM OF ANY CHANGE OF SUBJECT'S EMPLOYMENT OR HEARING STATUS.  
MR. [REDACTED] PREVIOUSLY ADVISED HE WOULD IMMEDIATELY  
NOTIFY THE NYO OF ANY CHANGE OF STATUS OF THE SUBJECT.

KELLY

Mr. Belmont

4 - BUREAU  
(3) - Bufile 100-358086-sub 34)  
(1 - Bufile 100-370342)

cc: Mr. DeLoach

COPIES DESTROYED  
870 FEB 4 1963

RECORDED - 50

GAP: MAC(12-13)  
100-92506  
JUL 1 1954

Approved: \_\_\_\_\_  
Special Agent in Charge

Sent \_\_\_\_\_ Per \_\_\_\_\_

Mr. Tolson  
Mr. Boardman  
Mr. Nichols  
Mr. Belmont  
Mr. Ladd  
Mr. Clegg  
Mr. Glavin  
Mr. Harbo  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Tele. Room  
Mr. Holloman  
Miss Gandy

UNRECORDED COPY FILED IN 100-370342

UNRECORDED  
JUNE 16, 1954

AIRTEL

SAC, NEW YORK

2  
SECURITY INDEX - SPECIAL SECTION. [REDACTED], URFILE [REDACTED]  
BEING ADDED TO SECURITY INDEX PER UR FD-122 OF MAY 28, 1954.  
INCLUDE STATUS REPORT ON [REDACTED] IN YOUR WEEKLY AIRTEL REQUESTED  
BY BUAIRTEL OF APRIL 26, 1954, TO YOUR OFFICE UNDER INSTANT  
CAPTION, ADHERING TO SPECIFIC INSTRUCTIONS NOTED THEREIN.

HOOVER

Bufile 100-358086-Sub 34

cc - Bufile [REDACTED]

NOTE ON YELLOW ONLY:

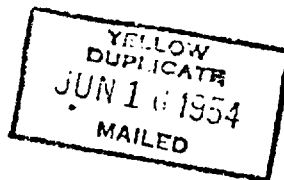
[REDACTED] is suspended from position as  
[REDACTED], Brooklyn Navy Yard.  
Buairtel of April 26, 1954, instructed  
New York to suairtel each Friday on  
status of Security Index subjects  
carried on Federal rolls specifically  
instructing that contacts with agencies  
concerned be discreet.

WGO:mjt

100-358086-34-  
NOT RECORDED  
155 JUN 18 1954

ORIGINAL COPY FILED IN

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Trotter \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



79 JUL 9 - 1954 Q27

188

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, NEW YORK  
JUNE 25, 1954

Mr. Tolson	_____
Mr. E.A. Tamm	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

AIR-TEL

Transmit the following Teletype message to: BUREAU

*del* 0 SECURITY INDEX - SPECIAL SECTION, CONCERNING [REDACTED]  
[REDACTED], A SUSPENDED ARMY EMPLOYEE. RE MY AIR-TEL  
6/18/54. SA [REDACTED] ADVISED ON 6/25/54 THAT  
MR. [REDACTED], [REDACTED] FIRST ARMY LOYALTY HEARING  
BOARD, HAS NOT ADVISED HIM OF ANY CHANGE IN SUBJECT'S  
EMPLOYMENT OR LOYALTY HEARING STATUS.

KELLY

RECORDED - 150

2 JUN 26 1954

④ - BUREAU  
(3 - 100-35806 - sub. 34)  
(1 - 100-370342)

X-12

GAP:AS (#12-13)  
100-92506

Approved: \_\_\_\_\_

Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

AIR-TEL

UNRECORDED  
NY 6/25/54

BUREAU

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

SECURITY INDEX - SPECIAL SECTION, ~~REDACTED~~, ESPIONAGE - R. 1503

SUBJECT CONTINUES ON ANNUAL LEAVE IN LIEU OF SUSPENSION  
FROM US NAVAL SHIPYARD, BROOKLYN, NY. HEARING BEFORE SECURITY  
HEARING BOARD, SECOND CIVIL SERVICE REGIONAL DISTRICT,  
GOVERNOR'S ISLAND, NY, ADJOURNED UNTIL 7/8/54.

KELLY

4 BUREAU (100-358086-sub 34) (REGULAR-REGISTERED)  
(1 - ~~REDACTED~~)

RAM:CAH #6  
KY 65-16014

EDT DESIG 10210

700 SE 8 00 00 24

INITIALS ON ORIGINAL

159 JUL 1- 1954

71 JUL 19 1954

Orig: Mr. Belmont

Free in

100-358086 sub 34

Orig in 65-60768

65-60768-  
ORIGINAL FILED IN

AIR-TEL

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

Mr. Tolson	
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Ladd	
Mr. Clegg	
Mr. Glavin	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Mr. Gandy	

NY, NY 7/2/54 189

Transmit the following Teletype message to:

BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED],

A SUSPENDED ARMY EMPLOYEE. RE NY AIR-TEL 6/25/54. SA [REDACTED]

[REDACTED] ADVISED ON 7/1/54 THAT MR. [REDACTED] 1st BAUMGARDNER  
ARMY LOYALTY HEARING BOARD, ADVISED HIM THAT THERE HAS BEEN  
NO CHANGE IN SUBJECT'S EMPLOYMENT OR LOYALTY HEARING STATUS.

KELLY

4 - Bureau (100-35806-sub 34)  
(1 - Bufile 100-370342)

100-92506

GAP:DC #12-13

Mr. Belmont

RECORDED-34

EX-101

100-35806-34-189

JUL 8 1954

68 JUL 13 1954

Approved

Special Agent in Charge

Sent

M Per

AIR - TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY, NY 7/2/54

Transmit the following Teletype message to:

BUREAU

SECURITY INDEX - SPECIAL SECTION, ~~REDACTED~~ ESPIONAGE - R. RE BUTEL

6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE IN LIEU OF SUSPENSION FROM

U.S. NAVAL SHIPYARD, BROOKLYN, NY. HEARING BEFORE SECURITY HEARING BOARD,

SECOND CIVIL SERVICE REGIONAL DISTRICT, GOVERNORS ISLAND, NY, ADJOURNED

UNTIL 7/8/54.

KELLY

4 - Bureau (100-358086-sub 34)  
(1 - Bufile ~~REDACTED~~)

RECORDED - 7 100-358086-34-190

EX - 106

65-16014

RAM:DC #6

RECEIVED  
JUL 2 1954

Mr. Gingell, ONI  
advised 7-8-54  
WFW

COPIES DESTROYED  
FEB 4 1963

Mr. Belmont

Approved:

Special Agent in Charge

Sent M Per

Mr. Tolson	
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Mohr	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. DeLoach	
Mr. Evans	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tamm	
Mr. Trotter	
Tele. Room	
Mr. Holloman	
Miss Gandy	

UNRECORDED COPY FILED IN 65-16014-1

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086 Sub 34)

DATE: 7/1/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Re no number SAC Letter I, Series 1952, dated 3/14/52.

The following statistics are furnished to indicate the status of the Summary Report Program in the NYO and were taken from the summary report tickler cards maintained by the NYO as of 6/30/54:

CATEGORY	TOTAL NO. OF CASES	NO. OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE UNDER SI SUMMARY REPORT PROGRAM	NO. OF SUMMARY REPORTS TO BE SUBMITTED	NO. OF CASES WHERE NO SUMMARY REPORTS HAVE BEEN SUBMITTED	NO. OF CASES WHICH HAVE SUMMARY REPORTS OVER 1 YEAR OLD	TOTAL SUMMARY REPORTS NEEDED
2	72	51	11	53	64	
4	126	12	111	14	125	
5	5,954	1,955	3,840	1,272	5,112	
Totals	6,152	2,018	3,962	1,339	5,301	

To reconcile the above figures, it should be noted that summary reports were submitted in the following number of cases in the indicated categories prior to the inception of the Summary Report Program:

Category	No. of Cases
2 FBI	10
4 DEPT. OF JUSTICE	3
5 DEPT. OF JUSTICE	159

RECEIVED

11 JUL -2 1954

55 JUL 16 1954

CLS:MVC

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086-sub 34)

DATE: 7/15/54 192

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX VERIFICATIONS

Re SAC letter, No. 100, Series 1950, dated 12/28/50,  
and NYlet dated 1/18/54.

On 7/14/54 there were a total of 6,550 SI subjects in the NYO. As of that date there was under active investigation, looking toward the verification of the residence and business addresses of SI subjects, a total of 2,014 cases.

As of 7/14/54 4,536 SI cases were in current status with respect to the verification of business and residence addresses. Of the total number currently under investigation with respect to verification of business and residence addresses, a total of 15 have been under active investigation for a period of six months or more.

The latter 15 cases are being followed with a view to ascertaining the current whereabouts of the subjects involved at the earliest possible date.

2  
JUL 15 1964  
FBI  
RECEIVED  
JUL 15 1964  
FBI

EX - 108  
RECORDED - 63  
100-358086-54-192  
JUL 16 1954

7-15 JUL 23 1954



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

AIRTEL

NEW YORK, N.Y.  
JULY 9, 1954

BUREAU

Transmit the following Teletype message to:

SECURITY INDEX DASH SPECIAL SECTION, ~~REDACTED~~, ESP-R. REBUTEL JUNE

SIXTEEN LAST. SUBJECT CONTINUES ON ANNUAL LEAVE IN LIEU OF SUSPENSION  
FROM EMPLOYMENT U.S. NAVAL SHIPYARD, BROOKLYN, N.Y., PENDING COMPLETION  
OF HEARING BEFORE SECURITY HEARING BOARD, GOVERNORS ISLAND, N.Y.

Mr. Belmont

KELLY

4 - Bureau (100-358086-Sub 34) (Regular Mail)  
(1-Bufile ~~REDACTED~~)

65-16014  
RAM:IM

RECORDED - 98

20 JUL 10 1954

EX-121

Approved: *[Signature]*

Special Agent in Charge

Sent

M

Per

CS 22211954 *[Signature]*

UNRECORDED COPY FILED IN 65-60764

SAC, New York (100-97061)

194  
July 14, 1954

Director, FBI (100-358086 sub 34)

PERSONAL ATTENTION

DELINQUENCY IN Security INVESTIGATIONS

ReBulet June 10, 1954.

Your administrative report for June, 1954, reveals that there are 5,417 pending active matters in the security classifications 65, 100 and 105 of which 2207 are listed as delinquent, a delinquency of approximately 41%.

It is noted that your percentage of delinquency in security classifications has remained constant for the past three months. You are instructed to personally insure that all steps are taken to reduce this delinquency of your office. It is believed that your backlog of pending active matters is a factor which materially contributes to your continued excessive delinquency and, accordingly, appropriate steps should be taken to insure that these security-type investigations are brought to an early logical conclusion so that this backlog may be reduced.

Your progress in reducing the delinquency in the security classifications which exists in your office will be followed closely at the Bureau. It is expected that your July, 1954, administrative report will reflect a substantial reduction in the number and percentage of delinquent items existing in this phase of your investigative operations.

JUL 14 3 37 PM '54

EX-122

RECORDED - 63

JUL 16 1954

100-358086-34-174

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

RECEIVED - BUREAU  
JUL 14 1 31 PM '54

COMM - 1  
JUL 14 1954

FBI - NEW YORK  
REC'D SECTION 1

195  
July 8,  
1954

SAC, New York (100-97061)

Director, FBI (100-358086-Sub 34)

SECURITY INDEX

ReBulet of June 10, 1954, captioned "Security Investigations of Individuals," pertaining to suggested amendments to Form FD-166 prepared by SA(A) [redacted] of your office.

Your proposal that Form FD-166 be utilized to reflect the physical observation of Security Index subjects has been reviewed carefully at the Bureau. It is believed that the suggestion has merit and Form FD-166 is being amended accordingly along the general lines suggested in urlet of May 28, 1954, and the attachment thereto. Form FD-166 containing such amendments will be forwarded to the field when the present supply has been exhausted.

WCO:mjt myi

RECEIVED-47700  
JUL 22 1954

RECORDED  
100-358086-34-17  
JUL 20 1954

- Tolson
- Ladd
- Nichols
- Belmont
- Clegg
- Glavin
- Harbo
- Rosen
- Tracy
- Mohr
- Winterrowd
- Tele. Room
- Holloman
- Gandy

U.S. DEPT. OF JUSTICE  
FBI  
RECEIVED-47700

COMM - FBI  
JUL 8 1954  
MAILED 27

51 Bush  
JUL 24 1954

9-1324  
JUL 25 1954

UNRECORDED  
June 25, 1954

MR. A. H. BELMONT

MR. F. J. BAUMGARDNER

SECURITY INDEX - FD-186  
SUGGESTION #231-54

Form FD-186, sample attached, has been provided for the purpose of compiling information to be posted on Security Index cards. This Form may be filled in by the Agent handling the case by legible handprinting and forwarded to the clerical employee designated to post this information on the Security Index card. After the Security Index card has been prepared or amended at the Bureau and forwarded to the field, and after the information appearing on the FD-186 has been posted on the geographical Security Index card, this Form is filed in the investigative case file of the subject.

By SAC Letter 54-24 (L) dated May 11, 1954, the field was instructed to personally observe their Security Index subjects, if this had not already been done, to aid in the reporting of accurate descriptions and to prevent mistaken identities. In addition, it was further provided that "a notation or memorandum to the effect that the Security Index subject has been personally observed shall appear in the case file of every Security Index subject whose name is presently maintained in the Security Index. In most instances such a notation will already appear in those case files, having been recorded there at the time the Security Index subject was personally observed by the Special Agent to whom the subject was assigned for apprehension purposes."

It has been suggested by SA(A) [redacted] of the New York Office that Form FD-186 be amended in order that it might be utilized to record the fact of such personal observation in addition to the purpose for which it is presently utilized as specified above since, in many instances, the physical descriptions of Security Index subjects will be modified and complemented as a result of the personal observations by the Agents. The recommended changes in the Form FD-186 embody references to the personal observation and provides for necessary modifications to the data previously posted on the Security Index cards. That is to say, with the proposed amendments, FD-186 may be used to (1) summarize

Attachment

Bufile 100-358086  
cc - Bufile 100-358086-Sub 34  
WGO:ajt

376  
73 AUG 10 1954  
1 ENCL

100-358086-34  
NOT RECORDED  
76 JUL 26 1954

ORIGINAL COPY FILED IN

UNR.  
6/25/54

descriptive data derived from all sources, including physical observations, for posting on the reverse side of the Security Index cards at the time they are originally approved and received in the field and (2) to provide for the subsequent amendments in the data carried on the reverse side of the Security Index cards which may be derived from both physical observations and from other sources.

The Internal Security Section believes that Form FD-186 can well be utilized for the dual purposes as suggested by the New York Office as indicated above. There is attached hereto a sample Form FD-186 embodying suggestions made by the New York Office together with the results of analysis by the Internal Security Section. It should be noted that two amendments to Form FD-186 have been approved previously but no additional copies of the Form have been run since their approval. These amendments include the reference to Section 87C of the Manual of Instructions in paragraph 1, from "3b (4)" to "7b (5)" and on page 2 of the Form at the bottom of the page the addition of the words "where applicable" and the final entry pertaining to dangerous subjects. There are presently 72,350 copies of Form FD-186 on hand.

RECOMMENDATIONS:

1. That this memorandum and attachments be forwarded to the Training and Inspection Division to indicate that the Internal Security Section approves the suggestion of the New York Office that FD-186 be amended as indicated above.

2. That Form FD-186 be amended in content pursuant to the attached sample.

3. That if the foregoing recommendations meet with approval, the attached letter be transmitted to the New York Office.

4. That if the foregoing recommendations are approved, the attached SAC Letter be transmitted to the field advising of the amendments to be made in FD-186 and pointing out the purposes for which it may thus be utilized.

5. Subject to approval of the foregoing, that Section 87C of the Manual of Instructions be amended pursuant to the attached proposed changes.

196

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NEW YORK, 7/9/54

Mr. Tolson	
Mr. P. D. 36	
Mr. Nease	
Mr. Tamm	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

*[Signature]* 1523

AIR-TEL  
Transmit the following Teletype message to: BUREAU  
SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED]

[REDACTED], A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL 7/2/54.

MR. [REDACTED], FIRST ARMY LOYALTY HEARING BOARD,  
ADVISED SA [REDACTED] ON 7/9/54 THAT THE LOYALTY BOARD  
FOR THE FIRST ARMY HELD A HEARING ON THE SUBJECT ON 7/7/54.

MR. [REDACTED] ADVISED THAT HE WAS NOT PRESENT AT THE HEARING AND  
THE MINUTES OF THE HEARING HAVE NOT BEEN TRANSCRIBED. MR.

[REDACTED] ALSO ADVISED THAT THE BOARD HAS NOT MADE ANY RECOMMENDA-  
TIONS AS TO THE DISPOSITION OF THE CASE. MR. [REDACTED] ADVISED  
THAT THE RESULTS OF THE HEARING AND THE BOARD'S RECOMMENDATION  
WILL BE MADE AVAILABLE TO THE FBI AFTER TRANSCRIPTION.

KELLY

4 - BUREAU (100-35806-sub 34) (REGULAR MAIL)  
(1 - BUFILE 100-[REDACTED])

RECORDED-49

20 JUL 13 1954

EX-118

58 JUL 27 1954

JAM:TMF (#12-13)  
100-92506

Approved: *[Signature]*  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

AIR TEL

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Ladd	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Mr. Gandy	_____

NY, NY 7/16/54

197

Transmit the following Teletype message to: BUFEAU

SECURITY INDEX - SPECIAL SECTION, ~~REDACTED~~; ESPIONAGE

REBUTEL, 6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE IN LIEU  
OF SUSPENSION FROM EMPLOYMENT U. S. NAVAL SHIPYARD, BROOKLYN,  
NEW YORK PENDING RESULT OF HEARING BEFORE SECURITY HEARING  
BOARD COMPLETED JULY 12, 1954. INASMUCH AS SUBJECT'S ANNUAL  
LEAVE IS EXHAUSTED HIS PRESENT STATUS IS ANNUAL LEAVE WITHOUT  
PAY.

KELLY

4 - BUREAU (100-358086- sub 34) (REGULAR MAIL)  
(1 - BUFILE ~~REDACTED~~)

Mr. Belmont

*CC Mr. Belmont*

UNRECORDED COPY FILED IN 65-60768

EX-122

100-358086

10 JUL 17 1954

RAM:EI (#6)  
65-16014)

RECORDED - 63

50 JUL 27 1954

Approved: *ARK*

Sent \_\_\_\_\_ M Per \_\_\_\_\_

Director, FBI (100-358086-Sub 34)

UNRECORDED  
July 8, 1954

SAC, NY (100-90409-A)

PERSONAL ATTENTION

EMERGENCY DETENTION PROGRAM  
SECURITY INDEX - GEOGRAPHICAL SECTION

ReNYlet 5/18/54 entitled, "Security Index - Geographical Section," requesting Bureau authority to maintain three Security Index cards for each subject listed in the Geographical Section of the New York Office Security Index, the additional card to be filed in a geographical section by employment address when employment is known.

Also reBulet 6/10/54 bearing instant caption.

As this letter pertains also to the Emergency Detention Program, an extra copy of this letter is being designated for the Bureau's Detcom Program file for the NYO.

The NYO agrees with the Bureau's opinion that it would not be practical to attempt to dispatch apprehension teams simultaneously to each subject's residence, place of employment and any other place where the subject might logically be found.

For the purpose of clarity, the Security Index card filed in the Geographical Section by residence address will hereinafter be referred to as the residence address card while the proposed Security Index card which is to be filed in a Geographical Section by employment address will be called the employment address card.

Should the Bureau decide to issue the employment address cards, it is suggested that these cards be given some distinguishing mark (preferably a color other than white so as to avoid confusion with cards from the other two sections.

It is further suggested that each address card in the proposed different geographical sections bear both the precinct number of the subject's residence and that of his or her employment address. It is understood that both precinct numbers would be added to the cards at the NYO.

1 - Bureau (100-356062-Sub 34)

REGISTERED

1 - NY 100-97061

JJMcc:JDF

100-358086-34

NOT RECORDED  
178 AUG 19 1954

INITIALS ON ORIGINAL

57 AUG 2 1954

ORIGINAL FILED IN 100-356062-34



UNR  
7/8/54

Letter to Director, FBI  
NY 100-90409-A

It is felt that the employment address card would prove to be most beneficial in the NYC metropolitan area. It is believed that outside that area, the ordinary Security Index subject (hereinafter referred to as SI subject) will generally be employed within a relatively short distance from his or her home. Consequently, the apprehending team that is given the residence address card will be able to effect an arrest at the place of employment with the expenditure of little additional time on the basis of information already contained in the residence address card if the subject could not first be located at his residence.

However, a different situation exists in the NYC metropolitan area where most SI subjects are employed in a different precinct from the one in which they live. Under the present NYO Detcom Program, apprehensions are to be made according to the precinct of residence. Information concerning the name, description and employment address will have to be relayed through the NYO from the precinct of residence to the precinct of employment in the case of each SI subject who cannot be located at home and who is employed in another precinct. The authorization of an employment address card would permit the apprehension team in the precinct of employment to have all of the above descriptive information plus a photograph of the subject already on hand. The time spent in relaying the information would thus be saved.

If the Bureau authorizes the issuance of the proposed employment address cards and their establishment in a separate Geographical Section by employment address, the NYO has in mind two different methods whereby the new section may be used. These methods are dealt with below:

1. The first method calls for one plan of operation. Under this method the employment address cards would be incorporated into the present plan and used to supplement

UNR.  
7/8/54

Letter to Director, FBI  
NY 100-90409-A

the residence address cards. As the Bureau is aware, under the present plan which is set out on pages 14-22 of the NYO Detcom Program, apprehensions are to be based on the residences of the SI subjects. Apprehension teams are allocated according to the geographical distribution of these residences by precinct and each team is to be given up to four SI subjects to apprehend.

One supervisory agent will be assigned to each precinct station house for each group of 48 or less SI subjects within the precinct area. This agent will supervise the activities of the apprehension teams to whom these SI subjects are assigned.

It is planned that at the time the Detcom program is first placed in operation, the Security Index cards for all subjects who reside in a particular precinct and the cards for all subjects who are employed in that precinct will be given to the supervisory agent or agents for that precinct. In making assignments to the apprehension teams, the supervisory agents would give out to these teams only the residence address cards and retain all of the employment address cards.

While every effort will be made to initiate the apprehension as soon as possible, it is believed that some time will have elapsed between the time orders are received from the Bureau to put the program into action, and the time the apprehension teams first depart from the precincts. If the apprehension teams first start out from the precincts before 7:00 AM, when most of the people will not as yet have left for work, the apprehension teams should be ordered to attempt to arrest first those SI subjects who are employed outside the precinct so that they can be apprehended before they leave home. The SI subjects whose only address is their home or who are employed within the same precinct can be apprehended later. The apprehension teams will be ordered to report immediately to their supervisory agents the name of any SI subjects who is found to have left for work.

If the above suggestion for including both the residence and employment precincts on each card is followed,

UNR  
7/8/54

Letter to Director, FBI  
NY 100-90409-A

the apprehension team will also be instructed to report at the same time the number of the precinct in which the missing SI subject is employed. The supervisory agent in turn will report the name and employment precinct to the supervisor at the NYO, who is handling the county covering the residence of the missing SI subject.

The supervisor of the NYO will immediately furnish the name and employment precinct to the supervisor at the NYO who is handling the county wherein the SI subject is employed. The latter supervisor will instruct the supervisory agent at the appropriate precinct to assign the employment address card to an apprehension team for the arrest of the SI subject at his place of employment.

When each apprehension team completes the SI subjects assigned to it, they will report to the supervisor agent at the precinct who will notify the manpower supervisor at the NYO that the team is available for assignment to another area unless their services are still required for another apprehension in the same original precinct.

If the timing of the initiation of the Detcom program is such that the apprehension teams will be leaving the precincts after 7:00 AM, they should be ordered to attempt to arrest first those SI subjects who may be expected to be found at home and later those subjects who are employed outside the precinct. The same procedure outlined above can then be followed in reporting to the NYO the identity of the missing SI subjects so that these subjects can be assigned to other precincts on the basis of the employment address cards.

As was stated above the 7:00 AM deadline was selected as it is felt that most SI subjects within the NYC area who are employed at a place outside their own precinct will be found to have left their homes by at least 6:00 AM. Consequently, if the apprehension teams were seeking to apprehend first the SI subjects who are employed outside the area, they might be successful in arresting the

UNR  
7/8/54

Letter to Director, FBI  
NY 100-90409-A

first such subject but subsequent attempts would disclose that the subject had already left for work. It is therefore felt that considerable manpower and time would be wasted if the apprehension teams were to be ordered to apprehend SI subjects employed outside the area after the 7:00 AM deadline. It is further felt that if the manpower is concentrated on arresting the SI subjects who may be expected to be at home at such times, this phase of the program can be completed within a reasonable period of time and the manpower redeployed to precincts where it is most needed for apprehensions at employment addresses.

VNR  
7/8/54

Letter to Director, FBI  
NY 100-90409-A

2. The second method calls for two alternate plans for the allocation of manpower. These two alternate plans could be incorporated in the Detcom Program with one to be used for daytime and the other for night. The present Security Index breakdown is based on the allocation of personnel according to the residence address cards. This could be called the nighttime plan. A second Security Index breakdown could be based on the distribution of manpower according to employment address cards. The latter breakdown could be known as the daytime plan.

If the Detcom Program should be initiated on the orders of the Bureau at an hour when there would be sufficient time for the apprehension teams to start out from the precincts between 9 A.M. and 3 p.m., the daytime plan could be put into operation with the residence address cards held in reserve. The same procedure outlined above for the reassignment to other precincts of missing SI subjects could be followed with the reserve address card that was held in reserve being used in the second precinct.

It is believed that the daytime plan could be put into effect with success only between the hours of 9 AM and 3 PM in view of the fact that prior to 9 AM most SI subjects who are employed would not as yet have arrived at their place of employment. Also after 3 PM there would not be sufficient time for each apprehension team having four SI subjects assigned to it to attempt to locate and arrest all four subjects before 5:00 when the working hours for most people in the New York area end. It is felt that the location, arrest, searches incidental to arrest and the processing through to the collection point will require at least one hour per subject.

The New York Office believes that the first method of having one plan is preferable. As the Bureau is aware the NYO Security Index amounted to 6235 subjects as of 4/30/54. At that time 724 agents and 2574 police officers were required for the apprehension phase of the program.

VNR.  
7/8/54

Letter to Director, FBI  
NY 100-90409-A

Based on a growth of approximately 2000 SI subjects per month during the last few months, the New York Office Security Index is expected to reach 8000 by the end of 1954. This would amount to a 25% increase over present figures. A corresponding rise in the number of agents and police personnel required for the apprehension teams is also anticipated.

At a conference on 6/28/54 New York City Police Commissioner FRANCIS W. H. ADAMS pledged police assistance to the New York Office in the event of an emergency, but requested to be furnished on a confidential basis with a breakdown of the number of police that will be required in each precinct.

For the information of the Bureau most people in the New York area are employed in a precinct which is generally some distance from the one in which they live. Consequently, the number of Security Index cards in each precinct would vary drastically between the geographical section by residence address and the geographical section by employment address. The allocation of manpower under the daytime plan would be considerably different than the distribution of personnel under the nighttime plan.

The movement and assignment of such a large body of men, as well as their supply with the necessary forms, cars and other needed material cannot be easily accomplished in as short a period of time as is required to give the Detcom Program the surprise element necessary to a successful completion of the Program. It is felt that less confusion and a speedier conclusion of the Program would result if as many assignments as possible could be definitely fixed prior to the initiation of the Program.

The New York Office is of the considered opinion that the first method involving the use of only one plan would result in the maximum utilization of the manpower available for the apprehension of the greatest number of Security Index subjects potentially available at the times set out above.

VNR.  
7/6/54

Letter to Director, FBI  
NY 100-90409-A

For the above reasons the New York Office feels strongly that having one plan of operation is preferable to having two alternate plans. The Bureau's views in the above matter would be appreciated by this office.

AIR\*TEL  
FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 7/16/54

Transmit the following Teletype message to: BUREAU

Mr. T	FD-36
Mr. B	
Mr. C	
Mr. E	
Mr. G	
Mr. H	
Mr. I	
Mr. J	
Mr. K	
Mr. L	
Mr. M	
Mr. N	
Mr. O	
Mr. P	
Mr. Q	
Mr. R	
Mr. S	
Mr. T	
Mr. U	
Mr. V	
Mr. W	
Mr. X	
Mr. Y	
Mr. Z	
Tele. Rm.	
Mr. Holloman	
Miss Gandy	

SECURITY INDEX - SPECIAL SECTION. CONCERNING

~~REDACTED~~, A SUSPENDED ARMY EMPLOYEE. Remyair\*TEL 7/9/54.  
MR. ~~REDACTED~~, ADMINISTRATIVE ASSISTANT TO MR. ~~REDACTED~~,  
~~REDACTED~~, FIRST ARMY LOYALTY HEARING BOARD,  
ADVISED SA ~~REDACTED~~, ON 7/16/54, THAT THE SUBJECT'S  
TESTIMONY BEFORE THE LOYALTY HEARING BOARD, ON 7/7/54, WAS  
QUITE LENGTHY AND WILL NOT BE COMPLETELY TRANSCRIBED  
FOR SEVERAL DAYS. MR. ~~REDACTED~~ ALSO ADVISED THAT, TO HIS  
KNOWLEDGE, THE LOYALTY HEARING BOARD WILL MAKE NO  
RECOMMENDATION AS TO THE DISPOSITION OF THE CASE UNTIL  
THE TESTIMONY IS TRANSCRIBED. CLOSE LIAISON WILL BE  
MAINTAINED BY THE NYO, WITH MR. ~~REDACTED~~, LOYALTY  
HEARING BOARD, AND WHEN THE TESTIMONY IS TRANSCRIBED,  
IT WILL BE REVIEWED AND THE BUREAU WILL BE ADVISED.

KELLY

4- BUREAU (100-35806 sub 34) (RM)  
(BU FILE 100-~~REDACTED~~)

JAM:EPW (#12-13)  
100-92506

RECORDED-15

JUL 17 1954

Approved \_\_\_\_\_  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

AUG 10 1954

UNRECORDED COPY FILED IN 100-35806-34-198



AIRTEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 7/23/54

Mr. FD-36
Mr. Tolson
Mr. Boardman
Mr. Belmont
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Harbo
Mr. Mohr
Mr. Winterrowd
Tele. Room
Mr. Holloman
Miss Gandy

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION, [REDACTED]; ESPIONAGE  
REBUTEL 6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT  
PAY IN LIEU OF SUSPENSION FROM EMPLOYMENT, U.S. NAVAL SHIPYARD,  
BROOKLYN, NY, PENDING RESULT OF HEARING BEFORE SECURITY  
HEARING BOARD COMPLETED 7/12/54.

KELLY

- 4 - BUREAU (100-358086-sub 34) (REGULAR)
- 1 - BUREAU ([REDACTED]) (REGULAR)

cc BAUMGARDNER

Mr. Belmont

cc Mr. Osborne

RECORDED

100-358086

16 JUL 24 1954

RAM:IMP (#6)  
NY 65-16014

53 AUG 4 1954

Approved:

Sent \_\_\_\_\_ M Per \_\_\_\_\_

UNRECORDED COPY FILED IN 65-60766-179

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)  
FROM : SAC, New York (100-97061)  
SUBJECT: SECURITY INDEX

200  
DATE: 7/6/54

Reference is made to Bureau letter dated 6/22/54 enclosing an alphabetical list of the Bureau's Security Index subjects as of 6/15/54.

The names appearing on referenced list were checked against the SI of the NYO to determine if any discrepancies existed. This project was completed by the NYO on 7/1/54. Any discrepancies noted have been explained either on the list submitted by the Bureau or on sheets of paper attached to the page of the list on which the discrepancy occurs.

Enc. (1)

ENCLOSURE

CLS:MVC

68 AUG 3 1954

RECORDED-62

EX-123

100-358086-2  
7-28  
6 JUL 7 1954

B. B. B.

AIRTEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Ladd	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn	_____
Mr. Nease	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

7/20/54, NY, NY

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED]

[REDACTED] A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL, 7/16/54.

MR. [REDACTED], FIRST ARMY LOYALTY HEARING BOARD, ADVISED SA [REDACTED] ON 7/19/54 THAT THE FIRST ARMY LOYALTY HEARING BOARD HAS RECOMMENDED THE SUBJECT'S REMOVAL. MR. [REDACTED] ADVISED THAT THE FINAL DECISION AS TO THE HEARING BOARD'S RECOMMENDATION WILL HAVE TO COME FROM THE OFFICE OF THE SECRETARY OF THE ARMY. MR. [REDACTED] FURTHER ADVISED THAT THE SUBJECT'S TESTIMONY HAS NOT BEEN TRANSCRIBED. CLOSE LIAISON WILL BE MAINTAINED BY THE NYO WITH MR. [REDACTED], LOYALTY HEARING BOARD, AND WHEN THE TESTIMONY IS TRANSCRIBED IT WILL BE REVIEWED AND THE BUREAU WILL BE ADVISED.

KELLY

3 - BUREAU (100-35806, sub 34) (REGULAR)  
1 - BUREAU (100-35806) (REGULAR)

Mr. Belmont

GAP:BJZ (#12-13)  
100-92506

RECORDED - 69 8 JUL 21 1954

EX-103

67 AUG 5 1954

Approved: \_\_\_\_\_

Special Agent in Charge

Sent \_\_\_\_\_ M

Per \_\_\_\_\_

UNRECORDED COPY FILED IN

AIRTEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NY, Y, 7/23/54

FD-  
Mr. Tolson  
Mr. Boardman  
Mr. Nichols  
Mr. Belmont  
Mr. Harbo  
Mr. Mohr  
Mr. Parsons  
Mr. Rosen  
Mr. Tamm  
Mr. Sizoo  
Mr. Winterrowd  
Tele. Room  
Mr. Holloman  
Miss Gandy

202

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED], A SUSPENDED  
ARMY EMPLOYEE. REINTERVAL 7/20/54. SA [REDACTED] ADVISED ON 7/23/54  
THAT MR. [REDACTED] FIRST ARMY LOYALTY HEARING BOARD, ADVISED  
THAT IT WOULD BE APPROXIMATELY TWO WEEKS BEFORE SUBJECT'S TESTIMONY WOULD  
BE TRANSCRIBED AND THAT THERE HAS BEEN NO CHANGE IN THE SUBJECT'S EMPLOYMENT  
STATUS. CLOSE LIAISON WILL BE MAINTAINED BY THE NYO WITH MR. [REDACTED],  
LOYALTY HEARING BOARD AND WHEN TESTIMONY IS TRANSCRIBED, IT WILL BE REVIEWED  
AND THE BUREAU WILL BE ADVISED.

KELLY

RECORDED-52

4 - BUREAU (REGULAR)  
(3 - 100-36806-SUB 34)  
(1 - [REDACTED])

EX-130

100-36806-34-202

GAP:MSV (#12-13)  
100-92506

16 JUL 24 1954

Approved: [Signature]

Special Agent in Charge

Sent

M

Per

UNRECORDED COPY FILED IN 100-36806-34-202

UNRECORDED  
July 28, 1954

SAC, New York (100-90409-A)

PERSONAL ATTENTION

Director, FBI (100-358062-Sub 34)

EMERGENCY DETENTION PROGRAM  
SECURITY INDEX - GEOGRAPHICAL SECTION

Enclosed herewith are two copies of Bulet to Cleveland, dated July 27, 1954, which should be read in conjunction with this letter.

The Bureau has given careful study to urlet of July 6, 1954, and desires to make the following observations.

With regard to your suggestion in paragraph six, because of the heavy volume of forms involved in connection with the Security Index, it is not practical to use other than white cards.

Your proposal to note both the precinct numbers of a subject's residence and employment on each set of geographical cards appears to be a desirable procedure. This matter is incorporated into Bulet to Cleveland, noted previously herein.

Urlet sets out two basic plans for consideration, utilizing a second set of geographical cards to be filed by precincts and governed by the employment of the Security Index subjects.

Suggested Plan Number One

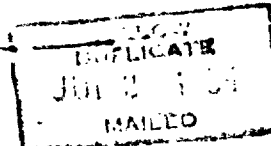
Under your proposed plan number one, discussed on pages two through five of relet, the geographical-employment cards would be used to supplement the geographical-residence cards. It is stated that at the time the Detention Program is placed in operation, the Security Index cards for all subjects who reside in a particular precinct and the cards for all subjects who

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Enclosure

cc - Bufile 100-358036  
cc - Bufile 100-358062-Sub 34  
WGO:mjt

100-358062-34-  
NOT RECORDED  
154 AUG 19 1954



ORIGINAL FILED IN 100-358062-34-

AUG 25 1954

UNR  
7/28/54

the focal point of your operations. With that in mind, the geographical-employment cards simply serve as auxiliary aids in coordinating the arrests. This fact is recognized in urlet on pages two and three wherein the employment cards are referred to as simply supplementary. The sole advantage of the additional set of Security Index cards is stated succinctly in urlet on page two, paragraph two: "The authorization of an employment address card would permit the apprehension team in the precinct of employment to have all of the above descriptive information plus a photograph of the subject on hand. The time spent in relaying the information would thus be saved."

The question thus raised is as to the desirability of preparing and maintaining a complete third set of cards, including affixing descriptive data and photographs on a continuing basis. Basically, such suggested plan is identical with that to be followed by other Bureau offices (excepting Cleveland and Los Angeles) since the arrests are predicated initially upon the residence addresses.

Your first plan, it is believed, fails to take into consideration the fact that your geographical-employment cards will actually be filed according to residence in those instances the subjects have no outside employment. As developed more fully in the attached letter to Cleveland, your geographical-employment section will be identical in content with the geographical-residence section. The cards of unemployed persons will, of course, be filed under the identical precinct number in both instances. Thus, by use of the residence cards during the daytime hours (i.e., after 7:00 a.m.) and "concentrating" on those expected to be found at home, you are not availing yourself of the advantage gained in basing such arrests on the employment cards and at the same time being in a position to make apprehensions at places of employment.

In other words, the chief advantage of the geographical-employment cards lies in the fact that they permit arrests at residences and employments simultaneously during the logical daytime hours.

VNR  
7/28/54

It is felt that through their use more simultaneous arrests may be accomplished and more subjects apprehended during the difficult working hours in the least possible time.

Conclusions:

The Bureau has noted carefully your comments with respect to the allocation of manpower discussed on page seven of urlet. The situation you mention in paragraph three is not unique to New York City. In fact, the Bureau's decision to authorize the second geographical cards was predicated on the prevalence of this condition in most large industrial centers. That is to say, the very fact that subjects work in precincts other than those in which they reside led to the conclusion that greater mobility was required if arrests should be initiated during working hours. If the Security Index card shows clearly that an individual may be found at a particular location during working hours, it seems reasonable for us to gear our plans accordingly.

Based on the foregoing comments and analysis, the Bureau feels that your second plan is preferable and you are authorized to utilize it under the conditions set out in the attached letter to Cleveland. You should begin at this time to draft the necessary amendments to your Emergency Detention Program Survey for submission to the Bureau immediately upon receipt of the third set of geographical cards. Such amendments should incorporate the elements of your second plan, together with such modifications as are required in the light of the comments herein and in the attached letter to Cleveland.

It is observed that urlet of July 8, 1954, indicates that much thought has been given this matter by your office. Although the Bureau has not agreed with certain of your conclusions, urlet sets out lucidly the circumstances as they exist in your division and contains several observations of assistance to the Bureau in following this Program in the field.

AIR TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36  
Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Parsons \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Sizoo \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

NY, NY 7/30/54

203

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING

A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL 7/23/54.

SA [REDACTED] ADVISED ON 7/30/54 THAT MR. [REDACTED]  
[REDACTED] FIRST ARMY LOYALTY HEARING BOARD, ADVISED THAT SUBJECT'S  
EMPLOYMENT STATUS IS THE SAME AND THE MINUTES OF SUBJECT'S HEARING  
WILL BE TYPED IN 8 TO 10 DAYS.

KELLY

1-BUREAU (100-35806-Sub-34)  
(1-Bureau [REDACTED])

EX-125  
REC'D DEC-95

100-35806-30-103

20 JUL 31 1954

GAP:JMG (#12-13)  
100-92506

WPA Approved: [Signature] Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_



204  
August 4, 1954

SAC, New York (100-90409-A)

Director, FBI (100-358086-Sub 34)

SECURITY INDEX -  
VERIFICATION PROJECT

ReBulet dated May 17, 1954, instructing that you submit on August 1, 1954, certain specified data regarding the operation of your special squad of Agents utilized in connection with the verification of employment and residences of Security Index subjects along with your recommendations as to the continuance of this squad.

If not already done the requested information should be promptly submitted to the Bureau.

PLC:mjt

RECORDED - 43

EX-121

AUG 4 1954  
COMM. FBI

AUG 5 1954  
132

PLC

FEDERAL BUREAU OF INVESTIGATION  
AIR - TEL  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 7/20/54

205

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION, ~~REDACTED~~ ES-R. REBUTEL

SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU OF SUSPENSION

FROM EMPLOYMENT US NAVAL SHIPYARD, BROOKLYN, NY, PENDING RESULT OF

HEARING BEFORE SECURITY HEARING BOARD COMPLETED 7/12/54.

FD-36

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. [unclear]	_____
Mr. [unclear]	_____

6/15/54

KELLY

Smigel, on I  
advised 8-5-54  
Wsu

*[Handwritten signatures and initials]*

UNRECORDED COPY FILED IN 65-60161-5

5-BUREAU (RM)  
(4-BUFILE 100-358086-sub 34)  
(1-BUFILE ~~REDACTED~~)

RECORDED-48

100-358086-34 - 205

EX - 113

29 JUL 31 1954

RAM:TMS (#6)  
NY ~~REDACTED~~

*[Handwritten signature]*

Approved

Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

*[Handwritten signature]*

## Office Memorandum • UNITED STATES GOVERNMENT

206

DATE: 8/5/54

TO : Director, FBI (100-358086-Sub 34)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX VERIFICATION PROJECT

Rebulet 5/17/54 and mylet 4/30/54.

Pursuant to instructions set out in rebulet there is set out below a resume of the operations of the special squad of agents (Section 12-8) utilized in this Division in connection with the verification of the employment and residences of Security Index subjects. The resume covers the period May 1, 1954 to August 1, 1954. It will be noted that these figures cover a period which permits an appraisal to be made of the effect in this Division of the Bureau's requirement that all SI subjects be personally observed during the current verification. To that end comparative figures of the accomplishments of the section for the period 1/18/54 to 5/1/54, as reported in mylet of 4/30/54, are set out:

		5/1/54	8/1/54	5/1/54
I	Total number of verifications handled:	12-8	1188	2277
		Others	514	401
			1629	2678
			8/1/54	5/1/54
II	Number of Cases where verification are pending:	12-8	1874	1261
		Others	456	305
			8/1/54	5/1/54
III	Number of cases assigned for verification for a period of over 45 days	12-8	618	84
		Others	109	44

There were as of 7/30/54, 6,574 S.I. Subjects in this Division, an increase over the 5/1/54 figure, of 6,285, of 289 or nearly 5% in the 3 months period.

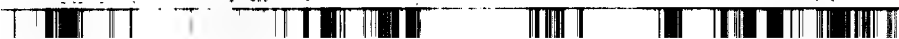
IV Advantages or Disadvantages in the operation of the project:

The advantages listed under IV, a, b, c, d, e and f in mylet of 4/30/54 still obtain.

CLS:CT

RECORDED-80 AUG 9 1954

EX. 11



Letter to Director  
100-97061

206  
8/5/54

Further, the Special Agent to whom the Detcom program is assigned is currently assigned to Section 12-8. Because he is in close association with the agents handling S.I. verifications, who have of course accumulated much knowledge bearing directly on problems which will arise if the Detcom program goes into effect, he has already received suggestions and information from them which he is now presenting to the Bureau. This information related to areas of concentration of S.I. Subject's residences and instances where a number of subjects resided at one address. It is doubted that such information would have been so readily apparent had SI verifications been assigned over all the units on Section 12.

It is recognized that agents on 12-3 do not have occasion to write reports. However, it is clear from observing their work that they are forced to devise and develop various and unusual investigative techniques in performing their work which is of considerable value in their development as agents.

Agents on Section 12-8 are being rotated pursuant to instructions in Bulet of 2/1/54. In my judgment the special squad should be continued, and the same will be UACB. //

As shown, the total production of the section, measured in verifications wholly completed, during the period 5/1/54 to 8/1/54 is 52% of production during the period 1/18/54 to 5/1/54. This percentage decrease in production which, as will be shown hereinafter, began at the time the observation program was placed in effect, is substantially the same decrease which has been noted in an analysis of the individual production records of the agents on the section covering an extended period before and after the observation program was placed in effect.

A substantial increase in the number of uncompleted verifications assigned for a period of 45 days and upwards is shown. An analysis is being made of the cases in this category which has already shown that a very substantial proportion of these cases are being counted as uncompleted where residence and employment have been verified but the subject has not been observed. The New York Division does not, now, count as a completed verification a case in which either of the elements, verification of residence or employment or observation is not accomplished. OK

As a further indication of the effect of the observation program in this Division, the average work load, in terms of leads, carried by each agent on the section over the 10 week period preceding 5/15/54, was 80.2 leads. For the ten weeks 5/15/54 - 7/26/54, the average was 137.8.

206  
8/5/54

Letter to Director  
100-97061

The situation in this Division is such that in many cases it is very difficult and time consuming to accomplish a personal observation from which a good physical description can be obtained. Agents frequently have to station themselves at the subjects residence and/or place of employment repeatedly in order to observe the subject.

While the desirability of the personal observation of S.I. Subjects is manifest, it is believed that the observation program, in the light of the Detcom program formulated for this Division, will not achieve completely, its highly desirable results. As is known to the Bureau, this Division contemplates the use of New York City police officers, in many cases operating by themselves without Bureau agents. As of 4/30/54 it was calculated that police officers, unaccompanied by special agents, would be assigned to 3892 cases for immediate apprehension. These represented 62% of the 6,285 S.I. subjects in this Division at that time. It will be seen that personal observation by a special agent, except as it may provide a physical description, will be of no assistance to the police officer.

In regard to cases in this category it is evident that a photograph, of good likeness, would be of far greater assistance to the apprehending officer. This Division is pushing the taking of photographs of all S.I. subjects and has requested the Bureau to provide additional Robot cameras for use in this regard.

Further attention is directed to the fact that in this Division a given special agent has not been assigned to apprehend a given S.I. Subject. In many cases the special agent who observed the subject will, if the program goes into effect, no longer be assigned to this Division. No plan has been formulated in this Division to assign the apprehension of a given subject to the agent who observed him.

Accordingly it is believed that in this Division it should no longer be required that each S.I. subject be personally observed by a special agent. The New York Division will continue to emphasize the importance of photographs and physical descriptions obtained from reliable sources.

Prohibited by  
MTH SAC 8/5/54-ET

SAC, New York (100-97061)

206  
August 20, 1954

RECORDED - 50 Director, FBI (100-358086-Sub 34) 206

EX-111 SECURITY INDEX VERIFICATION PROJECT

Reurlet of August 5, 1954.

Based upon an analysis of the operations and productivity of your verification squad since its inception as reflected in correspondence from your office, the Bureau is authorizing its continuance on a permanent basis.

It is desired, however, that you continue to furnish the Bureau on a semiannual basis the production figures and the information requested in Bulet of May 17, 1954. These data should be included in the letters due from your office on January 15 and July 15 of each year under the caption "Security Index - Verification of Addresses" under the provisions of Section 87C, 7(b)(7), of the Manual of Instructions. You should make appropriate notations on your administrative ticklers in this connection.

On the presumption that a similar type of squad might well be utilized in other of the larger field offices, the Bureau desires to furnish selected offices the benefit of your experiences with the verification squad. You are requested to submit by September 15, 1954, original and 10 copies, setting out the organization of the squad and the mechanics of its operation in sufficient detail to enable other field offices to determine its applicability to the circumstances in their divisions. Further, you should spell out with particularity the advantages observed by your office in operating this squad.

With regard to the statements in relet concerning physical observation of your Security Index subjects by Special Agents, the Bureau desires to make

RECEIVED

MAILED 4  
AUG 23 1954  
COMM-FBI

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

67 AUG 26 1954

RECEIVED  
AUG 23 9 52 AM '54  
FBI

206  
8/20/54

the following comments. Existing Bureau instructions as set out in SAC Letter #54-24 (L), (A), require that the subjects of security investigations be observed during the course of investigations after it is determined that a complete investigation is warranted to develop the extent of the subject's activities and to determine whether a Security Index card is warranted. It is also observed that if a Security Index card has already been prepared the case file should be reviewed to determine whether the Security Index subject has been previously observed at the time of the next six months' verification of employment and residence. As noted in the above SAC Letter, many Security Index files already contain indication that the subjects have been physically observed by Special Agents.

Relet states that the above requirement that the subjects be observed in connection with the semi-annual verification has brought about a higher backlog of pending verifications. The Bureau is well aware of this situation and took it into account at the time the above SAC Letter was prepared. That is to say, it was fully understood that additional time in the verification process would be consumed by requiring that the subject be physically observed at that time.

You are reminded, however, that once the subject is in fact observed the requirement in SAC Letter #54-24 is fully discharged and from that point forward no difficulty will be presented in making your periodic verifications. The Bureau desires to reiterate that it is absolutely imperative that our Security Index subjects be physically observed by Special Agents for the reasons stated in SAC Letter #54-24: (1) To determine the true identity and existence of the subject and (2) to assist in establishing that the subject of the investigation is the person against whom the subversive allegations have been made. For that reason, your suggestion on page 3 of relet that your office no longer be required to personally observe your Security Index subjects is not well taken. You should continue to follow Bureau instructions in this connection.

206  
8/20/54

It is pointed out that since the Agents handling the investigations leading to recommendations for Security Index cards will be observing the subjects, no backlog in the cases requiring such action will develop. For this reason, once your verification squad has made the verifications in the closed cases in which the subjects have not been observed, the task will have been completed.

Your attention is directed to paragraph 4 of page 3 regarding the assignment of specific Agents to the apprehension of specific Security Index subjects. In this connection you are referred to No Number SAC Letter 54-E dated May 4, 1954, which abolished such procedure.



SAC, New York (100-97061)

207  
August 11, 1954

Director, FBI (100-353036 Sub 34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS OF INDIVIDUALS

ak  
ReBulet July 14, 1954, which directed your attention to the 41 per cent delinquency which existed in your office as of June, 1954, in the security classifications 65, 100 and 105.

A review of your Administrative Report for July, 1954, reveals that there are 5,750 pending active matters in the security classifications, of which 2,225 are delinquent, a delinquency of approximately 39 per cent. It is noted that this percentage of delinquency represents a decrease of approximately 2 per cent from the analogous figure for the preceding month.

While this reduction in the percentage of delinquency in the security classifications of your office is gratifying, it is believed that your delinquency in these matters continues to be excessive and further efforts on your part must be expended to bring your delinquency within reasonable proportions.

Your progress in effecting further reductions in this delinquency will be followed closely at the Bureau through a review of subsequent Administrative Reports.

RECORDED-59

100-353036-57-20

AUG 12 1954  
132

EX-115

REC 11 3 08 PM '54  
N.Y. 100-353036  
FBI  
RECEIVED NEW YORK

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MAILED 8  
AUG 11 1954  
COMM - FBI

61 AUG 18 1954

Mr. A. H. Belmont

UNRECORDED  
August 5, 1954

Mr. F. J. Baumgardner

SECURITY INDEX - NEW YORK  
PREPARATION OF SUMMARY REPORTS

My memorandum of July 21, 1954, noted that captioned program had been completed in the field. As you know, the New York Office was exempted from this program upon its reinstitution in July, 1953, because of New York's extensive backlog in the security investigation of individuals and because it was believed of paramount importance that these investigations be completed and all individuals dangerous or potentially dangerous to the Internal Security of the country be included in the Security Index.

The question of resumption of this program by the New York Office was reanalyzed during the inspection of that office in early December, 1953. The results were set out in detail in Mr. Clegg's memorandum to Mr. Tolson dated December 12, 1953. In substance, it was found that if the summary report program were reinstituted the New York Office would require 65 Agents assigned exclusively to that project for one year to bring it to a current status. Further, it was noted that since the Security Matter - C cases represent a "grass roots" program, it was not desirable to take any action which would interfere with the development of all pending security cases looking toward the adding of a great number of the subjects to the Security Index.

With the foregoing considerations in mind, we have continued to follow the New York Office closely, analyzing each month their case loads as reflected in the New York administrative reports. A review of our records reflects that although the total number of pending active cases in the three security classifications, 65, 100 and 105, have increased from 5,144 in January, 1954, to 5,417 as of June 20, 1954, the pending active cases in the 100 classification have dropped from 4,331 to 4,040 in the same period. Further, since our instructions now provide that all Security Index cases be reviewed and re-evaluated annually, it appears that New York should again be asked to explore the possibilities of resuming the summary report program. That is to say, it is imperative these cases be reviewed periodically to insure that they are entirely sound. With that in mind, there would appear to be a saving of time and effort if in reopening cases for such purpose summary reports might be prepared on a staggered basis. New York has submitted a number of

Attachments (2)

ECO:mb

BUfile 100-358086

100 - BUfile 100-358086 Sub-34

100-358086-31

NOT RECORDED

102 AUG 13 1954

INITIALS ON FILE

ORIGINAL FILED IN 100-358086-1726

UNR.  
8/5/54

summary reports, e.g. when the report is an initial report and when one of their Security Index subjects transfers to another division. Further, New York had submitted several reports in the early stages of the program prior to its discontinuance in that office. As of July 1, 1954, New York advised they had submitted a total of 2,018 summary reports of a total of 6,152 Security Index cases, leaving approximately 4,100 cases in which reports should be prepared.

Bulet of July 2, 1954, addressed to the SAC in New York and commenting upon the New York self-inspection in June of this year, made reference to the fact that approximately 60 Agents would be required to bring the summary reports to a current status in one year's time. It was pointed out, however, that such allocation is not desired at the cost of diverting investigative employees from other needed security investigations and suggested that the recent reorganization of security assignments in New York would permit that office to reduce investigative delinquency and permit the resumption of the summary report project, working it on a continuing basis, as other commitments will permit.

RECOMMENDATION:

If you approve, the attached letter will be sent to New York instructing them to reanalyze their situation in line with the foregoing comments and to submit their recommendations with regard to the resumption of the summary report program by that office.

SAC, New York (100-97061)

UNRECORDED  
August 5, 1954

Director, FBI (100-358086) 34 - PERSONAL ATTENTION

SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Your letter of December 16, 1953, reflected that during the inspection of your office in early December, 1953, the resumption of the summary report program had been given thorough study. You indicated your concurrence with the inspector's comments that in order to bring your summary reports to a current status in one year's time, a total of sixty-five Agents working full time on the program would be necessary, but looking at the entire security program and realizing limited personnel are available, the use of sixty-five additional Agents on the summary report program exclusively was not recommended at that time.

In other words, it was felt that the immediate problem was to fully process the pending cases to insure that subjects whose background and activities indicated that they were potentially dangerous to the internal security of the country would be added to the Security Index without delay. With the foregoing in mind, the Bureau has continued to follow closely your pending backlog of security cases which have been the subject of periodic correspondence to your office under the caption "Delinquency in Security Investigations." It has been noted from your administrative reports that your total pending active cases in the three security classifications, 65, 100 and 105, have increased from 5,155 as of January 31, 1954, to 5,417 as of June 30, 1954. During the same period, however, pending active cases in the 100 classification decreased from 4,331 to 4,040. It would appear, therefore, that some progress has been made in reducing your backlog in those cases in which a number of the subjects would be considered for inclusion in the Security Index.

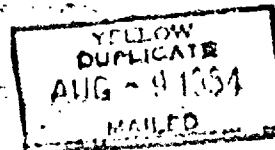
Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

WCO:mb

cc - Bufile 100-358086-Sub 34

AUG 24 1954

AUG 1 1954



ORIGINAL FILED IN 100-358086-1726

UNR.  
8/5/54

Your letter of May 24, 1954, captioned "Delinquency in Security Investigations" on page two makes specific reference to your cases in the 100 classification. You stated that from January 1, 1954, to May 1, 1954, 3,496 cases were opened in that category. As of May 1, 1954, there were 4,328 pending active cases and that "this would mean that the total backlog of the New York Office is approximately 832 cases." You further state "although the case load of the Security Matter Section of the New York Office has not been materially reduced in the past several months, it does not necessarily mean that a number of very old cases are creating a backlog." The fact that the openings in the New York Office have almost kept abreast of the closings has prevented a material reduction in the backlog in the 100 classification.

As you are aware, it is absolutely imperative that our Security Index cases be entirely sound. This fact is emphasized in existing Bureau requirements that all Security Index cases must be reviewed annually and re-evaluated on a regular basis. The summary report program affords an opportunity to completely analyze these cases while at the same time bringing them completely up to date. In many instances analyses of these cases can be integrated into your Security Informant Program by consideration of interviews with those subjects who appear to have been inactive in preceding months. Of even greater importance, however, is the fact that with the preparation of summary reports your cases are in a state of readiness should the Emergency Detention Program be invoked.

While it is fully understood that new cases coming to your attention must be developed and proper subjects added to the Security Index, we must not lose sight of the long range aspects of the Emergency Detention Program compelling us to constantly appraise these cases to insure that our classification of these individuals' potential dangerousness is well taken.

Considering all the factors involved, the Bureau desires at this time that you make a complete

UNR  
8/5/54

analysis of the Security Index program and specifically develop the question of resumption of the summary report program. Your letter of July 1, 1954, reflected that you had submitted a total of 2,018 summary reports of a total of 6,152 Security Index cases leaving a backlog of approximately 4,100 summary reports for preparation. You further noted that in 1,339 cases the files contained summary reports over one year old with the result that a total of 5,301 summary reports would have to be prepared. With regard to this latter figure, the Bureau desires to point out that the fact a summary report is over one year old does not necessarily mean that an additional summary report will be necessary. As you know, the Bureau has discontinued the requirement that supplemental summary reports be submitted annually in Security Index cases and for that reason if an initial summary report has been submitted under this program, the Bureau requires only that the case be brought up to date annually with an investigative report. For that reason, it is being assumed that your backlog stands at approximately 4,100 cases.

Your letter of June 22, 1954, captioned "Memorandum for the Director, Self-Inspection Report of The New York Office," your file 66-7115, on page five estimated that reinstitution of the summary report program would now necessitate the services of approximately 80 Agents to bring the reports to a current status. Bureau letter of July 2, 1954, addressed to you personally stated that it would be desirable, of course, to bring the summary report program to a current status but not at the cost of diverting investigative employees from other needed security investigations. It was suggested, however, that possibly the recent reorganization of the handling of security work would permit you to shortly make a sharp reduction in the investigative delinquency of security type cases and then commence attacking the summary report project and work it on a continuing basis as other commitments will permit.

You are accordingly instructed to reanalyze your security assignments, case loads, and commitments to determine whether the summary report program may be re-instituted in your office under the circumstances outlined in the preceding paragraph. That is to say, the Bureau

UNR.  
8/5/54

recognizes that it is not possible to commit 80 Agents to this project on a deadline basis. It is imperative, however, that you begin attacking this problem at the earliest possible moment to prevent the further accumulation of the backlog in the cases requiring summary reports. To that end arrangements must be made to commence assignment of these cases for the preparation of summary reports on a regular though limited basis.

You are requested to advise the Bureau within fifteen days from the receipt of this letter of your recommendations in this matter. Your letter should include an analysis of your pending backlog in each of the classifications 65, 100, and 105 including (1) the number of your Security Index cases now open for any reason, (2) the number of non-Security Index cases now open in which investigation must be conducted to determine if the subject should be placed in the Security Index and, (3) the number of pending cases in which other Offices are origin.

This matter must receive your close personal attention.

AIRTEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, NY, 8/6/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION, ~~REDACTED~~, ESPIONAGE - R.  
REBUTEL, 6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT  
PAY IN LIEU OF SUSPENSION FROM EMPLOYMENT, US NAVAL SHIPYARD,  
BROOKLYN, NY. SECURITY HEARING BOARD HAS RECOMMENDED THAT  
THE CONTINUANCE OF ~~REDACTED~~ EMPLOYMENT IS CONSISTENT WITH THE  
INTEREST OF NATIONAL SECURITY. FINAL DECISION IN THIS  
MATTER RESTS WITH THE SECRETARY OF NAVY. PRIOR TO DECISION  
OF SECRETARY OF NAVY, CASE WILL BE REVIEWED BY THE ADMIRAL,  
US NAVAL SHIPYARD, BROOKLYN, NY AND POSSIBLY NAVY REVIEW  
BOARD, WASHINGTON, D.C. AND RECOMMENDATIONS SUBMITTED.

KELLY

- 4 - BUREAU (100-358086-SUB 34) (REGULAR)  
1 - BUFILE ~~REDACTED~~ (REGULAR)

RECORDED - 9

EX-103

8 AUG 7 1954

RAM:CCP (#6)  
65-16014

Approved: *OKM*

Special Agent in Charge

Sent

M

Per *W.A.A.*

77 AUG 19 1954

Mr. Tolson	
Mr. Boardman	
Mr. Belmont	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

FD-163

*W.A.A.*

UNRECORDED COPY FILED IN



A I R T E L  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NY, NY, 8/5/54

209

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Ladd	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn	_____
Mr. Nease	_____
Miss Gandy	_____

Transmit the following Teletype message to: BUREAU  
SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED]  
[REDACTED], A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL, 7/30/54.  
MR. [REDACTED] SECRETARY OF THE FIRST ARMY  
LOYALTY HEARING BOARD, MADE AVAILABLE TO SA [REDACTED]  
ON 8/5/54 TRANSCRIPT OF THE MINUTES OF THE SUBJECT'S HEARING  
CONSISTING OF 97 TYPEWRITTEN PAGES. NYC REVIEWING MINUTES  
AND BUREAU WILL BE ADVISED WHEN COMPLETED. MR. [REDACTED] ADVISED  
THAT HE WAS FURNISHING THIS INFO ON A CONFIDENTIAL BASIS, AND  
UNDER NO CIRCUMSTANCES SHOULD INFO BE DISSEMINATED, SINCE HE  
DOES NOT HAVE ARMY AUTHORITY TO FURNISH SAID INFO. MR. [REDACTED]  
ADVISED THAT HEARING BOARD HAS RECOMMENDED THE REMOVAL OF THE  
SUBJECT FROM THE ARMY PAYROLL AND THAT RECOMMENDATION HAS NOT  
YET BEEN SENT TO THE OFFICE OF THE SECRETARY OF THE ARMY. MR.  
[REDACTED] ALSO ADVISED THAT SUBJECT'S EMPLOYMENT STATUS IS THE SAME.

KELLY

④ - BUREAU (100-35806-Sub 34) (REGULAR)  
[REDACTED]

RECORDED - 18

EX-100

8 AUG 7 1954

GAP:CF(12-13)  
100-92506

Approved \_\_\_\_\_  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

RECORDED COPY FILED IN 100-35806-1-709

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Parsons \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Sizoo \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

210

NEW YORK, N.Y.

AUGUST 13, 1954

BUREAU

AIRTEL

Transmit the following Teletype message to:

SECURITY INDEX - SPECIAL SECTION, ~~██████████~~ ESP-R. REBUTEL 6/16/54.  
SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU OF SUSPENSION FROM  
EMPLOYMENT, U.S. NAVAL SHIPYARD, BROOKLYN, N.Y. SECURITY HEARING BOARD  
HAS RECOMMENDED THAT THE CONTINUANCE OF ~~██████████~~ EMPLOYMENT IS CONSISTENT  
WITH THE INTERESTS OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER  
RESTS WITH SECRETARY OF NAVY.

RECORDED-74

KELLY

EX-122

24 AUG 14 1954

4 - Bureau (100-258024-Sub 34)(Regular Mail)  
(1 - Bufile ~~██████████~~)

CC Mr. C. O. ...

Mr. Belmont

RM:EM

Approved: *J2/K/...*

Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

UNRECORDED COPY FILED IN 65-68863

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086 Sub 34)

DATE: 2//  
8/4/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
INVESTIGATION OF SECURITY SUBJECTS  
INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
INVESTIGATION OF SOVIET SATELLITE MATTERS  
PHOTOGRAPHIC EQUIPMENT (2j)

Remylet 5/28/54 and Bulet 6/17/54.

Recommendation

Bureau permission is requested for the purchase of 38 Robot Star cameras to be utilized as follows:

<u>Unit of NYO</u>	<u>No. of Cameras</u>
#12-8 (SI Verification Squad)	10
#12-9, 12-10, 12-11, 12-13, 12-14, 12-15, 12-16	10
#8 (Resident agents handling security investigations and SI verifications)	3
#7-1 (CP Underground Unit)	2
#7-4 (TOPIEV Group)	1
Sections 1 & 6 (Soviet and satellite intelligence matters)	12
<u>Total</u>	<u>38</u>

1 - NY 100-97061A  
1 - NY 100-96985  
1 - NY 66-294  
1 - NY 65-14825

RECEIVED

RECEIVED

RECEIVED  
FEB 4 1963

RECORDED - 82

100-358086-34-211

6 AUG 1954

Baumgardner

211

Letter to Director, FBI  
NY 100-97061

Justification

1. SI Verification Unit - 10 Cameras

On 6/23/54, a count was made of the SI subjects in the NYO which revealed that 6,458 individuals were maintained on the list. 3,569 of these people have their photographs available at the NYO. There are 2,889 individuals on whom the NYO does not have a photograph.

The Bureau is aware of the fact that the success of the Detcom program in the NYO may rest in a measure on whether we have photographs of the individuals whom we plan to apprehend since we have a limited amount of personnel available and in many instances the apprehensions are to be handled by police who would necessarily desire a photograph of the subject they were assigned to take into custody. For example, as of 4/30/54, the NYO estimated that with the 6,285 subjects who were on the SI as of that date, 2,574 police officers would have to be used on the program in addition to 554 agents of the NYO. As you know, this office does not assign specific SI subjects to specific agents for the Detcom program, and in the event that the Detcom program were placed into effect, the value of photographs certainly could not be underestimated.

Prior to the submission of my letter of 5/28/54, I had had a list made of every SI subject whose SI card did not bear a photograph of the subject. Subsequently, those cases were given to agents on Section 12 of the NYO for review so that every effort could be made to obtain photographs of SI subjects through all regular and logical sources. This undertaking was completed and the results included in my figures submitted to the Bureau by the 5/28/54 letter.

As noted previously, I had asked for 15 cameras for the SI Squad indicating that there would be 25 agents

Letter to Director, FBI  
NY 100-97061

assigned to the unit. I have, however, only been able to assign 20 SAS to this unit and for that reason I am merely requesting an additional ten cameras for their use, it being noted that they already have the ten Robot cameras assigned to this office.

As you have been informed, these agents are individually assigned to different precincts throughout NYC and it is my belief that by assigning each of these agents a camera we will benefit from the saving in investigative time and effort. In other words, where an agent has a camera by himself, he can handle his work in an expedite fashion. When he has to borrow a camera from another agent or go with another agent, additional time and effort of personnel is incurred. These agents are on the street every day and, with the tremendous number of photographs which have to be taken, common sense would dictate that every one of them should have a camera so that they can use it and receive maximum results in this field.

(#12-9,10,11,13,14,15,16)  
2. Section 12 (Investigative Units) 10 Cameras

The agents assigned to these units are handling all the routine security matter investigations in the Communist field. Our problem in the past is that at the time the cases were pending photographs were not obtained. If appropriate preparation is not made at the present time to handle this aspect of the investigation at the time it arises, we will again put ourselves in the position where something drastic will have to be done in the future.

Obviously, these agents are investigating Communist subjects on a daily basis, some of which will undoubtedly be recommended by them for the SI. Under the present Bureau rules where a security subject being recommended for the SI has to be observed, these agents should be in possession of cameras so that at the same time they observe a subject they can obtain the subject's photograph. It is noted that we are only asking for ten cameras when actually there are 166 agents assigned to these units.

3. Section 8 - Resident Agents Handling Security Investigations and SI Verifications - 3 Cameras

Two cameras are specifically being requested for the Mineola and White Plains Resident Agencies, with the third being



Letter to Director, FBI  
NY 100-97061

utilized by all other resident agencies. By count on 4/30/54, there were 206 SI subjects in Nassau County which is covered by the Mineola Resident Agency. We did not have photographs on 106 of these individuals. In White Plains, we did not have 75 photographs of the 139 SI subjects who were in the White Plains area. In the other resident agencies there were slightly more than 50% of the photographs of SI subjects available.

The resident agencies certainly have a need for Robot cameras and it is believed that the request for three is consistent with their immediate necessities.

4. Section 7-1 - Communist Underground Unit - 2 Cameras

The supervisor of the Communist Underground Unit has advised me that he could easily utilize two Robot cameras in connection with the numerous surveillances handled by his unit. In view of the very nature of the work being done by this squad, it is believed that the Robot cameras would be of considerable assistance in the proper handling of this highly important phase of the Bureau's activities.

5. Section 7-4 - TOPLEV Group - 1 Camera

The supervisor handling confidential security informants in the NYO has indicated that the agents assigned to the TOPLEV Program could definitely utilize one Robot camera in the performance of their duties. These agents of necessity do quite a bit of surveillance work and the individuals with whom they come in contact are of sufficient importance that we should have current, up-to-date photographs of them.

6. Sections 1 & 6 - Soviet and Satellite Intelligence Matters - 12 Cameras

The Russian program has increased steadily in the past two years. Lately even greater emphasis is being placed on "contact" cases--those in which persons are in contact with Russian personnel or establishments. Cameras have proved to be an invaluable aid in effecting the identification of persons so observed.

Letter to Director, FBI  
NY 100-97061

The NYO has 26 teams of surveillance agents operating on Russians. Ten Robot cameras in the hands of as many teams is believed to be the minimum needed for this work. Examples of places where cameras have proved to be of need are at piers and airports, at or near the establishments, and on the street in the ordinary course of surveillance. The Robot camera is simple, fast, and relatively inexpensive for the purposes needed. Two more are immediately needed for the satellite intensification program which is now under expansion.

Miscellaneous

For the information of the Bureau, this office attempts to make maximum utilization of all of its photographic equipment including Speed Graphic and motion picture cameras. A register on the Robot cameras presently in use at the NYO is maintained by the SI Verification Squad so that in the event any of the cameras are available for use by anyone else in the office that fact is immediately known so that the camera equipment is not idle.

cc - E. T. Turner  
cc - Administrative  
Division

cc - Mr. Baumgardner  
cc - Mr. Eganigan

SAC, New York (100-97061)

211  
August 18, 1954

RECORDED - 82 Director, FBI (100-358086 Sub 34) - 211

X-115

SECURITY INDEX  
INVESTIGATION OF SECURITY SUBJECTS  
INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
INVESTIGATION OF SOVIET SATELLITE MATTERS  
PHOTOGRAPHIC EQUIPMENT

Reurlet dated August 4, 1954.

The Bureau has studied your request for the purchase of thirty-eight Robot Star cameras to be used in connection with the captioned security-type investigations.

As noted in Bulet dated June 17, 1954, your office has now approximately one-third of the entire number of the requested cameras in use by the field.

The Bureau is well aware of the investigative value of the Robot camera, particularly insofar as its use in securing photographs of security subjects is concerned. You point out that with respect to the Security Index Verification Unit of your office that ten cameras would be of value in securing photographs of 2,889 individuals now included in the Security Index whose Security Index cards do not contain a photograph. Your letter does not indicate that all sources of photographs of Security Index subjects, other than the actual photographing of the Security Index subject by an Agent, have been exhausted. With respect to these individuals, your attention is directed to the ten Robot cameras currently available to your office. Your letter does not indicate the extent to which these cameras have been used by your office in securing photographs of Security Index subjects.

Concerning your Section 12 (Investigative Units), you indicate that ten cameras would be of assistance for the use of the 166 Agents now assigned to the units composing Section 12. It is noted that these Agents are presently handling the routine security

cc - Bufiles 100-354839 (Intensification Program)  
66-27 (New York Administrative File)

See Note on Yellow - Page 3

MAILED 2  
AUG 18 1954  
COMM-FBI

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

F-255

100-358086

UNRECORDED COPY FILED IN 100-358086-211



211  
8/18/54

matter investigations and during the course of these investigations are required to observe the subject. During the course of these routine security investigations, every effort should be made to secure a photograph of the subject from available sources. Consideration should likewise be given the use of other photographic equipment available to your office.

It is noted that you desired three Robot cameras be secured for the use of the Resident Agents of your office handling security investigations. Again your letter does not indicate that all sources of photographs of Security Index subjects have been exhausted.

Incident to the Communist Party Underground Unit of your office, you indicate that two cameras of the Robot type could "easily be utilized" in connection with the numerous surveillances handled by that unit. One camera of this type, you indicate, would be of value for the use of those Agents working on the Toplev Program. With respect to the Communist Underground Unit, your letter does not indicate the specific need for the Robot camera but merely indicates that it would be of value to have such a camera available. With respect to the Toplev Program, it is difficult to envision circumstances under which the Robot camera would be placed in frequent use in the development of informants under this program.

With regard to the above twenty-six Robot cameras which would be used in connection with security matter investigations, it does not appear that your letter is sufficiently specific in outlining the particular need for this type camera. It merely indicates that such a camera in abundant quantities would be a desirable condition to have existing in your office.

To justify the purchase of additional Robot-type cameras for your office, particularly with respect to the security matter investigations mentioned above, you are instructed to advise the Bureau with respect to each section of your office handling security investigations the instances during the past six months

211  
8/18/54

on which the Robot camera was used successfully. Your letter should indicate the frequency with which the ten Robot cameras currently assigned to your office are now in use. Concerning the Security Index subjects of your office whose cards do not contain photographs of the subject, you are instructed to advise of the number of Security Index subjects photographed during the past six months through the use of the Robot camera. Likewise, with respect to the use of this camera by Section 12, you are instructed to advise of the number of security subjects photographed during the course of a routine security matter investigation by Agents assigned to this section during the past six months. You are instructed to advise of the frequency with which this camera is charged out by Agents handling security matter investigations in your office. Concerning the Resident Agents of your office handling security investigations, advise of the frequency in which these Agents have requested the use of a Robot camera. In analyzing the use to which the ten Robot cameras currently assigned to your office have been used during the past six months, you are also instructed to advise the Bureau of the use which has been made of the other photographic equipment available to your office.

Concerning your request for twelve additional cameras for use on Soviet and Satellite matters, you are instructed to furnish data relating to the approximate number of times during the past six months in which equipment of this type has been used; the approximate number of times when such equipment could have been used to advantage but was unavailable because of the shortage of such equipment in your office.

In analyzing your requirements, consideration should be given to the justification for additional Robot cameras over an extended period of time rather than being based solely upon conditions which are considered to be compelling at this time.

NOTE ON YELLOW:

Bulet dated June 17, 1954, directed New York attention to the fact that it had ten of the thirty old cameras of the Robot Star type which are in the possession of the Bureau. The previous request by the New York Office for in excess of forty cameras of this kind appeared to be excessive in view of the over-all expense of approximately \$5,000. It was believed that to justify the purchase of additional cameras of this type at a cost of \$127.50 per

211  
8/18/54

unit required specific details for the use which was contemplated by the New York Office of this camera. The referenced New York letter is not sufficiently responsive as to its specific need for this camera.

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JUL 29 1954

TELETYPE

212

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

WASH 2 FROM NEW YORK 29 3-41 P

DIRECTOR

URGENT

SECURITY INDEX, SABOTAGE MATTERS. REBUTEL JULY TWENTY SIX LAST.  
FIVE BOROUGHES OF NYC, WESTCHESTER AND NASSAU COUNTIES DEEMED INCLUDED  
IN NY METROPOLITAN AREA. ONE. SIX THOUSAND EIGHTY NINE SI SUBJECTS  
RESIDE OR EMPLOYED IN METROPOLITAN AREA. TWO. ONE THOUSAND NINETY  
SIX TABBED COMSAB. ABOVE INCLUDES SUBJECTS RESIDING OUTSIDE METRO-  
POLITAN AREA BUT EMPLOYED THEREIN, ALSO VERIFICATION PENDING CASES  
WHERE EMPLOYMENT IN METROPOLITAN AREA KNOWN. ABOVE FIGURES DO NOT  
INCLUDE SUBJECTS MISSING, IMPRISONED, OUT OF COUNTRY, INACTIVE, OR  
VERIFICATION PENDING CASES WHERE BOTH EMPLOYMENT AND RESIDENCE UNKNOWN.  
THREE. TOTAL SABOTAGE OR POSSIBLE SABOTAGE COMPLAINTS FISCAL YEAR  
FIFTYTHREE FIFTYFOUR, DASH FORTYNINE. TOTAL F.T.W.S. CASES  
REPORTED SAME PERIOD, DASH FOUR, OF WHICH ONE CLOSED AFTER INQUIRY,  
THREE OPENED.

KELLY

RECORDED - 6

EX-130

100-358086-34-2

AUG 18 1954

HOLD

100-358086 Sub 34

5-PC

67 AUG 25 1954

## Office Memorandum • UNITED STATES GOVERNMENT

212X

TO : MR. A. H. BELMONT

DATE: August 19, 1954

FROM : MR. F. J. BAUMGARDNER

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Gearty \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

SUBJECT: SECURITY INDEX VERIFICATION PROJECT

*Security Index - New York*

The Executives' Conference on December 19, 1952, approved the establishment of a special squad of approximately 20 men in the New York Office to verify residence and/or employment of subjects of closed Security Index cases. Actual operation of the squad was deferred until October, 1953, because of manpower considerations.

Since its inception, we have followed the accomplishments of the verification squad closely and have required a letter at 90-day intervals setting out in detail the mechanics of its operation together with any comments of the New York Office concerning the advantages of such a squad. An analysis of the operations of this squad has proved it to be of great value and through specialization has been very productive in making the verifications expeditiously and in volume. We have required New York to rotate the Agents assigned to this squad, however, in order to prevent their assignment to this particular type of work for protracted periods. We have specified that Agents be assigned to this squad for only six months allowing the Agents to use to advantage for a reasonable time the particular knowledge and instructions attendant to the verification processes.

In their letter of April 30, 1954, and reiterated in the attached letter of August 5, 1954, New York has pointed out the following advantages in the use of the verification squad: (1) Records are more centralized. (2) It is less difficult to ascertain the status of verifications since the Agents doing most of the work are under one Supervisor. (3) It eliminates the requesting of Agents under other Supervisors to do other than their regular work. (4) Agents on this squad because of specialization quickly learn the most efficient methods and techniques of verifying residence and employment. (5) Since these Agents have received photographic training there is maximum utilization of photographic equipment. (6) With a minimum number of Agents handling verifications it is less difficult to pinpoint the responsibility of determining the subjects' whereabouts.

Observations:

In view of the foregoing it is believed that the verification squad should be retained on a permanent basis, pursuant to their

Attachment

EX-128

RECORDED - 78

INDEXED - 78

EX-128

100-358786-34-117

10-26-54

recommendation. It is believed desirable to continue to analyze the accomplishments of this squad on a semiannual basis, requiring that production figures be supplied to the Bureau in the regular semiannual verification letter required of all field offices, including the New York Office.

The attached letter of August 5, 1954, notes that the instructions set out in SAC Letter #54-24 (L) that Security Index subjects be physically observed has reduced the total number of verifications handled by this squad in recent months. We are pointing out to the New York Office in the attached outgoing letter that once the subjects have been observed this problem will no longer confront the verification squad and are reminding New York of the fact that the verification squad is concerned with only those closed cases in which a present backlog exists.

Since the verification squad has proved satisfactory in the New York Office, we feel that similar squads might well be utilized by other of the large field offices. We are accordingly asking New York to prepare a letter in which the organization, operations and advantages of the squad will be set out in sufficient detail that other offices might determine whether a squad of this type might be feasible. Upon receipt we will transmit copies of New York's reply to selected field offices for their consideration and comment.

RECOMMENDATION:

If you approve, there is attached a letter to the New York Office embodying the above observations.

over  
V. Jones  
HK  
RBM  
WHL  
G. L. S.

AIR TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY, NY 8/13/54

213

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED]

A SUSPENDED ARMY EMPLOYEE. RE MY AIR TEL, 8/6/54. MR. [REDACTED]  
[REDACTED], FIRST ARMY LOYALTY HEARING BOARD, ON  
8/9/54 ADVISED SA [REDACTED] THAT THE LOYALTY HEARING BOARD'S  
RECOMMENDATION OF REMOVAL OF THE SUBJECT FROM THE ARMY PAYROLL  
WAS SENT TO THE SECRETARY OF THE ARMY OFFICE AND THAT IT WOULD TAKE  
APPROXIMATELY SIXTY DAYS FOR A FINAL DECISION TO BE RECEIVED FROM  
THE SECRETARY OF THE ARMY OFFICE. MR. [REDACTED] ADVISED THAT HE  
WOULD ADVISE THE LIAISON AGENT OF THE NYO OF THE FINAL DECISION.  
MR. [REDACTED] FURTHER ADVISED THAT THE SUBJECT'S EMPLOYMENT STATUS  
IS THAT OF A SUSPENDED EMPLOYEE. REVIEW OF SUBJECT'S TRANSCRIPT  
AT THE LOYALTY HEARING HELD BY THE FIRST ARMY LOYALTY HEARING BOARD  
HAS BEEN COMPLETED, AND BUREAU WILL BE ADVISED BY LETTER. IN VIEW  
OF ABOVE, NYO WILL DISCONTINUE WEEKLY AIR TEL UACB.

KELLY

100-35806-34

BUREAU (100-35806 Sub 34) RECORDED - 50  
(1- BUFILE 100- [REDACTED]) EX - 109

24 AUG 14 1954

213

Mr. Belmont

GAP:BAC (#12-13)  
100-92506

Approved: [Signature]  
Special Agent in Charge

Sent [ ] M Per [ ]

FD-36
Mr. Tolson
Mr. Ladd
Mr. Nichols
Mr. Belmont
Mr. Clegg
Mr. Glavin
Mr. Harbo
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn
Mr. Nease
Mr. Gandy

UNRECORDED COPY FILED IN 100-35806-34

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

0-9a

213

To: COMMUNICATIONS SECTION.

AUGUST 17, 1954

AIRTEL

Transmit the following message to:

SAC, NEW YORK

RECORDED - 50  
EX-109

100-358086-34-21

SECURITY INDEX - SPECIAL SECTION. REURAIRTEL OF

8/18/54 CONCERNING [REDACTED]. CONTINUE TO

SUBMIT WEEKLY AIRTEL CONCERNING [REDACTED] IN ACCORDANCE

WITH PREVIOUS INSTRUCTIONS.

HOOVER

Bufile 100-358086-Sub 34

cc - Bufile 100 [REDACTED]

WGO:mjt *mjr*

FBI  
INTELLIGENCE SECTION  
AUG 18 8 34 AM '54  
RECEIVED

UNRECORDED COPY FILED IN 100-370312-

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

AUG 15 2 05 PM '54

U.S. DEPT. OF JUSTICE

FBI

RECEIVED  
AUG 17 1954  
COMM-FBI

FBI  
INTELLIGENCE SECTION  
AUG 18 15 35 PM '54  
RECEIVED

*OSD*

SENT VIA AIR 10/54

M

Per

18 AUG 1954



AIR TEL  
FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

NY, NY 8/20/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION CONCERNING

SUSPENDED ARMY EMPLOYEE. RE MY AIR TEL, 8/13/54.

MR. [REDACTED], FIRST ARMY LOYALTY

HEARING BOARD, ADVISED SA [REDACTED] ON 8/18/54

THAT SUBJECT WAS NOTIFIED ON 8/16/54 OF THE UNFAVORABLE DECISION

IN HER CASE BEFORE THE LOYALTY HEARING BOARD AND THAT HER

CONTINUED EMPLOYMENT FOR THE NY QUARTERMASTER PROCUREMENT

AGENCY WAS NOT CONSISTENT WITH EXECUTIVE ORDER 10450,

IN THE OPINION OF THE LOYALTY HEARING BOARD. MR. [REDACTED]

ADVISED THAT THE SUBJECT WAS FURTHER NOTIFIED THAT SHE

COULD APPEAL THIS DECISION WITHIN 20 DAYS FROM THE DATE OF

RECEIPT OF THIS NOTICE. MR. [REDACTED] ALSO ADVISED THAT THE

ACTION OF THE LOYALTY HEARING BOARD WILL NOT BECOME FINAL

UNTIL AFTER 20 DAYS AND NO APPEAL HAS BEEN SUBMITTED.

KELLY

Mr. Belmont

4- BUREAU (100-35806-SUB 34)  
(1- BUFILE 100- [REDACTED])

GAP:AC (#12-13)  
100-92506

AUG 21 1954

Approved: [Signature]

Sent

Per

61 SLT 1 1954 Special Agent In Charge

Mr. Tolson  
FD-36 [REDACTED]  
Mr. Nichols  
Mr. Belmont  
Mr. Harbo  
Mr. Mohr  
Mr. Parsons  
Mr. Rosen  
Mr. Tamm  
Mr. Winterrowd  
Tele. Room  
Mr. Holloman  
Miss Gandy

UNRECORDED COPY FILED IN 100-35806-34-216

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

215

AIRTEL

NEW YORK, N.Y.  
AUGUST 20, 1954

Transmit the following Teletype message to:

BUREAU

Mr. Tolson	
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Ladd	
Mr. Clegg	
Mr. Glavin	
Mr. Harbo	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Tele. Room	
Mr. Holloman	
Miss Gandy	

SECURITY INDEX - SPECIAL SECTION, ~~REDACTED~~, ESP-R. REBUTEL 6/16/54.

SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU OF SUSPENSION FROM  
EMPLOYMENT, U.S. NAVAL SHIPYARD, BROOKLYN, N.Y. SECURITY HEARING BOARD  
HAS RECOMMENDED THAT THE CONTINUANCE OF ~~REDACTED~~ EMPLOYMENT IS CONSISTENT  
WITH THE INTERESTS OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER  
RESTS WITH SECRETARY OF NAVY.

Mr. Belmont

KELLY

- ④ - Bureau (100-358086-Sub 34) (Regular Mail)  
1 - Bufile ~~REDACTED~~

RAM:DM

65-16014

Approved: *[Signature]*

Special Agent in Charge

100-358086-34-215  
5 AUG 21 1954

Sent

Per

SEP 1 1954

UNRECORDED COPY FILED IN 65-60768-1

Director, FBI

SAC, New York

UNRECORDED  
8/18/54

b7D

SECURITY INFORMANT PROGRAM  
NEW YORK DIVISION

SECURITY INDEX  
NEW YORK DIVISION

In connection with the Security Informant Program in the New York Office, the majority of interviews requested of the Bureau are, of course, obtained from current cases. However, on occasion, in order to insure a most efficient operation of the program and in order to provide a sufficient backlog of interviews for the agents, it has been necessary to review case files on individuals on the Security Index, which case files are closed.

It is foreseen that in the future there will be occasion to use the Security Index for such review, in which event it would be necessary to go through the Security Index and to pick out certain files for possible interview. In this connection, it is felt that the project would be made easier by having a notation on the Security Index card, preferably on the back thereof, which notation would indicate that the subject had previously been interviewed, if such was the case. Thus the necessity for reviewing a case file in which the subject had already been interviewed would be eliminated.

In view of Bureau instructions as set forth in SAC Letter 54-26, Bureau authority is requested for the New York Office to place a notation on the back of the Security Index cards to the effect that the subject has been interviewed in cases where such is the case. It is noted that there would be no possibility of this information being subject to change and it would greatly aid in the selection of files to be reviewed by the agents.

JBS:kdd

44-35808634-  
NOT RECORDED  
200 AUG 27 1954

ORIGINAL COPY FILED IN 44-358086-34

100-35986-34-✓  
SAC, New York

UNRECORDED  
August 25, 1954

b7D

Director, FBI (66-2542 Sub 3 Sub 34)

SECURITY INFORMANT PROGRAM  
NEW YORK DIVISION

SECURITY INDEX  
NEW YORK DIVISION

Reurlet of August 18, 1954, which cites the provisions of SAC Letter 54-26 in requesting authority "to place a notation on the back of the Security Index cards to the effect that the subject has been interviewed in cases where such is the case." It is stated that such notations would facilitate review of your files in the maintenance of a backlog of potential interviewees under captioned Security Informant Program.

The Bureau desires to point out, first of all, that SAC Letter 54-26 (T) of May 18, 1954, is not applicable to the subject matter of the request in relet. Rather, it is concerned exclusively with data of assistance in the apprehension of Security Index subjects and, as such, are affixed to the reverse side of those Security Index cards filed in the geographical section only.

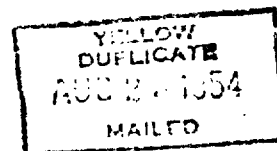
It is not desired that such notations be made on the reverse side of Security Index cards, including those maintained in the alphabetical section, for purely administrative purposes of the type suggested. The authority sought in relet is denied.

cc - Bufile 100-359086-Sub 34

WGO:mjt *mjt*

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

SEP 7 - 1954



ORIGINAL COPY FILED IN 66-2542-3-34-4754

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 8/27/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX DASH SPECIAL <sup>Section</sup> CONCERNING [REDACTED]  
[REDACTED], A SUSPENDED ARMY EMPLOYEE, REMYAIRTEL, 8/20/54.  
SA [REDACTED] ADVISED ON 8/27/54 THAT MR. [REDACTED],  
[REDACTED] FIRST ARMY LOYALTY HEARING BOARD, HAS  
NOT ADVISED HIM OF ANY CHANGE IN SUBJECT'S EMPLOYMENT  
STATUS.

4-BUREAU (RM)  
(3-BUFILE 100 [REDACTED], Sub. 34)  
(1-BUFILE 100 [REDACTED])

KELLY

RECORDED-140

EX - 109

GAP:DAH (#12-13)  
100-92506

6 AUG 28 1954

Approved: [Signature]

Sent M Per

Charge

UNRECORDED COPY FILED IN 100-92506-220342

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX  
(NEW YORK FIELD)**

**FILE NUMBER: 100-358086**

**SECTION: 6**



**FEDERAL BUREAU OF INVESTIGATION**

---

## **NOTICE**

**THE BEST COPIES OBTAINABLE ARE INCLUDED IN THE REPRODUCTION OF THE FILE. PAGES INCLUDED THAT ARE BLURRED, LIGHT OR OTHERWISE DIFFICULT TO READ ARE THE RESULT OF THE CONDITION AND OR COLOR OF THE ORIGINALS PROVIDED. THESE ARE THE BEST COPIES AVAILABLE.**

---

Serial DATE Act. Rel. Exemptions Section 6

UNRECORDED	6/22/54	2	2	/	
217	9/3/54	1	1	/	
UNRECORDED	8/27/54	1	1	/	
218	9/3/54	1	1	/	
219	9/8/54	1	1	/	
220	9/13/54	2	2	/	
221	8/24/54	4	4	/	
221	9/13/54	3	3	/	
221	9/13/54	2	2	/	
222	9/10/54	1	1	/	
223	9/14/54	16	16	/	
223	10/1/54	4	4	/	
224	9/10/54	1	1	/	
225	9/16/54	1 enc	1	/	enc page NAP
226	8/31/54	1	1	/	
226	9/16/54	1	1	/	
227	9/21/54	1	1	/	
228	9/21/54	1	1	/	
229	9/21/54	4	1	/	Para 3-6 on pg 1 plus all of Pages 2-4 6-7-C
230	9/17/54	1	1	/	
	9/24/54	1	1	/	





SUBJECT *SECURITY INDEX (NEW YORK FILE)*FILE #100-358086  
SUB-34

Serial	DATE	Act.	Rel.	Exemptions	Section 6
232	9/17/54	1	1	/	
UNRECORDED	9/21/54	2	2	/	
233	9/24/54	1	1	/	
234	9/24/54	1	1	/	
235	9/24/54	1	1	/	
UNRECORDED	9/27/54	1	1	/	
236	9/27/54	1	1	/	
236	10/7/54	1	1	/	
237	10/4/54	1	1	/	
238	10/4/54	1	1	/	
239	10/1/54	1	1	/	
240	10/1/54	1	1	/	
241	10/1/54	1	1	/	
242	10/6/54	1	1	/	
243	10/8/54	1	1	/	
244	10/8/54	1	1	/	
UNRECORDED	10/8/54	1	1	/	
UNRECORDED	10/8/54	1	1	/	
245	10/4/54	1	0	/ NP	
246	10/12/54	1	1	/	
247	10/14/54	5	5	/	

SUBJECT *Secu. + Index (NEW YORK FILE)*

FILE #100-358086

SUB-34

Serial	DATE	Act.	Rel.	Exemptions
247	11/5/54	1	1	Section 6
UNRECORDED	8/27/54	1	1	
248	10/15/54	1	1	
249	10/15/54	1	1	
250	10/22/54	1	1	
251	10/22/54	1	1	
252	10/15/54	1	1	
253	10/21/54	3	3	
254	10/20/54	6	6	
254	10/29/54	4	4	
255	10/26/54	2	2	
256	10/19/54	4	1	Para 3-4 on page one plus all of pages 2-4 b-7-E
257	10/22/54	1	1	
UNRECORDED	10/25/54	2	2	
UNRECORDED	10/26/54	1	1	
258	10/29/54	1	1	
259	10/29/54	1	1	
260	10/29/54	1	1	
261	11/5/54	1	1	
262	11/9/54	1	1	
263	11/9/54	1	1	

SUBJECT *SECURITY INDEX (NEW YORK FILE)*FILE # *100-358086*  
*SUB-34*

Serial	DATE	Act. <sup>ages</sup>	Rel.	Exemptions	Section
264	11/5/54	1	1	/	
265	11/4/54	1	1	/	
266	11/12/54	1	1	/	
267	11/12/54	1	1	/	
268	11/15/54	2	2	/	
268	11/23/54	2	2	/	
269	11/19/54	1	1	/	
270	11/22/54	1	1	/	
271		1	0	changed to 100-398030-233	
272	11/26/54	1	1	/	
273	11/26/54	1	1	/	
274	11/29/54	1	1	/	
UNRECORDED	12/1/54	2	2	/	
275	12/3/54	1	1	/	
276	12/3/54	1	1	/	
277	12/13/54	1	1	/	
278	12/10/54	1	1	/	
279	12/15/54	1	0	ND	
UNRECORDED	12/22/54	2	2	/	
280	12/20/54	2	2	/	
280	1/5/55	1	1	/	

Serial	DATE	Pages Act.	Rel.	Exemptions	Section 6
281	12/10/54	1	1	/	
282	12/9/54	9	9	/	
283	12/28/54	1	1	/	
284	12/17/54	1	1	/	
285	12/31/54	1	1	/	
286	1/6/55	1	1	/	
UNRECORDED	1/7/55	1	1	/	
UNRECORDED	1/10/55	1	0	/ NP	
287	1/11/55	1	1	/	
288	1/7/55	2	2	/	
289	1/17/55	2	2	/	
290	1/14/55	1	1	/	
291	1/21/55	1	1	/	
292	1/28/55	1	1	/	
293	1/5/55	1	1	/	
294	2/2/55	1	1	/	
295	2/7/55	1	1	/	
296	2/16/55	1	1	/	
297	1/10/55	1	1	/	
UNRECORDED	2/11/55	1	1	/	
298	2/11/55	1	1	/	
299	2/11/55	1	1	/	

Serial	DATE	Pages Act. Rel.	Exemptions	Section 6
300	2/23/55	1	1	/
301	2/18/55	1	1	/
302	2/21/55	1	1	/
303	2/18/55	1	1	/
304	2/18/55	1	1	/
305	2/25/55	1	1	/
306	2/18/55	1	1	/
UNRECORDED	2/25/55	1	1	/
307	2/25/55	1	1	/
UNRECORDED	3-7-55	1	0	NP
308	3/4/55	1	1	/
309	3/4/55	1	1	/
310	3/7/55	1	1	/
310	3/17/55	1	1	/
311	3/4/55	1	1	/
312	2/25/55	5	1	Pgs 2-5 NPL
			175	total

UNRECORDED  
June 22, 1954

SAC, Albany

PERSONAL ATTENTION

Director, FBI (100-358086)

SECURITY INDEX - New York

There is attached hereto for each office an alphabetical list of its Security Index subjects prepared from the Bureau's Security Index as of June 15, 1954. Each subject is identified by name, race, sex and date of birth. The subjects carried in the various subdivisions of the Special Section are listed on separate pages under the appropriate headings. It is requested that this list be used to reconcile the Security Index in your office with the Index at the Seat of Government by checking the names on the list against your Security Index cards.

Attachment

cc - Bufile 100-358086-Sub 1

cc - Bufiles 100-358086-

2 cc-Albuquerque (w/attach) Sub 62	2 cc-Milwaukee (w/attach) Sub 30
2 cc-Anchorage (w/attach) " 22	2 cc-Minneapolis (w/attach) Sub 4
2 cc-Atlanta (w/attach) Sub 2	2 cc-Mobile (w/attach) Sub 61
2 cc-Baltimore (w/attach) Sub 3	2 cc-Newark (w/attach) " 31
2 cc-Birmingham (w/attach) " 2	2 cc-New Haven (w/attach) Sub 32
2 cc-Boston (w/attach) Sub 5	2 cc-New Orleans (w/attach) " 33
2 cc-Butte (w/attach) " 6	2 cc-New York (w/attach) " 34
2 cc-Charlotte (w/attach) " 7	2 cc-Norfolk (w/attach) " 56
2 cc-Chicago (w/attach) Sub 8	2 cc-Oklahoma City (w/attach) " 35
2 cc-Cincinnati (w/attach) " 9	2 cc-Omaha (w/attach) Sub 36
2 cc-Cleveland (w/attach) " 10	2 cc-Philadelphia (w/attach) " 37
2 cc-Dallas (w/attach) " 11	2 cc-Phoenix (w/attach) Sub 38
2 cc-Denver (w/attach) " 12	2 cc-Pittsburgh (w/attach) " 39
2 cc-Detroit (w/attach) " 13	2 cc-Portland (w/attach) " 40
2 cc-El Paso (w/attach) " 14	2 cc-Richmond (w/attach) " 41
2 cc-Honolulu (w/attach) " 15	2 cc-St. Louis (w/attach) " 42
2 cc-Houston (w/attach) " 16	2 cc-Salt Lake City (w/a) " 44
2 cc-Indianapolis (w/attach) Sub 21	2 cc-San Antonio (w/a) " 45
2 cc-Kansas City (w/attach) " 23	2 cc-San Diego (w/attach) " 46
2 cc-Knoxville (w/attach) " 24	2 cc-San Francisco (w/a) " 47
2 cc-Little Rock (w/attach) " 25	2 cc-San Juan (w/attach) " 48
2 cc-Los Angeles (w/attach) " 26	2 cc-Savannah (w/attach) " 49
2 cc-Louisville (w/attach) " 27	2 cc-Seattle (w/attach) " 50
2 cc-Memphis (w/attach) " 28	2 cc-Springfield (w/attach) " 52
2 cc-Miami (w/attach) " 29	2 cc-Washington Field (w/a) " 53

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holmes \_\_\_\_\_  
Gandy \_\_\_\_\_

WGO:mjt

NOT RECORDED  
106 JUN 23 1954

UNR.  
6/22/54

In checking this list against your Security Index the following items should be considered and handled as follows:

1. If the name of a subject on the attached list is not included in your Security Index, you should check that subject's case file to determine his correct Security Index status. An appropriate notation should be placed adjacent to the subject's name on the enclosed list reflecting the correct Security Index status for the subject. If his name should be deleted from the Bureau's Security Index the notation should refer to the previous communication from your office which recommended cancellation. If you do not have a Security Index card for the subject and a card should be in your Index, the notation should request the Bureau to forward cards to your office.
2. If this check discloses the names of subjects in your Security Index which do not appear on the attached list, the names of such subjects and the Bureau file number (where known) should be set forth on a separate sheet of paper with the date that the subject was recommended for inclusion in the Security Index. Instances of this nature will occur in those cases where subjects have recently been recommended for inclusion in the Index and were not included therein at the time of printing of the attached list but cards have subsequently been prepared at the Bureau. Instances of this nature may also occur in those cases where cancellation of a Security Index card has recently been recommended by you and you have not yet received Bureau authorization to cancel.
3. In checking the Special Section of your Security Index against the attached list you should be certain that the subjects are in the same subdivision as those indicated on the attached list. Appropriate notations should be placed on the attached list if there are any discrepancies between your Special Section and the list.
4. To avoid an increasing number of discrepancies between the attached list and your Security Index due to current changes being made in the Security Index, this check must be instituted immediately and completed within 10 days of the receipt of this memorandum by each office. Upon completion, the attached list and appropriate notations should be returned to the Bureau by cover memorandum under instant caption.

PER BILL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NY, 9/3/54  
*Rec'd*

217

Mr. Tolson	_____
Mr. E.A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____

Transmit the following Teletype message to: BUREAU

NEW YORK  
SECURITY INDEX-SPECIAL SECTION CONCERNING [REDACTED]

A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL, 8/27/54. SA [REDACTED]  
ADVISED ON 9/3/54 THAT MR. [REDACTED] FIRST  
ARMY LOYALTY HEARING BOARD HAS NOT ADVISED HIM OF ANY CHANGE IN SUBJECT'S  
EMPLOYMENT STATUS.

KELLY

3 - BUREAU (100-35806-sub 34 (REGISTERED REGULAR))  
(1 - Bureau 100-[REDACTED])

GAP:WAK (#12-13)  
100-92506

RECORDED - 23

11 SEP 4 1954

Approved: *[Signature]*  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

UNRECORDED COPY FILED IN



AIR-TEL UNRECORDED

NEW YORK 6/27/54

BUREAU

0 SECURITY INDEX-SPECIAL SECTION, ~~REDACTED~~; ESP.-R. REBUTEL

1/10 6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY  
IN LIEU OF SUSPENSION OF EMPLOYMENT, US NAVAL SHIPYARD,  
BROOKLYN, NY. SECURITY HEARING BOARD HAS RECOMMENDED THAT  
CONTINUENCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT WITH  
INTERESTS OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER  
RESTS WITH SECRETARY OF NAVY.

RELLY

- 3 - Bureau (100-358086-sub 34) (REGULAR MAIL)
- 1 - Bufile (65-~~REDACTED~~)

RECEIVED  
JUL 1 1954  
U.S. DEPARTMENT OF  
NAVY  
JUL 1 15 07 PM '54

NOT RECORDED  
105 SEP 10 1954

65-6014 (L6)

SEP 14 1954

INITIALS ON ORIGINAL

ORIGINAL COPY FILED IN 65-60768-10

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

218

AIRTEL

NEW YORK, N.Y.

SEPTEMBER 3, 1954

BUREAU

Transmit the following Teletype message to:

SECURITY INDEX, SPECIAL SECTION, ~~REDACTED~~ ESP-R. REBUTEL 6/16/54. 1503

SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU OF SUSPENSION OF  
EMPLOYMENT, U.S. NAVAL SHIPYARD, BROOKLYN, NY. SECURITY HEARING BOARD  
HAS RECOMMENDED THAT CONTINUANCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT  
WITH INTEREST OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER  
RESTS WITH SECRETARY OF NAVY.

KELLY

- 3 - Bureau (100-358086-Sub 34) (Regular Mail)  
1 - Bufile (~~REDACTED~~)

65-16014  
RAM:IM

RECORDED - 109

100-358086-34-6218  
11 SEP 4 1954

Approved: *[Signature]*

Special Agent in Charge

Sent

M

Per

Mr. Tolson  
Mr. Nichols  
Mr. Belmont  
Mr. Mohr  
Mr. Winterrowd  
Mr. Holloman  
Mr. Rosen  
Mr. Tamm  
Mr. Nease  
Mr. Gandy

219

September 8, 1954

SAC, New York (100-97061)

Director, FBI (100-358086-Sub 34)

SECURITY INDEX  
 INVESTIGATION OF SECURITY SUBJECTS  
 INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
 INVESTIGATION OF SOVIET SATELLITE MATTERS  
 PHOTOGRAPHIC EQUIPMENT

ReBulet of August 18, 1954.

Sulet analysis of your needs in photographic  
 equipment without delay, pursuant to instructions in  
 relet.

NOTE ON YELLOW ONLY:

Bulet of August 18, 1954, directed New York  
 to provide additional justification for photographic  
 equipment requested in New York letter of August 4, 1954.

FGO:mjt *mjt*

RECEIVED - 176

EX - 113

SEP 10 1954

86

25-8-1 1374.16

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

MAILED 16  
 SEP - 8 1954  
 COMM-FBI

FBI

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

220  
DATE: 9/13/54

FROM : MR. F. J. BAUMGARDNER

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS  
Bufile 100-358086-Sub 34

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

My memorandum of August 5, 1954, noted that the question of resumption of captioned program by the New York Office had been analyzed during the inspection of that office in early December, 1953, and again during the self-inspection of the New York Office in June, 1954. In both instances it had been concluded that, in view of the manpower required to prepare the summary reports, it was preferable to utilize the New York Agents to the fullest extent in the development of all pending security cases looking toward the adding of additional names to the Security Index. It was observed that the Security Matter - C cases represent a "grass roots" program which should go forward with emphasis in order that all cases pertaining to potentially dangerous persons might be investigated and reported with minimum delay in order that their names might be added to the Security Index.

Bulet of July 2, 1954, addressed to the SAC in New York personally, in commenting on the results of the June self-inspection, suggested that consideration might be given to the reinstitution of the summary report program on a limited basis when circumstances might permit.

Bulet of August 5, 1954, accordingly instructed New York to reanalyze their situation to determine if the summary report program might be reinstituted under the above circumstances, and to submit their recommendations in that regard.

Attached is New York letter of August 24, 1954, in reply, which points out that the considerations preventing their resumption of the summary report program, even on a limited basis, still obtain. It is stated that the reorganization of the security squads in that office is expected to reduce their delinquency and improve their operations, but that to date its advantages have not been fully effected by virtue of the reassignment of 2,000 cases.

Attachment

Cc - Bufile 100-358086

WGO:mjt:ejf

NOV 3 1954

RECORDED - 69  
EX-103

RECORDED COPY FILED IN 100-358086-220

From a review of the New York letter, it does not appear that the resumption of the summary report program is feasible at this time.

The administrative report of the New York Office received and reviewed at the Bureau on 9-7-54, reflects no appreciable change in the condition of their security work as contained in the attached letter. Although cases in the 65 and 105 classification cases have decreased from 1,569 to 1,379, 100 classification cases have increased from 4,181 to 4,206. Although delinquent items in the three security classifications have been reduced from 2,225 to 2,126, the security delinquency has dropped only one per cent, from 39% as of 7-31-54 to 38% as of 8-31-54. By separate letter we are taking up the delinquency problem with New York in detail.

As you know, one of the major benefits derived from the summary report program has been the thorough, searching review of our Security Index cases. With the preparation of the summaries, we are assured that the case is entirely up to date and that the cases concerned are in a maximum state of readiness in the event the Emergency Detention Program is placed in operation. Our concern with the New York Office is in regard to those cases in which reports have not been submitted over extended periods of time. While these cases may remain entirely sound, the result is that much of the recent, and for that reason, cogent, subversive data on these subjects are unreported.

Until such time as the summary report program can be reinstituted on a full scale in New York, it appears most expedient that New York in reopening any of their Security Index cases, do so on a selective basis, with particular emphasis upon those cases in which reports have not been submitted for protracted periods. We are proposing that New York initiate procedure with this in mind and set up a system to reopen their cases on a chronological basis.

RECOMMENDATION:

If you approve, there is attached a letter to New York concurring with their recommendation that the summary report program not be reinstituted in that office at this time, and containing instructions along the lines set out in the preceding paragraph.

*File  
1914  
Gail*

*27652*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 8/24/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Rebulet 8/5/54 which requested the New York Office to reanalyze its security assignments, case loads and commitments to determine whether the Summary Report Program may be reinstituted in the New York Office and work it on a continuing basis if other commitments will permit.

Rebulet pointed out that between 1/31/54 and 6/30/54 the pending active cases in the 100 classification decreased from 4331 to 4040. As of 7/31/54 the number of pending active cases was 4181, which represents a decrease in the number of pending active cases from 1/31/54 to 7/31/54 of 150 cases.

It is realized that some progress has been made in the reduction of the cases in the 100 classification. However, it is not felt that there has been such a reduction to warrant the reinstitution of the Summary Report Program at this time.

The Security Matter Section in the New York Office has the bulk of the cases in the 100 classification. As of 1/31/54 there were 3800 pending active 100 cases on the Security Matter Section. However, among these 3800 pending active cases were approximately 400 cases wherein offices other than New York were origin and for the most part the cases requested limited investigation by New York. Surveys made since the reorganization of Section #12 on 7/17/53 have indicated that there are constantly approximately 400 lead cases on the section. Then, too, as of 1/31/54 there were 125 cases requiring interviews under the Security Informant Program which were assigned to Agents not working on production. As of 1/31/54 there were 169 Special Agents working on production on the Security Matter Section. This represented an average case load of 21.8 cases per Agent (including the lead cases but excluding the SIP cases).

As of 7/31/54 there were 2897 pending active cases on the Security Matter Section. There are 152 Special Agents working on these cases. This represents an average case load of 19 cases per SA at the present time. However, I desire to point out that since Division IV was reorganized on 6/14/54 the approximately 400 cases wherein other offices were origin were taken away from the Security Matter Section and assigned to the Internal Security Section. In connection with the same reorganization, 161 cases on key figures and top functionaries were assigned from the Internal Security Section to the Security Matter Section.

COPIES DESTROYED  
875 1233

RECORDED - 115

100-358086-34-

AUG 23 1954

221  
8/24/54

Letter to Director  
NY 100-97061

addition, all the CP organizational case files were transferred from the Internal Security Section to the Security Matter Section. Therefore, although the average case load of pending active cases per Agent is lower now than it was on 1/31/54, this case load includes the key figure, top functionary and CP organizational cases which require much more investigative and supervisory attention than the so-called routine Security Matter cases. Then, too, the average case load of pending active cases as of 7/31/54 does not include any lead cases which require limited investigation for the most part.

I also desire to point out that since May of 1954 the Bureau has required that after an individual has been approved for the Security Index he must be physically observed by an Agent. This has required additional investigative effort in a number of the cases.

The principal reason for the reorganization of Division IV in the New York Office was to set up the Security Matter Section along the same lines as the CP itself is set up. It was felt that this would not only result in the saving of investigative effort but would also result in the gaining of more knowledge about the structure and membership of the CP in the various areas in New York City. To accomplish this, it has been necessary to intensify the investigation of those cases wherein it is felt that such additional investigation would disclose knowledge about the operation of the CP. This intensifying of investigation of certain cases has necessarily taken the Agents' time away from their more routine cases. The above is being set forth for the Bureau's information to show that although the average case load of pending active cases per Agent is lower than it was on 1/31/54 each Agent has more responsibility and work in handling his cases now than he did previously.

The New York Office agrees that it is imperative that our Security Index cases be entirely sound. It should be pointed out, however, that it should be presumed that in the past when an individual was placed on the Security Index the justification for such measured up to the Bureau's standards existing at that time.

It would appear that the problem at present is to weigh the project of reevaluating many of the Security Index cases to determine which are no longer on the Security Index on a sound basis as against the investigation of our newly created cases to determine which of the subjects of the latter are dangerous enough to be put on the Security Index.

It would appear that while both are essential the importance of identifying and tabbing for the Security Index those individuals who are currently a threat

221  
8/24/54

Letter to Director  
NY 100-97061

to the security of our country but who have not yet been put on the Security Index far outweighs the value of expending our effort at the present time to determine which of the individuals we already know about as at least one time dangerous to our country should be deleted from the Security Index.

Relative to the number of summary reports the New York Office needs to submit, the New York Office realized that the Bureau had eliminated the practice of submitting supplemental summary reports in Security Index cases but added that such cases had to be brought up to date with a report at least once a year.

Of the 1339 cases wherein a summary report has been submitted over a year ago, it is not known how many of these cases have ever had an investigative report submitted since the submission of the last summary report. Under the current Bureau instructions, those cases having no investigative report since the last summary report more than a year ago would have to be brought up to date with the submission of a report which would be almost tantamount to the submission of a supplemental summary report.

Therefore, the true backlog of summary reports due the Bureau would be 4100 but the New York Office would also be obligated to submit an up-to-date investigative report in an unknown number of cases between 0 and 1339.

It is true that the New York Office expected the reorganization of Division IV to reduce the delinquency but with the reassignment of close to 2000 cases the transition period of the reorganization has not yet been completed and, therefore, the foreseen advantages of the reorganization have not fully taken effect.

I have continually kept the reinstitution of the Summary Report Program in mind and have kept a close check on the case load constantly to determine when I could recommend a resumption of the program. It has been extremely difficult to reduce the number of pending active cases in the 100 classification due to the increase in the number of openings in the same classification. For that reason, I have felt that at no time in the past could I justifiably recommend a resumption of the program even on a limited basis.

There follows an analysis of cases pending in this Division as of 8/13/54 in each of the classifications 65, 100 and 105. Pending-inactive



221.  
8/24/54

Letter to Director  
NY 100-97061

1262  
13  
124  
1399

cases are included:

Total Pending Security Index  
Cases, N.Y. Origin, Open for  
Any Reason

I

65	100	105
13	1262	124

} 1399

Total Non-Security Index  
Cases Open to Determine if  
Subject should be Placed on  
the Security Index.  
N.Y. Origin

II

13	2776
----	------

201 2990

Total of All Pending Cases  
where N.Y. is not Office of  
Origin

III

10	709	38
<hr/>		
36	4747	363

759

TOTALS

221

September 13, 1954

SAC, New York (100-97061)

PERSONAL ATTENTION

Director, FBI (100-358086-Sub 34)

RECORDED

SECURITY INDEX

PREPARATION OF SUMMARY REPORTS

Reurlet of August 24, 1954.

Based upon the analysis of the circumstances existing in your office as reflected in relet, the Bureau agrees that the resumption of the summary report program does not appear feasible at this time.

You must continue to place emphasis upon the pending non-Security Index cases to ascertain those subjects who should be placed in the Security Index. These cases must be given close supervisory attention and brought to a current status at the earliest possible moment.

I cannot emphasize too strongly my insistence that your security delinquency reach and adhere to proper levels. This matter is being treated fully in a separate memorandum, based upon the delinquency figures as contained in your administrative report for the month of August, 1954.

Although, as I have noted above, the resumption of the summary report program by your office is being held in abeyance, I am still greatly concerned as to the Security Index cases in which no recent reports have been submitted for reasons set out in mylet of August 5, 1954.

As pointed out on page three of relet, existing Bureau instructions provide that Security Index cases must be brought up to date annually with investigative reports after an initial summary report has been submitted. Relet states that you have 1,339 cases wherein summary reports were submitted over a year ago, with subsequent investigative reports submitted in an

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_

WGO:mjt:ejf

SEP 20 1954

NOV 3 1954

221  
9/13/54

unknown number of those cases. This serves to point up the principal difficulty existing in regard to your Security Index cases, viz., establishing a systematic method of bringing your cases up to date with investigative reports. If, for example, summary reports had been submitted in all your Security Index cases, their reopening could be effected by ordinary tickler system, projected from the date of the summary reports in the individual cases.

This is not possible in your office, of course, since the project was only partially completed. It remains apparent, however, that insofar as your routine Security Index cases are concerned, openings must be on a selective basis, with emphasis directed toward those with the oldest reports.

Relet on page four notes that of the 4,389 cases pending in the 65, 100 and 105 classifications in which your office is origin, 1,399, or approximately 32 per cent, are Security Index cases. It is further noted that the 1,399 cases represent 21 per cent of your total Security Index count of 6,613 as of August 16, 1954.

It thus appears that with the volume of Security Index cases open in your office, you should be making progress in bringing your cases to a current status with investigative reports. It is presumed, of course, that certain of the 1,399 cases represent Key Figure, Top Functionary and Key Facility cases.

You are instructed to advise specifically within 10 days from the receipt of this letter whether the cases identified as "category four" in urlet of July 1, 1954, have been opened for current investigative reports. This category represents, of course, those cases in which no reports have been submitted since January 1, 1949.

Since the question of all-out resumption of the summary report program must be deferred indefinitely, the Bureau desires that the following action be taken to insure that your Security Index cases are brought to current status to the extent possible and as the exigencies of your office will allow.

221  
9/13/54

You should take steps to establish procedure whereby your Security Index cases may be reopened on a chronological basis with specific attention directed to those cases in which reports have not been submitted for extended periods. Such procedure should insure the selective openings of your cases pending resumption of the summary report program.

The procedure devised is being left to the discretion of your office so long as it fulfills completely the instructions in the preceding paragraph. You may consider, however, the integration of the "summary report tickler cards" which have been mentioned in previous communications from your office under instant caption.

You are instructed to advise the Bureau no later than October 15, 1954, of the procedure you have set up in compliance with the foregoing instructions. You should describe the procedure in sufficient detail to assure the Bureau that it will permit the reopening of your cases on a systematic, chronological basis in line with the foregoing observations. Your letter should also include an analysis of your Security Index cases showing, in general terms, their status with regard to the dates of the most recent reports. Finally, you should make note therein of any changes in the figures relating to summary report production as reflected in your letter of July 1, 1954.

You should afford this matter your close personal attention and advise the Bureau if, at any time in the foreseeable future, circumstances will permit the resumption of the summary report program in your office on a limited basis.

cc - Mr. Belmont  
Mr. Baumgardner  
Mr. S. B. Donahoe  
3cc - Mr. Cox

221

SAC, New York (100-87061)

September 13, 1954

Director, FBI (100-358086 Sub 34)

PERSONAL ATTENTION

RECORDED - 79

DELINQUENCY IN SECURITY INVESTIGATIONS

A review of the statistics regarding the delinquency of your cases in the security classifications 65, 100, and 105 during the past several months reveals that as of January 31, 1954, such delinquency stood at 53%. This figure was reduced to 32% as of February 28, 1954, and, since that time, has risen to and remained in the area of 40%.

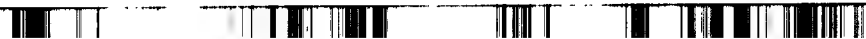
A review of your administrative report for August, 1954, reveals that both the pending case load and the delinquent matters in the security classifications were reduced somewhat, resulting in a slight statistical reduction from 39% to 38%, based on 2,126 delinquent cases of a total of 5,585 pending active matters.

Your continued delinquency in the security field is in sharp contrast to the prevailing low delinquency in your nonsecurity classifications which have hovered in the vicinity of 10% in recent months. The disparity between these figures is entirely excessive, particularly in view of the numerous communications I have addressed to your office pointing out that your security cases must be kept in line with the other investigations conducted by your office. It is apparent to me that you have not afforded these cases appropriate supervisory attention and have failed to discharge your responsibilities with regard to your security investigations. I cannot emphasize too strongly that these cases must be brought to and maintained in a current status, particularly in view of existing world tension which could easily precipitate international difficulty and hasten the day when the Emergency Detention Program might be invoked. Your letter of August 24, 1954, captioned "Security Index - Preparation of Summary Reports," on page three, acknowledges "that the New York Office expected the reorganization of Division IV to reduce the delinquency but with the reassignment of close to 2000 cases the transition period of the reorganization has not yet been completed and, therefore, the foreseen advantages of the reorganization have not fully taken effect."

COMM - FBI  
SEP 14 1954  
MAILED 19

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
dy \_\_\_\_\_

WGO:bjm



221  
9/13/54

I feel that you have had sufficient time to receive positive results from the reorganization of your security operations and I expect marked improvement in your accomplishments for the month of September, 1954. You are directed to afford this situation your immediate and personal attention and to make such manpower reallocations as you feel expedient to obtain results. These cases must be given attention and I am holding you personally responsible to insure that your security delinquency reaches reasonable proportions by the end of this month. Your administrative report for September, 1954, will be analyzed carefully at the Bureau in this connection.

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 9/10/54

222

Transmit the following Teletype message to: BUREAU

SECURITY INDEX-SPECIAL SECTION CONCERNING [REDACTED]

[REDACTED] A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL 9/3/54.

SA [REDACTED] ADVISED ON 9/10/54, THAT MR. [REDACTED]

[REDACTED], FIRST ARMY LOYALTY

NOT  
HEARING BOARD, HAS ADVISED HIM OF ANY CHANGE IN SUBJECT'S  
EMPLOYMENT STATUS.

KELLY

3- BUREAU (100-35806-sub 34)  
1- BUREAU (100-[REDACTED])

GAP:EPW (#12-13)  
100-[REDACTED]

RECORDED-101  
EX-123

SEP 11 1954

24-222

UNRECORDED COPY FILED IN

Approved: [Signature] Sent [ ] M Per [ ]

## Office Memorandum • UNITED STATES GOVERNMENT

223

TO : Director, FBI (100-358086-Sub 34) DATE: 9/14/54  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX  
 VERIFICATION PROJECT

Reference is made to Bureau letter dated 8/20/54, requesting an analysis of the organization and mechanics of the Special Squad in the NY Division established to conduct exclusively investigations looking toward the verification of the residence and employment addresses of the Security Index Subjects in the NY Division.

The original and 10 copies of this letter are being submitted to the Bureau.

For the purpose of accomplishing the prescribed six-months verification of the residence and employment addresses of all Security Index Subjects, now numbering 6704, in the NY Division, a separate unit, hereinafter referred to as the Unit, was set up in October 1953.

There is set out below an analysis of the personnel assigned to, and the administrative procedures of, the Unit in the NY Division.

# I. PERSONNEL

## A. Clerical Personnel

The clerical staff of the Unit, currently, consists of 4 G-S, 3 clerk-typists and 1 GS-5 file clerk who exercises supervision over the G-S, 3 clerks. These clerks, with the exception of the 1 G-S 5, each perform substantially the same duties. That is to say, each of the G-S 3 clerks can, if needed, perform the tasks of any of the others. However, in practice, one of the G-S, 3 clerks handles the tickler system insofar as the following of delinquents cases is concerned. The actual work performed by these clerks is more particularly set out hereinafter under the heading of Administrative Procedures.

RECORDED - 17

100-358086-21-223

275 10 5 31 11 12

SEP 16 1954

7LS:MCR

COPIES DESTROYED  
875 1230 1954



Letter to Director  
NY 100-97061

#### B. Investigative Personnel

Currently there are 20 Special Agents and one Supervisor assigned to the Unit.

Each agent on the squad has assigned to him a number of contiguous Police Precincts, and verifications of the employment and residence addresses of SI subjects residing in such precincts are assigned to him. Efforts are made to keep the case load equitably distributed.

Any agent, having served a period of six months on the Unit, is, pursuant to Bureau instructions, reassigned because of the specialized nature of the work.

Security investigations in the New York Division are conducted by four major Sections or Squads, of which Section 12 is one. Each of such Sections has assigned to it a number of active cases, the subjects of which are on the Security Index. Each of such Sections has conducted a number of investigations, now in a closed status, the subjects of which are on the Security Index.

The special Unit, exclusively handling SI verifications, to be herein referred to as the "Unit", is a part of Section 12, which consists of 7 other Units handling regular investigations in the Security Matter field. When reference is made herein after of assignment of a case to a substantive Unit or Section, it is intended to indicate that a given case was or would be assigned to one of the four major Sections mentioned above.

### II. ADMINISTRATIVE AND INVESTIGATIVE PROCEDURES

#### A. Introduction

It is believed that in the interest of clarity, the operation of the Unit can best be illustrated by describing the procedure followed in the NY Division from the time of the original recommendation for the inclusion of a subject in the SI through the subsequent verification of residence and employment addresses. Appropriate comments will be made when appropriate to explain procedures relating to those cases which require special handling, i.e. where the subject lives and/or is employed in an area covered by a Resident Agency; cannot be found after a reasonable

Letter to Director  
NY 100-97061

effort by the Unit is made to locate him; is missing; or cannot be handled in the normal routine manner.

At the outset it should be noted that NY Security Index geographical cards are broken down as follows:

1. By Police Precincts in the cases of subjects residing within the five Boroughs of the City of NY.
2. By Resident Agent territories in the cases of subjects residing within the Division but without the five Boroughs of the City of NY.
3. The NY Division has recently been authorized to establish and maintain a third SI card on each SI subject to be filed as to the Police Precinct covering the address where the subject is employed.
4. The NY Division also maintains the usual geographical sub-divisions as prescribed by the Bureau.

B. Procedures on Making of Recommendation

When an FD 122 is submitted to the Bureau recommending that a subject be placed on the SI, the agent is required to submit to the Unit an executed FD 186.

If the FD 186 indicates the existence of a photograph, the agent preparing the same is required to affix a copy of the photograph to the FD 186.

On receipt of the FD 186 the Unit clerical staff files it alphabetically to await the receipt of the SI card from the Bureau. The required data is then transferred therefrom to the SI card. *geographical (copies)*

C. Procedure on Receipt of SI Cards

1. General Processing

Upon receipt of the three SI cards pertaining to a subject, the information prescribed by the Bureau is

Letter to Director  
NY 100-97061

affixed thereon. In addition the residence and employment addresses of the subject are compared against a police precinct map of the City and the numbers of the precincts covering the subject's residence and employment are inserted in the lower left and lower right hand corners respectively of each of the cards. If photographs are available, the same are affixed. *to new cards*

*what period*  
1. Periodically the FD 186s submitted are reviewed and in case no SI card has been authorized the corresponding FD 186 is returned to the file room.

## 2. Preparation of Tickler Cards

### a. SI Card Received from Bureau on New Recommendation by NYO

Upon receipt of an SI card in this category two 3X5 tickler cards are prepared as follows:

- (1) a numerical card which is made on a ruled card.
- (2) a date card which is made on an unruled card.

On the face of each card there are typed: subject's name; the NY file number; the police precinct covering the residence address of the subject.

On the reverse side of each card there is recorded the date of the FD 122 on which the recommendation for inclusion in the SI was made.

### b. SI Card Received from Other Division

If the SI card be received by way of an FD 128, the same procedure is followed. The date of the FD 128, however, is recorded on the reverse side of each tickler card.

Letter to Director  
NY 100-97061

### 3. Filing Tickler Cards

#### a. Numerical Cards

Two separate sets of cabinet drawers are maintained for the filing of numerical tickler cards as follows:

- (1) "Cases Assigned for Verification-Numerically"
- (2) "Completed Cases-Numerically"

The numerical tickler in the case of a newly received SI card is filed in the drawer "Completed Cases-Numerically" according to file number. It remains there until, as outlined below, the case comes up for verification, at which time, it is transferred to "Cases Assigned for Verification-Numerically".

#### b. Date Cards

As in the case of the numerical cards, two separate sets of cabinet drawers are maintained for the Date cards, as follows:

- (1) "Assigned for Verification-Date Order"
- (2) "Completed Cases-Date Order"

The Date card pertaining to a newly received SI card is filed in "Completed Cases-Date Order", (# (2) next above) according to the date recorded on the reverse side, i.e. the date of the FD 122 or FD 128, as mentioned above. It remains there until, as described below, the case properly comes up for verification of residence and employment, at which time it is placed in the drawer, "Assigned for Verification-Date Order", ((1) next above).

### D. Procedure on Assignment for Verification

#### 1. Operation of Tickler System

Daily the date tickler cards in category "Completed Cases-Date Order" are reviewed. Those cards,

Letter to Director  
NY 100-97061

so filed as to show that the residence and employment addresses were last verified five months previously, are pulled for the purpose of assigning the cases for verification. For example, on 9/13/54 the Date cards filed under date of 4/13/54 are pulled by a Unit clerk.

The SI card relating to the date tickler card is also pulled. From the information available, an FD 154 is prepared by the Unit clerks; and the date tickler card is attached to it. A list of such FD 154s is prepared by the clerks and sent to the Chief Clerk's Office with a request that the files listed be pulled and sent to the Unit.

The clerk also notes on the FD 154, on the basis of information on the SI card, whether a photo of subject exists, whether subject is tabbed DC or CS; and whether a Security Flash has been posted.

At this point the numerical card has not been pulled.

## 2. Assignment of Cases

### a. Cases Handled by Unit

The Unit does not handle verifications in cases in the Security field which are in a pending status. Tickler cards, however, are made and filed as above on all, including pending, SI cases.

When the case file is returned to the Unit and it is found to be one properly assignable to the Unit, it is assigned to the Agent on the Unit covering the Police Precinct where the subject resides. By use of a rubber stamp there is recorded both on the FD 154 and on the top serial of the file the following: "Security Index Verification Assigned to (Name of Agent). Date \_\_\_\_\_."

*Handwritten:*  
Sent to Unit  
and Agent

Letter to Director  
NY 100-97061

The numerical tickler card is then pulled, and on the face of both the numerical and the date tickler cards there are recorded the name of the agent to whom the case is assigned together with the date of assignment.

The numerical tickler card is then filed numerically in the cabinet, "Cases Assigned for Verification-Numerically".

The date tickler card is then filed in the cabinet "Assigned for Verification-Date Order" under the date of the last verification.

The file is then recharged to the agent to whom the case is assigned; and he is sent the FD 154 together with the file.

b. Cases Handled by Other Units and Sections

With respect to pending cases which are assigned to other Units of Section 12 or to other Sections of the NYO handling Security cases, the procedure up to this point is the same, save that the verification is assigned to the agent to whom the substantive investigation is assigned.

It should be noted that it is the practice of the NY Division, in respect to pending SI cases, including Missing and Verification Pending cases, to send an FD 154 to the agent handling the case each 6 months. The agent is required to return the completed FD 154 showing the status of the case.

E. Investigative Operations by Agents

1. Unit Cases

a. Routine Cases

When the agent to whom a case is assigned receives the FD 154 and the file, he reviews the same to ascertain the necessity of obtaining a photograph, personally observing the subject, etc.

Letter to Director  
NY 100-97061

Upon the completion of his investigation, the agent executes the FD 154. If any changes were found in residence or employment addresses or otherwise, the same are recorded thereon and underlined in red pencil. The FD 154 and the file are returned to the Unit where a clerk-typist prepares, if needed, an FD 122.

If the agent finds that the subject is employed in, or has changed his residence to, a precinct other than that assigned to him, he keeps the case if the verification can be affected by him by telephone, by established liaison, or other appropriate means not requiring him physically to travel to the other precinct. However, if the verification and/or observation requires physical presence in the other precinct, the agent executes the FD 154 to show his investigation and the verification is reassigned to the agent on the Unit handling that precinct.

This practice has resulted in substantial savings in travel time by agents; the investigation is conducted by the agent most familiar with the area; and the investigative activity of a given agent is concentrated within a limited area.

When the Unit Clerk has prepared the FD 122, if needed; has made the appropriate changes, if any, on the SI card; and has made the proper notations on, and refiled the tickler cards; she records on the FD 154 and the NY copy of any outgoing communication, with a rubber stamp: "Noted SI Unit, Date \_\_\_\_\_" and affixes her initials. This indicates all clerical functions have been completed.

The FD 154, the file and any outgoing communications are reviewed by the Unit Supervisor to determine if the investigation is complete. If the required investigation has been completed, an FD 122 or other communication, if necessary, is sent.

b. Non-routine Cases

- (1) Residence and/or Employment Address  
Not Determined

Letter to Director  
NY 100-97061

In the event the Unit Agent is unable to ascertain the residence and/or employment address of the subject, he is required to return to his Supervisor the file, the FD 154 and a memorandum recording the investigation conducted by him. Unit agents are required to cover all logical, reasonable leads to locate the subject's employment and residence before returning the case. What constitutes an adequate investigation cannot be specifically spelled out. In general, however, to ascertain residence and employment, agents are required to check postal stations for changes of address, conduct discreet residence and employment investigations, and surveil the subject if he can be found at a given place. ?



Letter to Director  
NY 100-97061

If the agent's memorandum outlining his investigation is satisfactory, the case is reopened and assigned to an agent on the appropriate substantive Unit or Section.

(2) Subject Found to Reside out of NY Division

In this situation the agent directs a letter to the Bureau with a copy to the Field Division where the subject resides requesting that Division to verify the new residence address and providing that Division with sufficient data to affect the identification of, and to locate, the subject. The case is immediately reopened and assigned to an agent on the appropriate substantive Unit or Section. OK

c. Pending Cases Assigned to Substantive Unit or Squad

As outlined above, when the tickler on a pending case shows the need of a 6 month verification, the verification is assigned to the agent to whom the substantive investigation is assigned. An FD 154 is sent to him, at the time of assignment, and he is required to return it indicating the residence and employment addresses of the subject if known. The substantive agent is also required to cause an FD 122 to be prepared if needed, by the Unit's clerks.

F. Refiling of Ticklers Upon Submission of FD 154

1. Verification Accomplished

If an FD 154 and the file are returned showing verification of the residence and employment addresses, and personal observation, the numerical tickler card is removed from the category "Cases Assigned for Verification-Numerically"; the date of the current verification is recorded on the reverse side of the card; and the same is filed numerically in the category "Completed Cases-Numerically".

Letter to Director  
NY 100-97061

The date card is removed from the category "Assigned for Verification-Date Order"; the date of the current verification is recorded on the reverse side; and the same is filed under that date in "Completed Cases-Date Order".

## 2. Verification Not Accomplished; Missing Subjects

In the event an FD 154 or FD 122 is submitted showing that the subject's employment is unknown, or that he is missing, or that the case is properly classified, Verification Pending, the numerical and date tickler cards are placed in separate sections of the drawers holding "Cases Assigned for Verification-Numerically" and "Assigned for Verification-Date Order" respectively. These cards are broken down into categories, Employment Unknown, Verification Pending and Missing. This practice allows a check to be made, readily, with respect to those subjects whose employment and/or residence addresses have been reported to the Bureau as unknown.

A large proportion of cases of this type, of course, are pending cases, assigned to substantive Units or Sections. The number of such cases is not large and each month they are reviewed by a clerk to determine if an FD 154 should be sent. The same notations are made thereon as in the normal case.

## G. Other Clerical Functions Re Returned FD 154s

The clerical staff assigned to the Unit type all FD 122s when the need therefor is indicated on the FD 154 and make the necessary notations on the SI cards. However it does not type FD 122s when they are submitted as a new recommendation for the inclusion of a subject on the SI.

When an FD 154 is received by the Clerical Section of the Unit, and all necessary action has been taken by it; for example, typing a new FD 122, setting up the ticklers and the like; it stamps the FD 154 with a rubber stamp:

Letter to Director  
NY 100-97061

"Noted SI Unit. Date \_\_\_\_\_", and the employee adds her initials. It places a similar stamp on the NY copy of all outgoing communications prepared by it which indicates that all necessary clerical functions have been completed.

#### H. Delinquent Cases, Ticklers

##### 1. Unit Cases

Daily the date tickler cards are reviewed by the clerical section to determine those cases which are delinquent. When it is determined that 6 months and 30 days have elapsed since the date of the last verification, a clerk makes out a 3X5 card containing the file number, the name of the subject, the name of the agent to whom assigned, and the date of assignment. The clerk delivers these cards to the Unit Supervisor who follows these cases with the individual agents in monthly case reviews and otherwise.

##### 2. Cases Assigned to Substantive Units or Sections

The procedure is similar to that in 1 above, except, however, in this category, when the case is 30 days delinquent, a routing slip is sent to the agent and to his Supervisor requesting an explanation of the status of the case. The 3X5 card is retained by the clerical unit and a notation is made thereon and on the date tickler card that a routing slip was sent and the date sent.

Each Friday the Unit Supervisor and the clerk handling the tickler cards review the ticklers regarding cases assigned to substantive Units and Sections and the Unit Supervisor determines what further action is necessary.

#### I. Miscellaneous

##### 1. Resident Agent Cases

In addition to the numerical and date tickler cards, made for each case, a card is made for all leads, therein

Letter to Director  
NY 100-97061

assigned to resident agents which card is filed numerically. This card indicates the date an FD 154 or lead was sent to the Resident Agent, and constitutes a check on leads sent to the Resident Agents by Agents on the Unit.

## 2. Leads to Other Offices

Leads to other offices are sent in the normal fashion. A card similar to that mentioned in 1 next above is maintained to follow such leads.

## 3. SI Log

A daily log is maintained by the clerical unit in which there are recorded by name of subject, file number, and date:

- a. Cancellations by death, removal from SI, or otherwise.
- b. Transfers out of the Division.
- c. FD 128s received from other Divisions.
- d. Missing subjects located.
- e. Number (only) of SI cards received.
- f. Number (only) of corrected cards received from the Bureau

## 4. Incoming and Outgoing Mail Affecting the Security Index

All incoming and outgoing mail which requires changes in, additions to, or deletions from, the Security Index is routed to the Unit. Such mail includes FD 128s transmitting SI cards, Identification Records showing the posting of a Security Flash, letters reporting the death of a subject or the deletion of a subject from the Security Index. After the appropriate action has been taken by the Unit, it is stamped "Noted by SI Unit. Date \_\_\_\_\_".

Letter to Director  
NY 100-97061

5. Record of Work Performed by Clerical Unit

Each day each clerk submits a report showing, in detail, the work performed and the amount of work on hand.

6. Record of Accomplishments of Investigative Personnel

Each Friday the Agents on the Unit hand in a report showing the number of verification assigned to them individually, the number of verifications completed during the week, and the number of cases delinquent.

7. Photographic Project

There are now assigned to the Unit on a continuing basis 10 Robot cameras for use in photographing subjects. Agents are required, in the event no photograph is in the file, to attempt to obtain one from any logical source. The Robot camera is a small 35 mm camera which is easily concealed in a brief case, newspaper or other device, and Unit Agents have developed interesting techniques and have exercised considerable ingenuity in obtaining photographs of subjects.

III ADVANTAGES FROM OPERATION OF UNIT

The existence of the Unit has proved itself of value to this Division in a number of respects.

Since the records pertaining to SI verifications are maintained with the Security Index and are centralized, the status of a given SI subject or verification is more readily available; and the handling of routine clerical functions are greatly facilitated.

The agents on the Unit, who handle roughly 85% of the verifications in the NY Division, quickly became familiar with the mechanics of SI Verifications and develop highly productive investigative techniques.

223

Letter to Director  
NY 100-97061

Thus they complete the verifications with a higher degree of efficiency than would otherwise be the case.

As noted herein above, each agent has assigned to him a number of contiguous police precincts. The investigative activity of each agent is thus confined to the smallest practicable physical area with which he readily becomes thoroughly familiar. This not only has resulted in the saving of actual necessary travel time to an inestimable degree; but avoids, so far as possible, loss of time in seeking the best means of going to a given address.

In this connection it should be observed that the Agents on the Unit have become familiar with the areas of concentration of SI subjects within their respective precincts. Some agents, in areas of high concentration of subjects, have mapped out their precincts so that when in a given location, they are aware of the location of other subjects in the immediate area. From this knowledge and by the use of the geographical breakdown of SI cards, they are enabled to cover all leads requiring attention in one visit to a given area. Moreover, this knowledge with the geographical breakdown of SI cards, assists in the assignment of verifications of persons, residing at or near the same address to the same agent at the same time.

All of the agents on the Unit are under one supervisor. Close supervision, therefore, can be exercised over personnel and the work of the agents both from a standpoint of quality and quantity. Moreover responsibility, under the system obtaining in the NYO can be more readily fixed with respect to SI verifications. The centralization of personnel and records lends itself to the most efficient collection and utilization of data and information pertaining to the Security Index program generally.

Many of the agents assigned to the Unit have received photographic training which encourages and promotes the collection of photographs of SI and other subjects. For example, in respect to the Communist Party meeting in NY in early August 1954, a number of agents from the Unit were assigned to photograph various individuals on the street in and about the meeting hall. Using the Robot

Letter to Director  
NY 100-97061

camera, and the concealing devices developed by them and the Bureau, the project was eminently successful. Through the use of these cameras, Agents on the Unit have developed many interesting and effective techniques which will be of great value in their subsequent activities.

It is realized that agents on the Unit do not write reports. However, in the course of their work, they have developed successful techniques of investigation and pretexts which will be of great value to them in subsequent Bureau work.

223

October 1, 1954

SAC, NEW YORK (100-97061)

RECORDED-99

DIRECTOR, FBI (100-358086-sub 34) - 2-23

EX-103

SECURITY INDEX  
VERIFICATION PROJECT

Re New York letter September 14, 1954, a copy of which is attached hereto for each of the offices to which copies of this letter have been designated.

The referenced letter has been reviewed by the Bureau, and the procedures established in the New York Office whereby the residence and employment addresses of SI subjects are verified by a special unit, have been noted. Based upon this review, the following observations and comments are made.

1. Paragraph 3, page 3, under item B, reflects that information appearing on Form FD-186 is transcribed to the SI card upon receipt of the SI card from the Bureau. It should be noted that this material may be included only on the geographical SI card. A similar comment is made with respect to the recording of data on the SI card as set forth in paragraph 1, item C, pages 3 and 4.

2. Paragraph 1, page 4, under the caption "Procedure on Receipt of SI Cards," indicates that the Forms FD-186 are reviewed periodically. The letter should indicate a definite period within which these forms are reviewed, with respect to the maintenance of Form FD-186 pending

COMM - FBI

OCT 4 - 1954

MAILED 28

2cc - Chicago (W/Enclosure)

2cc - Detroit (W/Enclosure)

2cc - Los Angeles (W/Enclosure)

2cc - Newark (W/Enclosure)

2cc - Philadelphia (W/Enclosure)

2cc - San Francisco (W/Enclosure)

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

RECEIVED - COMM  
OCT 10 1954  
FBI

RECEIVED READING ROOM  
FBI  
OCT 4 9 24 AM '54

Handwritten signatures and initials.



10/1/54

the receipt of SI card from the Bureau. It is suggested that in those cases wherein the Bureau does not approve the preparation of an SI card that the letter reflecting the Bureau's disapproval be routed to the special unit, so that Form FD-186 may be withdrawn and appropriate Form FD-186 placed in the subject's file.

3. Page 4, under the caption, "Preparation of Tickler Cards," indicates that a numerical card is prepared concerning each subject of an SI card in your office. Further reference is made to this numerical card on page 5, under the caption, "Filing Tickler Cards." In reviewing the tickler system of your office with respect to the special unit, the Bureau fails to note the value of this numerical card in bringing subject's case to your attention for verification of his residence and employment.

4. Page 6, paragraph 2, under the caption, "Assignment of Cases," and again on page 8, paragraph 2, under the caption, "Investigative Operations by Agents," reference is made to the manner of assignment of cases for verification and the procedures whereby a case may be reassigned, should it be determined that the subject's place of residence or employment has been changed. It is noted that the assignment of the verification to particular agents as reflected on page 6, is governed by the subject's place of residence. It is noted, however, that in many instances the subject's place of residence and his place of employment probably will be located in two separate police precincts and would require, under the verification system, verification investigations by two agents. Your letter does not indicate whether the verification of the subject's residence and employment when located in two separate police precincts, is assigned simultaneously to two agents. It would appear that the expeditious verification of subject's residence and employment would dictate the necessity for such a simultaneous assignment.

10/1/54

5. The material set forth on page 8a, of your letter and that contained in the first paragraph of page 9, indicates that should one of the unit agents be unable to verify an individual's residence and employment after an adequate investigation has been conducted, the case of the subject is reopened in your office and assigned to an agent on the appropriate substantive unit or section. It would appear that your procedure is not desirable. The Verification Unit Agent, as indicated in your letter has a greater knowledge of the conditions existing in a particular police precinct in which the subject was last known to have resided, than does an agent assigned to a substantive unit. It is believed that the Verification Unit Agent should be responsible for conclusively establishing that the subject no longer resides or is employed in a particular police precinct prior to the reassignment of verification or referral of the case to a substantive unit.

6. Page 9, paragraph 3, under the caption, "Pending Cases Assigned to Substantive Unit or Squad," indicates that in those cases where a subject's verification is handled by a substantive agent, the substantive agent, upon verification of an individual's residence and employment, will return Form FD-154 to the Verification Unit clerk, together with Form FD-122, should the Security Index card require amendment. It is noted in paragraph 4, page 8, that Form FD-122 is prepared by the Verification Unit Clerk, in those cases where the verification has been handled by a Verification Unit Agent and information has been developed requiring amendment to the SI card. This information, of course, is secured from the Form FD-154 by the Unit Clerk. It would appear that the procedure for submission of Form FD-122 to reflect changes on the subject's SI card, should be uniform whether the verification is handled by the special unit or by a substantive unit. It is suggested therefore that in those cases where the verification is handled by a substantive agent that Form FD-154 be routed to the Unit

10/1/54

clerk so that Form PT-122 may be prepared and forwarded to the Bureau.

The New York Office is requested to comment on the above observations.

It is noted that the Los Angeles Office handles the verification of SI subjects' residences and employments by a special squad. One copy of the referenced New York letter is forwarded solely for information as it may contain data which may be of assistance to Los Angeles. No acknowledgment of this letter by the Los Angeles Office is necessary.

One copy of the referenced letter is forwarded to each of the other offices to which copies of this letter have been designated for information and comments, with respect to the application of verification procedures in each of those offices through a special squad. In submitting comments the conditions existing in each office should be considered with respect to the number and concentration of SI subjects within a particular area. Consideration should likewise be given to the geographical breakdown of these field offices to determine whether or not the special verification squad is feasible.

Based upon a review of the contents of the referenced letter and analysis of the conditions existing in each of these offices, the Bureau should be advised whether or not a verification squad would be of assistance in expediting the verification of SI subjects' residences and employments. The referenced letter is submitted solely for information purposes and as a guide. It should not be construed as being a mandatory procedure as it is recognized that conditions existing in the New York Office which governed the establishment of the procedure adopted by New York will not be applicable to all offices.

In no event should a special squad be instituted in the absence of Bureau authority. Should such a procedure be desirable the Bureau should be advised by letter indicating the number of SI subjects existing in each office, the clerical personnel and agent personnel necessary to maintain a similar special squad.

The Bureau should be advised of the results of your review of the contents of referenced letter and your opinion concerning the application of similar procedures to your office within thirty days from the receipt of this letter.

FOR THE  
FEDERAL BUREAU OF INVESTIGATION 224  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 9/10/54

Transmit the following Teletype message to:

BUREAU

SECURITY INDEX, SPECIAL SECTION, [REDACTED]; ESPIONAGE

REBUTEL 6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT  
PAY IN LIEU OF SUSPENSION OF EMPLOYMENT US NAVAL SHIPYARD,  
BROOKLYN, NEW YORK. SECURITY HEARING BOARD HAS RECOMMENDED  
THAT CONTINUANCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT WITH  
INTEREST OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER  
RESTS WITH SECRETARY OF NAVY.

KELLY

4- BUREAU (100-358086-Sub.34) (REGULAR)  
(1 [REDACTED])

RAM:JMG (#6)  
65 [REDACTED]

RECORDED-27

Approved: [Signature]

Special Agent in-Charge

Sent

M

Per

FD-36  
Mr. Tolson  
Mr. Ladd  
Mr. Nichols  
Mr. Belmont  
Mr. Clegg  
Mr. Glavin  
Mr. Harbo  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Jones  
Mr. Mumford  
Mr. Quinn  
Mr. Nease  
Tele. Room  
Mr. Holloman  
Miss Gandy

UNRECORDED COPY FILED IN 100-358086-34

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX - ADMINISTRATIVE PROCEDURES

225  
 DATE: 9/16/54

Rebulet to Baltimore, 8/27/54.

In connection with those SI subjects named in the list transmitted to the NYO with a copy of referenced letter, FD-122s making appropriate changes in tabbing have been submitted in all cases with the following exceptions: ~~\_\_\_\_\_~~, Bufile 100-~~\_\_\_\_\_~~, Bufile 100-~~\_\_\_\_\_~~, and ~~\_\_\_\_\_~~, Bufile 100-~~\_\_\_\_\_~~, all members of the Libertarian Socialist League, and ~~\_\_\_\_\_~~ Bufile 65 ~~\_\_\_\_\_~~, who is not included in the classifications MCI, JFG or SUA.

There is attached hereto the list above referenced of NY SI subjects which was attached to the NY copy of relet.

Enc. (1)

EX-110

RECORDED - 97

100-358086 Sub 3/11

100-358086-4-Sub 5  
 6 SEP 17 1954  
 21

CLS:MVC

41

62-0 SEP 21 1954

*Handwritten signature*

## Office Memorandum • UNITED STATES GOVERNMENT

226

DATE: 8/31/54

TO : Director, FBI

FROM : SAC, New York

SUBJECT: MISSING SECURITY INDEX SUBJECTS  
NEW YORK DIVISION

SECURITY INDEX - NEW YORK

As the Bureau knows, considerable investigative effort is being expended in an effort to locate missing Security Index subjects of the New York Division, which at this time number 117.

In a discussion of this investigative problem with the supervisory staff in the Security Division of the NYO, it was felt that if photographs of these missing Security Index subjects could be circularized to other field divisions for exhibition to Security Informants throughout the field, this step could well result in the location of a number of these individuals.

The primary cost involved would be in the preparation of photographs for such distribution. Of the 117 missing SI subjects, there are 95 photographs available. If two copies are to be furnished to each office, this would entail the preparation of 9,690 photographs. The cost of making up each photograph is three cents. The initial cost, therefore, would be approximately \$290.70. It is felt, however, that this expenditure would be justified by the prospective saving of considerable investigative effort.

Inasmuch as it is necessary to contact Security Informants on a regular basis, the photographs could be displayed to informants during regular meetings with the informants and therefore no additional expense would be involved.

While the above sum of \$290.70 which would be expended in the preparation of photographs is a considerable sum, it is to be noted that it represents no more than 12 agent investigative days. The Bureau is aware, of course, that in connection with each missing SI subject who is identified a definite saving of agent time would result not only on the part of the personnel of the New York Office who are seeking to locate this individual, but might well result in a saving of time on the part of Special Agents in other field divisions who are trying to identify an unknown individual who may be identical with the person being sought by the New York Division.

If the Bureau would authorize this procedure it could be done as an experiment in the New York Division, and if successful the Bureau may then desire to expand upon this program. Bureau authority is requested to institute the above procedure.

WGS:RAA

RECORDED - 71

INDEXED - 71

SEP 2 1954

SAC, New York

226  
September 16, 1954

Director, FBI

RECORDED - 71

EX-121

MISSING SECURITY INDEX SUBJECTS  
NEW YORK DIVISION

Reurlet August 31, 1954, submitting a proposal that photographs of missing Security Index subjects of your division be circularized throughout the field for exhibition to Security Informants. It appears that your proposal has definite merit and could conceivably result in the location of these missing Security Index subjects with a minimum expenditure of manpower and money. However, the Bureau does not feel at this time that all field divisions should be circularized for this purpose.

It will be recalled that information developed in connection with the colonization program of the Communist Party underground indicates that many New York subjects were dispatched to adjacent metropolitan areas to perform colonization duty for the Communist Party. It would appear most logical that the possibilities inherent in this situation be first exploited prior to nationwide circularization of the photographs of your missing Security Index subjects. Specifically it is felt that were you to make available photographs of your missing Security Index subjects to offices such as Albany, Baltimore, Boston, Buffalo, Chicago, Cincinnati, Cleveland, Detroit, New Haven, Newark, Philadelphia and Pittsburgh a definite potential would exist for your successfully locating these subjects.

Your observations as to the foregoing are requested and if you feel that any offices other than those listed in this communication should be included in the circularization you should so indicate in your reply to this communication.

NOTE ON YELLOW:

New York has 117 missing SI subjects; of this group the photographs of 95 of these subjects are available. The New York Office estimates that nationwide circularization of two copies each of photographs of these 95 subjects would cost approximately \$220.70. Section 87C (a), 25d Manual of Instructions prohibits nationwide circularization except in those cases of major importance. Communist Party underground colonizers reportedly were sent from New York City to operate in adjacent metropolitan areas within a radius of 200-250 miles of New York City. This Communist Party program which reportedly developed around 1941 was carried through the circularization of these photographs would reportedly result in the location of many missing New York Security Index subjects.

SEP 17 12 22 PM '54  
RECEIVED READING ROOM  
FBI  
U.S. DEPT. OF JUSTICE

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_

30  
BORN WPD:sd aa

227

To: COMMUNICATIONS SECTION.

September 21, 1954

Transmit the following message to: AC, NEW YORK

AIRTEL

SECURITY INDEX - SPECIAL SECTION. RE BUAIRTEL OF APRIL 26, 1954.

BEING ADDED TO SECURITY INDEX, PURSUANT TO YOUR FD 122 OF SEPTEMBER 9, 1954, YOUR FILE 105 BY RETURN AIRTEL ADVISE EXACT STATUS OF EMPLOYMENT OF LEINER WITH POST OFFICE DEPARTMENT. CONTINUE TO SUBMIT AIRTEL RE ON WEEKLY BASIS UNDER SPECIFIC INSTRUCTIONS SET OUT IN REAIRTEL OF APRIL 26, 1954.

HOOVER

BUFILE 100-358086 SUB 34

CC BUFILE

WGO:sd

RECORDED-1

SEP 23 1954

EX - 107

MAILED 11

SEP 21 1954

COMM-FBI

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

E. D. [Signature]

UNRECORDED COPY FILED IN 100-358086-105-23491

RECEIVED SEP 23 1954  
FEDERAL BUREAU OF INVESTIGATION  
U.S. DEPARTMENT OF JUSTICE



228

September 21, 1954

SAC, New York (100-97061)

Director, FBI (100-358036)

SECURITY INDEX  
PHOTOGRAPHIC WORK

Reurlet April 29, 1954, and Bulets to your office May 13, 1954, and July 20, 1954. You were furnished two of the four brief cases which you requested for disguising Robot cameras while taking photographs of security index subjects. You were requested to test these units and advise the Bureau which design to use in preparing the other two units. Your reply has not been received. This information should be furnished to the Bureau by October 4, 1954.

LLS:khl

COMM - FBI  
SEP 21 1954  
MAILED 30

RECORDED-85

100-358036-4

SEP 21 1954

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Boe \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_

SEP 29 1954

100-358036

UNRECORDED COPY FILED IN 100-358036-4

TO: Director, FBI (100-35806-sub 34)  
FROM: SAC, New York (100-92506)  
SUBJECT: SECURITY INDEX - SPECIAL SECTION.  
CONCERNING ~~REDACTED~~ A  
SUSPENDED ARMY EMPLOYEE

DATE: 9/21/54

The following is the testimony given by the subject to the Security Hearing Board for the First Army held at Governors Island, NY, on 7/7/54, as reflected in the Transcript of the Hearing furnished by Mr. ~~REDACTED~~ ~~REDACTED~~ First Army Loyalty Hearing Board in August 1954.

Following are the charges contained in the letter from the Department of the Army signed by JOHN C. CONNELL Jr., Chairman, Security Screening Board, Office of the Secretary of the Army, Washington, D.C.

ATR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY, 9/17/54

230

Transmit the following Teletype message to: BUREAU

SECURITY INDEX-SPECIAL SECTION, ~~REDACTED~~; ESPIONAGE-R.

RE BUREAU TELETYPE, 6/16/54. SUBJECT CONTINUES ON ANNUAL  
LEAVE WITHOUT PAY IN LIEU OF SUSPENSION OF EMPLOYMENT FROM  
U. S. NAVAL SHIPYARD, BROOKLYN, NY. SECURITY HEARING BOARD  
HAS RECOMMENDED THAT CONTINUANCE OF SUBJECT'S EMPLOYMENT IS  
CONSISTANT WITH INTERESTS OF NATIONAL SECURITY. FINAL DECISION  
IN THIS MATTER RESTS WITH SECRETARY OF THE NAVY.

KELLY

- 3- BUREAU (100-358086-SUB 34) (REGULAR MAIL)
- 1- BUREAU (65-~~REDACTED~~) (REGULAR MAIL)

REGISTER-7

EX. - 109

24 SEP 18 1954

RAM:GVR (#6)

65-10014

Special Agent in Charge

KMF

Sent M Per

## Office Memo. andum • UNITED STATES GOVERNMENT

231

TO : Director, FBI (100-358086 Sub 34)

DATE: 9/24/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Reference is made to Bureau letter dated 9/13/54 directing this office to advise the Bureau as to the number of cases in "Category 4," as mentioned in mylet of 7/1/54, that have been opened for current investigative reports. The cases in "Category 4" have been interpreted to include those cases in which no pertinent derogatory information has been submitted in report form since 1/1/49. The data hereinafter set forth does not include those cases where reports have been submitted merely for the purpose of reporting residence and employment addresses or other information of a strictly non-derogatory nature.

All of the cases heretofore included by this office in "Category 4" have been reviewed during the week of 9/20/54. It was found that in a total of 28 cases no reports containing pertinent derogatory information have been submitted by the New York Division since 1/1/49. Of these 28 cases, 4 cases, since the beginning of the survey, have been assigned for investigation and appropriate reports. The remaining 24 cases are being assigned at once for appropriate reports.

New York will reply to the other matters raised in referenced letter by 10/15/54.

RM

RECORDED - 7

LBI

EX - 113

24-33

16 SEP 1954

FBI

INTERNAL SECURITY

OCT 3 1954

FBI

393 CLS:MVC

NOV 3 1954

OCT 5 1954

232

AIRTEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

9/17/54 - NY

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION CONCERNING [REDACTED], A  
SUSPENDED ARMY EMPLOYEE. REMYAIRTEL 9/10/54. SA [REDACTED]  
ADVISED THAT MR. [REDACTED], FIRST ARMY  
LOYALTY HEARING BOARD, WAS ON LEAVE AND THAT HIS SECRETARY,  
MISS [REDACTED] ADVISED HIM THAT THE SUBJECT WROTE A LETTER ON  
9/10/54 REQUESTING AN EXTENSION OF TIME DUE TO THE FACT THAT  
HER ATTORNEY IS SICK. MISS [REDACTED] ADVISED THAT SUBJECT WAS  
GIVEN AN EXTENSION OF TIME TO OCTOBER 21, 1954. MISS [REDACTED]  
FURTHER ADVISED THAT SUBJECT'S EMPLOYMENT STATUS IS THAT OF A  
SUSPENDED EMPLOYEE.

KELLY

RECORDED-45

4 - Bureau (100-35806 - Sub 34)  
1 - Bufile (100- [REDACTED])

GAP:LRB (#12-13)  
100-92506

Approved: \_\_\_\_\_

Sent \_\_\_\_\_

Per \_\_\_\_\_

OCT 5 1954

UNRECORDED COPY FILED IN 100-35806-21

SAC, Albany

UNRECORDED  
September 21, 1954

Director, FBI (100-358086)

PERSONAL ATTENTION

SECURITY INDEX - New York

There is attached hereto for each office an alphabetical list of its Security Index subjects prepared from the Bureau's Security Index as of September 15, 1954. Each subject is identified by name, race, sex and date of birth. The subjects carried in the various subdivisions of the Special Section are listed on separate pages under the appropriate headings. It is requested that this list be used to reconcile the Security Index in your office with the Index at the Seat of Government by checking the names on the list against your Security Index cards.

cc - Bufile 100-358086 Sub 34  
Attachment

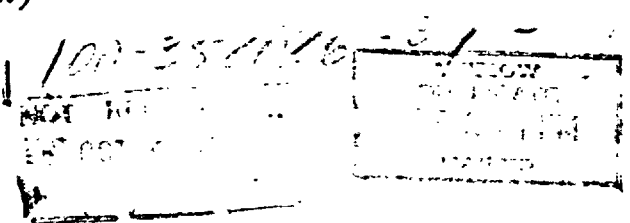
2 cc-Albuquerque (w/attach)  
2 cc-Anchorage (w/attach)  
2 cc-Atlanta (w/attach)  
2 cc-Baltimore (w/attach)  
2 cc-Birmingham (w/attach)  
2 cc-Boston (w/attach)  
2 cc-Buffalo (w/attach)  
2 cc-Butte (w/attach)  
2 cc-Charlotte (w/attach)  
2 cc-Chicago (w/attach)  
2 cc-Cincinnati (w/attach)  
2 cc-Cleveland (w/attach)  
2 cc-Dallas (w/attach)  
2 cc-Denver (w/attach)  
2 cc-Detroit (w/attach)  
2 cc-El Paso (w/attach)  
2 cc-Honolulu (w/attach)  
2 cc-Houston (w/attach)  
2 cc-Indianapolis (w/attach)  
2 cc-Kansas City (w/attach)  
2 cc-Knoxville (w/attach)  
2 cc-Little Rock (w/attach)  
2 cc-Los Angeles (w/attach)  
2 cc-Louisville (w/attach)  
2 cc-Memphis (w/attach)  
2 cc-Miami (w/attach)

2 cc-Milwaukee (w/attach)  
2 cc-Minneapolis (w/attach)  
2 cc-Mobile (w/attach)  
2 cc-Newark (w/attach)  
2 cc-New Haven (w/attach)  
2 cc-New Orleans (w/attach)  
2 cc-New York (w/attach)  
2 cc-Norfolk (w/attach)  
2 cc-Oklahoma City (w/attach)  
2 cc-Omaha (w/attach)  
2 cc-Philadelphia (w/attach)  
2 cc-Phoenix (w/attach)  
2 cc-Pittsburgh (w/attach)  
2 cc-Portland (w/attach)  
2 cc-Richmond (w/attach)  
2 cc-St. Louis (w/attach)  
2 cc-Salt Lake City (w/attach)  
2 cc-San Antonio (w/attach)  
2 cc-San Diego (w/attach)  
2 cc-San Francisco (w/attach)  
2 cc-San Juan (w/attach)  
2 cc-Savannah (w/attach)  
2 cc-Seattle (w/attach)  
2 cc-Springfield (w/attach)  
2 cc-Washington Field (w/attach)

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

EGO:bh

131



9/21/54

In checking this list against your Security Index the following items should be considered and handled as follows:

1. If the name of a subject on the attached list is not included in your Security Index, you should check that subject's case file to determine his correct Security Index status. An appropriate notation should be placed adjacent to the subject's name on the enclosed list reflecting the correct Security Index status for the subject. If his name should be deleted from the Bureau's Security Index the notation should refer to the previous communication from your office which recommended cancellation. If you do not have a Security Index card for the subject and a card should be in your Index, the notation should request the Bureau to forward cards to your office.
2. If this check discloses the names of subjects in your Security Index which do not appear on the attached list, the names of such subjects and the Bureau file number (where known) should be set forth on a separate sheet of paper with the date that the subject was recommended for inclusion in the Security Index. Instances of this nature will occur in those cases where subjects have recently been recommended for inclusion in the Index and were not included therein at the time of printing of the attached list but cards have subsequently been prepared at the Bureau. Instances of this nature may also occur in those cases where cancellation of a Security Index card has recently been recommended by you and you have not yet received Bureau authorization to cancel.
3. In checking the Special Section of your Security Index against the attached list you should be certain that the subjects are in the same subdivision as those indicated on the attached list. Appropriate notations should be placed on the attached list if there are any discrepancies between your Special Section and the list.
4. To avoid an increasing number of discrepancies between the attached list and your Security Index due to current changes being made in the Security Index, this check must be instituted immediately and completed within 10 days of the receipt of this memorandum by each office. Upon completion, the attached list and appropriate notations should be returned to the Bureau by cover memorandum under instant caption.

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

233

NY 9/24/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED]  
A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL, 9/17/54. SA [REDACTED]  
[REDACTED] ADVISED THAT [REDACTED], ADMINISTRATIVE ASSISTANT, FIRST  
ARMY LOYALTY HEARING BOARD, STATED THAT NO ADDITIONAL COMMUNICA-  
TIONS HAVE BEEN RECEIVED FROM THE SUBJECT. MR. [REDACTED] ADVISED  
THAT SUBJECT'S EMPLOYMENT STATUS IS THAT OF A SUSPENDED EMPLOYEE.  
MR. [REDACTED] FURTHER ADVISED THAT THE NYO WILL BE IMMEDIATELY  
ADVISED OF ANY COMMUNICATIONS RECEIVED FROM THE SUBJECT OR ANY  
CHANGES IN SUBJECT'S EMPLOYMENT STATUS.

KELLY

4-BUREAU (100-358086-SUB 34) (RM)  
(1-100-[REDACTED])

RECORDED-46

SEP 25 1954

GAP:MEG (#12-13)  
100-92506

Approved: \_\_\_\_\_

Special Agent in Charge

Sent \_\_\_\_\_

M

Per \_\_\_\_\_



ADDITIONAL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NY, 9/24/54 234

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION; CONCERNING [REDACTED]

[REDACTED], SUSPENDED POST OFFICE EMPLOYEE. REBUAIRTEL, 9/21/54. 1523

[REDACTED], CLERK, PERSONNEL OFFICE, GENERAL PO, NYC,

ADVISED THE SUBJECT WAS SUSPENDED ON 7/12/54, AND IS

CURRENTLY CARRIED ON PO ROLLS AS A SUSPENDED EMPLOYEE.

KELLY

4 - BUREAU (100-35086 SUB 34) (RM)  
1 - BUFILE 105- [REDACTED]

*Copy in 105- [REDACTED]*  
*EX-110 100-35086 SUB 34- [REDACTED]*  
*12.1.54*

RECORDED - 23

THWOS:MH (#1)  
BY 105-6700  
Approved: \_\_\_\_\_  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

UNRECORDED COPY FILED IN 100-35086-1523

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

AIRTEL

NEW YORK  
9/24/54

BUREAU

Transmit the following Teletype message to:

SECURITY INDEX, SPECIAL SECTION, ~~NY 100-358086~~ ESP-R. RE BUTEL 6/16/54.

SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU OF SUSPENSION  
OF EMPLOYMENT FROM U.S. NAVAL SHIPYARD, BROOKLYN, NY. SECURITY HEARING  
BOARD HAS RECOMMENDED THAT CONTINUANCE OF SUBJECT'S EMPLOYMENT IS  
CONSISTENT WITH INTERESTS OF NATIONAL SECURITY. FINAL DECISION IN THIS  
MATTER RESTS WITH SECRETARY OF THE NAVY.

KELLY

- 3 - Bureau (100-358086-Sub 34)(Regular Mail)
- 1 - Bureau (65-~~100-358086~~)(Regular Mail)

RAM:EM

65-16014

Approved: *[Signature]*

Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

RECORDED-101

EX-122

29 SEP 25 1954



Director, FBI (100-356062-Sub 34)

UNRECORDED

9/27/54

SAC, New York (100-90409-A)

PERSONAL ATTENTION

EMERGENCY DETENTION PROGRAM  
SECURITY INDEX - GEOGRAPHICAL SECTION

Re New York let dated 9/2/54.

For the information of the Bureau, the NYO has completed steps 1 and 2 listed in relet, and is now working on step 3.

FOR INSTRUCTIONS AS  
TO DISSEMINATION  
SEE FILE 100-356062-876

100-358086-34-  
NOT RECORDED  
176 OCT 1 1954

Rm

1 - NY 100-97061

JJMcG:LEJ

100-356062-34-

## Office Memorandum • UNITED STATES GOVERNMENT

236

DATE: 9/27/54

TO : Director, FBI  
 FROM : SAC, New York (100-97061)  
 SUBJECT: MISSING SECURITY INDEX SUBJECTS  
 NEW YORK DIVISION

Rebulet 9/16/54.

The NYO is of the opinion that the position taken by the Bureau in response to my letter of 8/31/54 concerning the circularization of photographs of missing SI subjects is well taken. It is felt that the colonization program of the CP makes it the more likely that those missing subjects could be found in the cities named in relet.

However, the NYO, while it realizes that undoubtedly a number of such missing subjects have moved on orders of the CP in connection with the colonization program, some of such subjects may have moved for personal reasons and not under Communist discipline. It is believed that with respect to those persons who have moved from the City of New York for reasons apart from the colonization program may have moved to Los Angeles or San Francisco, where there are in existence relatively large and active CP organizations. It is not believed that such persons would on their own motion move in any substantial number to the Southern states because of the existence of "Jim Crow" regulations.

It is felt, therefore, that Los Angeles and San Francisco should be added to the offices named to the Bureau in relet to which photographs of missing SI subjects should be forwarded. In addition, it is also felt that St. Louis should be added to the list in view of the industrial concentration in that city.

The Bureau is requested to advise if circularization may be effected to the cities named in relet together with Los Angeles, San Francisco and St. Louis.

RM

RECORDED - 69/00-358086-34-24

FBI  
INTELLIGENCE SECURITY

EX-103

OCT 1 1954

OCT 11 3 23 PM '54

RECEIVED

CLS:MVC

SAC, New York (100-97061)

236  
October 7, 1954

Director, FBI (100-353086-34) - 236

RECORDED - 10

MISSING SECURITY INDEX SUBJECTS,  
NEW YORK DIVISION

Reurlet dated September 27, 1954.

**EX-124** Bureau authority is granted for you to make photographs of missing Security Index subjects in your Division available to the Albany, Baltimore, Boston, Buffalo, Chicago, Cincinnati, Cleveland, Detroit, Los Angeles, New Haven, Newark, Philadelphia, Pittsburgh, San Francisco and St. Louis Offices, that they might be exhibited to security informants and established sources of information for the purpose of determining the present whereabouts of the missing subjects in your Division.

NOTE ON YELLOW:

New York has 117 missing Security Index subjects; of this group, the photographs of 95 of these subjects are available. The New York Office suggested that nationwide circulation of copies of photographs of these 95 subjects would greatly assist in determining the present whereabouts of the subjects. By letter dated September 16, 1954, observations of the New York Office were solicited with regard to the circulation of the above-listed offices rather than on a nationwide basis. By relet dated September 27, 1954, New York advised that it is of the opinion that the position taken by the Bureau with regard to the circulation of a limited number of offices was well-taken. The Communist Party program, which reportedly developed around 1951, has penetrated through the circulation of these photographs, would undoubtedly result in the location of numerous missing New York Security Index subjects.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

HDS:lad

RECEIVED - BOARDMAN

COMM - FBI  
OCT 7 1954  
MAILED 31

OCT 12 1954

act 12/1/54  
707377  
AK

Office Memorandum • UNITED STATES GOVERNMENT  
237

TO : Director, FBI (100-358096 Sub 34) DATE: 10/14/54  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX  
 PREPARATION OF SUMMARY REPORTS

Re no number SAC Letter I, Series, 1952, dated 3/14/52.

The following statistics are furnished to indicate the status of the Summary Report Program in the NYO and were taken from the summary report tickler cards maintained by the NYO as of 9/30/54.

CATEGORY	TOTAL NO. OF CASES	SUMMARY REPORTS SUBMITTED UNDER SUMMARY REPORT PROGRAM, i.e. AFTER 3/22/51	SUMMARY REPORTS SUBMITTED BEFORE PROGRAM i. e. PRIOR TO 3/22/51	SUMMARIES NEEDED
2	73	57	3	13
4	121	10	6	105
5	6087	2091	144	3852
Totals	6281	2158	153	3970

RECORDED-27  
EX-100

24 OCT 3 1954

CLS:POL 10/16/54

## Office Memorandum • UNITED STATES GOVERNMENT

238

DATE: 10/1/54

TO : Director, FBI (100-358086)  
FROM : SAC, New York (100-97061)  
SUBJECT: SECURITY INDEX

Reference is made to Bureau letter dated 9/21/54 to the Albany Office, a copy of which was directed to the NYO, together with a list of NY SI subjects prepared from the Bureau's Security Index as of 9/15/54.

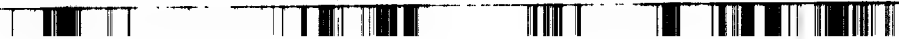
The above-mentioned list was compared against the NYO SI and the comparison was completed on 9/29/54. No unexplainable discrepancies exist between the above list and the NY SI. Explanations of discrepancies have been noted either on the list itself or by means of pages attached thereto as directed in referenced letter.

Enc. (1)

RECORDED - 44

EX-103

66 OCT 27 1954



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
AIRTEL  
New York, New York 240  
10/1/54

Transmit the following Teletype message to: BUREAU

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Miss Gandy	

SECURITY INDEX, SPECIAL SECTION; CONCERNING ~~REDACTED~~  
~~REDACTED~~, SUSPENDED POST OFFICE EMPLOYEE. RE NY AIRTEL,  
9/24/54. ~~REDACTED~~, CLERK, PERSONNEL OFFICE, GENERAL  
POST OFFICE, NYC, ADVISED SUBJECT STILL CARRIED ON POST OFFICE  
ROLLS AS SUSPENDED EMPLOYEE.

KELLY

- 5 - Bureau (Regular)
- (4 - Bureau 100-358086 Sub 34)
- (1 - Bureau 105-~~REDACTED~~)

*Copy in*

8 OCT 2 1954

TFM:PAK (#1-0)  
105-3799

Approved: \_\_\_\_\_ Sent \_\_\_\_\_ M Per \_\_\_\_\_  
Special Agent in Charge

UNRECORDED COPY



AIR-TEL

FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, NEW YORK 10/1/54

Transmit the following Teletype message to:

BUREAU

Mr. Boardman  
Mr. Nichols  
Mr. Belmont  
Mr. Ladd  
Mr. Mohr  
Mr. Parsons  
Mr. Rosen  
Mr. Tamm  
Mr. Sizoo  
Mr. Winterrowd  
Tele. Room  
Mr. Holloman  
Miss Gandy

SECURITY INDEX, SPECIAL SECTION, ESP - R. REBUTEL 6/16/54.

SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU OF SUSPENSION OF EMPLOYMENT U.S. NAVAL SHIPYARD, BROOKLYN, NY. SECURITY HEARING BOARD HAS RECOMMENDED THAT CONTINUENCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT WITH INTEREST OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER RESTS WITH SECRETARY OF NAVY.

KELLY

4 - Bureau (100-358086-Sub34) (1 Bufile [redacted]) (REGULAR MAIL)

copy RECORDED - 113

100-358086-34  
OCT 2 1954  
241

RAM:MTB (#6)  
65-16014

Approved: [Signature]  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

UNRECORDED COPY FILED IN 65-60768

242  
October 6, 1954.

SAC, New York (100-97061)

Director, FBI (100-358086-Sub 34)

SECURITY INDEX  
INVESTIGATION OF SECURITY SUBJECTS  
INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
INVESTIGATION OF SOVIET SATELLITE MATTERS  
PHOTOGRAPHIC EQUIPMENT

ReBulet of September 8, 1954.

Sulet by October 15, 1954, analysis your  
needs in photographic equipment, in accordance with  
Bulet of August 18, 1954.

NOTE ON YELLOW ONLY:

Bulet of August 18, 1954, directed New York  
to provide additional justification for photographic  
equipment requested in New York letter of August 4, 1954.

WGO:mjt 7/7/54

RECORDED - 94

OCT 6 1954

100-358086-34-242  
OCT 6 1954

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sullivan \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

COMM-FBI  
OCT 6 1954  
MAILED 30

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

243

NY 10/8/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING [REDACTED]

[REDACTED] A SUSPENDED ARMY EMPLOYEE. REMYAIRTEL 10/1/54. SA  
[REDACTED] ON 10/8/54 ADVISED THAT MR. [REDACTED],  
[REDACTED], FIRST ARMY LOYALTY HEARING BOARD, HAS  
NOT ADVISED HIM OF ANY CHANGE IN SUBJECT'S EMPLOYMENT STATUS.

KELLY

4-BUREAU (100-358086-Sub 34) (RM)  
(1-100-[REDACTED])

CAP:MEG (#12-13)  
100-94506

RECORDED - 33

10 OCT 1954

Approved

Special Agent in Charge

Sent

M Per

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY 10/8/54

244

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION, CONCERNING [REDACTED],  
SUSPENDED POST OFFICE EMPLOYEE. RE NY AIR-TEL 10/1/54. [REDACTED]  
[REDACTED], CLERK, PERSONNEL OFFICE, GENERAL PO, NYC, ADVISED  
SUBJECT STILL CARRIED ON PO ROLLS AS SUSPENDED EMPLOYEE.

KELLY

5 - BUREAU (100-358086 SUB 45) (REGULAR)  
(1 - BUFILE 105- [REDACTED])

10 OCT 9 1954

EJD:CDH (#1-0)  
105-3799

Approved: [Signature]

Special Agent in Charge

Sent

M

Per

UNRECORDED COPY FILED

AIR-TEL

UNRECORDED  
NY 10/8/54

BUREAU

SECURITY INDEX, SPECIAL SECTION, ~~REDACTED~~, ESPIONAGE - R.

REBUTEL 6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT  
PAY IN LIEU OF SUSPENSION OF EMPLOYMENT US NAVAL SHIP YARD,  
BROOKLYN, NY. SECURITY HEARING BOARD HAS RECOMMENDED THAT  
CONTINUANCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT WITH  
INTEREST OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER  
RESTS WITH SECRETARY OF NAVY.

KELLY

4 - BUREAU (100-358086 SUB 34) (REGULAR)  
(1 - BUFILE ~~REDACTED~~)

RAM:CDH (#6)  
65-16014

NOT RECORDED  
102 OCT 14 1954

COMMUNICATIONS

ORIGINAL COPY FILED IN 65-16014-64

UNRECORDED  
October 8, 1954

SAC, New York (100-358062)

PERSONAL ATTENTION

Director, FBI (100-356062)

EMERGENCY DETENTION PROGRAM  
SECURITY INDEX - GEOGRAPHICAL SECTION

Reurlet of October 4, 1954, requesting authority to stamp each Security Index card in the Geographical-Employment Section with the letter "E" in the lower right-hand corner of the front of each card, and to stamp the letter "R" in the same place on each card in the Geographical-Residence Section.

Authority is granted.

Cleveland, Detroit and Los Angeles may also find it advantageous to utilize the same procedure.

For the information of the New York Office, the Bureau main file relating to the Emergency Detention Program is 100-356062; the Security Index main file is 100-358062.

2 cc - Cleveland

2 cc - Detroit

2 cc - Los Angeles

100-358062-34-1  
NOT RECORDED  
185 OCT 14 1954

NOTE ON YELLOW ONLY: Above offices have been authorized to maintain two sets of geographical cards - by employment and residence.

cc - Bufile 100-358062-Sub 34  
cc - Bufile 100-356062-Sub 34  
cc - Bufile 100-356062-Sub 11  
cc - Bufile 100-356062-Sub 15  
cc - Bufile 100-356062-Sub 26

FOR INFORMATION AS  
TO DISSEMINATION  
SEE FILE 100-356062-876

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Ladd \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

WFO:njt

OCT 14 1954  
MAILED

100-356062-185-34-1

SAC, New York

246  
October 12, 1954

Director, FBI (100-358086-Sub 34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet of September 13, 1954, calling your attention to your continued delinquency in the security classifications as compared to the prevailing low delinquency in your nonsecurity classifications. I noted that the disparity between these figures was entirely excessive and instructed that you were being held personally responsible to bring about substantial reduction in your security delinquency by the end of September, 1954.

A review of your administrative report for September, 1954, reveals that you have made commendable progress in complying with the above instructions, reducing your delinquency in the security classifications 65, 100 and 105 from 58 per cent as of August 31, 1954, to 32 per cent as of September 30, 1954. It was observed that while the total pending active matters in these classifications increased somewhat from 5,595 to 5,632 during the past month you reduced the delinquent cases in these classifications from 2,126 to 1,822. Your over-all office delinquency was computed at approximately 25 per cent.

You are instructed to continue to afford these cases continuous and vigorous supervision in order that your security delinquency may be brought to and maintained at reasonable levels. Your continued progress in this connection will be followed at the Bureau by analysis of your administrative report for the month of October, 1954.

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

WGO:mjt

RECORDED-89

EX - 113

OCT 12 1954  
MAILED 30

100-358086-21  
OCT 13 1954

WFO  
211300

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358036 Sub 34)

DATE: 10/14/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
INVESTIGATION OF SECURITY SUBJECTS  
INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
INVESTIGATION OF SOVIET SATELLITE MATTERS  
PHOTOGRAPHIC EQUIPMENT

Rebulet August 18, 1954.

The ten Robot cameras currently assigned to the New York Division were originally obtained primarily for the purpose of photographing Security Index subjects by Section 12-8, the special squad in the New York Division handling Security Index verifications. Accordingly, they were, and continuously have been, all assigned to Section 12-8, one camera to two agents.

However, these cameras proved themselves to be of such value in surreptitious photographic work in surveillances, and were so readily adaptable to concealing devices, that on numerous occasions during the past several months these cameras have been loaned to other security sections when special needs therefor arose. Such loans were made on a day-to-day basis, except in the cases of cameras loaned to the Russian Espionage Section (Section 6), for use in Soviet matters, and to two Resident Agencies.

Except where such cameras have been loaned, the same have been continuously used by agents on Section 12-8.

With reference to the utilization of other sources for photographs of Security Index subjects, the New York Division, within the past eight months, instituted and completed a project of reviewing all S.I. case files, where photographs were not available, for the purpose of obtaining photographs from such sources. Also, as S.I. case files are reviewed by 12-8 in connection with verifications, supervisors and agents are on the alert for likely sources of photographs.

As stated above, the ten Robot cameras have been used, except for loans, continuously by Section 12-8. During the past six months photographs of approximately 338 S.I. subjects have been obtained by Section 12-8. In addition a number of agents on Section 12-8 assisted in the photographic coverage of the Communist meeting at Jugoslav Hall in New York in August, 1954 where about 500 photographs were taken by 12-8 agents using Robot cameras.

CLS:MBM

RECORDED: 44-1AED

24 OCT 18

10/14/54  
N.Y. Request for  
14 additional Robot  
cameras  
Justified  
Jm

100-97061  
10-27-54  
7600-104

100-358036-34  
100-97061-34  
100-358036-34  
100-97061-34



Letter to Director, FBI  
NY 100-97061

With reference to the use of other photographic equipment available to the New York the following is noted:

Currently there are four Leica, one Retina, and 14 Speed Graphic cameras available to New York headquarters-city agents. Eight Speed Graphic cameras are assigned to Resident Agencies. The Leica and Retina cameras, which are the only small, readily concealable cameras, are continuously in use, particularly by the Russian Espionage and Internal Security Sections. The Leicas, of course, can be fitted with telephoto lens and are particularly useful in fixed plants, and have not been available, to any substantial degree, for regular security matter investigations. One of the Leica cameras has been used continuously on a fixed plant since June 1, 1954.

It is suggested that for use in on-foot or moving surveillances, the Speed Graphic is not a proper substitute for a small easily concealed camera.

With reference to photographic work in the Resident Agencies: Two of the Robot cameras regularly assigned to Section 12-8 have been loaned one each to the White Plains and Mineola Agencies, continuously for the past several weeks. 65 photographs of S.I. subjects have been taken by agents assigned to these Agencies.

With reference to the use of the Robot camera by the Underground Unit of the Internal Security Section:

As is known to the Bureau the Underground Unit is virtually continuously conducting surveillances of underground functionaries. It covers, when it has foreknowledge thereof, "meets" of such individuals, and from time to time obtains information from anonymous sources. It has been found that the use of concealable cameras on such surveillances is highly valuable in that if a surveillance be lost or if a contact be made with an individual who cannot be surveilled, the individual can in many cases subsequently be identified if a photograph of him is available.

In view of the number of such surveillances and "meets" it is estimated that two Robot cameras could be used continuously in such work.

Letter to Director, FBI  
NY 100-97061

The Internal Security Section has a unit, the Midlev Unit, which currently is carrying out a project of interviewing S.I. subjects for the purpose of developing Informants and Sources. 131 of such cases are now being handled and the program will continue over an extended period. In the operation of this program, there arise numerous occasions to photograph these subjects and others. On numerous occasions surveillances are conducted, by this unit, some of them at the headquarters of various front groups. Photographs can be taken of persons frequenting these places as well as of contacts of S.I. subjects.

Approximately 12 to 15 interviews are being conducted by this Unit per week. It has been concluded that two Robot cameras could be used by this Unit full time.

The use of the Robot camera on Section 12-8 has already been referred to. Two Robot cameras have been on loan to the Russian Espionage Section since July 30, 1954 except that one of these cameras subsequently has been returned and used thereafter intermittently by that Section.

The cameras, assigned to the Russian Espionage Section are used in the main in surveillances of Soviet Nationals associated with the United Nations, and of the U.S.S.R. Delegation to the United Nations. Photographs of individuals are taken daily on these surveillances with the Robot cameras and with two Leica cameras which are continuously used. The photographs thus taken have been of great value particularly in identifying individuals observed who could not be identified by other means.

Agents on the Satellite Espionage Unit of Section 1 have not used the Robot camera during the past months to any significant degree. However, in connection with the Satellite and Yugoslav Implementation Program, it is anticipated that two Robot Cameras will be needed, on a full time basis, in addition to the other photographic equipment available. The use to which the Robots will be put is similar to that above-mentioned for the Underground Unit and the Russian Espionage Section.

Internal Security Section agents, during the past six months have used the Robot camera on about 70 occasions successfully. A portion of these occasions involved coverage of Underground figures and operations.

247

Letter to Director, FBI  
NY 100-97061

The Robot camera has been used successfully by agents on the Security Matter Section (other than 12-8) on about 100 separate occasions.

Considering the use of the Robots by 12-8 and the other Sections in this Division, it can be said that all cameras are in use daily. In total the Robots have been loaned out on about 250 occasions to other sections.

Approximately 338 S.I. subjects have been photographed during the past six months by agents on 12-8.

Security Matter Section agents during the same period have photographed a total of about 1400 individuals and security subjects.

As stated above these cameras have been loaned out on about 250 separate occasions for use for one or two days or a weekend. This figure does not include the loans on a continuing basis to the Russian Espionage Section and the Resident Agencies.

Each of the Resident Agencies has requested the use of a Robot camera for use in photographing S.I. subjects. However, it has been felt that only two cameras could be assigned at this time to Resident Agencies. In August, 1954 one camera was made available each to the White Plains and Mineola Resident Agencies where the largest number of Security Index subjects reside.

In connection with the use of Robot Cameras on Soviet and Satellite matters it can be said that in Soviet matters, where, as stated, cameras have been made available on a continuing basis, two additional Robot Cameras could have been used to advantage during the entire period. However, no repeated requests were made since it was agreed that the use of two cameras was all that could be equitably devoted to that use.

As stated, in relation to Satellite matters, no substantial number of requests for cameras have been made.

It is noted that Security Matter Section agents have needed the Robot camera during the past six months on 160 occasions when none was available.

After consultation with the Supervisors of the various sections involved the following estimate is made of the number of cameras which are needed and could be utilized full time during the foreseeable future:

Letter to Director, FBI  
NY 100-97061

- |                              |   |
|------------------------------|---|
| 1. Satellite Matters         | 2 |
| 2. Soviet Matters            | 4 |
| 3. Underground and Section 7 | 4 |

(The TOPLEV squad can be supplied with a camera when needed by Section 12-8)

- |                            |          |
|----------------------------|----------|
| 4. Section 12-8            | 10       |
| 5. Security Matter Section | 2        |
| 6. Resident Agencies       | <u>2</u> |

24

The above figures contemplate the acquisition of 11 additional Robot cameras.

NOT  
RECORDED  
14 3 0 31 1961  
- 2 -

247

11-5-54

SAC, New York (100-97061)

Director, FBI (100-358086 sub 34)

EX-115 RECORDED

SECURITY INDEX  
INVESTIGATION OF SECURITY SUBJECTS  
INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
INVESTIGATION OF SOVIET SATELLITE MATTERS  
PHOTOGRAPHIC EQUIPMENT

Reurlet October 14, 1954, requesting that your office be furnished fourteen additional Robot cameras for use in connection with the above captioned matters.

These cameras are being ordered and will be furnished to you as soon as received.

FBI:VNS

RECEIVED-BUREAU  
NOV 5 1954

RECEIVED-NEW YORK

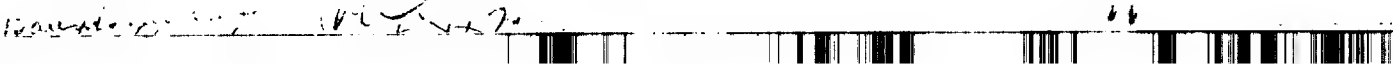
NOV 3 5 31 PM '54

NOV 2 8 50 AM '54

RECEIVED-NEW YORK

NOV 5 1954

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Harbo \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_



SAC, Baltimore

UNRECORDED  
August 27, 1954

Director, FBI (100-358086)

SECURITY INDEX - ADMINISTRATIVE PROCEDURES

Reference is made to SAC Letter 54-42 (0) of August 17, 1954, relating to the tabbing of the Security Index cards of those subjects identified with the Muslim Cult of Islam, Johnson-Forest Group and the Socialist Union of America.

Enclosed for your offices are the respective lists of Security Index subjects whose cards are presently tabbed as "Miscellaneous," including the names of members of or adherents to the above organizations.

You should review these cases and submit FD's 122 to permit tabbing as "MCI," "JFG," or "SUA," whichever is appropriate in the individual cases, pursuant to the provisions in the fifth paragraph of the above-cited portion of SAC Letter 54-42.

The Bureau should be advised by letter under the above caption when the required action has been taken, returning therewith the enclosed lists.

Enclosure

2 cc-Buffalo (w/encl)	2 cc-New York (w/encl)
2 cc-Chicago (w/encl)	2 cc-Philadelphia (w/encl)
2 cc-Cincinnati (w/encl)	2 cc-Pittsburgh (w/encl)
2 cc-Detroit (w/encl)	2 cc-San Francisco (w/encl)
2 cc-Los Angeles (w/encl)	2 cc-Washington Field (w/encl)
2 cc-Newark (w/encl)	

cc - Bufile 100-358086-Sub 31  
cc - Bufile 100-358086-Sub 34  
cc - Bufile 100-358086-Sub 37  
cc - Bufile 100-358086-Sub 39  
cc - Bufile 100-358086-Sub 42  
cc - Bufile 100-358086-Sub 45

REGO:mjt

NOT RECORDED  
185 01 6 1954

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

248

NY, NY 10/15/54 AIRTEL  
Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION CONCERNING [REDACTED]

SUSPENDED ARMY EMPLOYEE. RE MY AIRTEL, 10/8/54. SA [REDACTED]

[REDACTED] ON 10/15/54 ADVISED THAT MR. [REDACTED] H [REDACTED]

FIRST ARMY, LOYALTY HEARING BOARD, HAS NOT ADVISED HIM OF ANY  
CHANGE IN SUBJECT'S EMPLOYMENT STATUS.

KELLY

4 - BUREAU (100-358086sub34) (REGULAR)  
(1-BUREAU 100-[REDACTED])

RECORDED-61

III-12

7 OCT 21 1954

GAPLHS (#12-13)  
100-92506

Approved

[Signature]

Sent

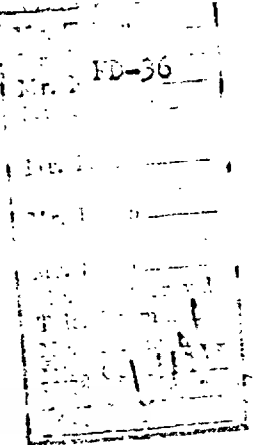
M

Per

Special Agent in Charge

RECORDED COPY FILED IN 100-358086-31-21

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION 249  
UNITED STATES DEPARTMENT OF JUSTICE  
NEW YORK, 10/15/54



Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION CONCERNING [REDACTED]  
SUSPENDED PO EMPLOYEE. RE NY AIR-TEL 10/8/54. [REDACTED]  
[REDACTED] PERSONNEL DEPARTMENT, GENERAL PO, NYC, ADVISED SUBJECT  
CARRIED ON ROLLS OF PO AS SUSPENDED EMPLOYEE.

KELLY

5 - BUREAU (4 - BUFILE 100-350086 sub 34, 1 - BUFILE 105 [REDACTED])  
(REGULAR MAIL)

RECORDED-61

100-350086-34 787

THH:1WA (1-0)  
100-350086

Approved: [Signature]

Special Agent in Charge

Sent

M

Per

UNRECORDED COPY FILED IN



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY 10/22/54

250

Transmit the following Teletype message to: BUREAU

SECURITY INDEX SPECIAL SECTION; COINCIDING  
SUSPENDED POST OFFICE EMPLOYE. RE NY AIRTEL 10/15/54. MISS  
CLARK, PERSONNEL DEPARTMENT, GENERAL POST OFFICE,  
NYC, ADVISED SUBJECT STILL CARRIED AS A SUSPENDED POST OFFICE  
EMPLOYEE.

KELLY

5 BUREAU (1 Bufile 100-358086 SUB 34) (REGULAR)  
(1 Bufile )

TRMCS:CAH #1-0  
NY 105-6799

RECORDED-45

EX - 109

17 OCT 23 1954

Approved:

Special Agent in Charge

Sent

M

Per

UNRECORDED COPY FILED IN 105-23191-2

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NEW YORK, 10/22/54/ 251

AIR-TEL

Transmit the following Teletype message to: BUREAU

SECURITY INDEX - SPECIAL SECTION. CONCERNING  
SUSPENDED ARMY EMPLOYEE. REMYAIRTEL, 10/15/54. MR.  
[REDACTED], FIRST ARMY, LOYALTY HEARING BOARD,  
ADVISED SA [REDACTED] ON 10/22/54 THAT LOCALLY THE SUB-  
JECT HAS NOT REQUESTED AN APPEAL IN REGARDS TO HER LOYALTY  
HEARING AND THAT THE SECRETARY OF THE ARMY'S OFFICE HAS NOT  
ADVISED OF SUBJECT'S REQUEST FOR AN APPEAL. MR. [REDACTED]  
ADVISED THAT HE WOULD BE CONTACTING THE SECRETARY OF THE  
ARMY'S OFFICE THIS COMING WEEK AND WILL ADVISE NYO IF THE  
SUBJECT HAS MADE AN APPEAL OR REQUESTED ANOTHER EXTENSION  
OF TIME. MR. [REDACTED] ADVISED THAT THE SUBJECT EMPLOY-  
MENT STATUS IS THAT OF A SUSPENDED ARMY EMPLOYEE.

KELLY

4 - BUREAU (100-358086-Sub 34)  
(1 - Bufile 100- [REDACTED])

RECORDED-41

17 OCT 22 1954

GAP:MXR (# 12-13)  
NY 100-92506

Approved J. J. K. - [Signature] Sent      M Per       
Special Agent in Charge

15 OCT 1954

UNRECORDED COPY FILED IN 100-358086-34-251

UNITED STATES DEPARTMENT OF JUSTICE

AIR-TEL

252

Transmit the following Teletype message to: BUREAU  
NY, 10/15/54

SECURITY INDEX, SPECIAL SECTION. [REDACTED] ESP-R. REEUTEL

6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU  
OF SUSPENSION OF EMPLOYMENT US NAVAL SHIPYARD, BROOKLYN, NY.  
SECURITY HEARING BOARD HAS RECOMMENDED THAT CONTINUANCE OF SUB-  
JECT'S EMPLOYMENT IS CONSISTENT WITH INTEREST OF NATIONAL SECURITY.  
FINAL DECISION IN THIS MATTER RESTS WITH SECRETARY OF NAVY.

KELLY

④ - BUREAU (100-358086 Sub 34) (REGULAR MAIL)  
(1 - Bufile [REDACTED])

RECORDED

100-358086-27-3220

B. COTTON

EST-100

RAM:JED (#6)

65-100114

Approved

Special Agent in Charge

Sent

M

Per

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Office Memorandum • UNITED STATES GOVERNMENT

253

TO : Director, FBI (100-358086 Sub 34)

DATE: 10/21/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
VERIFICATION PROJECT

Rebulet 10/1/54 concerning the special squad (Section 12-8) which was heretofore established in the NYO for the verification of the residence and employment addresses of Security Index subjects.

There are set forth below explanations to the six numbered items set forth in referenced letter and concerning which the Bureau required the comments of the NYO:

1. It was not intended in NY letter dated 9/14/54 to indicate that physical descriptions and other data were placed on the alphabetical SI card. It was intended on the other hand to indicate that such information was placed only on the two geographical cards now maintained in the NYO. No information is placed on the alphabetical card other than that authorized by the Bureau.

2. Forms FD-186 are reviewed periodically on the first of each month to determine which of those forms previously submitted by agents should be returned to the file. The Bureau's suggestion that correspondence from the Bureau indicating its disapproval of the recommendation for inclusion on the SI be routed to the special section 12-8 is being placed into effect. Accordingly, as a result of that practice, most FD-186s filed in cases where approval is withheld will be determined.

3. The numerical tickler card prepared and maintained in connection with the tickler system in verification cases has proved to be of considerable value to this office. It is very frequently advantageous to determine the identity of an agent to whom a given verification is assigned and by the use of the numerical card the date card can be easily located. The numerical card, as is pointed out in referenced letter, does not serve to bring to the attention of this office those cases in which verifications are necessary. However, they are of assistance as noted above in locating the date card.

REGISTERED MAIL

RECORDED-42

342

CL:RVC

EX-101

COPIES DESTROYED

SEP 1963

Letter to Director, FBI  
NY 100-97061

4. It has been the practice of the NYO to assign verifications on the basis of the subject's residence address to the agent having the precinct in which that address is situated irrespective of the fact that the subject's employment may be in another police precinct. This practice has been followed for the reason that through liaison services available to the NYO many employments can be verified without it being necessary for the agent to whom the verification is assigned to go into the precinct where the subject is employed.

Furthermore, as the result of the fact that many subjects' employments have been in the past verified, sources of information have been developed by which the employment verification can be effected telephonically. In other cases the agent is successful in verifying employment by pretext without it being necessary for him physically to go into a precinct other than the precinct assigned to him. Agents are cautioned to have the employment address verification reassigned as soon as it is determined by him that it is necessary for an agent physically to go into the precinct of employment. It is believed that on the whole a saving of time is effected by this procedure.

5. It is believed that the practice followed in this division with reference to the reassignment of cases from Section 12-8 to a substantive squad follows substantially the procedure recommended by the Bureau in the above item. The agent, before he is permitted to recommend the reassignment of a verification to a substantive squad, is required to conduct surveillance and to conduct other investigation as shown on pages 8A and 9 of NY letter dated 9/14/54. The investigation as outlined is designed not only to show that the subject no longer resides or is employed in the precinct in which he previously resided or was employed but also is designed to include certain logical investigation to determine whether the subject is residing or employed in any of the precincts in NYC. It would appear that the investigation required of the agents on Section 12-8 is ample to establish the fact that the residence and/or employment addresses cannot be determined unless the case is reopened for active investigation by a substantive squad.

6. It is the practice of the NYO to establish uniform rules relating to the preparation of Form FD-122 when a change in the status of a subject makes an FD-122 necessary. All FD-122s calling for a change to be made in the SI card are typed and recorded by the clerical section of Section 12-8.

Letter to Director, FBI  
NY 100-97061

Agents on substantive squads as well as agents on the special squad 12-8 are permitted to cause an FD-122 to be prepared by the submission of a Form FD-154 with the appropriate change underlined in red pencil. From time to time when it is necessary to submit an FD-122 when an FD-154 is not outstanding, rough draft FD-122s are submitted by the agents on #12-8 and on the substantive squads. It is felt, therefore, that the procedure adopted in this division is in all respects uniform for agents on #12-8 and for agents on the substantive squads.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)

DATE: 10/20/54

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

Rebulet 9/13/54, and NY letter 8/24/54.

There is outlined below a procedure in reference to the submission of summary and investigative reports, requested in relet, which reports are required according to No Number SAC Letter 1, Series 1952, and SAC Letter 54-23, Series 1954. Relet contemplates the establishment in the NYO of two separate tickler systems, one for the submission of summary reports in those cases where no summary has heretofore been submitted, as required in No Number SAC Letter 1, and the other for the periodic submission of investigative reports after a summary has been submitted, as required in SAC Letter 54-23.

It is suggested that the tickler system outlined herein could be maintained and operated by Section 12-8, the special section in the NYO which maintains the Security Index and conducts roughly 85 % of the investigation designed to verify the residence and employment addresses of SI subjects.

Security investigations proper in the NYO are handled by Sections 1, 6, 7 and 12, which latter section is subdivided into eight units (including #12-8). When reference is made herein to the assignment of a case to a substantive squad, that is intended to mean that the case is assigned to Section 1, 6, 7 or 12 (other than #12-8) where regular security investigations are conducted.

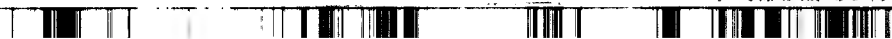
The outline hereinafter set forth includes two tickler systems, one for the preparation of summary reports where no summary has been submitted and the other to be known as Investigative Reports which are to be submitted where summary reports heretofore have been submitted.

## EX-130 I. PRELIMINARY SURVEY

Prior to the institution of the procedure outlined herein it will be necessary to make a survey of the case files on all SI subjects in the NYO to determine accurately those cases in which summary reports have been written, the dates of such reports, the dates of the last investigative reports bringing up to date a case in which a summary report has been

RM

TSM:CLS:MVC



Letter to Director, FBI  
NY 100-97061

heretofore submitted. The preliminary survey is designed to elicit the following information concerning each SI case: title, file number, character, date placed on SI, date of last summary report, category of case as defined in No Number SAC Letter 1, date of last NY investigative report, status, date checked, and name of agent making the check. The results of this survey will be recorded on 3x5 cards which can thereafter be used as tickler cards. They will be divided into those cases where summary reports have been submitted and those where summary reports have not as yet been submitted.

II. INVESTIGATIVE REPORTS (WHERE SUMMARY REPORTS  
HAVE HERETOFORE BEEN WRITTEN)

A. Ticklers

Two tickler cards will be utilized in the tickler system in this category, namely a numerical card and a date card. The 3x5 card utilized in making the preliminary survey, which indicates that summary reports have been written, will be used as the numerical card in the investigative report tickler system. A second card to be known as a date card will be prepared and will contain subject's name, file number, character, and the date of the last NY report.

The numerical tickler card in this category will be filed in strict numerical order.

The date card will be filed numerically according to the month the last report was submitted.

The preparation of a numerical card is believed necessary in a system of this character inasmuch as it can be used to determine at any time the status with respect to reports and can be used to locate the date card.

Date tickler cards will be filed in one of two separate drawers to be labeled respectively Cases to be Assigned for Reports and Cases Assigned for Reports.

As new SI cards are received from the Bureau as the result of new recommendations, appropriate tickler cards will be prepared and filed depending upon whether a summary report has been submitted.



Letter to Director, FBI  
NY 100-97061

B. Assignment of Cases

Periodically a clerk on Unit 12-8 will pull the date tickler cards on those cases in which reports should be written. She will call for the case file and when the same is received, she will determine the appropriate section to which the case should be assigned for the preparation of an appropriate investigative report. A notation will be made on both the date and the numerical tickler cards of the section to which assigned and the date. The numerical tickler card will be refilled in the drawer containing the numerical tickler cards and the date card will be filed in the drawer marked Cases Assigned for Reports numerically according to the month of assignment. The file will be sent to the appropriate section for reopening and assignment to an agent on a substantive squad.

C. Posting of Outgoing Reports

When any report is sent from the NYO in an SI case, the Assignment Card Section of this division after having properly posted the report will send the same to Unit 12-8. The Assignment Card Section will observe from the file cover that the subject is on the SI. In the event it is found by the substantive supervisor when he signs and dispatches for mailing an investigative report in an SI case that the file cannot accompany the outgoing report, he will attach to the NY copies of such report a 3x5 card prominently stamped SI which will indicate to the Assignment Card Section that the outgoing report should be sent to #12-8.

When an outgoing report is received by Unit 12-8, a clerk will pull both the numerical and the date tickler cards and make a notation thereon as to the date of the outgoing communication. The numerical card will be refilled in the drawer containing numerical tickler cards and the date card will be filed in the drawer marked cases to be assigned for verification numerically according to the month and year the report was submitted.

254

Letter to Director, FBI  
NY 100-97061

III. SUMMARY REPORTS (NO SUMMARY  
REPORT PREVIOUSLY SUBMITTED)

A. Ticklers

It is contemplated that the 3x5 cards utilized in making the preliminary survey can be used as a single card tickler system in this category. Of course, only those cards which indicate that no summary report has been heretofore submitted will be utilized in this category. These cards will all be filed in a drawer marked Cases to be Assigned for Summary Reports under the various categories as outlined in No Number SAC Letter 1 broken down within each category according to date the subject was placed on the SI. This will permit the preparation of summary reports according to the schedule of priority set out in No Number SAC Letter 1, 1952.

B. Assignment of Cases

Cases in the category where no summary reports have been submitted will be assigned in a manner similar to that category where summary reports have heretofore been submitted. When a case requiring a summary report is assigned, the tickler card will be moved from the drawer marked Cases to be Assigned for Summary Reports to a drawer marked Cases Assigned for Summary Reports.

C. Posting of Outgoing Reports

The procedure for posting outgoing reports will be virtually the same as outlined above with respect to cases where summary reports have been submitted. However, once a summary report has been submitted, the tickler card will then be utilized as the date card under the procedure outlined for those cases where summary reports have been submitted. At that time a new numerical card will be prepared and filed in the numerical section of the category above described as cases where summary reports have been submitted.

Letter to Director, FBI  
NY 100-97061

As stated above, the two described tickler systems are the proposed procedures which would be put into effect after a review is made of all the SI cases. Such a review would require an estimated 250 agent days to complete and would serve no purpose at this time unless the NYO were reinstituting the Summary Report Program and/or complying with the requirement that after the initial summary report an investigative report must be submitted once a year. Then too, if tickler systems were to be set up, it would take at least one clerk working full time on the tickler systems in order to keep them up to date.

In the event that either the Summary Report Program and/or the Investigative Report Program were to be reinstituted at this time, the Security Matter Section of the NYO would handle approximately 90% of the cases. As of 10/1/54 there were 3244 cases on this section and there were 158 Special Agents handling these cases. This is an average case load of 20.5 cases per SA. No so-called "lead cases" from other offices are assigned to this section. Included in these cases are such cases as CP, USA - District #2, New York Division; CP, NY County cases, and approximately 150 key figure and top functionary cases. I feel that in view of the type of pending matter being handled by the agents on the Security Matter Section, 20.5 cases is above a normal complement. To reinstitute the Summary Report Program and/or the Investigative Report Program would necessarily divert the SAs from their work on pending matter and thereby affect the delinquency of the NYO in this type of investigation. As you have been aware, the NYO, due to its high case load of security matter cases, has had difficulty in reducing the delinquency in its security investigations.

If the Bureau desires a resumption of the Summary Report Program and/or the Investigative Report Program where the initial summary has been submitted, to the degree indicated in rebulet, I feel it can only be accomplished at the present time by having a specified number of SAs assigned to such a project. In this regard it is appreciated that the Bureau may find it difficult to assign additional personnel to the NYO, but should the Bureau find itself in a position to transfer personnel to this office, then such personnel could be utilized to work on this project.

Letter to Director, FBI  
NY 100-97061

I feel very strongly that Bureau manpower should not be used to "rehash" material presently at hand to the detriment of present-day investigations. The importance of the Summary Report Program is, of course, appreciated and granted sufficient manpower this program will be reinstituted.

Therefore, in view of the above comments and in view of the cost of making a complete review of all the SI cases, this review will be held in abeyance. The NYO will await the Bureau's reply to the above comments.

SAC, New York (100-27061)

254  
October 22, 1954

Director, FBI (100-358036 Sub 34)

PERSONAL  
ATTENTION

RECORDED - 55  
EX-130  
SECURITY INDEX  
INVESTIGATIVE REPORTS

Reurlets of September 24, 1954, and October 20, 1954.

Bulet of September 13, 1954, pointed out that based upon an analysis of the circumstances existing in your office, the resumption of the Summary Report Program by your office did not appear feasible at that time. It was emphasized that you should continue to place emphasis upon your pending non-Security Index cases to ascertain those subjects who should be placed in the Security Index. You were instructed to afford these particular cases close supervisory attention to bring them to current status at the earliest possible moment.

The above Bulet went on to indicate my extreme concern as to those Security Index cases in which no recent reports have been submitted. I noted on page two of that letter that a unique problem is presented in your office in that the Summary Report Program has been only partially completed, rendering it difficult to provide for an orderly reopening of your Security Index cases on a regular basis, as is the procedure in other offices which have, of course, completed the summary report project.

COMM-FBI  
NOV 1 1954  
MAILED 22  
In the above letter of September 13, 1954, I made reference to the fact that as of August 13, 1954, a total of 1,399 Security Index cases were pending in your office, approximately 32% of the total pending active cases open in the security classifications, 21% of your entire Security Index. I observed that based on this figure, it was indicated that you should be making progress toward bringing your Security Index cases to current status with investigative reports.

As stated previously, my principal concern with the cases in your office relates to those Security Index cases in which no recent reports have been submitted. As I pointed out in my letter of August 5, 1954, it is absolutely imperative that our Security Index cases be entirely sound. We must have at all times sufficient subversive data marshalled in report form to justify the apprehension

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sullivan \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

RECEIVED NEW YORK 11/12/54

254  
10/29/54

and continued detention of our Security Index subjects. Unreported data which lies in your individual case files serves no purpose toward such objective. In other words; even though you have in your files cogent evidence of the subversive activities of a given subject, it is incumbent upon us to insure that these data be submitted in reports, which may be made available to the Department representatives in line with our fixed responsibilities under the Emergency Detention Program.

Your letter of September 24, 1954, advised that those Security Index cases in which no report has been submitted since January 1, 1949, were being assigned at once for investigative reports. This is a step in the right direction. The problem is not confined to those 28 cases, however; it extends to the undetermined number of cases in which no report has been submitted during the intervening years. As an example, in how many cases have no reports been submitted since July 1, 1949? Since January 1, 1950? Since July 1, 1950? Thus, my concern centers upon the Security Index cases in which no summary reports have been submitted, for, as you can perceive, preparation of those reports gave both your office and the Bureau an opportunity to evaluate them to verify that they were sound and contained sufficient subversive data to warrant Security Index status. Going a step further, there are, of course, many cases in your office in which although no summaries have been prepared, you have submitted investigative reports within recent months, allowing for similar evaluation of these cases. Specifically, then, the cases which need systematic investigative attention are those in which the most recent reports are dated between January 1, 1949, and the Fall of 1951, when the Summary Report Program was instituted.

To cope with this problem I instructed you on page three of Bulet of September 13, 1954, above, to "take steps to establish procedure whereby your Security Index cases may be reopened on a chronological basis with specific attention directed to those cases in which reports have not been submitted for extended periods. Such procedure should insure the selective openings of your cases pending resumption of the Summary Report Program."

In other words, since you are in fact reopening your Security Index cases in some volume, as borne out by the figures of such cases pending as of August 13, 1954, I asked you to devise some system to insure that the relative dates of the most recent reports be considered in each instance, in line with the preceding comments.

10/29/54

Urlet of October 20, 1954, is not responsive to the specific instructions in Bulet of September 13, 1954, in which I stated: "You are instructed to advise the Bureau no later than October 15, 1954, of the procedure you have set up in compliance with the foregoing instructions. You should describe the procedure in sufficient detail to assure the Bureau that it will permit the reopening of your cases on a systematic, chronological basis...Your letter should also include an analysis of your Security Index cases showing, in general terms, their status with regard to the dates of the most recent reports."

A review of urlet of October 20 reflects that it is concerned with two basic premises (1) that procedure would be initiated whereby investigative reports would be submitted in those cases in which summary reports have been submitted and (2) that procedure would be initiated whereby summary reports would be submitted in appropriate cases.

Neither of these circumstances was discussed or proposed in Bulet of September 13, 1954, which dealt exclusively with the reopening of your Security Index cases for investigative reports where no reports—investigative or summary—have been submitted for extended periods, on a chronological basis.

Your attention is directed to page six of relet of October 20, 1954, wherein you state that "in view of the cost of making a complete review of all the Security Index cases, this review will be held in abeyance." It is difficult to see wherein a survey of your cases would be prohibitive in cost. Such a survey would be confined entirely to the determination of the most recent report submitted by the office of origin, your office in most instances. It was understood that such a survey might well be required, and it was left "to the discretion of your office" in so doing to comply with my instructions.

I am, therefore, reiterating the instructions set out in Bulet of September 13, 1954: You are instructed to submit no later than November 15, 1954, an analysis of the procedure being devised by your office whereby your Security Index cases may be reopened on a chronological basis—to the extent possible—with specific attention directed to those cases in which reports have not been submitted for extended periods. In other words, I want you to demonstrate to me clearly and unmistakably that in reopening your Security Index cases you are giving due consideration

254  
10/29/54

to those cases in which reports--investigative or summary--have not been submitted over protracted periods, and that you have established intelligent and practical procedure in doing so. It is understood that elements of the planning discussed under parts II and III of urlet of October 20, 1954, may be utilized, within your discretion.

I want you to give this matter your close personal attention.



## Office Memorandum • UNITED STATES GOVERNMENT 255

TO : A. H. Belmont

DATE: October 26,  
1954

FROM : F. J. Baumgardner

SUBJECT: SECURITY CASES  
NEW YORK OFFICE  
FBI File 100-358036 Sub 34

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

You will recall that because of the large backlog and delinquency in security cases in the New York Office, the recommendation was made and approved on July 21, 1953, that we discontinue the use of O-1 Forms (the form used for requesting advice from the field as to the status of the case) on routine security cases in the New York Office. It is emphasized that the discontinuance of these follow-ups apply only to routine cases, the more important cases being followed as in the past by memorandum. This moratorium has been continued to date.

It has been pointed out by the New York Office that in view of the large numbers of delinquent security cases (1,822 as of October 1, 1954), the use of the O-1 Forms would slow down the Agents and create a considerable backlog of work in the Chief Clerk's office in New York. Further, New York Office has assured us that they are keeping sufficient pressure on the Agents assigned to routine security cases that they did not feel that the receipt of O-1 Forms from the Bureau would facilitate in the least of the handling of these cases. On the contrary, it was stated that these forms requiring the pulling of numerous files would slow down the work. We have continued to follow the progress of the New York Office and as noted in my recent memorandum regarding security delinquency, New York is making real progress in reducing their delinquency in these cases. It should be noted that the last four months their security delinquency has dropped successively 41 per cent, 39 per cent, 38 per cent, to 32 per cent as of October 1, 1954.

Pertinent statistics relating to the security classifications 65, 100, and 105, since discontinuing the practice of following New York with O-1 Forms in routine security cases is set forth as follows:

WGO:d1f d4/ RECORDED-19

Ruffin  
 Johnson  
 H. H.  
 J. H.  
 M. H.  
 B. H.  
 H. H.  
 H. H.

101-357-66-04-235

Erwerbs

255

<u>Date</u>	<u>Pending Active</u>	<u>Delinquent</u>	<u>Percentage Delinquent</u>
7-1-53	6,395	4,449	70%
8-1-53	6,126	4,295	70%
9-1-53	5,851	3,554	61%
10-1-53	5,573	3,103	56%
11-1-53	5,309	2,708	51%
12-1-53	5,219	2,429	47%
1-1-54	5,115	2,187	43%
2-1-54	5,144	2,732	53%
3-1-54	5,203	1,639	32%
4-1-54	5,581	2,188	39%
5-1-54	5,377	2,191	41%
6-1-54	5,290	2,192	41%
7-1-54	5,417	2,207	41%
8-1-54	5,750	2,225	39%
9-1-54	5,585	2,126	38%
10-1-54	5,632	1,822	32%

As the above figures indicate there has been a marked improvement in the delinquent status of security work in New York in recent months.

RECOMMENDATION:

In view of the progress made by the New York Office in reducing its security delinquency, it is recommended that we continue the moratorium on the use of O-1 Forms until January 1, 1955. We will continue to follow New York Office closely in their efforts to further reduce security delinquency and bring these cases to a current status.

It is pointed out that even though O-1 Forms are not sent to New York in individual cases, the progress of the New York Office followed on a monthly basis on the over-all backlog of security work and delinquency. In our letter of September 13, 1954, we made it clear to the SAC in New York that the security delinquency must be brought to and maintained at reasonable levels, pointing out that there had been sufficient time since the reorganization of their security work for results to be forthcoming. The September administrative report did, in fact, show a commendable decrease from 38 per cent to 32 per cent as of October 1, 1954. We are continuing to follow the New York Office closely in this matter.

## Office Memorandum • UNITED STATES GOVERNMENT

256

DATE: 10/19/54

TO : Director, FBI

FROM : SAC, New York SUBJECT: SECURITY INVESTIGATIONS  
INTERVIEWS OF SUBJECTS

Re SAC letter Number 54-50 dated 9/21/54 requesting this office to submit suggestions whereby the Bureau interviews with security subjects may be further exploited as an investigative weapon and as a disruptive technique.

The following suggestions are being submitted for the Bureau's review:

b7D

FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

AIRTEL

NEW YORK, N.Y.  
OCT. 22, 1954

BUREAU

Transmit the following Teletype message to:

SECURITY INDEX, SPECIAL SECTION, [REDACTED], ESP-R. REBUTEL 6/16/54.

SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU OF SUSPENSION OF  
EMPLOYMENT U.S. NAVAL SHIPYARD, BROOKLYN, NY. SECURITY HEARING BOARD HAS  
RECOMMENDED THAT CONTINUANCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT WITH  
INTEREST OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER RESTS WITH  
SECRETARY OF NAVY.

KELLY

④ - Bureau (100-358086-Sub 34)(REGULAR)  
(1 - Bufile [REDACTED])

RAM:IM

65-16014

17 OCT 1954

*9/22/54*  
*Int Sec*  
FBI

Approved: \_\_\_\_\_

Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

65-16014

UNRECORDED  
October 25, 1954

SAC, Albany

*J. Edgar* Director, FBI (100-358086)

SECURITY INVESTIGATIONS -  
SURVEY OF PENDING ACTIVE INVESTIGATIONS  
CONSIDERING SUBJECTS FOR THE SECURITY INDEX - 11/1/54

A review of the September administrative reports from all offices indicated that as of September 30, 1954, there were a total of 23,011 pending active matters in classifications 65, 100 and 105. In many instances matters are carried as pending active for various reasons other than for conducting investigations to determine whether or not a subject should be recommended for the Security Index. For example, many matters are pending active to conduct interviews, to prepare periodic investigative reports, or to take other action regarding subjects already on the Security Index.

In order that the Bureau can determine the total number of pending active cases in those classifications in

cc - 100-358086 Sub 34

2 cc - Albuquerque	2 cc - Milwaukee
2 cc - Anchorage	2 cc - Minneapolis
2 cc - Atlanta	2 cc - Mobile
2 cc - Baltimore	2 cc - Newark
2 cc - Birmingham	2 cc - New Haven
2 cc - Boston	2 cc - New Orleans
2 cc - Buffalo	2 cc - New York
2 cc - Butte	2 cc - Norfolk
2 cc - Charlotte	2 cc - Oklahoma City
2 cc - Cincinnati	2 cc - Omaha
2 cc - Chicago	2 cc - Philadelphia
2 cc - Cleveland	2 cc - Phoenix
2 cc - Dallas	2 cc - Pittsburgh
2 cc - Denver	2 cc - Portland
2 cc - Detroit	2 cc - Richmond
2 cc - El Paso	2 cc - St. Louis
2 cc - Honolulu	2 cc - Salt Lake City
2 cc - Houston	2 cc - San Antonio
2 cc - Indianapolis	2 cc - San Diego
2 cc - Kansas City	2 cc - San Francisco
2 cc - Knoxville	2 cc - San Juan
2 cc - Little Rock	2 cc - Savannah
2 cc - Los Angeles	2 cc - Seattle
2 cc - Louisville	2 cc - Springfield
2 cc - Memphis	2 cc - Washington Field
2 cc - Miami	

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

ORIGINAL COPY FILED IN 100-358086

UNRECORDED  
10/25/54

the field as of October 31, 1954, in which investigations still remain to be conducted prior to determining whether the subject of the case should or should not be recommended for the Security Index you should be guided by the following instructions.

1. At the time of the preparation of the October administrative report, each office should survey all pending active matters in classifications 65, 100 and 105 in which the office is office of origin to determine the number of cases in which investigations remain to be conducted prior to bringing the case to a status where a final determination can be made whether or not the subject's name should be recommended for the Security Index. Of course, no case should be included in the tabulation in which the subject's name is already included in the Security Index.
2. If all investigation in a case has been completed and the only remaining action is the dictation or transcription of the dictation reporting the completed investigative action necessary to determine whether a subject's name should be included in the Security Index, the case should not be counted in the tabulations requested herein.
3. The tabulations should in no way affect or be included in your regular monthly administrative report but should be submitted to the Bureau by memorandum under the caption "Security Investigations - Survey of Pending Active Investigations Considering Subjects for the Security Index." However, the cases reviewed in this survey shall be those included in the office of origin pending active matters as reported in your October monthly administrative report. The results of this survey should be submitted to reach the Bureau by November 10, 1954.

Mr. Parsons

UNRECORDED  
10-26-54

Mr. Bowles

ROBOT CAMERAS FOR SURVEILLANCE  
PHOTOGRAPHIC EQUIPMENT

New York

Security Index

The Bureau has recently approved the purchase of five Robot cameras, two of which are to be furnished the San Francisco office and three to replace Laboratory cameras recently used to fulfill Field requests. Until these are received there are none available at the Bureau for Laboratory use or for assignment to the Field.

By letter dated October 14, 1954, (100-358086-34-247), the New York office requested fourteen additional Robot cameras. There are ten Robot cameras already available in the New York office and their letter sets forth a need for a total of twenty-four of these cameras. The Internal Security Section of the Domestic Intelligence Division agrees that New York's request for fourteen additional Robot cameras appears justified.

The Robot camera is particularly adaptable to use in a book, small package, brief case, et cetera, as a concealed camera. The New York office, in referenced letter, as well as in previous correspondence, and other offices have reported outstanding success with Robot cameras insofar as obtaining photographs of certain subjects found difficult to photograph by any other technique than that of a concealed camera.

The Laboratory has learned through a local photo trade source that the manufacturer has discontinued the Robot-Star, which is the model the Bureau has been using, in favor of the more expensive newer model Robot-Royal. The Robot-Royal model would cost us at least \$100.00 more than the Robot-Star model according to the quoted prices. The Robot-Star model is adequate for our purpose and it is believed we should buy sixteen of these in addition to those requested by New York so that we will be in a position to fulfill the Field's immediate needs.

RECOMMENDATION #1:

That thirty Robot-Star 35 mm cameras, 2 1/2 x 2 1/4 mm, each with Schneider-Xenar f2.8, 3.75 centimeter coated lens and leather carrying case, be purchased at a cost of slightly less than \$100.00 each, fourteen of these cameras to be furnished the New York office as requested and the remaining sixteen to be sent to the Laboratory to be furnished to the Field.

RECOMMENDATION #2:

If the above purchase is approved, it is recommended that the attached letter be forwarded to New York advising that the fourteen Robot cameras requested will be furnished.

100-358086-34-  
NOT RECORDED

62-6116

NOV 26 1954

ATTEST  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

258

NEW YORK, NY, 10/29/54

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION, [REDACTED], ESPIONAGE - R.

REBUTEL, 6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT  
PAY IN LIEU OF SUSPENSION OF EMPLOYMENT, US NAVAL SHIPYARD,  
BROOKLYN, NY. SECURITY HEARING BOARD HAS RECOMMENDED THAT  
CONTINUANCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT WITH  
INTEREST OF NATIONAL SECURITY. FINAL DECISION IN THIS  
MATTER RESTS WITH SECRETARY OF NAVY.

KELLY

- 4 - BUREAU (REGULAR)
- (3) - BUFILE 100-358086 SUB 34)
- (1 - BUFILE [REDACTED])

Mr. Belmont

RECORDED - 28

EX-123

100-358086-34-35  
OCT 30 1954

PAM:CCP (#6)  
(65-1603)

APPROVED

Special Agent in Charge

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED



NEW YORK, 10/22/54

259

Transmit the following Teletype message to: BUREAU

SECURITY INDEX-SPECIAL SECTION CONCERNING

SUSPENDED ARMY EMPLOYEE. NEWYAIRTEL, 10/22/54. MR.

[REDACTED], FIRST ARMY LOYALTY HEARING BOARD, ADVISED

SA RAYMOND J. KOPP ON 10/27/54 THAT HE HAD CONTACTED THE

SECRETARY OF THE ARMY'S OFFICE, WASHINGTON, D.C. BY PHONE AND IT

WAS ADVISED THAT THEY WERE PREPARING THE PAPERS FOR THE

SUBJECT'S REMOVAL. MR. [REDACTED] FURTHER STATED THAT HE WOULD

ADVISE NYO OF THE EFFECTIVE DATE OF THE REMOVAL.

KELLY

Mr. Belmont

3 - BUREAU (100-358086) (SUB34) (REGISTERED REGULAR)  
 1 - BUREAU [REDACTED]

RECORDED-112/100-358086-34-259

GAP:MM (#12-13)  
 100-92506

NO COPY TO [REDACTED]

proved JSK Sent M Per Per  
 Special Agent in Charge

AIRTEL

FD-36

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, NY, 10/29/54

260

Transmit the following Teletype message to: BUREAU

SECURITY INDEX SPECIAL SECTION; CONCERNING

SUSPENDED POSTOFFICE EMPLOYEE. RE NY AIRTEL, 10/22/54.

MISS PERSONNEL DEPARTMENT, GENERAL POST OFFICE,  
NYC, ADVISED SUBJECT STILL A SUSPENDED POST OFFICE EMPLOYEE.

KELLY

- 5 - BUREAU (REGULAR)
- (4) - BUFILE 100-358086 SUB 34)
- (1 - BUFILE 105

Mr. Belmont

EX-109

11 OCT 30 1954

TFM:CCP (#1)  
105-6799

Approved

Sent

M Per

UNRECORDED COPY FILED IN 105-26411-

AIRTEL

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, NY, 11/5/54

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Harbo	_____
Mr. Parsons	_____
Mr. Quinn	_____
Mr. Nease	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Mr. Holloman	_____
Mr. Gandy	_____

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION; CONCERNING [REDACTED]

[REDACTED], SUSPENDED P.O. EMPLOYEE. RE NEW YORK AIRTEL, 1353

10/29/54. MISS [REDACTED], PERSONNEL DEPARTMENT, G.P.O.,

NYC, ADVISED SUBJECT STILL A SUSPENDED P.O. EMPLOYEE.

KELLY

5 - BUREAU (REGULAR)  
(4 - 100-358086 SUB 34)  
(1 - BUFILE 105 [REDACTED])

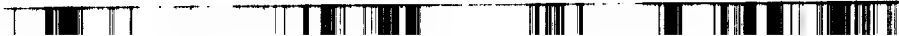
RECORDED - 118

100-358086-360-118

TELETYPE (2)  
105-6799

Approved: [Signature]  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INVESTIGATIONS -  
 SURVEY OF PENDING ACTIVE INVESTIGATIONS  
 CONSIDERING SUBJECTS FOR THE SECURITY INDEX

DATE: 11/9/54

262

Rebulet 10/25/54.

Set out hereinafter are the tabulations requested in Bureau letter showing number of cases in the New York Office in which investigations still remain to be conducted prior to determining whether the subject of the case should or should not be recommended for the Security Index.

Pursuant to your instructions the figures set out below include only cases in which the New York Office is the Office of Origin and do not include any case where all the investigation has been completed and the only action remaining is dictation or transcription of dictation reporting the completed investigative action necessary to determine whether a subject's name should be included in the Security Index.

The following are the figures broken down in classifications 65, 100 and 105:

<u>Classification</u>	<u>Number of cases</u>
65	12
100	1,889
105	262
Total	2,170

RECORDED-32

6 NOV 10 1954

TSM:MHO

1170

SAC, New York

November 9, 1954

Director, FBI (100-358086 Sub-34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet October 12, 1954, which commented on your progress in reducing the delinquency of your office in the security classifications 65, 100 and 105. It is noted that your delinquency for September, 1954, was approximately 32 per cent.

A review of your administrative report for October, 1954, reveals that there are 5,301 pending active matters in the security classifications of which 1,639 are delinquent, a delinquency of approximately 30.9 per cent. This percentage of delinquency it is noted represents a decrease of approximately 1.1 per cent from the analogous figure for the preceding month. It is noted that during the past four months your administrative reports have revealed continued progress in reducing the delinquency of your office in the security classifications. In this respect it is observed that your delinquency in the security classifications as of June, 1954, was approximately 31 per cent. This reduction in the security delinquency of your office is most gratifying and is indicative of progress which can be accomplished through close supervision. With respect to your current delinquency it is noted that this delinquency represents the lowest percentage of delinquency which has existed in your office since this matter has been followed by the Bureau on a regular basis.

The Bureau will continue to review your administrative reports closely so that your progress in further reducing the security classifications delinquency may be noted.

JLM:bh

RECORDED - 40

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

NOV 10 1954  
140

NOV - 3 1954  
MAILED 24

100-358086-34-263

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Winterrowd	

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION, ~~REDACTED~~; ESPIONAGE-R.  
RECEIVED 6/16/54. SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT  
PAY IN LIEU OF SUSPENSION OF EMPLOYMENT US NAVAL SHIPYARD,  
BROOKLYN., NY. SECURITY HEARING BOARD HAS RECOMMENDED THAT  
CONTINUANCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT WITH INTEREST  
OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER RESTS WITH  
SECRETARY OF THE NAVY.

KELLY

④ - BUREAU (100-358086 sub 34) (REGULAR)  
(1 - BUFILE ~~REDACTED~~)

RECORDED - 112 100-358086-34

20 NOV 6 1954

RECEIVED (20)  
65-1654

Approved

Sent M Per

UNRECORDED COPY FILED IN 65-1654-68

AIR TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 11/4/54

Transmit the following Teletype message to: BUREAU

SI - SPECIAL SECTION. CONCERNING [REDACTED], A

SUSPENDED ARMY EMPLOYEE. RE MY AIR TEL 10/29/54. SA [REDACTED]

[REDACTED] ON 11/3/54 ADVISED THAT MR. [REDACTED], [REDACTED], FIRST ARMY, LOYALTY HEARING BOARD, STATED THAT HE HAD RECEIVED A COPY OF THE SECRETARY OF THE ARMY'S LETTER TO THE SUBJECT IN WHICH THE SUBJECT WAS ADVISED THAT IN LIEU OF THE FACT THAT SHE HAD NOT MADE AN APPEAL AS OF 10/29/54 THAT SHE HAS BEEN REMOVED FROM THE ARMY PAYROLL RECORDS. THE BUREAU IS ADVISED THAT FD 122 IS BEING SUBMITTED RE EMPLOYMENT STATUS, THAT THE WEEKLY AIR TELS ARE BEING DISCONTINUED AND THAT THIS CASE IS BEING CLOSED.

KELLY

3 - BUREAU (100-358086) (SUB 34), &  
1 - BUREAU (100-356012)

GAP: [REDACTED] (#12-13)  
100- [REDACTED]

Approved: [REDACTED]

Sent [REDACTED]

M

Per [REDACTED]

FD-36

Mr. Tolson	
Mr. Boardman	
Mr. Belmont	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tamm	
Mr. Sizoo	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
AIRTEL

266

NEW YORK, N.Y.  
NOV. 12, 1954

BUREAU

Transmit the following Teletype message to:

SECURITY INDEX, SPECIAL SECTION, ~~REDACTED~~ ESP-R. REBUTEL 6/18/54

SUBJECT CONTINUES ON ANNUAL LEAVE WITHOUT PAY IN LIEU OF SUSPENSION OF  
EMPLOYMENT US NAVAL SHIPYARD, BKLYN, N.Y. SECURITY HEARING BOARD HAS  
RECOMMENDED THAT CONTINUANCE OF SUBJECT'S EMPLOYMENT IS CONSISTENT WITH  
INTEREST OF NATIONAL SECURITY. FINAL DECISION IN THIS MATTER RESTS  
WITH SECRETARY OF THE NAVY.

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

KELLY

RECORDED 77  
EX-125

4 - Bureau (100-350086 sub 34) (Regular)  
(1-Bufile 65-~~REDACTED~~)

RAM:IM

65-36014

Approved: *[Signature]*

Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

COPIES FILED IN



AIR - TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY, NY 11/12/54

267

Transmit the following Teletype message to: BUREAU.

SECURITY INDEX, SPECIAL SECTION; CONCERNING  
SUSPENDED P.O. EMPLOYEE. RE NY AIRTEL 11/5/54.  
MISS ~~REDACTED~~, PERSONNEL DEPT., GPO, NYC, ADVISED  
SUBJECT STILL A SUSPENDED PO EMPLOYEE.

KELLY

RECORDED-45

X-124

100-358086-34-2

5 - Bureau (100-358086 Sub 34) (Regular)  
(1 - 105-~~REDACTED~~)

TFMCS:DE (#1)  
NY 105-6700

AR

CP

MM

Special Agent in Charge

UNRECORDED COPY FILED 11/13/54

Office Memorandum • UNITED STATES GOVERNMENT

268

TO : Director, FBI (100-358086 Sub 34) DATE: 11/15/54  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX  
 INVESTIGATIVE REPORTS

Rebulet October 29, 1954.

As noted in previous communications, this office has reopened and brought up to date all Security Index cases which did not have a report since January 1, 1949. In compliance with Bureau instructions, the following program is being placed into effect immediately in order to bring our Security Index cases to a more up-to-date status and also to let us know the exact status of all Security Index cases.

In connection with the verification program, as each case is reviewed to verify address and employment, the date of the last investigative or summary report will be noted, and those cases where there has not been an investigative or summary report submitted since January 1, 1950, will be reopened and assigned. The investigation will be brought up to date by the submission of an investigative report. It is expected we will be able to complete this within nine months, and therefore by September, 1955, there will be no Security Index cases in this office in which a report has not been submitted since January 1, 1950.

In addition to the above, as Security Index cases are handled by the Verification Unit a card will be made showing the date of the last investigative and/or summary report, and this card will be maintained in the Verification Unit, filed numerically in accordance with the year in which the last report was submitted. This will enable us to know, when we have brought all the cases up to date to January 1, 1950, those cases in which no report has been submitted during the recent past, and will enable us to know the exact date when the last report was submitted. We will then bring these cases up to date on a chronological basis, starting with 1950, then 1951, and so forth. It is believed these cards will also serve us in connection with the summary report program that is being run in the New York Office.

The exact number of investigative reports which will be required under this program is not known, but it is estimated that there will be approximately 400 cases which have not had a report since January 1, 1950. It is believed the New York Office is in a position to handle this number, and still process the pending cases which we are investigating to determine potential dangerousness of the individuals and whether they should be placed on the Security Index.

DEM:RAA

COPIES DESTROYED

113 1963

NOV-17-1954

NY 100-97061

268  
11/15/54

The reopening of these cases will be carefully followed and the Bureau will be advised by February 15, 1955, of the number of Security Index cases which have been reopened under this program.

268

SAC, New York (100-97061)

November 23, 1954

Director, FBI (100-358086 Sub 34)

PERSONAL ATTENTION

SECURITY INDEX  
INVESTIGATIVE REPORTS

ReBullets of September 13 and October 29, 1954, instructing your office to devise procedure whereby your Security Index cases might be reopened on a chronological basis with specific attention directed to those cases in which reports have not been submitted for extended periods.

Your letter of November 15, 1954, advises that such procedure is being initiated, integrated into your administrative processes for the semiannual verification of employment and residences of your Security Index subjects. You have estimated that the initial phase of this project will involve approximately 400 cases in which no reports have been submitted since January 1, 1950. Urlet further states that these cases can be reopened under such procedure while at the same time permitting the processing of pending cases which are to be investigated to determine if the subjects should be added to the Security Index.

The Bureau agrees with the foregoing observation in view of the status of your security cases as of October 31, 1954, as reflected in your administrative report of that date. Your security delinquency was computed at 30.9%, the lowest percentage existing in your office since the Bureau began following this matter on a regular basis. With continuing close supervision it is expected that your security delinquency will be reduced still further.

Since your proposed plan is geared to the verification procedure, it appears that all of your Security Index cases will have been reviewed in approximately six months, as projected in paragraph three of urlet. The initial phase of this project should, accordingly, be substantially completed by July 1, 1955, with reports either submitted or in preparation in the estimated 400 cases, noted

WGO:gmf  
(4)

11/24/54

MAILED 28/11/54

previously. From that point forward, utilizing the data on the cards prepared under your proposed procedure, you should be in a position to systematically and effectively bring your Security Index cases to current status.

You should proceed with the plan set out in relet, advising the Bureau on a quarterly basis of your progress in reopening your Security Index cases. You are instructed to submit the first such letter by February 15, 1955, as suggested on page two of urlet of November 15, 1954, setting out the number of cases reopened to that point together with any other pertinent observations affecting this project.

AIRTEL

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY, 11/19/54

269

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION, ~~REDACTED~~ ESPIONAGE - R.  
REBUTEL 6/16/54. ONI, NYC, TODAY ADVISED THAT SEC. OF  
NAVY TERMINATED SUSPENSION OF SUBJECT AND ORDERED HIM  
RESTORED TO ACTIVE DUTY AS OF 11/8/54. ONI ADVISED  
SUBJECT HAS RESUMED HIS EMPLOYMENT AT THE U.S. NAVAL  
SHIP YARD, BROOKLYN, NY. BUREAU REQUESTED TO ADVISE THE  
NYO WHETHER WEEKLY AIRTELS SHOULD CONTINUE IN VIEW OF  
SUBJECT'S RETURN TO DUTY.

KELLY

4-BUREAU (100-358086) (SUB 34)  
(REGULAR)

Mr. Belmont

*2 Copies to Int Sec - Reply  
being handled on  
The copy by Int Sec Sec/w/er*

RECORDED - 40  
EX-155

2 NOV 22 1954

RAM:GD (# 6)  
65-16014

Approved: MW  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

AIR TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

11/22/54, NEW YORK

270

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION; CONCERNING [REDACTED]

[REDACTED] SUSPENDED PO EMPLOYEE. RE NY AIRTEL 11/12/54.

MISS [REDACTED], PERSONNEL DEPARTMENT, GPO, NYC, ADVISED

SUBJECT STILL A SUSPENDED PO EMPLOYEE.

KELLY

5 - BUREAU (REGULAR MAIL)  
(4 - 100-358086 (sub 34)  
(1 - [REDACTED])

TFMCS:MAN (#1-S)  
NY 105-6799

RECORDED-42

100-358086-34

Approved: [Signature]

Sent

M

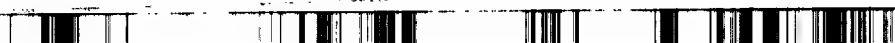
Per

105-23491-  
UNRECORDED COPY FILED IN

100-358086-34-271  
**CHANGED TO**  
100-396030-233

page 100

20





FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

0-2a

To: COMMUNICATIONS SECTION, AIRTEL 26, 1954

AIRTEL

272

Transmit the following message to: SAC, AIR TEL

SECURITY INDEX - SPECIAL SECTION. REURAIRTEL OF 11/19/54  
RE ~~REDACTED~~, BUFILE ~~REDACTED~~. CONTINUE TO ADVISE OF  
EMPLOYMENT STATUS OF ~~REDACTED~~ WEEKLY PER PREVIOUS INSTRUCTIONS.  
SUBMIT NEXT AIRTEL 12/3/54 UNLESS CHANGE IN STATUS OCCURS  
IN INTERIM.

HOOVER

Bufile 100-358086-Sub 34

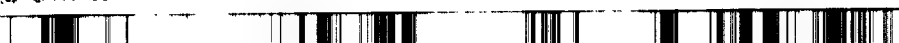
WGO:mjt  
(4)

100-358086-34 - 272

NOV 30 1954

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Larson \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

NOV 26 1954



AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

273

NEW YORK, NEW YORK, 11/26/54

Transmit the following Teletype message to:

BUREAU

SECURITY INDEX, SPECIAL SECTION, ~~REDACTED~~, ESPIONAGE - R.

REBUTEL 6/16/54. SUBJECT EMPLOYED U.S. NAVAL SHIPYARD, BROOKLYN, NY.

FD-36	Mr. Tolson
	Mr. Ladd
	Mr. Nichols
	Mr. Belmont
	Mr. Clegg
	Mr. Glavin
	Mr. Harbo
	Mr. Rosen
	Mr. Tracy
	Mr. Egan
	Mr. Gurnea
	Mr. Hendon
	Mr. Pennington
	Mr. Quinn
	Mr. Nease
	Mr. Gandy

KELLY

- 4 - BUREAU (REGULAR)
- (1 - BUFILE 65-~~REDACTED~~)
- (3 - BUFILE 100-376036 SUB 34)

RECORDED - 19

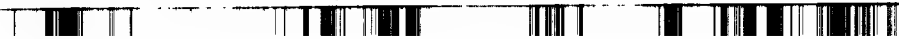
EX-130

*100-376036-27-273*  
*W.A.A.*

RAM:MTH (#6)  
65-16014

Approved: *[Signature]*  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_



AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NEW YORK, 11/29/54

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Mr. Gandy	

Transmit the following teletype message to: BUREAU  
SECURITY INDEX SPECIAL SECTION; CONCERNING [REDACTED],  
SUSPENDED PO EMPLOYEE. RENYAIRTEL, 11/22/54. MISS [REDACTED],  
PERSONNEL DEPARTMENT, GPO, NYC, ADVISED SUBJECT STILL A  
SUSPENDED PO EMPLOYEE.

KELLY

(5) - BUREAU (REGULAR)  
(4 - 100-358086 Sub 34)  
(1 - [REDACTED])

*Records Orig in  
cc in*

*Destroy remains [unclear]*

*[Signature]*  
*11/29/54*

EX-150

6 NOV 30 1954

TFMcS:MXR (# 1-G)  
NY 105-6799

Approved: \_\_\_\_\_

Sent \_\_\_\_\_ M Per \_\_\_\_\_

125

UNRECORDED  
December 1, 1954

SAC, Atlanta

Director, FBI (100-358036)

PERSONAL ATTENTION

SECURITY INVESTIGATIONS -  
SURVEY OF PENDING ACTIVE INVESTIGATIONS  
CONSIDERING SUBJECTS FOR THE SECURITY INDEX - NEW YORK

ReBulet to Albany October 25, 1954, instructing all offices to submit the total number of pending-active cases as of October 31, 1954, in which investigation remained to be conducted prior to bringing the cases to a status where a final determination might be made whether or not the subject's name should be included in the Security Index.

An analysis of the replies to referenced Bulet revealed that 6,066 cases in a pending-active status in the field as of October 31, 1954, fell into the above category, approximately 27 per cent of the total of 22,452 pending-active matters in the security classifications. This communication is directed to those offices whose figures as submitted were above the field average of 27 per cent of the total pending-active case load figures. It is indicated that added emphasis must be placed on your non-Security Index cases to process them expeditiously.

2cc - Birmingham  
2cc - Boston  
2cc - Buffalo  
2cc - Butte  
2cc - Cincinnati  
2cc - Dallas  
2cc - Detroit  
2cc - El Paso  
2cc - Honolulu  
2cc - Houston  
2cc - Kansas City  
2cc - Knoxville  
2cc - Little Rock  
2cc - Louisville

2cc - Milwaukee  
2cc - Mobile  
2cc - Newark  
2cc - New Haven  
2cc - New Orleans  
2cc - New York  
2cc - Norfolk  
2cc - Omaha  
2cc - Philadelphia  
2cc - Phoenix  
2cc - Portland  
2cc - Richmond  
2cc - San Antonio

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

cc - Bufile 100-358086 Sub 34 -

100-358086-34 -

UNRECORDED  
12/1/54

As you know, one of our principal responsibilities in the internal security field is the designation of individuals for inclusion in the Security Index when their subversive activities, affiliations or tendencies give indication that they would be potentially dangerous in the event of a national emergency. For that reason, concerted effort should be made in your offices to give preferred attention to non-Security Index cases to submit reports and place proper subjects in the Security Index with a minimum of delay. This requires close and diligent supervision on a continuing basis.

It is understood that in some areas penetration of the Communist Party underground has resulted in the development of additional cases for investigation. For example, in one Division the case load of non-Security Index subjects has shown marked increase in the wake of intensive coverage of underground matters. Lists of persons engaged in current Communist Party activity have in some instances been obtained through confidential informants and techniques resulting in temporary congestion in processing these cases. The New York Division, wherein the "hard core" of the Communist Party is centralized, continues to develop new security cases through informant coverage and other investigative operations.

The Bureau is taking the opportunity to focus attention upon this problem and to reiterate the absolute necessity of affording close supervision to your pending-active, non-Security Index cases. This matter should be discussed in detail with appropriate supervisory personnel in your offices and the foregoing comments impressed upon Special Agents engaged in all phases of security work.

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

275

NEW YORK, NEW YORK, 12/3/54

Transmit the following Teletype message to:

SECURITY INDEX, SPECIAL SECTION, ~~REDACTED~~; ESPIONAGE - R.

REBUTEL 6/16/54. SUBJECT EMPLOYED U.S. NAVAL SHIPYARD, BROOKLYN

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Winterrowd	_____
Tele. Room	_____
Miss Gandy	_____

KELLY

4 - BUREAU (REGULAR)  
(3) BUFILE 100-358086 SUB 34)  
(1 - BUFILE ~~REDACTED~~)

100-358086-34-275

RECORDED - 105

20 DEC 4 1954

RECEIVED (46)

Approved: XIV 1/1/1954

Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

UNRECORDED COPY FILED IN 65-40768-1

AIRTEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 12/3/54

276

Transmit the following Teletype message to: BUREAU

SECURITY INDEX SPECIAL SECTION; CONCERNING

SUSPENDED PO EMPLOYEE. RENE AIRTEL, 11/29/54. MISS

PERSONNEL DEPARTMENT, GPO, NYC, ADVISED SUBJECT STILL A SUSPENDED

PO EMPLOYEE.

KELLY

8- Bureau  
(4- 100-358086)  
(1- )

*INT SEC*

RECORDED-100-358086-34-  
EX-130

TFMCS:BAF (#1)  
NY 100-3700

DEC 10 1954

Approved: \_\_\_\_\_ Sent \_\_\_\_\_ M Per \_\_\_\_\_  
Special Agent in Charge

135-23491-1

Belmont  
S. P. Donohoe  
Cox  
Gstorn

277

December 13, 1954

SAC, New York (100-358086 Sub 34)

Director, FBI (100-358086-Sub 34)

PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet of November 9, 1954.

A review of your administrative report for the month of November, 1954, reveals that you are making continued progress in your efforts to reduce security delinquency in your office. It was observed that of 5349 pending active cases in the security classifications 65, 100 and 105 as of November 30, 1954, you listed 1577 as delinquent, approximately 29.3 per cent. The latter figure represents 1.6 per cent decrease from the analogous figure for the preceding month and is the lowest percentage of delinquency which has existed in your office since the matter has been followed by the Bureau on a regular basis.

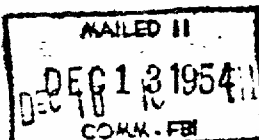
Your over-all delinquency as of November 30, 1954, stood at 22 per cent, based on 2021 delinquent items of a total of 9000 pending active matters in all classifications. Your nonsecurity delinquency was computed at approximately 12 per cent as computed from 444 delinquent cases of a total of 3651 pending active matters in the nonsecurity classification.

I am pleased with the progress exhibited by you and your supervisory staff in your efforts to bring your security cases to current status, in line with the other investigations conducted by your office. This matter should receive your constant attention, however, there must be no relaxation in the emphasis you are placing upon the prompt handling of your security cases.

This matter will be followed closely at the Bureau by a review of your administrative report for the month of December, 1954.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

WGO:ejf  
(9)



FBI - 1021ICE  
REC'D BETHOM1

RECEIVED - SECURITY

DEC 13 10 55 AM '54

RECEIVED - GOVERNMENT

DEC 13 1954



UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 12/10/54

278

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION; CONCERNING [REDACTED]  
SUSPENDED PO EMPLOYEE. RE NY AIR-TEL, 12/3/54. MISS [REDACTED]  
[REDACTED], PERSONNEL DEPARTMENT, GPO, NYC, ADVISED SUBJECT STILL A  
SUSPENDED PO EMPLOYEE.

KELLY

(5) - BUREAU (100-358086 SUB 34) (REGULAR)  
(1 - [REDACTED])

RECORDED - E

TELETYPE UNIT (#1-G)  
NY 105-6799

Sent M Per

Special Agent in Charge

UNRECORDED

December 22, 1954

SAC, Albany

PERSONAL ATTENTION

Director, FBI (100-358086)

SECURITY INDEX

There is attached hereto for each office an alphabetical list of its Security Index subjects prepared from the Bureau's Security Index as of December 15, 1954. Each subject is identified by name, race, sex and date of birth. The subjects carried in the various subdivisions of the Special Section are listed on separate pages under the appropriate headings. It is requested that this list be used to reconcile the Security Index in your office with the Index at the Seat of Government by checking the names on the list against your Security Index cards.

## Attachment

cc-Bufile 100-358086 sub 34

2 cc-Albuquerque (w/attach)  
 2 cc-Anchorage (w/attach)  
 2 cc-Atlanta (w/attach)  
 2 cc-Baltimore (w/attach)  
 2 cc-Birmingham (w/attach)  
 2 cc-Boston (w/attach)  
 2 cc-Buffalo (w/attach)  
 2 cc-Butte (w/attach)  
 2 cc-Charlotte (w/attach)  
 2 cc-Chicago (w/attach)  
 2 cc-Cincinnati (w/attach)  
 2 cc-Cleveland (w/attach)  
 2 cc-Dallas (w/attach)  
 2 cc-Denver (w/attach)  
 2 cc-Detroit (w/attach)  
 2 cc-El Paso (w/attach)  
 2 cc-Honolulu (w/attach)  
 2 cc-Houston (w/attach)  
 2 cc-Indianapolis (w/attach)  
 2 cc-Kansas City (w/attach)  
 2 cc-Knoxville (w/attach)  
 2 cc-Little Rock (w/attach)  
 2 cc-Los Angeles (w/attach)  
 2 cc-Louisville (w/attach)  
 2 cc-Memphis (w/attach)  
 2 cc-Miami (w/attach)

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

2 cc-Milwaukee (w/attach)  
 2 cc-Minneapolis (w/attach)  
 2 cc-Mobile (w/attach)  
 2 cc-Newark (w/attach)  
 2 cc-New Haven (w/attach)  
 2 cc-New Orleans (w/attach)  
 2 cc-New York (w/attach)  
 2 cc-Norfolk (w/attach)  
 2 cc-Oklahoma City (w/attach)  
 2 cc-Omaha (w/attach)  
 2 cc-Philadelphia (w/attach)  
 2 cc-Phoenix (w/attach)  
 2 cc-Pittsburgh (w/attach)  
 2 cc-Portland (w/attach)  
 2 cc-Richmond (w/attach)  
 2 cc-St. Louis (w/attach)  
 2 cc-Salt Lake City (w/attach)  
 2 cc-San Antonio (w/attach)  
 2 cc-San Diego (w/attach)  
 2 cc-San Francisco (w/attach)  
 2 cc-San Juan (w/attach)  
 2 cc-Savannah (w/attach)  
 2 cc-Seattle (w/attach)  
 2 cc-Springfield (w/attach)  
 2 cc-Washington Field (w/attach)

194 DEC 30 1954

VNR  
12/22/54

In checking this list against your Security Index the following items should be considered and handled as follows:

1. If the name of a subject on the attached list is not included in your Security Index, you should check that subject's case file to determine his correct Security Index status. An appropriate notation should be placed adjacent to the subject's name on the enclosed list reflecting the correct Security Index status for the subject. If his name should be deleted from the Bureau's Security Index the notation should refer to the previous communication from your office which recommended cancellation. If you do not have a Security Index card for the subject and a card should be in your Index, the notation should request the Bureau to forward cards to your office.
2. If this check discloses the names of subjects in your Security Index which do not appear on the attached list, the names of such subjects and the Bureau file number (where known) should be set forth on a separate sheet of paper with the date that the subject was recommended for inclusion in the Security Index. Instances of this nature will occur in those cases where subjects have recently been recommended for inclusion in the Index and were not included therein at the time of printing of the attached list but cards have subsequently been prepared at the Bureau. Instances of this nature may also occur in those cases where cancellation of a Security Index card has recently been recommended by you and you have not yet received Bureau authorization to cancel.
3. In checking the Special Section of your Security Index against the attached list you should be certain that the subjects are in the same subdivision as those indicated on the attached list. Appropriate notations should be placed on the attached list if there are any discrepancies between your Special Section and the list.
4. To avoid an increasing number of discrepancies between the attached list and your Security Index due to current changes being made in the Security Index, this check must be instituted immediately and completed within 10 days of the receipt of this memorandum by each office. Upon completion, the attached list and appropriate notations should be returned to the Bureau by cover memorandum under instant caption.

## Office Memorandum • UNITED STATES GOVERNMENT

280

TO : Director, FBI (100-35806-34)

FROM : SAC, New York (100-97061)

SUBJECT: MISSING SECURITY INDEX SUBJECTS  
NEW YORK DIVISION

DATE: 12/20/54

CP, USA  
UNDERGROUND OPERATIONS  
(COMMUNIST ALBUM)  
IS - C

The Bureau has authorized the NYO to disseminate among fifteen selected divisions photographs of each of the missing Security Index subjects in the NYO for the purpose of exhibiting such photographs to appropriate confidential informants and sources.

Subsequently there was transmitted to the Bureau on 10/8/54 a suggestion by SA JOHN J. MC DERMOTT of the NYO with reference to the extension of the Communist Album. The suggestion of SA MC DERMOTT contemplates the circularization to all offices of photographs of various subjects to be included in the Communist Album and to be thereafter exhibited to confidential informants. The suggestion of SA MC DERMOTT further contemplated that photographs of all missing SI subjects maintained in the Unavailable Section would be thus circularized by the Bureau. The Bureau by letter dated 12/2/54 captioned "CP, USA - UNDERGROUND OPERATIONS (COMMUNIST ALBUM); IS - C" indicated that the suggestion of SA MC DERMOTT had been approved and that the circularization of such photographs would be effected.

In the event the Bureau circularizes the photographs of missing SI subjects in connection with the suggestion made by SA MC DERMOTT, it would appear that that would be a duplication of the circularization of photographs contemplated in connection with the missing SI subjects project as mentioned in Bureau letter dated 10/7/54 captioned "MISSING SECURITY INDEX SUBJECTS, NEW YORK DIVISION." This project is being held in abeyance until such time as the Bureau advises whether or not photographs of missing SI subjects will be made by the Bureau in connection with the suggestion of SA MC DERMOTT.

1 - Bureau 100-362719 (RM)  
1 - NY 100-122710

RM

CLS:MVC

RECORDED - 50

10 DEC 21 1954

Letter to Director, FBI  
NY 100-97061

It is contemplated in the suggestion of SA MC DERMOTT that the photographs of such missing SI subjects will be maintained permanently in the Communist Album in various offices and that the same will be periodically reviewed by appropriate informants. It is believed that such coverage if authorized by the Bureau would produce the same results as would the program referred to in the above-mentioned Bureau letter of 10/7/54. The Bureau is therefore requested to advise NY whether or not in view of the suggestion of SA MC DERMOTT mentioned above the program for the dissemination of the photographs of missing SI subjects, to the specific-- fifteen offices, should be terminated.

January 5, 1955

SAC, New York (100-9701)

Director, FBI (100-35806-34)

RECORDED  
INDEXED

EX-128

MISSING SECURITY INDEX SUBJECTS  
NEW YORK DIVISIONCOMMUNIST PARTY, USA,  
UNDERGROUND OPERATIONS  
(COMMUNIST ALBUM)  
INTERNAL SECURITY - C

Reurlet December 20, 1954, and Bulet December 2, 1954, captioned "Communist Party, USA - Underground Operations (Communist Album), Internal Security - C."

For your information, the suggestion of Special Agent John J. McDermott of your office to the effect that the Communist Album Extension should be consolidated with the Communist Album was adopted as indicated in reBulet. No action was taken in regard to the circularization of all the photographs of missing Security Index subjects.

In line with prior authority granted to the New York Division, you should disseminate among the 15 selected divisions, photographs of these missing Security Index subjects which will not be included in the new consolidated album.

## NOTE ON YELLOW:

ReBulet December 2, 1954, furnished to all offices including New York, a list of the subjects including those missing Security Index subjects which will be included in the new consolidated album.

WFD:lad

(5)

JAN 11 1955

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JAN-5 1955

JAN 11 1955

223

FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

AIRTEL

NEW YORK  
DEC. 10, 1954

BUREAU

Transmit the following Teletype message to:

SECURITY INDEX, SPECIAL SECTION. ~~REBUTEL~~ ESP-R. REBUTEL JUNE 16, 1954.

SUBJECT EMPLOYED U.S. NAVAL SHIPYARD, BROOKLYN, N.Y. IN VIEW OF SUBJECT'S

REMOVAL FROM SECURITY INDEX, UACB WEEKLY AIRTELS ARE BEING DISCONTINUED

BY NYO.

KELLY

4-Bureau (1 - Bufile ~~100-358086~~)  
3 - Bufile 100-358086)  
sub 34

NY 65-16014

RAM:IM

RECORDED-69

Approved: W. H. [Signature]  
Special Agent in ChargeSent \_\_\_\_\_ M Per [Signature]

282

Invoice of Contents from  
FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON, D. C.

Date December 15, 1954Case References SECURITY INDEX, PHOTOGRAPHIC WORKConsigned to: SAC, New York (100-97061)100-358086List of Contents

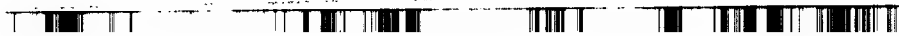
12/15/54 100-358086  
Mr. Parsons, 7625  
Mr. Conrad, 7142  
Mr. Beach, 7121  
Mr. Bowles, 7601  
Mr. Downing, 6228 IB  
Mr. Deiss, 6306 IB

2 brief cases

REGISTERED MAIL

LLS:VPP (2)

SPECIAL INSTRUCTIONS: Mail Room, place date of shipment and registry number; Shipping Room, show date of shipment, bill of lading number and initial this invoice; then return it to person whose name is checked in column at right. After this checked name has been initialed, invoice should be placed in administrative file.





282

New York, N. Y.  
December 9, 1954

REEVALUATION OF GUIDES FOR PLACING  
PERSONS ON SECURITY INDEX

In general, supervisors handling Security Matter investigations in the New York Office feel that the present guides or standards for placing individuals on the Security Index are good. It is felt, however, that each individual case poses different problems and that there are no certain standards which will meet all cases. It is also believed that it would be impossible to make any concrete set of rules which would cover past activities and borderline situations.

There are attached certain suggestions which were made during a conference of supervisors handling Security investigations, together with the conclusions reached. Fifteen agents took part in this conference, including thirteen Assistant Supervisors, Staff Supervisor W. T. Marchessault, and ASAC Moore. The actual votes on the specific suggestions are set out so the Bureau will be aware of how strong the reaction was to the various suggestions.

12-17-54  
100-358666-1  
b. 1

COPIES DESTROYED

100-358666-1

5-PC

NOT RECORDED  
12-22-54

282

file

**SUGGESTION:**

That an individual who is known to have been a member of one of the basic revolutionary organizations after June 1, 1950, and who is not known to have defected therefrom or his activities have not been offset by cooperation with the United States Government shall be considered for inclusion in the Security Index. (This is a change in the standards as set forth on page 29a, Section 87C of the Manual of Instructions, wherein the date is January 1, 1949.)

**BASIS FOR SUGGESTION:**

The reason behind the suggested change was that prior to January 1, 1949, many individuals perhaps believed the Communist Party was not a revolutionary organization and there had not been extensive publicity concerning the revolutionary character of the Party. During 1949 the top leaders of the Communist Party were convicted in Federal Court in New York City, and during 1949 and 1950 there was a great deal of publicity concerning the aims of the Communist Party, and furthermore in June, 1950, the Korean War broke out. Because of these facts it is felt that anyone active in the Party after June 1, 1950, would have been active with knowledge of the aims of the Party.

**CONCLUSIONS:**

Nine of the supervisors present felt that the date June 1, 1950, would be preferable to the present date, January 1, 1949. Six of the supervisors preferred having the standard remain as is (January 1, 1949). ASAC Moore was with the minority.

COPIES DESTROYED  
JUN 10 1963

## SUGGESTION:

That included in the standards should be a statement to the effect that the age and infirmity of any person should be considered, and if an aged or infirm person is not currently active in the Party or front organization that individual should not be included in the Security Index.

## BASIS FOR SUGGESTION:

Many aged or infirm persons have not been active for a period of several years and in some cases it is not recommended they be interviewed because of possible effects on their health should they be interviewed. It is felt that the Bureau would be expending manpower during an emergency in apprehending these people, and that if they were not currently active they should not be included in the Security Index.

## CONCLUSIONS:

Thirteen supervisors voted that this be included as a standard, with Staff Supervisor and ASAC Moore opposing.

COPIED  
1/10/53

## SUGGESTION:

Where an individual associates closely with several Security Index subjects and refuses to cooperate with the Bureau when contacted, the person should be placed on the Security Index even though there is no evidence of subversive activity on his part.

## BASIS FOR SUGGESTION:

In certain communities there are a large number of Security Index subjects and on occasions there are certain individuals who associate with a number of these Security Index subjects and who have been contacted and have been found to be entirely uncooperative. It is felt that these individuals have indicated a disloyalty because of their association and refusal to cooperate and should be considered potentially dangerous.

## CONCLUSIONS:

Three supervisors voted yes; the remainder voted no, with ASAC Moore agreeing with the majority.

## SUGGESTION:

That there be included in the Manual that any person who knowingly assists the Communist Party, by supplying cars, meeting places, and so forth, be considered in the Security Index. This has particular reference to the supplying of cars, meeting places, and so forth, for Underground activity.

## BASIS FOR SUGGESTION:

At the present time with the Party's Underground activities a great number of cars, meeting places, and so on, are being used, and it is believed that any person who allows his home, apartment, car, and so forth, to be used by the Party is potentially dangerous and should be included. It is believed that investigation should be instituted on any person whose car, apartment, and so forth, is known to have been used by the Party, and that unless investigation indicates this was without his knowledge he should be included on the Security Index.

## CONCLUSION:

Unanimously in favor.

## SUGGESTION:

Where no recent activity but activity in 1949 or early 1950 only a preliminary investigation be conducted and the person interviewed. Based on the results of the interview, the case would be closed or the investigation completed to determine if the subject should be placed on SI.

## BASIS FOR SUGGESTION:

It is felt that where we have a basis for opening a case under present standards but no recent activity, investigative time could be saved by determining the person's employment and conducting other preliminary investigation, and then obtaining authority to interview, and if the person is cooperative investigative time could be saved. If the person is uncooperative, then the investigation should be completed to determine if the person should be on the SI.

## CONCLUSION:

Unanimously in favor.

## SUGGESTION:

Where a person is on the Security Index and there is no subversive activity on the part of the spouse, the spouse should be interviewed, and if he or she refuses to cooperate during the interview he or she should be placed on the Security Index as potentially dangerous.

## BASIS FOR SUGGESTION:

It is felt that because of the loyalty <sup>To</sup> of the spouse, if we should pick up a husband or a wife the person remaining at large must be considered dangerous because of the loyalty rather than because of any known subversive activities on his or her part.

## CONCLUSION:

Six favored the recommendation and nine opposed, including Staff Supervisor Marchessault and ASAC Moore.

## SUGGESTION:

That a person having served in the Armed Forces of any country (Item E2g on page 29a of Section 87) not be considered in connection with the placing of an individual on SI if not known to have been a member of a basic revolutionary organization subsequent to January 1, 1949.

## BASIS FOR SUGGESTION:

Because of the number of people who have had military service of some nature or another and because of the fact that many of them have not had sufficient knowledge of explosives, etc., to justify placing them in a special category of dangerousness, it is felt they should not receive special consideration in this regard.

## CONCLUSIONS:

Four were in favor of the suggestion and eleven were opposed, including Staff Supervisor Marchessault and ASAC Moore.

COPIES DESTROYED  
4/25 1965



## SUGGESTION:

That it be specifically pointed out in the Manual that refusal to cooperate might be a basic refusal to talk to the agents at all, which would indicate adherence to the CP line for following of specific CP instructions, while others may talk to the agents but refuse to furnish information on the basis of principle, saying that they do not believe as a matter of principle they should furnish information concerning friends and associates.

## CONCLUSIONS:

It was unanimously agreed that a distinction should be made between these two types of refusal to cooperate.

COPIES DESTROYED

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NEW YORK, NEW YORK, 12/28/54

FD-36

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION; CONCERNING [REDACTED]  
[REDACTED], SUSPENDED PO EMPLOYEE. RE NY AIRTEL, 12/17/54.  
MISS [REDACTED], PERSONNEL DEPARTMENT, GPO, NYC,  
ADVISED SUBJECT STILL A SUSPENDED PO EMPLOYEE.

Mr. Tolson  
Mr. Ladd  
Mr. Nichols  
Mr. Belmont  
Mr. Clegg  
Mr. Glavin  
Mr. Harbo  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Miss Gandy

*Original + 6 cc  
Received  
5 copies  
destroyed*

KELLY

- 3 - BUREAU (105- [REDACTED]) (REGULAR)
- 4 - BUREAU (100-358086-SUB 34) (REGULAR)
- 1 - BUREAU (105- [REDACTED]) (REGULAR)

100-358086-SUB 34

cc

100-358086-24-283

RECORDED - 39

11 DEC 29 1954

*WJR*

EX-123

TFM: CAS (#1)  
105-6799

Approved

Sent M Per

Special Agent in Charge

4 1 1 1 1 1 1  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
12/17/54, NY, NY 284

Mr. Tolson  
Mr. Sizoo  
Mr. Winterrowd  
Tele. Room  
Mr. Nease  
Miss Gandy

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION; CONCERNING [REDACTED]  
[REDACTED], SUSPENDED PO EMPLOYEE. RENYAIRTEL, 12/10/54. MISS

4- [REDACTED], PERSONNEL DEPARTMENT, GPO, NYC, ADVISED  
SUBJECT STILL A SUSPENDED PO EMPLOYEE.

KELLY

5 - BUREAU (REGULAR)  
(1-100-358081-34)  
(1-105- [REDACTED])

100-358081-34- [REDACTED]

RECEIVED - [REDACTED]

TFM:CF(#1-G)  
105-6799

24 JUN 1955 156

Approved

Special Agent in Charge

Sent M Per -



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
- NY, 12/31/54

285

Transmit the following Teletype message to: BUREAU

SECURITY INDEX SPECIAL SECTION; CONCERNING [REDACTED]  
[REDACTED] SUSPENDED POST OFFICE EMPLOYEE. RENYAIRTEL  
12/28/54. MISS [REDACTED], PERSONNEL DEPARTMENT,  
GPO, NYC, ADVISED SUBJECT STILL A SUSPENDED PO EMPLOYEE.

KELLY

- 5 - BUREAU (REGULAR MAIL)
- (1) - BUFILE 100-358086 sub 34)
- (1 - BUFILE [REDACTED])

*[Handwritten signature]*

Mr. Belmont

*Noted 2 cc/120*

*Original  
100-358086 sub 34*

NY 105-6799

*cc 105-70711*

*YMC*

UNRECORDED COPY FILED IN 105-223

Sent M Per

## Office Memorandum • UNITED STATES GOVERNMENT

286

TO : Director, FBI (100-358086 Sub 34)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX  
 PREPARATION OF SUMMARY REPORTS

DATE: 1/6/55

Re No Number SAC Letter I, Series 1952, dated 3/14/52.

The following statistics are furnished to indicate the status of the Summary Report Program in the NYO and were taken from the summary report tickler cards maintained by the NYO as of 1/3/55:

Category	Total No. of Cases	Summary Reports Submitted Under Summary Report Program, i.e., After 3/22/51	Summary Reports Submitted Before Program, i.e. Prior To 3/22/51, and None After	Summaries Needed
2	60	59	1	1
4	20	0	2	20
5	6,549	2,270	144	4,279
Totals	6,629	2,329	147	4,300

~~EX-100~~ PROC

RECORDED - 84

JAN 7 1955

DM

JAN 7 1955  
 CLS:MVC

AIRTEL

UNRECORDED  
1/7/55 - NY

BUREAU

SECURITY INDEX, SPECIAL SECTION CONCERNING [REDACTED]  
SUSPENDED PO EMPLOYEE. RE NY AIRTEL 12/31/54. MISS [REDACTED]  
[REDACTED], PERSONNEL DEPARTMENT, GPO, NYC, ADVISED SUBJECT STILL IS  
SUSPENDED POST OFFICE EMPLOYEE.

KELLY

COPIES  
MAILED

1/11/55

5 - [REDACTED] (100-357046 sub. 34)  
(1-BUFILE [REDACTED])

TFM:LRE (#1)  
105-6799

NOT RECORDED  
105 JAN 13 1955  
INITIALS ON ORIGINAL

RECORDED  
105 JAN 13 1955  
RECORDED ATTACHED TO 11

105 JAN 17 1955

C. - Belmont  
S. B. Donahoe  
Osborn  
3cc - Cox

287

January 11, 1955.

SAC, New York

Director, FBI (100-358086 Sub-34)

PERSONAL ATTENTION

Be  
DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet of December 13, 1954, commenting upon your security delinquency of 29.3 per cent in the classifications 65,100 and 105 as of November 30, 1954.

Your administrative report for the month of December, 1954, reveals continued progress by your office. Of 5640 pending active cases in the above classifications, you listed 1492 as delinquent, approximately 26.4 per cent. Again, the latter figure represents the lowest percentage of delinquency which has existed in your office since the matter has been followed by the Bureau on a regular basis.

As of December 31, 1954, your over-all delinquency was approximately 21 per cent based on 1916 delinquent cases of a total of 9117 pending active matters in all classifications and your non-security delinquency was computed at only 12 per cent, based on 424 delinquent items of a total of 3477 pending active cases in the classifications other than 65, 100 and 105. Your progress in recent months in bringing your security delinquency to reasonable levels has been the source of satisfaction to the Bureau. It is indicative of diligent and assiduous supervision in your office and reflects commendable investigative efforts on the part of your Agent personnel. I desire to again remind you that only by maintenance of these investigations in current status may we properly discharge our responsibilities in the security field in processing these cases thoroughly and expeditiously. As I pointed out in referenced communication, this matter requires your constant attention and there must be no relaxation in the emphasis you are placing on the prompt handling of your security cases.

Your administrative report for the month of January, 1955, will be analyzed at the Bureau to determine your continued progress.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

WGO:bh  
(9)

COMM-FBI  
JAN 11 1955

13 JAN 12 1955

Office Memorandum • UNITED STATES GOVERNMENT  
288

TO : Mr. A. H. Belmont ✓

FROM : Mr. F. J. Baumgardner ✓

SUBJECT: SECURITY CASES  
NEW YORK OFFICE  
FBI File 100-358086 Sub 34

DATE: January 7, 1954

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont ✓  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

You will recall that because of the large backlog and delinquency in security cases in the New York Office, the recommendation was made and approved on July 21, 1953, that we discontinue the use of O-1 Forms (the form used for requesting advice from the field as to the status of the case) on routine security cases in the New York Office. It is emphasized that the discontinuance of these follow-ups apply only to routine cases, the more important cases being followed as in the past by memorandum. This moratorium has been continued to date.

It has been pointed out by the New York Office that in view of the large numbers of delinquent security cases (1,577 as of December 1, 1954), the use of the O-1 Forms would slow down the Agents and create a considerable backlog of work in the Chief Clerk's office in New York. Further, New York Office has assured us that they are keeping sufficient pressure on the Agents assigned to routine security cases that they did not feel that the receipt of O-1 Forms from the Bureau would facilitate in the least of the handling of these cases. On the contrary, it was stated that these forms requiring the pulling of numerous files would slow down the work. We have continued to follow the progress of the New York Office and as noted in my recent memorandum regarding security delinquency, New York is making real progress in reducing their delinquency in these cases.

Pertinent statistics relating to the security classifications 65, 100 and 105, since discontinuing the practice of following New York with O-1 Forms in routine security cases is set forth as follows:

cc - Mr. Belmont  
Mr. Baumgardner  
Mr. Rushing

TDR:cmf  
(4)

RECORDED-22

100-358086-34



Date	Pending Active	Delinquent	Percentage Delinquent
7-1-53	6,395	4,449	70%
8-1-53	6,126	4,295	70%
9-1-53	5,851	3,554	61%
10-1-53	5,573	3,103	56%
11-1-53	5,309	2,708	51%
12-1-53	5,219	2,429	47%
1-1-54	5,115	2,187	43%
2-1-54	5,144	2,732	53%
3-1-54	5,203	1,639	32%
4-1-54	5,581	2,188	39%
5-1-54	5,377	2,191	41%
6-1-54	5,290	2,192	41%
7-1-54	5,417	2,207	41%
8-1-54	5,750	2,225	39%
9-1-54	5,585	2,126	38%
10-1-54	5,632	1,822	32%
11-1-54	5,301	1,639	30.9%
12-1-54	5,349	1,577	29.3%

As the above figures indicate there has been a marked improvement in the delinquent status of security work in New York in recent months.

RECOMMENDATION:

In view of the progress made by the New York Office in reducing its security delinquency, it is recommended that we continue the moratorium on the use of O-1 Forms until July 1, 1955. We will continue to follow New York Office closely in their efforts to further reduce security delinquency and bring these cases to a current status.

It is pointed out that even though O-1 Forms are not sent to New York in individual cases, the progress of the New York Office is followed on a monthly basis on the over-all backlog of security work and delinquency. In our letter of September 13, 1954, we made it clear to the SAC in New York that the security delinquency must be brought to and maintained at reasonable levels, pointing out that there had been sufficient time since the reorganization of their security work for results to be forthcoming. We are continuing to follow the New York Office closely in this matter.

## Office Memorandum • UNITED STATES GOVERNMENT 289

TO : Director, FBI (100-358086-Sub 34)

FROM : SAC, New York (100-97061)

SUBJECT: SECURITY INDEX VERIFICATION PROJECT

DATE: 1/17/55

ReBulets, 5/17/54 and 8/20/54.

There are set forth below the data and information requested by the Bureau to be submitted in connection with the verification of the residence and employment addresses of Security Index subjects in the New York Division together with the operations of the special section in this division handling such verifications exclusively.

		8/1/54 to 1/15/55	5/1/54 to 8/1/54
I	Total verifications 12-8 handled Others	3554 589 4143	1188 544 1732
II	Average number 12-8 verifications per month Others	646 107 753	396 182 578

(The average monthly production of the special section, 12-8, during the period 1/18/54 to 5/1/54, prior to the time the observation program was put into effect was 637 verifications per month by section 12-8. During December, 1954 section 12-8 accomplished a total of 652 verifications and between January 1 and January 15, 1955, 375 verifications have been reported. These figures indicate that production per month by section 12-8 has now equaled the average monthly production for the three and one-half months, 1/18/54 to 5/1/54. The current increase in production is attributable to the fact that in a number of cases now being handled, personal observation has been effected previously under the personal observation program.)

RECORDED-96

CLS:RMB/AN 26 1955

Letter to Director  
NY 100-97061

III	Verifications needed per month to maintain program on a current basis		1192		
IV	Number of cases as-signed for verification	12-8 Others	<u>1/15/55</u> 1942 186 2128	<u>8/1/54</u> 1874 456 2330	
V	Number of cases where residence and/or employment addresses not verified within six months plus 45 days.	12-8 Others	<u>1/15/55</u> 1252 151 1403	<u>8/1/54</u> 618 109 727	
	Average per month increase in number of delinquent cases	12-8	<u>8/1/54 to 1/15/55</u> 115	<u>5/1/54 to 8/1/54</u> 178	
VI	Total Security Index subjects Per cent increase since 8/1/54		<u>1/15/55</u> 7.154 8.8%		

The advantages and disadvantages in maintaining the special squad for verification of the residence and employment addresses of Security Index subjects remain the same in NY letter of 8/5/54. Close cooperation is maintained between the agents handling verification and the agent in charge of the Detcom Program.

Agents on section 12-8 are being rotated each six months pursuant to instructions set forth in Bureau letter dated 2/1/54.

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36

171E/55

290

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION, CONCERNING  
SUSPENDED PO EMPLOYEE. RE NY AIRTEL 1/7/55. MISS

PERSONNEL DEPARTMENT, GPO, NYC, ADVISED SUBJECT IS  
STILL A SUSPENDED PO EMPLOYEE.

KELLY

*Thin whites  
destroyed*

*Handwritten initials*

5- BUREAU (REGULAR)  
(4 - 100-358086 sub 34; 1 -

TMM:MFW (1-G)

105-6799

(7)

*100-358086 sub 34*

*RECORDED-91  
in*

EX-103

*100-358086-1-2/10*

*15*

Approved

Sent

M Per

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, 1/21/55

291

Transmit the following Teletype message to: BUREAU

SECURITY INDEX SPECIAL SECTION CONCERNING [REDACTED]

SUSPENDED PO EMPLOYEE. RE NY AIR TEL 1/14/55. MISS [REDACTED]

PERSONNEL DEPARTMENT, GPO, NYC, ADVISED SUBJECT IS STILL

A SUSPENDED PO EMPLOYEE.

KELLY

5 - BUREAU  
(1 - 100-358086) (SUB 34)  
(1 - [REDACTED])

*2 then whites destroyed  
1/24/55*

TFM:EMK (#1-G)  
105-6799  
(7)

RECORDED - 98

cc

105-23491

100-358086 Sub 34  
100-358086-24

EE JAN 25 1955

*[Signature]*

Sent M Per

Special Agent in Charge

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

1/28/55, NY, NY

Transmit the following Teletype message to: BUREAU

292

Mr. Tolson  
Mr. Sizoo  
Mr. W.C. Sullivan  
Mr. Tamm

SECURITY INDEX, SPECIAL SECTION CONCERNING [REDACTED]

[REDACTED], SUSPENDED PO EMPLOYEE. RE NY AIRTEL 1/21/55.

MISS [REDACTED], PERSONNEL DEPT., GPO, NYC, ADVISED

SUBJECT IS STILL A SUSPENDED PO EMPLOYEE.

KELLY

5 - BUREAU (REGULAR MAIL)  
(10 - 100-356086-SUB 34)  
(1 - [REDACTED])

*Handwritten:* 2 thin whites destroyed  
2/1/53

TELETYPE (1-3)  
105-0(7) (7)

100-356086-33

Sent

M Per

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (100-358086)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX

DATE: 1/5/55

293

Reference is made to Bureau letter dated 12/22/54 enclosing the Bureau's list of Security Index subjects maintained by the New York Division.

This list has been compared against the alphabetical SI maintained in this division and no discrepancies other than those explainable by communications in transit were found.

The above list is being returned herewith with appropriate notations made thereon explaining such discrepancies as exist.

Enc. (1) ENCL.

*Handwritten signature and initials*

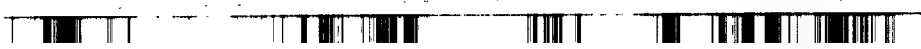
REGISTERED MAIL

RECORDED - 9

FEB 2 1955

CLS:MVC

66 FEB 7 1955



## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: 2-2-55

FROM : MR. C. E. HENNRICH

cc Mr. Belmont  
Mr. Hennrich  
Mr. Branigan  
Mr. Norstrom  
Mr. Paul CoxSUBJECT: CHINESE SUBJECTS  
SECURITY INDEX - New YorkTolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

I called ASAC Marchessault of the New York Office on the morning of February 2. I advised him as a result of the review of certain cases of Chinese subjects who are on the Security Index, the Bureau is removing the following:

[REDACTED] was  
Bufile 105- [REDACTED]  
NYfile 105- [REDACTED]

[REDACTED] was  
Bufile 105- [REDACTED]  
NYfile 105- [REDACTED]

[REDACTED] was  
Bufile 105- [REDACTED]  
NYfile 105- [REDACTED]

[REDACTED]  
Bufile 105- [REDACTED]  
NYfile 105- [REDACTED]

[REDACTED]  
Bufile 100- [REDACTED]  
NYfile 105- [REDACTED]

I instructed ASAC Marchessault that the investigations of the above subjects are to be brought up to date immediately and new recommendations submitted to the Bureau as to inclusion in the Security Index. I instructed that this matter be handled as a special and the Bureau advised of the results.

CEH:td  
(6)

13 FEB 4 1955

RECORDED - 19

5-NOV-1955

100-558086-34-264



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

2/1/55, NY 105-6799

Transmit the following Teletype message to: BUREAU

Mr. Boardman  
Mr. Nichols  
Mr. Belmont  
Mr. Parsons  
Mr. Tamm  
Mr. Sizoo  
Mr. Winterrowd  
Tele. Room  
Mr. Holloman

SECURITY INDEX, SPECIAL SECTION CONCERNING  
SUSPENDED PO EMPLOYEE. RE NY AIR-TEL, 1/28/55.  
MISS [REDACTED], PERSONNEL DEPARTMENT, GPO, NYC,  
ADVISED SUBJECT IS STILL A SUSPENDED PO EMPLOYEE.

KELLY

5 - BUREAU (100-358036) (REGISTERED)  
(1 - BUFILE [REDACTED])

TMCS:EAM (# 1-G)  
105-6799

RECORDED - 50

100-358086-34-295

100-358086-34-295

Approved

Sent M Per

UNRECORDED COPY FILED IN 105-23494

## Office Memorandum • UNITED STATES GOVERNMENT

JGR : Director, FBI (100-358086 Sub 34)  
 FROM : SAC, New York (100-97061)  
 SUBJECT: SECURITY INDEX  
 INVESTIGATIVE REPORTS

DATE: 2/15/55

296

Remylet 11/15/54.

In connection with the program of reopening Security Index cases to bring the same up to date, as outlined in relet, the NYO has thus far reopened a total of 243 cases.

The Bureau will be advised on 5/15/55 of subsequent progress in this project.

1-2  
 CLS:MTR

RECORDED - 79

FEB 17 1955

RECEIVED

297

SAC, New York (100-97061)

January 10, 1955

Director, FBI (100-358086 Sub 34)

SECURITY INDEX  
INVESTIGATION OF SECURITY SUBJECTS  
INVESTIGATION OF COMMUNIST PARTY UNDERGROUND  
INVESTIGATION OF SOVIET SATELLITE MATTERS  
PHOTOGRAPHIC EQUIPMENT

Re Bulet October 26, 1954, advising that fourteen additional Robot cameras would be furnished your office. Three of these cameras have been received and are being sent your office separately. Eleven other Robot cameras will be sent you as soon as received.

FEW:alc  
(5)

RECORDED - 87

DECEMBER 1954

24 FEB 23 1955

MAILED 11  
JAN 10 1955  
COMM-FBI

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

FEB 24 1955

100-358086-25627

AIRTEL  
2/11/55 UNRECORDED  
NY, NY

*Security Index*

BUREAU

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Belmont	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Miss Gandy	_____

RE ~~REDACTED~~, SUSPENDED PO EMPLOYEE. RE NY ~~REDACTED~~  
2/7/55. MISS ~~REDACTED~~, PERSONNEL DEPARTMENT, GPO, NYC,  
ADVISED SUBJECT IS STILL A SUSPENDED PO EMPLOYEE.

*S. J.*

KELLY.

5 - BUREAU (RM)  
(100-358086-SUB 34)  
(1 ~~REDACTED~~)

TFM:JMT (#1-G)  
NY 105-6799)

*100-358086-34*  
NOT RECORDED  
87 FEB 17 1955 *f326*

INITIALS

ORIGINAL FILED IN 100-442231

AIP-TEL  
FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

NY, NY, 2/11/55

Transmit the following Teletype message to:

BUREAU

Mr. Tolson	
Mr. Boardman	
Mr. Belmont	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tamm	
Mr. Sizoo	
Mr. Winterrowd	
Mr. Holloman	
Miss Gandy	

SECURITY INDEX. RE SAC LETTER 55-8 DATED 2/2/55. NY HAS

BEEN UNABLE TO REVIEW ANY SI FILES IN CONNECTION WITH THE  
 SURVEY REQUESTED BY REFERENCED SAC LETTER FOR THE REASON THAT  
 THE SECURITY SUPERVISORY STAFF OF THIS DIVISION OVER THE PAST  
 TWO WEEKS HAS BEEN WHOLLY OCCUPIED IN HANDLING SPECIAL  
 PROJECTS ARISING OUT OF THE ~~REDACTED~~ MATTER, THE CHINESE  
 SECURITY INDEX VERIFICATION AND SUMMARY PROJECT, AND THE  
 VERIFICATIONS OF SI SUBJECTS TABBED FOR PRIORITY APPREHENSION.  
 NY WILL BEGIN THIS PROGRAM AT THE EARLIEST POSSIBLE TIME IN  
 ORDER TO COMPLETE THE SAME WITHIN THE PRESCRIBED TIME.

KELLY

(3) - Bureau (Registered Mail)

RECORDED - 84

Mr. Belmont

29 FEB 12 1955

CLS:MVC (#12-8)  
 100-97061

Approved: *J. Edgar Hoover*

Special Agent in Charge

Sent

M

Per

FEB 22 1955

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NY, NY, 2/11/55

299

Transmit the following Teletype message to: BUREAU

SECURITY INDEX. RE BUREAU AIR-TEL 2/3/55. NY AFTER A REVIEW

OF SI FILES HAD 1,770 SI SUBJECTS TABBED FOR DETCOM AND CONSAB WHOSE RESIDENCE AND/OR EMPLOYMENT ADDRESSES HAD NOT BEEN VERIFIED SINCE 11/6/54. NY UTILIZED THE REVIEW OF THESE FILES TO DELETE THOSE SUBJECTS NOT NOW PROPERLY TABBED IN VIEW OF RECENT BUREAU INSTRUCTIONS. IN 525 CASES PRIORITY APPREHENSION TABBINGS WERE DELETED, LEAVING A BALANCE TO BE VERIFIED OF 1,245. OF THIS NUMBER 1,021 VERIFICATIONS HAVE BEEN COMPLETED. OF THE 224 REMAINING CASES 55 ARE IN THE UNAVAILABLE--MISSING CATEGORY; IN 6 CASES NEW YORK IS AWAITING VERIFICATION BY OTHER OFFICES; IN 163 CASES VERIFICATIONS WILL BE COMPLETED BY NY AS SOON AS POSSIBLE. ALL CASES WHERE VERIFICATIONS HAVE NOT BEEN COMPLETED ARE BEING CONTINUOUSLY AND ACTIVELY INVESTIGATED.

Mr. Belmont

KELLY

③ - Bureau (Registered Mail)

RECORDED - 67

100-358042-34-299  
FEB 12 1955  
Holt  
McO  
Thompson

CLS:MVC (#12-8)  
100-97761

Approved: *J. J. K. [Signature]*

Sent

Per

Special Agent in Charge

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

0-9a

cc - Mr. Osborn

To: COMMUNICATIONS SECTION FEBRUARY 23, 1955

300

AIRTEL

Transmit the following message SAC, NEW YORK

SECURITY INDEX - SPECIAL SECTION. REURAIRTEL OF FEBRUARY 21, 1955,  
CAPTIONED ~~REDACTED~~, US POST OFFICE DEPARTMENT EMPLOYEE."  
HEREAFTER UTILIZE SECURITY INDEX CAPTION AS ABOVE IN ADVISING OF  
EMPLOYMENT STATUS OF ~~REDACTED~~ PURSUANT TO INSTRUCTIONS IN BUREAU  
AIRTEL OF FEBRUARY 18, 1955.

HOOVER

Bufile 100-358086 Sub 34

WGO:mam

(4)

100-358086-34-311

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Perry \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

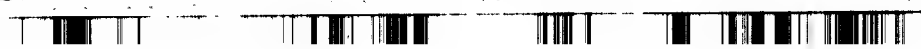
FEB 23 2 38 PM '55

COMM - FBI  
FEB 23 1955  
MAILED 20

SENT VIA \_\_\_\_\_

M

FOR \_\_\_\_\_



AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

NY, NY 100-97061

Mr. Boardman	
Mr. Belmont	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Parsons	
Mr. Quinn	
Mr. Tamm	
Mr. Sizoo	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

Transmit the following Teletype message to: BUREAU

RECORDED-125. SAC LETTER 55-8 DATED 2/2/55, AIR

AIR-TEL DATED 2/11/55. DUE TO THE CIRCUMSTANCES SET

IN MY AIR-TEL OF 2/11/55, NY HAS BEEN UNABLE TO BEGIN THE  
PROJECT OF REVIEWING SECURITY INDEX FILES AS PRESCRIBED IN  
REFERENCED SAC LETTER. NY WILL BEGIN THIS PROGRAM AT THE  
EARLIEST POSSIBLE TIME IN ORDER TO COMPLETE THE SAME WITHIN  
THE PERIOD PRESCRIBED BY THE BUREAU.

KELLY

3- BUREAU (REGISTERED MAIL)

RECORDED-125

CLS: DNR (#12-8)

12 FEB 25 1955

100-97061

67 MAR 1 1955

Approved

Sent

M Per



cc-Administrative Div.  
Mr. Belmont  
Mr. S. B. Donahoe  
Mr. Cox (3)

302

February 21, 1955

SAC, New York

PERSONAL ATTENTION

Director, FBI (100-358086-sub 34)

Security Index New York  
DELINQUENCY IN SECURITY INVESTIGATIONS

Your administrative report for the month of January, 1955, reveals that both your pending active cases and delinquent items in the security classifications 65, 100 and 105 have increased substantially during the past month. Pending active cases increased from 5,640 as of December 31, 1954, to 5,890 as of January 31, 1955, while during the same period delinquent cases rose from 1,492 to 1,629. As a result of the foregoing, your statistical delinquency as of the end of January, 1955, was computed as approximately 27.7 per cent as compared to the analogous figure of 26.4 per cent at the end of the preceding month. Your over-all delinquency at the end of January remained in the area of 22 per cent and your nonsecurity delinquency stood at approximately 12 per cent, little change from the month of December, 1954.

As I have pointed out to you previously, there must be no relaxation of the close and diligent supervision of the security cases in your office. The 5,890 pending active cases represent the highest figure in that category submitted by your office since the month of July, 1953, at which time the total was 6,126 cases.

I am aware of the unusual commitment of manpower in your office in connection with the Matusow matter and its effect upon the over-all status of your security investigations. I am reminding you, however, of the absolute necessity for continuous and diligent attention to this problem to maintain your security delinquency at reasonable levels.

Your administrative report for the month of February, 1955, will be reviewed carefully at the Bureau to determine the status of your security cases.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

WGO:baw  
(9)

RECORDED-62  
EX-112  
FEB 23 1955  
MAILED 10

FEB 25 1955

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

FEB 11 1955 303

Transmit the following Teletype message to: BUREAU

SECURITY MATTER. RE BUREAU-TEL 2/3/55, AND RE AIR-TEL 2/11/55

IN RE NY AIR-TEL 63 CASES WERE ERRONEOUSLY OMITTED FROM  
TOTAL NUMBER OF CASES FALLING WITHIN THE PROGRAM. NY'S  
CORRECT GROSS FIGURE SHOULD HAVE BEEN 1,833 INSTEAD OF 1,770,  
LEAVING A TOTAL OF INCOMPLETED CASES AS OF 2/11/55 OF 232  
PLUS 55 MISSING - UNAVAILABLE. SINCE 2/11/55, 65 CASES HAVE  
BEEN COMPLETED, LEAVING A BALANCE OF INCOMPLETED CASES OF  
167. OF THESE 167 CASES 96 ARE ACTIVE PENDING CASES. THE  
REMAINING 71 CASES ARE BEING OPENED AS ACTIVE PENDING CASES.  
IN 95 OF THE 167 CASES THE SUBJECT'S RESIDENCE HAS BEEN  
VERIFIED, BUT EMPLOYMENT IS UNKNOWN. INCOMPLETED CASES  
ARE BEING CONTINUOUSLY AND ACTIVELY INVESTIGATED. NY WILL  
SUBMIT LIST OF ALL COMPLETED CASES AS REQUESTED BY REFERENCED  
BUREAU-TEL BY 2/25/55.

KELLY

3- BUREAU (REGISTERED MAIL)

41  
2  
SIS:TRP (#12-8)

Continued 100-358056-34-303  
FEB 10 1955

Approved

Sent

M Per

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NY, 2/18/55

304

Mr. Tolson	
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Ladd	
Mr. Clegg	
Mr. Glavin	
Mr. Harbo	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Mr. Gandy	

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION; CONCERNING [REDACTED]

[REDACTED] SUSPENDED PO EMPLOYEE. RE NY AIRTEL, 2/11/55.

MISS [REDACTED], PERSONNEL DEPT., SPO, NYC, ADVISED

SUBJECT IS STILL A SUSPENDED PO EMPLOYEE.

KELLY

5 - BUREAU (RM)  
(4) - 100-358086-S.U.D. 34)  
(1 - [REDACTED])

EJD:PAH (#1-3) RECORDED - 170  
105-6799

100-358086-34 - 304

FEB 18 1955

Approved JKK Sent 1 M Per 1

SPECIAL AGENT IN CHARGE

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

AIR TEL

NY, NY 2/25/55

305

Transmit the following Teletype message to: BUREAU

SECURITY. IN RE SAC LETTER 55-8 DATED 2/2/55 AND MY AIRTELS  
2/18/55 AND 2/11/55. NY CONTINUES TO BE UNABLE TO  
COMMENCE REVIEW OF SI CASES REQUESTED IN RELET BECAUSE OF  
CIRCUMSTANCES MENTIONED IN RE AIRTELS. PROJECT WILL  
BE COMMENCED AT EARLIEST DATE IN ORDER TO COMPLETE  
SAME WITHIN TIME LIMIT.

KELLY

3- BUREAU (REGISTERED MAIL)

RECORDED-96

CLS:MTR (#12-8)

(1- ASAC [REDACTED])  
(1- T. S. [REDACTED])  
(1- C. L. [REDACTED])  
[REDACTED]

100-58086-34-305

JPR

Approved: [Signature]  
Special Agent in Charge

Sent \_\_\_\_\_ M Per \_\_\_\_\_

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

cc Mooney  
Osborn

0-9

AIR-TEL

To: COMMUNICATIONS SECTION FEBRUARY 18, 1955

306

Transmit the following message to SAC, NEW YORK  
SECURITY INDEX, SPECIAL SECTION. REBUAIRTEL OF 4-26-54 REQUIRING  
WEEKLY AIRTEL REGARDING EMPLOYMENT STATUS OF SECURITY INDEX SUBJECTS  
EMPLOYED BY FEDERAL GOVERNMENT. [REDACTED], AN EMPLOYEE OF THE  
U.S. POST OFFICE DEPARTMENT IN YOUR DIVISION, YOUR FILE 105-[REDACTED]  
HAS BEEN ADDED TO SECURITY INDEX PURSUANT TO YOUR RECOMMENDATION.  
SUAIRTEL BY RETURN MAIL VERIFICATION OF CONTINUED FEDERAL  
EMPLOYMENT OF [REDACTED] AND HEREAFTER SUBMIT EACH FRIDAY AIRTEL  
REFLECTING EXACT EMPLOYMENT STATUS OF THIS SUBJECT. ANY NECESSARY  
CONTACTS WITH POSTAL AUTHORITIES IN THIS MATTER MUST BE MADE IN  
ACCORDANCE WITH SPECIFIC INSTRUCTIONS SET OUT IN REFERENCED  
BUAIRTEL OF 4-26-54 WHICH POINTED OUT THAT EMPLOYING AGENCY  
MUST BE EXPLICITLY ADVISED THAT OUR INTEREST IN SUBJECT IS  
CONFINED EXCLUSIVELY TO PURPOSES OF INFORMATION AND IS NOT UNDER  
ANY CIRCUMSTANCES TO BE CONSTRUED AS A PRESSURE TACTIC ON THE  
AGENCY TO EXPEDITE REMOVAL OF THE SUBJECT. THIS MATTER SHOULD  
RECEIVE YOUR PERSONAL ATTENTION ON A CONTINUING BASIS.

Bufile 100-358086 sub 34

HOOVER

cc [REDACTED]  
cc [REDACTED]

NOTE ON YELLOW: Subject added to SI 2-16-55. He is employed as  
substitute mail handler at the General Post Office, 33rd Street  
and 8th Avenue, New York City. He has been identified with  
activities of the Muslim Cult of Islam.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

WGO:pat  
& (7)

RECORDED - 40

MAILED 25

SENT VIA \_\_\_\_\_

Per \_\_\_\_\_

UNRECORDED COPY FILED IN 100-358086-4246

AIR - TEL.  
2/25/55, NEW YORK

RECORDED  
2/25/55

BUREAU

715  
0  
SECURITY INDEX, SPECIAL SECTION CONCERNING ~~REDACTED~~  
~~REDACTED~~, SUSPENDED PO EMPLOYEE. NYNYAIRTEL 2/13/55. MISS  
~~REDACTED~~, PERSONNEL DEPARTMENT, GPO, NYC, ADVISED  
SUBJECT IS STILL A SUSPENDED PO EMPLOYEE.

KELLY

100-35762-34-  
NOT RECORDED  
87 MAR 3 1955

2-BUREAU  
(1 - BUREAU (105-23491) (REGULAR))  
(2 - BUREAU (100-353036, SUB 34) (REGULAR))

THM:GIB (#1-3)  
NY 105-6799  
(7)

MAR 2 1955 / 31

RECEIVED

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

AIR - TEL  
2/25/55, NEW YORK

307

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION CONCERNING [REDACTED]  
US PO DEPARTMENT EMPLOYEE. PENYAIRTEL 2/21/55. MISS  
[REDACTED], PERSONNEL DEPARTMENT, GPO, NYC, ADVISED  
SUBJECT IS STILL EMPLOYED BY PO AS SUBSTITUTE MAIL HANDLER.

KELLY

*Mooney*

*[Signature]*

RECORDED - 8

100-201016-3120

*apm*

5 - BUREAU

(1 - [REDACTED]) (REGULAR)  
(4 - 100-331688, SUB 31) (TELETYPE)

FJO:CLB (#1-G)  
NY 105-110420  
(7)

Approved

Sent

M Per

RECORDED COPY FILED IN 100-331688-V

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

AIR-TEL - -  
NEW YORK 3/4/55

Transmit the following Teletype message to: BUREAU

SECURITY INDEX, SPECIAL SECTION RE [REDACTED]; US POST  
OFFICE DEPARTMENT EMPLOYEE. RENEY AIR-TEL 2/25/55. MISS  
[REDACTED], PERSONNEL DEPARTMENT, GPO, NYC, ADVISED  
SUBJECT IS STILL EMPLOYED BY PO AS SUBSTITUTE MAIL HANDLER.

KELLY

5 - BUREAU (REGULAR MAIL)  
(1-105 [REDACTED])  
(4-100-358086 sub 34)

RECORDED - 83  
EX-128

105-11042 (#1-G)  
FBI: BFA

Approved [Signature] Sent        M Per         
Special Agent in Charge

COPY FILED IN 105-11042



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

AIR TEL

NY, NY 3/4/55

309

Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Parsons \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Sizoo \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Transmit the following Teletype message to:

BUREAU

SECURITY INDEX. RE SAC LETTER 55-8 DATED 2/2/55, AND NY  
AIR TEL DATED 2/25/55. NY UNABLE TO COMPLETE ANY REVIEWS  
REQUIRED IN RELET. NY HAS NOW BEGUN SYSTEMATIC ASSIGNMENT  
OF SUCH REVIEWS SO AS TO COMPLETE PROJECT BY PRESCRIBED DATE.

KELLY

3- BUREAU (REGISTERED MAIL)

CLS:MTR (12-8)

(1- ASAC MOORE)

(1- T.S. MILLER)

(1- C.L. SNOEYENBOS)

100-97061

RECORDED - 82

EX-125

100-358086-34

70 MAR 11 1955

Approved: \_\_\_\_\_

Special Agent in Charge

Sent \_\_\_\_\_ M

Per \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

310

TO : Director, FBI (100-358086 Sub 34) DATE: 3/7/55  
 FROM : SAC, New York (100-97061)  
 SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

Rebulet February 21, 1955, and previous Bureau communications concerning the security delinquency in the New York Office.

As the Bureau is aware, this office has been making continuous efforts to bring the security delinquency to a reasonable level. From the end of August, 1954, through December, 1954, steady progress was made, and on successive months the security delinquency was reduced from 38% to 32%, to 30.9%, to 29.4%, and to 26.4%. With the start of the [REDACTED] matter in the latter part of January, 1955, our security delinquency has risen, standing at approximately 27.7% the end of January and 40.6% at the end of February, 1955.

I want the Bureau to know that the necessity of maintaining our security delinquency at the lowest possible level is receiving my constant attention. In connection with the large increase in this delinquency during the month of February, it was necessary during this month for the New York Office to utilize an extremely large amount of manpower in connection with the MATUSOW matter and in connection with Chinese Communist activities. During this month a total of 3,081 7/8 agent days was spent on the MATUSOW matter alone. An additional total of 2,032 2/8 agent days was spent on special projects in connection with summary reports on Chinese on the security index, Chinese employed at the United Nations, and review of security index files of individuals whose sympathies were with the Chinese Communists. On the above two mentioned projects a total of 5,114 1/8 agent days was spent by this office during the month of February. In addition to these projects, this office as well as all other Bureau offices, in accordance with Bureau airtel dated February 3, 1955, captioned "SECURITY INDEX," verified the current residence and business addresses of security index subjects tabbed DETCOM or COMSAB. This amounted to a total of 1,833 such verifications in New York.

While I wanted to bring the above matters to the attention of the Bureau in connection with the rise in our security delinquency during the month of February, I most certainly realize the absolute necessity for New York to hold this delinquency at a reasonable level, and I am giving this matter continuous personal attention to see that our security delinquency resumes a downward trend which existed up until the end of January, 1955.

DEM:RAA

FBI - NY

17 MAR 9 1955

cc-Administrative Division  
M. Belmont  
S. B. Donahoe  
Soc-Cor  
Osborn

SAC, New York (100-37061)

March 17, 1955

310

RECORDED - 30 Director, FBI (100-358066 Sub 34) - 210 PERSONAL ATTENTION

DELINQUENCY IN SECURITY INVESTIGATIONS

ReBulet of February 21, 1955, concerning your delinquency of 27.7 per cent in your security cases as of January 31, 1955. It was noted that your pending active cases in the security classifications 65, 100 and 105 stood at 5890 while delinquent items in those categories were computed at 1629.

Your administrative report for February, 1955, reveals that pending active security cases have increased to 6120 and delinquent items have increased to 2401. As a result your security delinquency at the end of February had risen from 27.7 per cent the previous month to 40.6 per cent. Your over-all delinquency as of February 28, 1955, stood at 30.1 per cent as computed from 2943 delinquent cases of a total of 9765 pending active matters in all classifications.

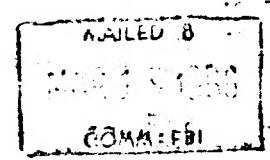
I am in receipt of your letter of March 7, 1955, discussing the problem of security delinquency in your office. You point out that since the start of the Latusow matter in the latter part of January, your security delinquency has continued to rise. You also point out other projects in your office which have consumed considerable manpower.

Your letter of March 7, 1955, notes that you are aware of the absolute necessity of maintaining your security delinquency at a reasonable level and reflects that you are giving this matter your continuous personal attention.

I want to re-emphasize that every effort must be made to halt the upward trend in your delinquency in security cases and I expect improvement in this matter by the end of this month. Your administrative report for the month of March, 1955, will be reviewed at the Bureau to determine your progress in this connection.

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Harbo \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_

WGO:sfd  
(10)



1 MAR 22 1955

*[Handwritten signatures and initials]*

311

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
NEW YORK, 3/4/55

Mr. Boardman	
Mr. Belmont	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	

Transmit the following Teletype message to: BUREAU

0 SECURITY INDEX, SPECIAL SECTION: CONCERNING [REDACTED] 1515  
[REDACTED] SUSPENDED PO EMPLOYEE. RE NY AIR-TEL, 2/25/55.

MISS [REDACTED], PERSONNEL DEPARTMENT, GPO, NYC, ADVISED  
SUBJECT IS STILL SUSPENDED PO EMPLOYEE.

KELLY

- ④ - BUREAU (100-358086 SUB 34) (REGULAR)  
1 - BUREAU [REDACTED]

TH:PHA (#1-G)  
105-6799

RECORDED - 65  
100-358086-31-31

Approved OK Sent 10:00 M Per W  
Special Agent in Charge

55 MAR 14 1955

RECORDED COPY FILED IN 100-358086-31-31

AIR-TEL  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

FD-36  
Mr. Boardman  
Mr. Nichols  
Mr. Belmont  
Mr. Harbo  
Mr. Parsons  
Mr. Tamm  
Mr. Sizoo  
Mr. Winterrowd  
Tele. Room  
Mr. Holloman  
Mr. Gandy

NY, NY, 2/25/55

Transmit the following Teletype message to: BUREAU

SECURITY INDEX. RE BUREAU AIR-TEL 2/3/55; MY AIR-TEL 2/18/55.

THERE ARE ATTACHED LISTS OF NEW YORK SI SUBJECTS, TABBED FOR DC AND CS, WHOSE RESIDENCE AND/OR EMPLOYMENT ADDRESSES ARE UNKNOWN. LISTS INCLUDE ALL CASES WHERE CHANGES HAVE OCCURRED TO TODAY, BUT DOES NOT INCLUDE "UNAVAILABLE SECTION - MISSING" CASES. ALL CASES ARE UNDER CONTINUOUS, ACTIVE INVESTIGATION. NY CONSIDERS PROJECT COMPLETED UACB.

RECORDED-117

12 MAR 11 1955

CLS:MVC (#12-8)  
100-97061

Approved: *[Signature]*

Special Agent

Sent \_\_\_\_\_ M

Per \_\_\_\_\_